



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, FEBRUARY 23, 2022, 5:00 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

- I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

- I. Consideration with possible action on request by Ian Scheifelbein, 1419 Dousman Street, to rescind invoice for snow/ice removal on sidewalk in December 2021. (Ald. Steuer)
2. Consideration with possible action on request by Department of Public Works to grant TDS Metrocom an easement for fiber optic equipment node on Parcel 21-1283 on 1661T East Mason Street.
3. Consideration with possible action on request by Department of Public Works to grant TDS Metrocom an easement for fiber optic equipment node on Parcel 18-142 on 707T Lincoln Street.
4. Report of actions taken by Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

- a. Blaser Construction LLC
- b. Craftsman Concrete, LLC

- c. Douglas J. Mauer Concrete LLC
- d. Jim Fischer Inc.

2. Tree & Brush Trimmer

- a. A to Z Tree Service
- b. Best Stump Grinding
- c. Wolfrath's Landscaping, LLC

3. Underground Sprinkler System

- a. Roberts Quality Irrigation LLC
- b. Wolfrath's Landscaping, LLC

F. Informational.

- 1. Director's Report on recent activities of the Public Works Department.
- 2. The next Improvement and Services Committee meeting is scheduled for March 9, 2022.

G. Public Hearings.

- 1. Public Hearing 6:00 p.m.

ASPHALT RESURFACING

ONTARIO ROAD – Finger Road to Tobermory Drive
KLAUS STREET – N. Webster Avenue to N. Irwin Avenue
ST. GEORGE STREET – Reber Street to Weise Street

ASPHALT PAVEMENT

ROOSEVELT STREET – Main Street to Stuart Street
S. OAKLAND AVENUE - Howard Street to 225' south of School Place

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Improvement and Services Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/82206544400?pwd=NDd1bm5zNUhBW99RVU5ck1zMjZQT09>

Meeting ID: 822 0654 4400

Passcode: 635662

One tap mobile

+13126266799,,82206544400#,,,,*635662# US (Chicago)

+19292056099,,82206544400#,,,,*635662# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 822 0654 4400

Passcode: 635662

Find your local number: <https://us02web.zoom.us/j/kc7RtLdfPZ>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

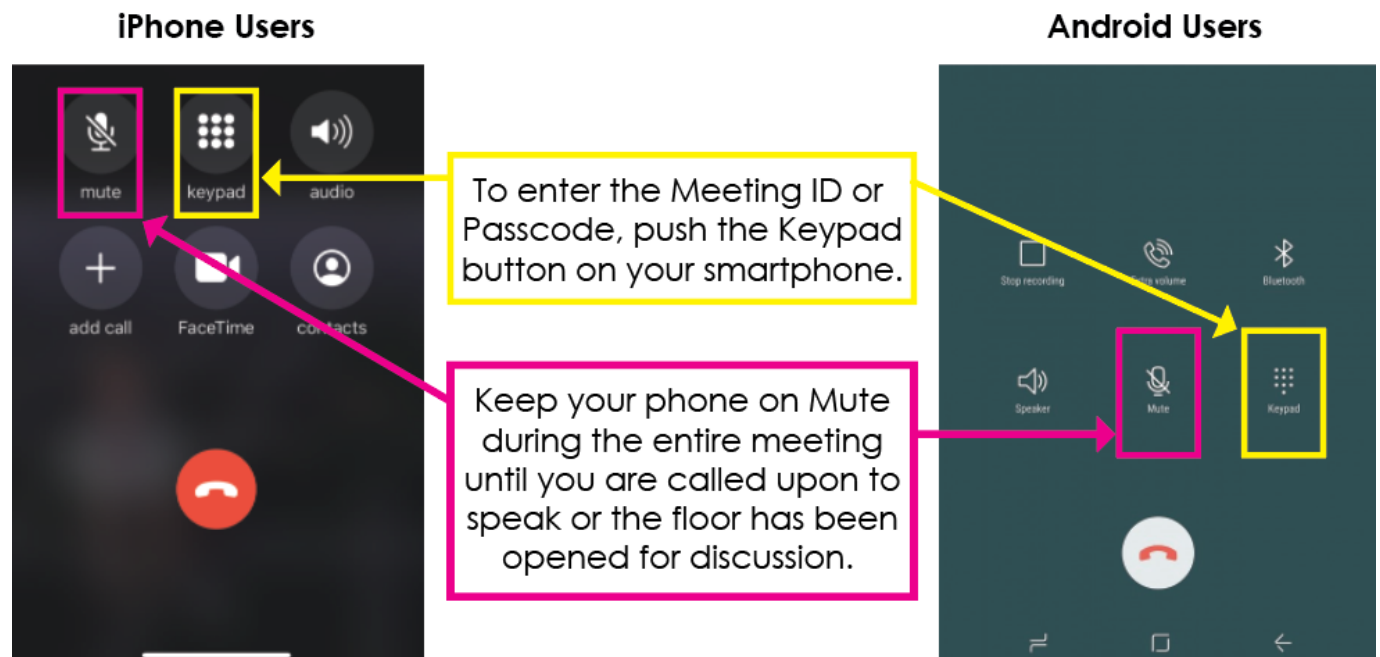
Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

February 23, 2022

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on request by Ian Scheifelbein, 1419 Dousman Street, to rescind invoice for snow/ice removal on sidewalk in December 2021. (Ald. Steuer)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. FW_ Snow Removal Invoice
2. 1419 Dousman
3. Inv 150271 for 1419 Dousman St
4. IMG_0811
5. IMG_0812
6. IMG_0813
7. IMG_0814

From: [Steven Grenier](#)
To: [Jamie Destiche](#)
Subject: FW: Snow Removal Invoice
Date: Tuesday, February 8, 2022 10:07:05 AM

Please add to the February 23 Agenda for Improvement & Services:

Discussion with possible action on a request by Ian Scheifelbein, 1419 Dousman Street, to rescind invoice for snow/ice removal on sidewalk in December 2021.

Supporting documents can be found at V:\Operations Street Section\Dousman 1419\Snow\2021\12-14-21

Thanks,
Steve

Steven M. Grenier, P.E.
Director of Public Works
City of Green Bay
Department of Public Works
920.448.3097
steven.grenier@greenbaywi.gov
greenbaywi.gov

From: District Ten
Sent: Monday, January 24, 2022 5:12 PM
To: Steven Grenier <Steven.Grenier@greenbaywi.gov>; James Brunette <James.Brunette@greenbaywi.gov>
Subject: FW: Snow Removal Invoice

Gents,
With the holidays and vacations, I was not sure I got this to you. I thought that I did. Could you comment on this request? I may bring it to I & S if need be.

Ald. Mark

From: Ian Schiefelbein
Sent: Tuesday, January 04, 2022 8:45 PM
To: District Ten
Subject: Snow Removal Invoice

Good Evening Mark,

I apologize on sending this email out so late. The snow removal invoice date is from 12/21/21. The snow we got prior to that, we were out of town for a funeral and would have shoveled as soon as we got back. We have never had any issues shoveling our sidewalk. I called public works and explained the situation. They had no sympathy and stated there was nothing they could do. I find this answer hard to believe and I hope you can do something about this. Like I said, we have never had an issue and don't complain when DPW plows two feet of snow in front of my driveway. The invoice is for \$82.00 and due January 20th. I believe this price very unreasonable. I also attached a copy of the invoice.

Thank you for hearing my concern.

Ian Schiefelbein

1419 Dousman St

--

Ian Schiefelbein

"F.E.A.R has two meanings: Forget Everything And Run OR Face Everything And Rise. THE CHOICE IS YOURS."

Dan Szymik

From: noreply@ci.green-bay.wi.us
Sent: Monday, December 13, 2021 12:19 PM
To: Chris Pirlot; Dan Szymik; David Wiesman; Doug Kropp; Dustin McMullen; Josh Brassfield; Justin Linzmeier; Nathan Wachtendonk; Stuart Stormer
Subject: New Request: Sidewalk & Pavement - SIDEWALK COVERED BY SNOW AND/OR ICE

SIDEWALK & PAVEMENT - SIDEWALK COVERED BY SNOW AND/OR ICE

LOCATION DESCRIPTION: See Description for locations

It has been 48 hours since it snowed and the following are locations that have dangerous sidewalks when I tried to go for a reasonable walk today. Its 40 degrees out after a Friday snow no one should have to deal with almost falling at multiple locations.

1382 Dousman Street Repeat offender

1408 Dousman Street Repeat offender

1419 Dousman Street Repeat offender

1429 Dousman Street Repeat offender

Perkins on Military

The Pancake Place on Military

12/13/2021 12:16 PM

To view online you can visit:

https://rfs.greenbaywi.gov/RequestForService/Sublimate.aspx?NID=250434&Target=Secure\RequestSearch&_TrackingID=89854

789
12-14-21
SW



BrownDog

Official GIS map of Brown County WI

N

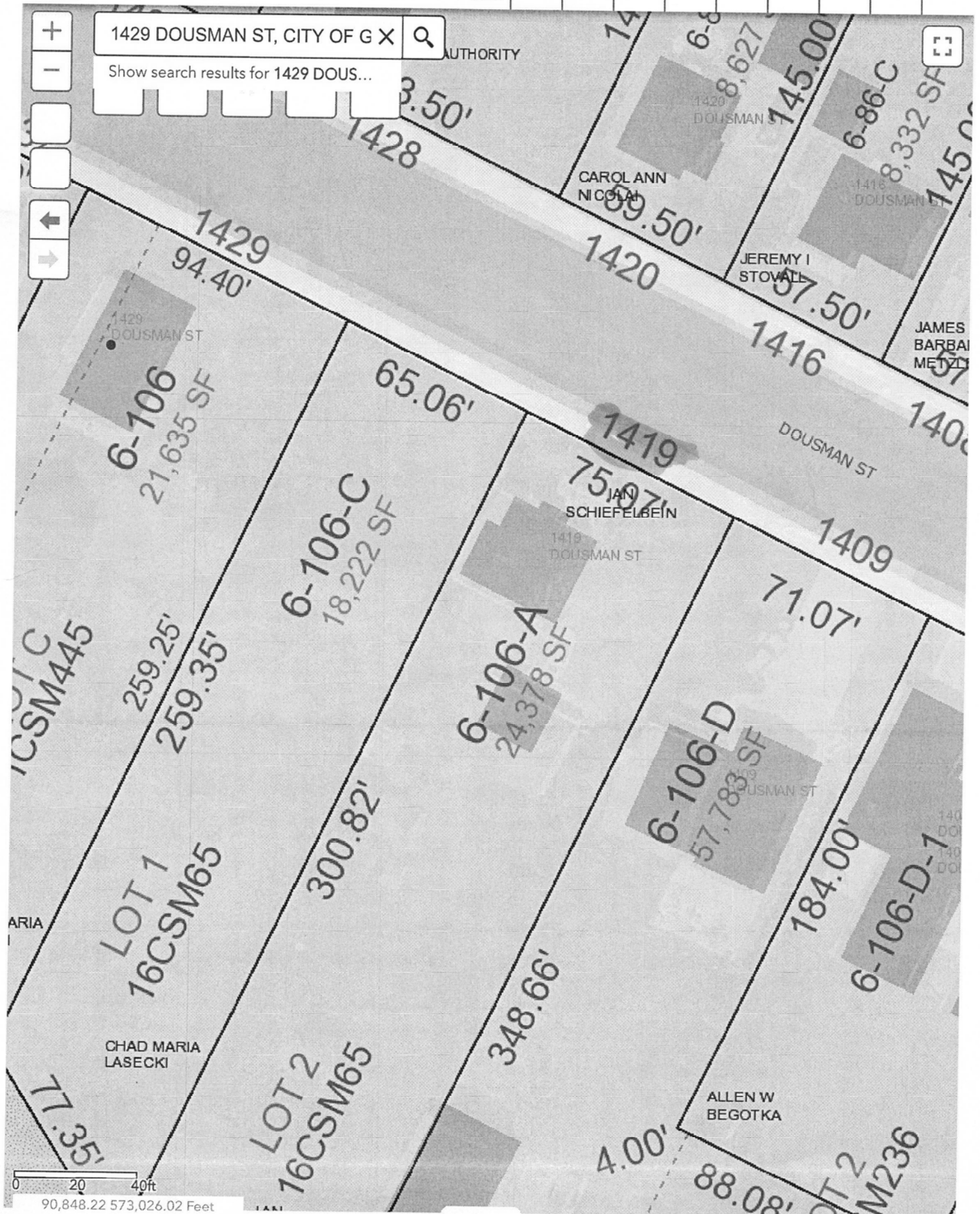


1429 DOUSMAN ST, CITY OF G X



AUTHORITY

Show search results for 1429 DOUS...





GREEN BAY CITY TREASURER

100 North Jefferson Street, Room 106
Green Bay, WI 54301-5026

INVOICE

Invoice Date	Invoice No.
12/21/2021	150271
Customer Number	
61322	
Invoice Total Due	
\$82.00	
Customer PO	Due Date
	01/20/2022

FOR PARCEL 6-106-A AT 1419 DOUSMAN ST - ACTION
TAKEN: SNOW / ICE REMOVAL 12/14/2021

IAN SCHIEFELBEIN
1419 DOUSMAN ST
GREEN BAY, WI 54303-

00000182021400150271500000082008

✂ Please Detach and return top portion with your payment ✂

City of Green Bay, Green Bay, WI 54301

Invoice Date: 12/21/2021

Customer Number: 61322

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
CHARGE PER LINEAR FOOT	75.00	\$0.36	EACH	\$27.00	\$0.00	\$0.00	\$27.00
ADMINISTRATIVE CHARGE PER PARCEL	1.00	\$55.00	EACH	\$55.00	\$0.00	\$0.00	\$55.00
Please put Invoice Number on your check. Make checks payable to City of Green Bay.				Invoice Total:		\$82.00	

GENERAL ORDINANCE 9.30 SNOW AND ICE REMOVAL REGULATIONS - THE AMOUNT MUST BE PAID IN
30 DAYS OR BE PLACED ON THE TAX ROLL. PLEASE CALL THE DEPARTMENT OF PUBLIC WORKS AT
(920) 448-3535 WITH ANY QUESTIONS.

ORIGINAL
COPY

1419

12/14/2021 10:24



1419

12/14/2021 10:24



12/14/2021 10:24



12/14/2021 10:26



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

February 23, 2022

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on request by Department of Public Works to grant TDS Metrocom an easement for fiber optic equipment node on Parcel 21-1283 on 1661T East Mason Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DPW Request for E Mason St



E MASON ST

MASON WAY

MASON WAY

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CASS ST

E MASON ST

E MASON ST

VICT

21-1284
1898498
12,427 SF

21-1285
0.326 AC

21-1288
2730133
0.421 AC

21-1288-1
J19263-35
33,812 SF

21-7032
0.662 AC

21-1336-1
J23706-54
0.451 AC

21-1336
J24168-49
0.254 AC

21-1286-1
9245338
0.138 AC

21-1282-2
J19633-45
16,534 SF

21-1283
0.224 AC

21-1283
830R47
0.175

21-1283
0.224 AC

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21-1282-1
13,749 SF

21-1282-2
16,534 SF

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830R47
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Report to the
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MEETING DATE

February 23, 2022

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request by Department of Public Works to grant TDS Metrocom an easement for fiber optic equipment node on Parcel 18-142 on 707T Lincoln Street.

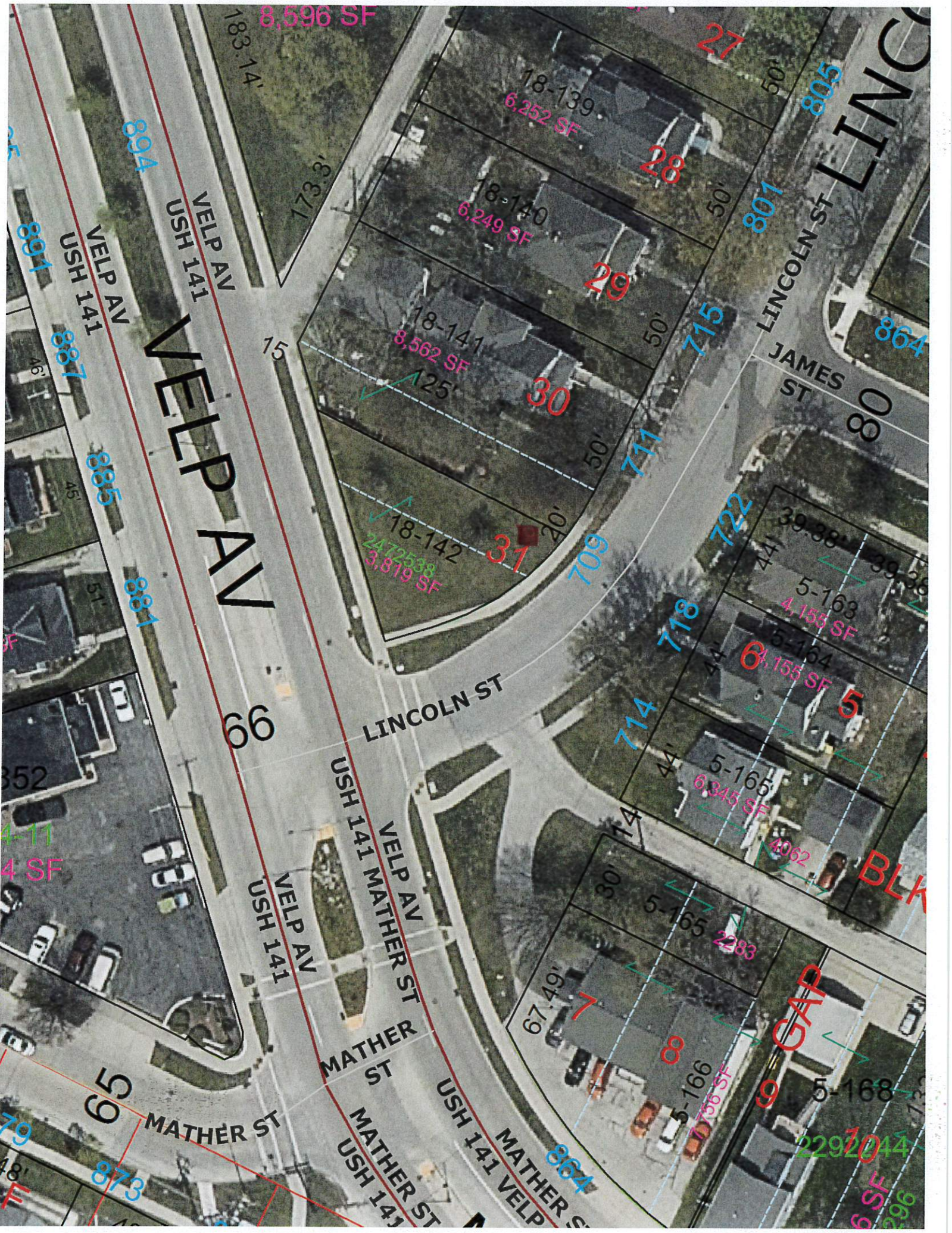
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DPW Request for Lincoln St





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

February 23, 2022

PREPARED BY

AGENDA ITEM # E.4

Report of actions taken by Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

- a. Blaser Construction LLC
- b. Craftsman Concrete, LLC
- c. Douglas J. Mauer Concrete LLC
- d. Jim Fischer Inc.

2. Tree & Brush Trimmer

- a. A to Z Tree Service
- b. Best Stump Grinding
- c. Wolfrath's Landscaping, LLC

3. Underground Sprinkler System

- a. Roberts Quality Irrigation LLC
- b. Wolfrath's Landscaping, LLC

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
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MEETING DATE

February 23, 2022

PREPARED BY

AGENDA ITEM # F.I

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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of the City of Green Bay

MEETING DATE

February 23, 2022

PREPARED BY

AGENDA ITEM # F.2

The next Improvement and Services Committee meeting is scheduled for March 9, 2022.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None