



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, MARCH 9, 2022, 5:00 PM

Virtual Meeting. Public may join via Zoom.

AMENDED

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on the request by the Baird Creek Preservation Foundation to donate and install Habitat Signage and artwork in the Baird Creek Greenway.
2. Consideration with possible action on the request by TDS Metrocom, LLC to approve a Utility Easement at Colburn Park.
3. Consideration with possible action on the request by TDS Metrocom, LLC to approve a Utility Easement at Edison Park.
4. Consideration with possible action on the request by TDS Metrocom LLC to approve a utility easement at Mather Heights Park.
5. Consideration with possible action on renewing the Lease agreement with Graymont for the north property at Leicht Memorial Park and discuss acquisition options for the expansion of Leicht Memorial Park.

The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee will thereafter reconvene in open session pursuant to Section 19.82(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

6. Consideration with possible action on approving a resolution supporting construction of an

additional portion of the West Side Trail to connect it to the Mountain-Bay State Trail.

7. Consideration with possible action on approving the purchase of 24 light poles and fixtures at Bay Beach Amusement Park.

F. Informational.

1. Staff presentation on seasonal staff recruiting efforts for summer Park positions.
2. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
3. The next Parks Committee is scheduled for April 13, 2022.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hhbC9xVDhXdz09>

Meeting ID: 843 1478 4824

Passcode: 278667

One tap mobile

+13126266799,,84314784824#,,,,*278667# US (Chicago)

+19292056099,,84314784824#,,,,*278667# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 843 1478 4824

Passcode: 278667

Find your local number: <https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hhbC9xVDhXdz09>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on the request by the Baird Creek Preservation Foundation to donate and install Habitat Signage and artwork in the Baird Creek Greenway.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Baird Creek Habitat Signage & Art Info Sheet



Trail Signage and Art Pieces Projects

Phase 1 ~ Arrows & Phase 2 ~ Map Kiosks & Trailheads



Phase 3 ~ Habitat Signage \$20,000



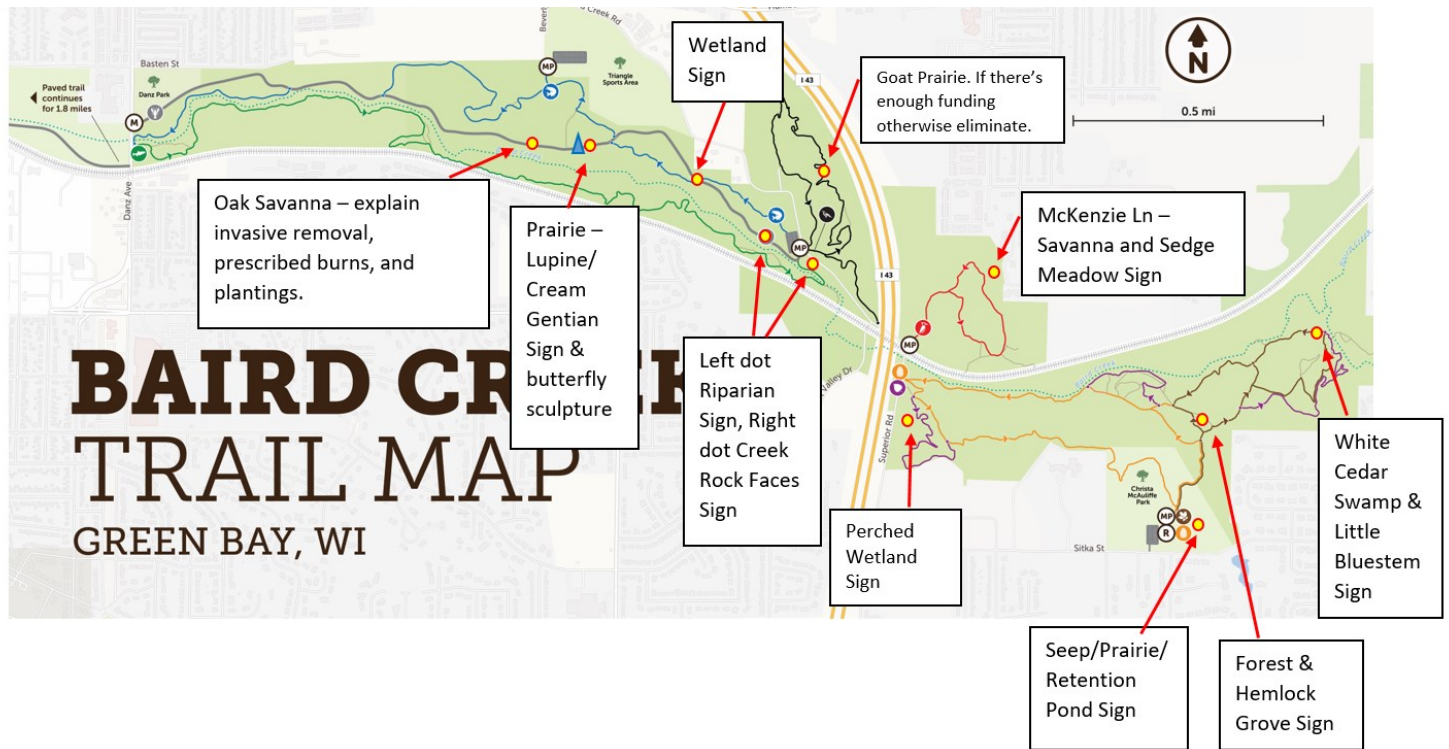
The Baird Creek Preservation Foundation strives to bring together education, nature, and art to enrich the lives of our local community; especially youth. Part of the Foundation's mission is to educate the public on the unique features and native habitats in the Greenway. Using signage highlighting the different habitats and ecosystems of the Greenway areas and habitats is a great way to do that. Examples of types of signage would include: types of forest, savanna, prairie, wetland, seep, meadow, etc.

The pictures above are examples of habitat signage bases and the pictures below are examples of SAMPLE plaques.



Locations of Habitat Signs

- red/yellow dots habitat signage locations
- blue triangle—1st sculpture location



Educational Art Pieces – One in 2022, \$15,000



The long-term concept is to have artists create 5-10 sculptures throughout the Baird Creek Greenway that would highlight the living things of Baird Creek and tie into habitat signage. Each sculpture would bring together art, nature, and education while having elements of exploration and learning incorporated into them. In 2022, we have received funding for a sculpture and we've chosen butterfly wings to symbolize one of the inhabitants of the Greenway's prairies. It will be placed next to a prairie habitat sign (blue triangle on the map above).

The location is along the paved trail and in a grassy area as to not disturb any of the sensitive areas of the Greenway that we are trying to highlight. The sculpture will draw in visitors to interact with it as well as draw attention to the habitat signage. The sculpture will include signage within the piece to teach facts about butterflies as well as incorporate an element of exploration; such as magnification.

The purpose of the art pieces is to bring awareness to our symbolic wildlife, trees, and creek dwellers that are native to the area and create a fun draw for our community to visit the Baird Creek Greenway and help all visitors learn about our local gems and why it's important to protect them.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on the request by TDS Metrocom, LLC to approve a Utility Easement at Colburn Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

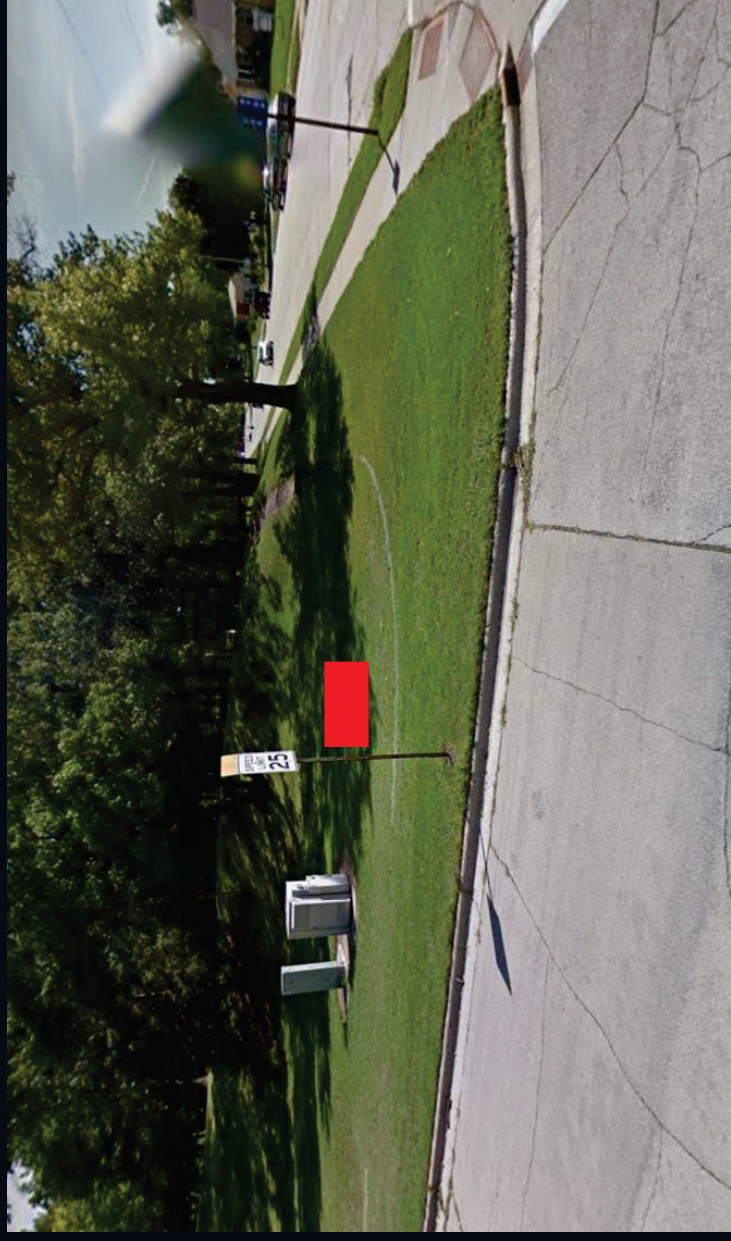
1. TDS Metrocom Photos Colburn
2. TDS Metrocom Cabinet
3. Exhibit A - TDS - Green Bay Colburn Park - Node IA

09131A

- **MARKET LOCATION:** Green Bay, WI
- **LAT/LONG:** (44.513375, -88.061131)



- **STREET ADDRESS:** Loch Dr, Green Bay, WI
- **PERMIT AUTHORITY:** Green Bay Owned Parcel – Enos Colburn park (Parcel# 6-192-5)



TILSON

NODE SITE BUILD-OUT



Node Footprint: ~ 10' x 10'
Concrete Pad: 72" x 88" x 6"
Cabinet Dimensions: 64"W x 46"D x 63"H

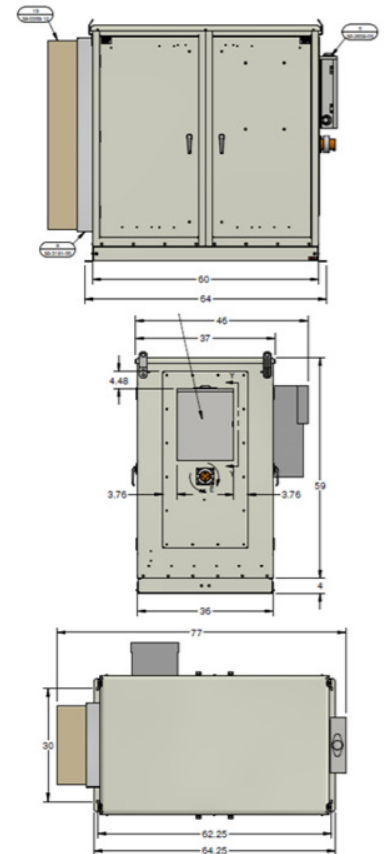


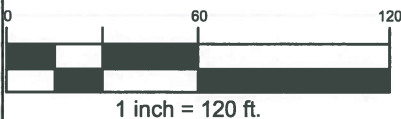
EXHIBIT "A"

LOCATED IN PART OF LOT 53 OF C.L.A. TANKS SUBDIVISION OF PRIVATE CLAIMS 2
- 9, W.S.F.R., CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN



Bearings are referenced to the
WISCRS, Brown County, NAD 83
(2011) and referenced to the South
Line of Private Claim 8, W.S.F.R.,
measured as S64° 07' 21"E

GRAPHIC SCALE



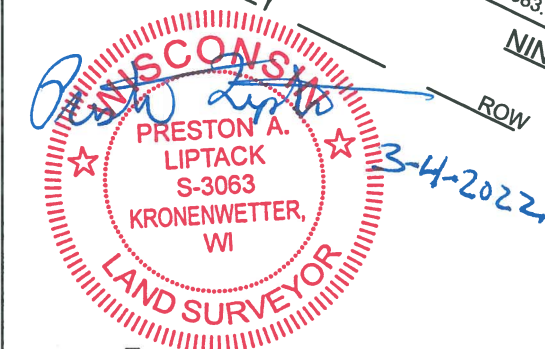
LEGEND

- ⊕ GOVERNMENT CORNER
- △ SET 3/8" X 12" SPIKE
- FD 1" O.D. IRON PIPE
- () "RECORDED AS" DATA
- POB POINT OF BEGINNING
- ROW RIGHT-OF-WAY

Line Table		
Line #	Bearing	Distance
L1	N25° 48' 20"E	48.00'
L2	S64° 07' 21"E	15.00'
L3	S25° 48' 20"W	15.00'
L4	N64° 07' 21"W	7.00'
L5	S25° 48' 20"W	33.00'
L6	N64° 07' 21"W	8.00'
L7	N64° 07' 21"W	6.00'

CORNER 40V/W-12/13
ON-LINE BETWEEN PRIVATE
CLAIMS 8 AND 9, W.S.F.R.
FOUND MAG NAIL W/ WASHER

SOUTH LINE OF P.C. 8
33'
33'



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800.465.8050

MARCH 2, 2022

SHEET 1 OF 2

TC-210913031

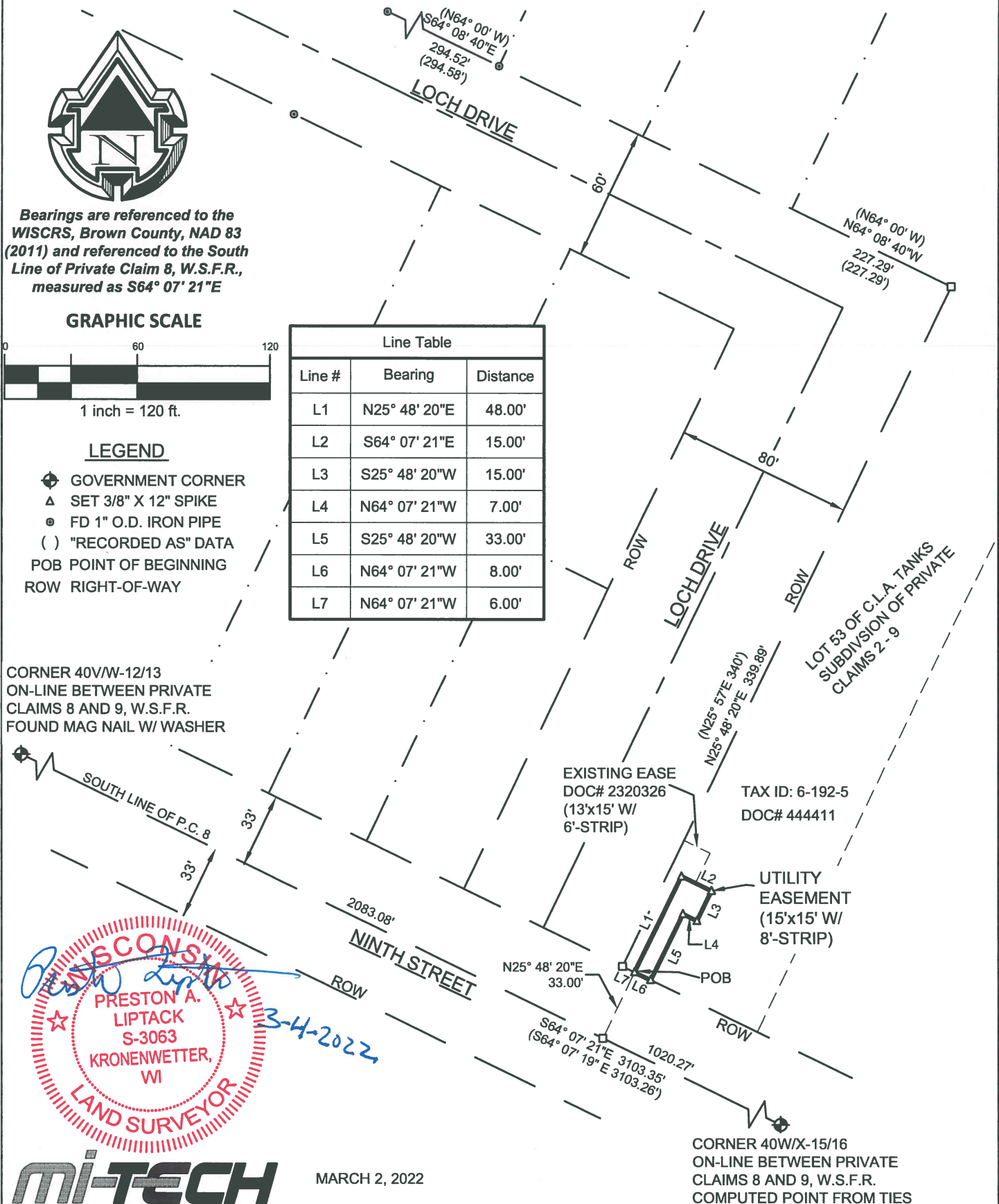


EXHIBIT "A"

LOCATED IN PART OF LOT 53 OF C.L.A. TANKS SUBDIVISION OF PRIVATE CLAIMS 2
- 9, W.S.F.R., CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN

Legal Description for TDS Easement:

Located in part of Lot 53 of C.L.A. Tanks Subdivision of Private Claims 2 - 9, W.S.F.R., City of Green Bay, Brown County, Wisconsin, more particularly described as follows:

Commencing at Government Corner 40V/W-12/13 on-line between Private Claims 8 and 9 on the West Side of the Fox River; thence South 64 degrees 07 minutes 21 seconds East along the South Line of said Private Claim 8, a distance of 2083.08 feet; thence North 25 degrees 48 minutes 20 seconds East, a distance of 33.00 to the North Right-of-Way (ROW) Line of Ninth Street, the Southeast Corner of an existing 6'-wide Strip Easement recorded as Document No. 2320326 at the Brown County Register of Deeds Office, and the Point of Beginning; thence continuing North 25 degrees 48 minutes 20 seconds East along the East Line of said 6'-wide Strip Easement, a distance of 48.00 feet to the South Line of an existing 13'x15' Cabinet Easement recorded as said Document No. 2320326; thence South 64 degrees 07 minutes 21 seconds East along, and an extension of, the South Line of said Cabinet Easement, a distance of 15.00 feet; thence South 25 degrees 48 minutes 20 seconds West parallel to said East Line, a distance of 15.00 feet; thence North 64 degrees 07 minutes 21 seconds West parallel to said South Line, a distance of 7.00 feet; thence South 25 degrees 48 minutes 20 seconds West parallel to said East Line, a distance of 33.00 feet to said North ROW Line; thence North 64 degrees 07 minutes 21 seconds West along said North ROW Line, a distance of 8.00 feet to the Point of Beginning.





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the request by TDS Metrocom, LLC to approve a Utility Easement at Edison Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. TDS Metrocom Photos Edison
2. Exhibit A - TDS - Green Bay Edison Park - Node RA

0913RA

- MARKET LOCATION: Green Bay, WI
- STREET ADDRESS: Alpine Drive, Green Bay, WI
- LAT/LONG: (44.491376, -87.948126)
- PERMIT AUTHORITY: Green Bay Owned Parcel – Edison Park

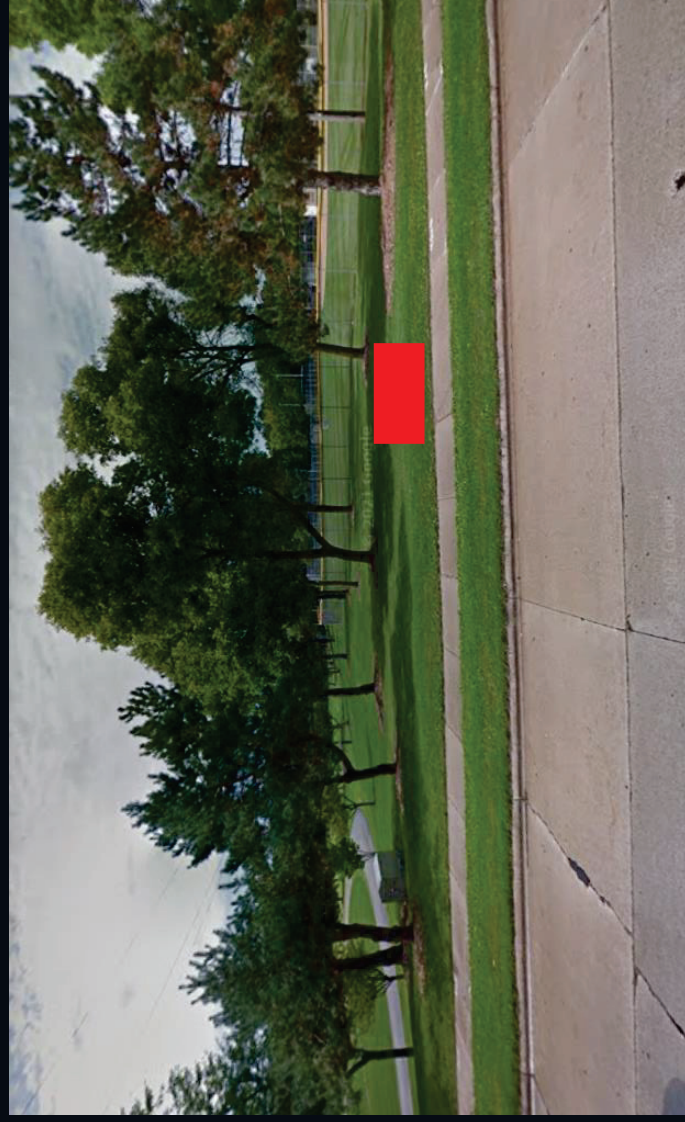
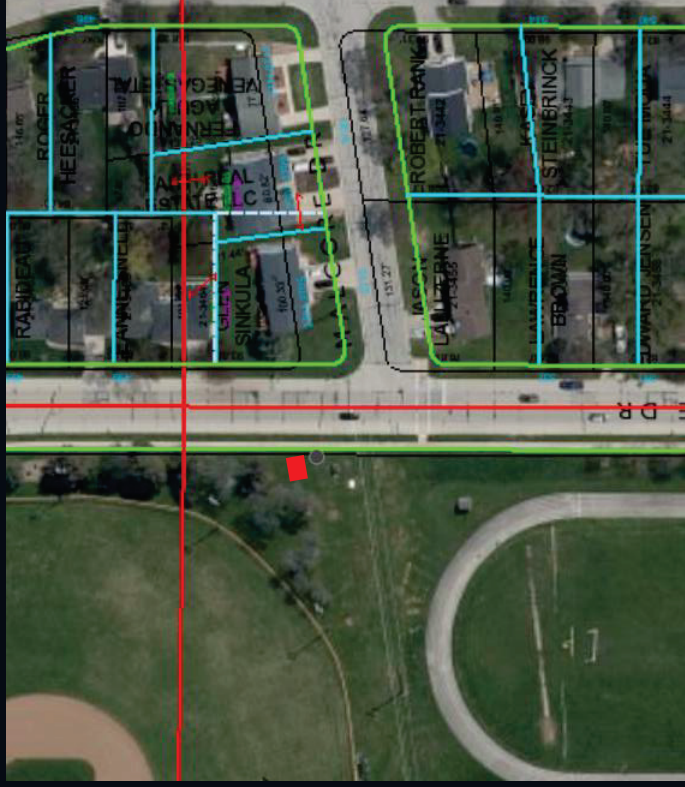
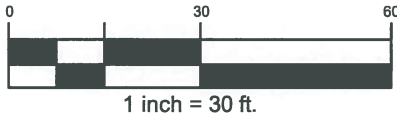


EXHIBIT "A"

LOCATED IN PART OF PARCEL 'A' OF CERTIFIED SURVEY MAP NO. 561 RECORDED AS DOCUMENT NO. 661441 IN VOLUME 2 PAGES 421-422, AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 23 NORTH, RANGE 21 EAST, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN

GRAPHIC SCALE



Line Table		
Line #	Bearing	Distance
L1	N89° 52' 02"W	15.00'
L2	N0° 07' 58"E	15.00'
L3	S89° 52' 02"E	15.00'
L4	S0° 07' 58"W	15.00'

TAX ID# 21-107-5

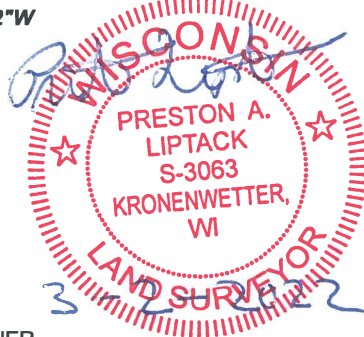
DOC# 667521

PARCEL 'A' CSM# 561
DOCUMENT# 661441
VOL 2 PAGES 421-422



Bearings are referenced to the
WISCRS, Brown County, NAD 83
(2011) and referenced to the
South Line of the Southeast
Quarter of S4, T23N, R21E
measured as N88° 35' 42"W

- LEGEND**
- ◆ GOVERNMENT CORNER
 - COMPUTED POINT
 - △ SET 3/8" X 12" SPIKE
 - FD 0.75" O.D. IRON BAR
 - ⊙ FD 1" O.D. IRON PIPE
 - ✕ FD CHISELED 'X'
 - () "RECORDED AS" DATA
 - POB POINT OF BEGINNING
 - ROW RIGHT-OF-WAY



SOUTH 1/4 CORNER
S4 T23N R21E
FOUND MAG NAIL W/ WASHER

FEBRUARY 24, 2022

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800.465.8050

SHEET 1 OF 2

TC-210913023

15' X 15' UTILITY
EASEMENT

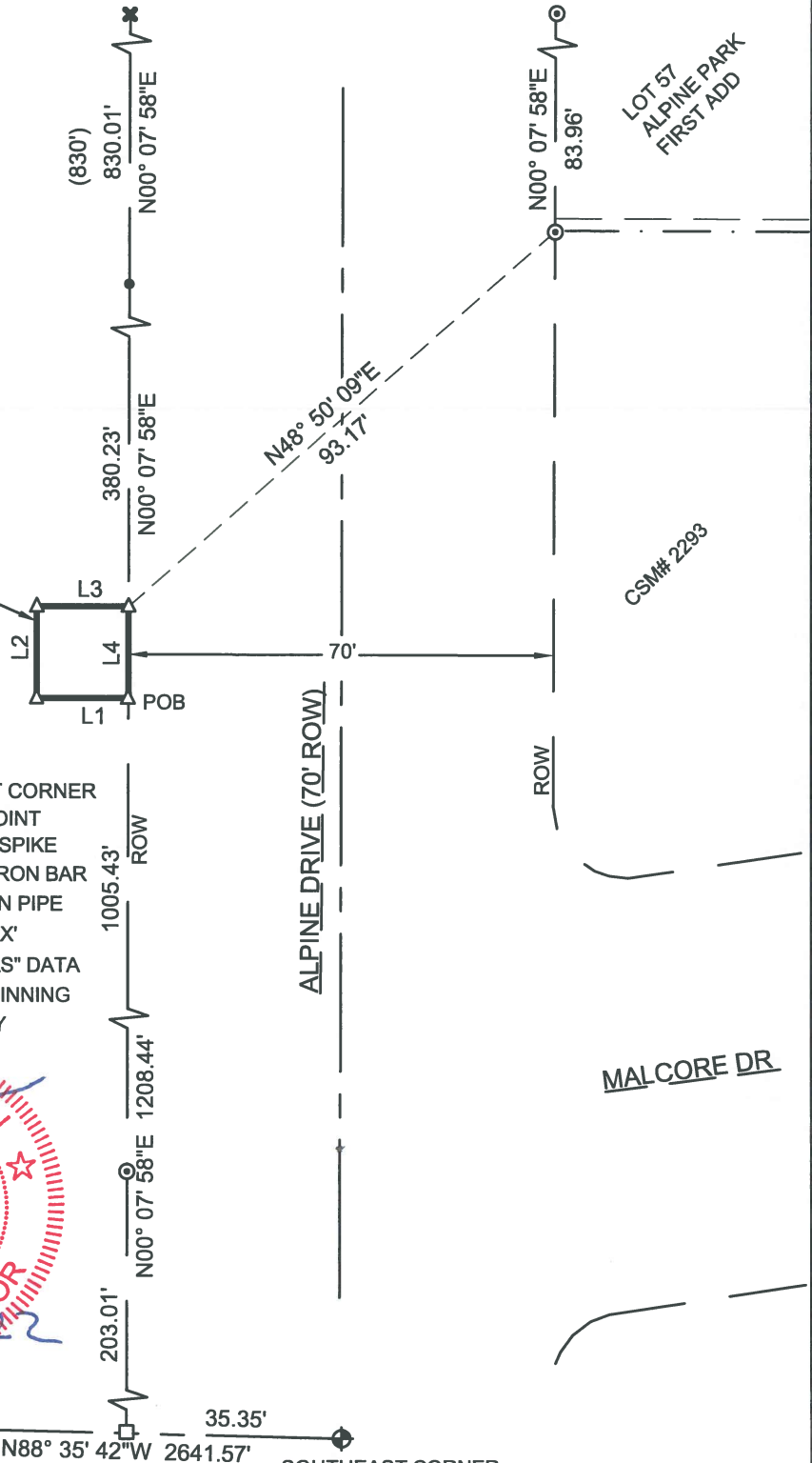


EXHIBIT "A"

LOCATED IN PART OF PARCEL 'A' OF CERTIFIED SURVEY MAP NO. 561 RECORDED AS DOCUMENT NO. 661441 IN VOLUME 2 PAGES 421-422, AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 23 NORTH, RANGE 21 EAST, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN

Legal Description for TDS Easement:

Located in part of Parcel 'A' of Certified Survey Map No. 561 recorded as Document No. 661441 in Volume 2 Pages 421-422, and part of the Southeast Quarter of the Southeast Quarter of Section 4, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin, more particularly described as follows:

Commencing at the Southeast Corner of said Section 4; thence North 88 degrees 35 minutes 42 seconds West along the South Line of the Southeast Quarter, a distance of 35.35 feet; thence North 00 degrees 07 minutes 58 seconds East along an extension of and along the West Right-of-Way (ROW) Line of Alpine Drive, a distance of 1208.44 feet to the Point of Beginning; thence North 89 degrees 52 minutes 02 seconds West perpendicular to said West ROW Line, a distance of 15.00 feet; thence North 00 degrees 07 minutes 58 seconds East parallel to said West ROW Line, a distance of 15.00 feet; thence South 89 degrees 52 minutes 02 seconds East perpendicular to said West ROW Line, a distance of 15.00 feet to said West ROW Line; thence South 00 degrees 07 minutes 58 seconds West along said West ROW Line, a distance of 15.00 feet to the Point of Beginning.



FEBRUARY 24, 2022



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on the request by TDS Metrocom LLC to approve a utility easement at Mather Heights Park.

BACKGROUND

RECOMMENDATION

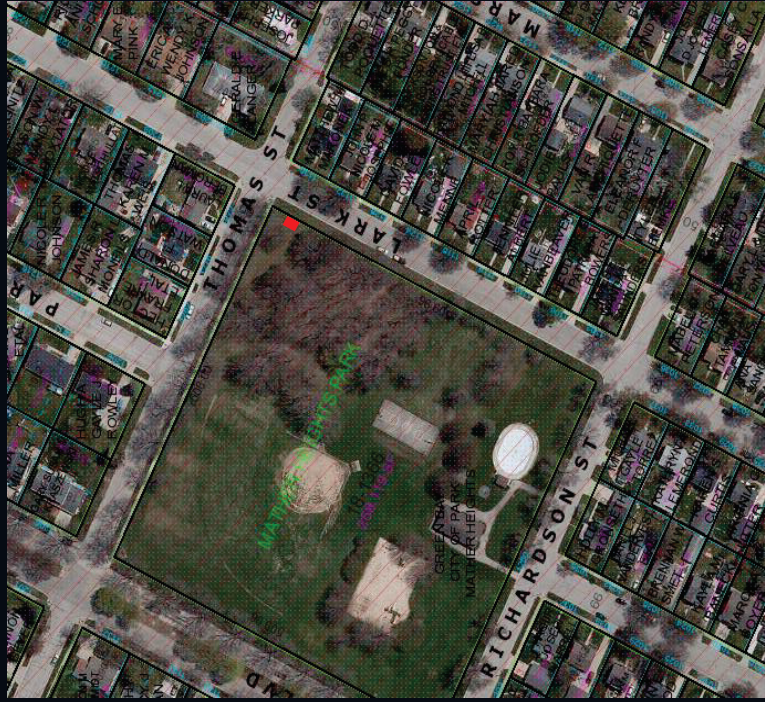
FISCAL IMPACT

ATTACHMENTS

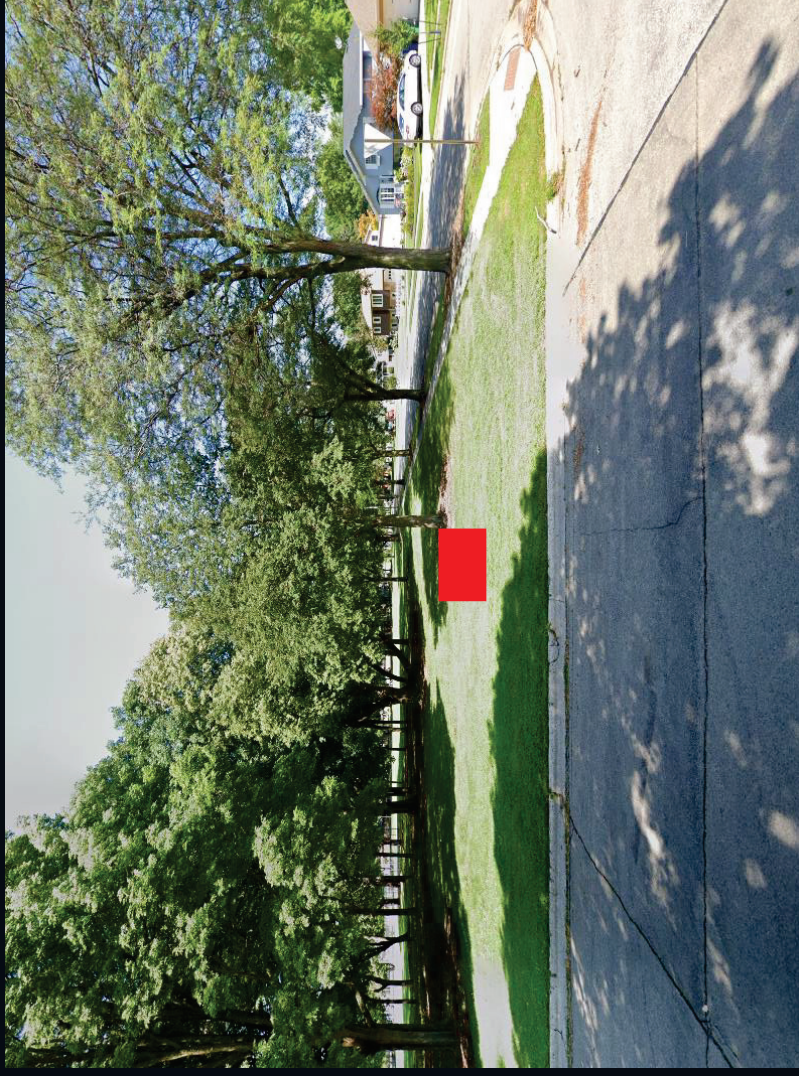
1. TDS Metrocom Photos Mather Heights
2. Exhibit A - TDS - Green Bay Mather Heights Park - Node DA

0913DA

- MARKET LOCATION: Green Bay, WI
- LAT/LONG: (44.538445, -88.037891)



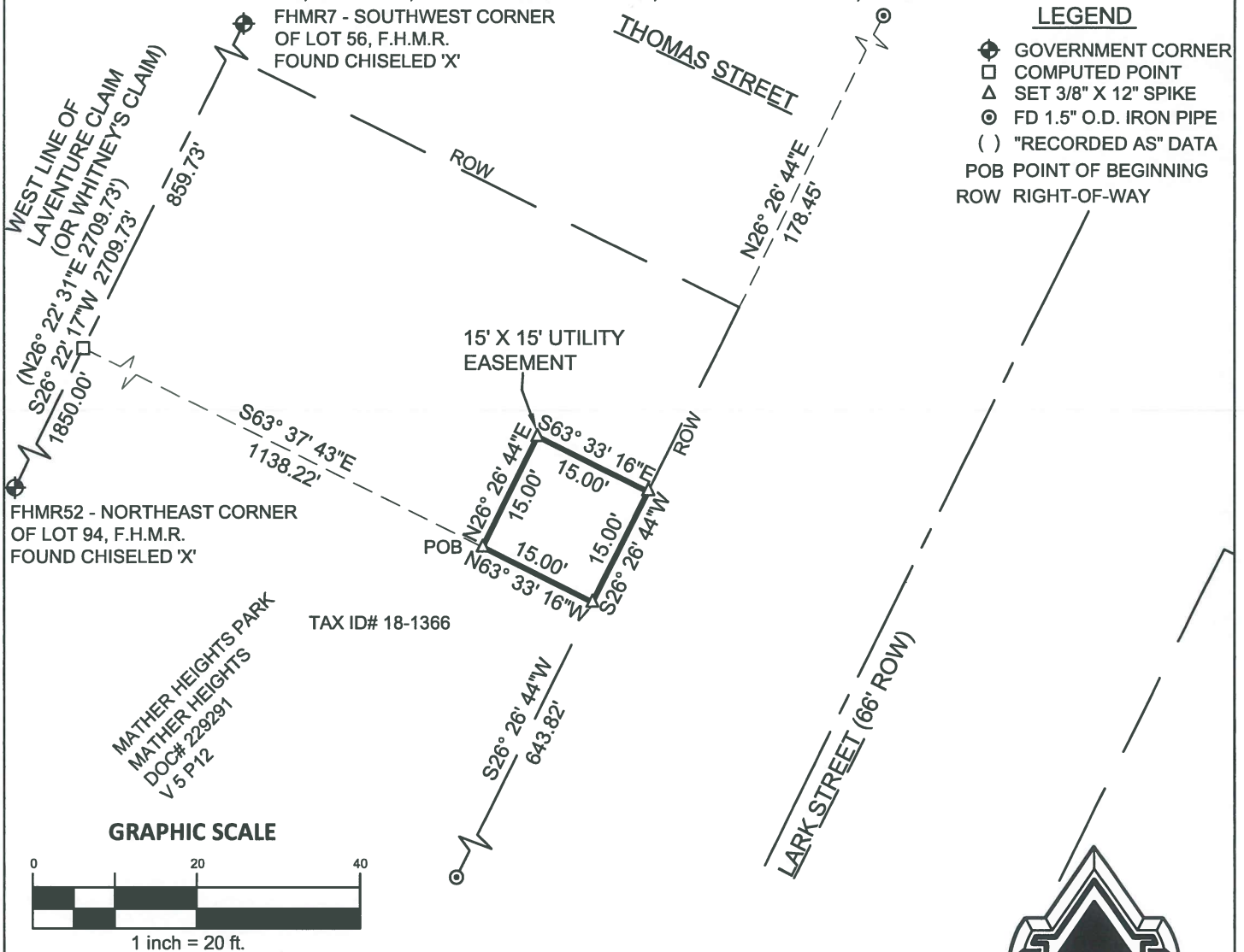
- STREET ADDRESS: Thomas St & Lark St, Green Bay, WI
- PERMIT AUTHORITY: Green Bay Owned Parcel – Mather Heights Park



TILSON

EXHIBIT "A"

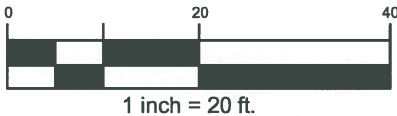
LOCATED IN PART OF MATHER HEIGHTS PARK OF MATHER HEIGHTS RECORDED AS DOCUMENT NO. 229291 IN VOLUME 5 PAGE 12, AND PART OF THE LAVENTURE CLAIM, W.S.F.R., CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN



LEGEND

- ⊕ GOVERNMENT CORNER
- COMPUTED POINT
- △ SET 3/8" X 12" SPIKE
- ⊙ FD 1.5" O.D. IRON PIPE
- () "RECORDED AS" DATA
- POB POINT OF BEGINNING
- ROW RIGHT-OF-WAY

GRAPHIC SCALE



Legal Description for TDS Easement:

Located in part of Mather Heights Park of Mather Heights recorded as Document No. 229291 in Volume 5 Page 12, and part of the Laventure Claim, W.S.F.R., City of Green Bay, Brown County, Wisconsin, more particularly described as follows:

Commencing at the Southwest Corner of Lot 56 of Fort Howard Military Reserve (FHMR); thence South 26 degrees 22 minutes 17 seconds West along the West Line of said Laventure Claim, a distance of 859.73 feet; thence South 63 degrees 37 minutes 43 seconds East, a distance of 1138.22 feet to the Point of Beginning; thence North 26 degrees 26 minutes 44 seconds East parallel to the West Right-of-Way (ROW) Line of Lark Street, a distance of 15.00 feet; thence South 63 degrees 33 minutes 16 seconds East perpendicular to said West ROW Line, a distance of 15.00 feet to said West ROW Line; thence South 26 degrees 26 minutes 44 seconds West along said West ROW Line, a distance of 15.00 feet; thence North 63 degrees 33 minutes 16 seconds West perpendicular to said West ROW Line, a distance of 15.00 feet to the Point of Beginning.

Bearings are referenced to the WISCRS, Brown County, NAD 83 (2011) and referenced to the West Line of the Laventure Claim, WSFR, measured as S26° 22' 17"W





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on renewing the Lease agreement with Graymont for the north property at Leicht Memorial Park and discuss acquisition options for the expansion of Leicht Memorial Park.

The Committee may convene in closed session pursuant to Sections 19.85(l)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee will thereafter reconvene in open session pursuant to Section 19.82(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Leicht Park Lease
2. Leicht Park Air Photo

AMENDED AND RESTATED LEASE AGREEMENT

This Amended and Restated Lease Agreement (the "Lease") dated as of the 28th day of February, 2014 is by and between Graymont Western Lime Inc., a Wisconsin corporation (f/k/a Western Lime Corporation) ("Graymont") and the City of Green Bay, a Wisconsin municipal corporation ("City") for the lease of property described herein under the terms and conditions set forth below.

WHEREAS, Graymont and the City entered into an Amended and Restated Lease Agreement dated June 6, 2006 (the "Original Lease") providing for the lease of certain land owned by Graymont and located on the Fox River in the City of Green Bay; and

WHEREAS, the Original Lease is currently set to expire on February 28, 2014 and the City is desirous of extending the term of thereof; and

WHEREAS, Graymont and the City intend that this Lease shall supersede and replace the Original Lease in its entirety, except for obligations of the City that survive the termination of the Original Lease.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements of the parties as herein set forth, the parties hereto agree as follows:

1. Graymont agrees to lease to the City the property legally described as set forth in attached Exhibit A-1 and illustrated in Exhibit A-2 of this agreement (the "Leased Land") subject to the terms and conditions of this Lease. The Leased Land area is approximately 4.49 acres.
2. The term of this Lease shall be for a period of 15 years, commencing on March 1, 2004 and expiring February 28, 2019; provided that, the term of this Lease shall continue until February 29, 2024 if Graymont does not give written notice of termination to the City by February 28, 2017.
3. The City agrees to pay to Graymont annual lease payments equal to the taxes, stormwater runoff fees, and such other assessments or charges which are proportionately attributable to the Leased Land for such year and levied or accrued during the term of this Lease. Taxes will be calculated based upon the actual tax bill for each year during the term of this Lease. Said payment shall be paid to Graymont on or before December 1st of each year beginning in 2004.
4. It is not the intent of the City to condemn this property through or by virtue of this Lease. The City intends to use the Leased Land to hold festivals and other City activities. The City's change of use or lack of use of the Leased Land shall not terminate this Lease. Any change of use shall require Graymont's written approval in advance. The City shall comply at all times with all local, state and federal laws, as applicable to City's use of the Leased Land.

5. The City has the permission of Graymont to perform landscaping to the Leased Land at the City's expense during the term of this Lease. The City shall obtain prior written consent of Graymont for any structural improvements or work involving earthmoving or grading activities to the Leased Land. All improvements, structural or otherwise, will be made at City expense. Upon expiration or termination of this Lease, the City will remove any structural improvements from the Leased Land if so requested by Graymont and restore the Leased Land to grade; provided, however, City shall have at least six months to accomplish such removal and restoration.

6. The City covenants and agrees with Graymont that during the entire term of this Lease the City will indemnify and save harmless Graymont against any and all claims, debts, demands or obligations which may be made against Graymont or against Graymont's title in the premises arising by reason of any acts or omissions of the City, its officers, agents, employees or invitees in occupying the Leased Land; and not any acts or omissions of Graymont, its officers, agents or employees; and if it becomes necessary for Graymont to defend any action seeking to impose any such liability, the City will pay Graymont all costs of court and reasonable attorneys' fees incurred by Graymont in such defense, in addition to any other sums which Graymont may be called upon to pay by reason of the entry of a judgment or decree against Graymont in the litigation in which such claim is asserted. And to this end, the City further contracts and agrees to procure and carry at its own expense insurance against all such liability in a sum no less than \$1,000,000.00 for injury to one person or one accident; \$3,000,000.00 for injury to two or more persons; and \$500,000.00 property damage. The City shall cause said insurance policy or policies to specifically name Graymont as an insured and furnish Graymont with a certificate of said policy or policies. The City shall not do or permit any act or thing that shall render such policy invalid or which shall affect the validity thereof. If the City fails or neglects to carry such insurance as herein provided and to pay all insurance premiums therefor, or if said policy of insurance shall be cancelled for any cause whatsoever and the City does not promptly obtain other insurance prior to or simultaneously with such cancellation, Graymont may affect such insurance in its own name to the extent herein provided and pay the premium therefor, and any sums paid by Graymont for said premiums shall be deemed additional rent hereby reserved and shall be payable by the City on demand of Graymont, together with interest at the rate of ten percent (10%) per annum.

In addition to the insurance herein required to be furnished by the City, the City agrees that it will secure such insurance as may be necessary to provide protection and coverage against the happening of a catastrophe in an amount of at least \$5,000,000.00. Such insurance may be in the form of an "umbrella" policy, it being the intent hereof that the interest of Graymont and the City shall be protected against the happening of a catastrophe wherein the damages sustained exceed the amount of insurance coverage provided for herein.

7. Except if caused directly by the negligence of the Graymont (or any person for whom Graymont is responsible at law), Graymont will not be liable nor responsible in any way for any injury of any nature whatsoever that may be suffered or sustained by the City or any employee, agent or customer of the City or any person the City allows or tolerates to use or to have access to the Leased Premises or for any loss of or damages to any property.

court of competent jurisdiction to be illegal, null or void or against public policy, the remaining portions of this Lease shall not be affected thereby and shall remain in force and effect to the fullest extent permissible by law.

14. This Lease, effective as of March 1, 2004, amends and restates, in its entirety, that certain Amended and Restated Lease Agreement by and between the parties, dated as of June 6, 2006, and any prior agreements of the parties regarding use of the Leased Land.

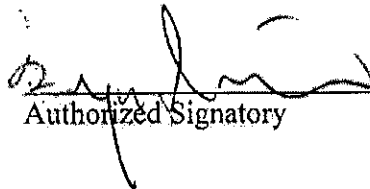
IN WITNESS WHEREOF, the parties hereto have executed this Lease effective as stated above.

GRAYMONT WESTERN LIME INC.

CITY OF GREEN BAY



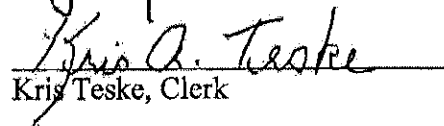
Authorized Signatory



Authorized Signatory



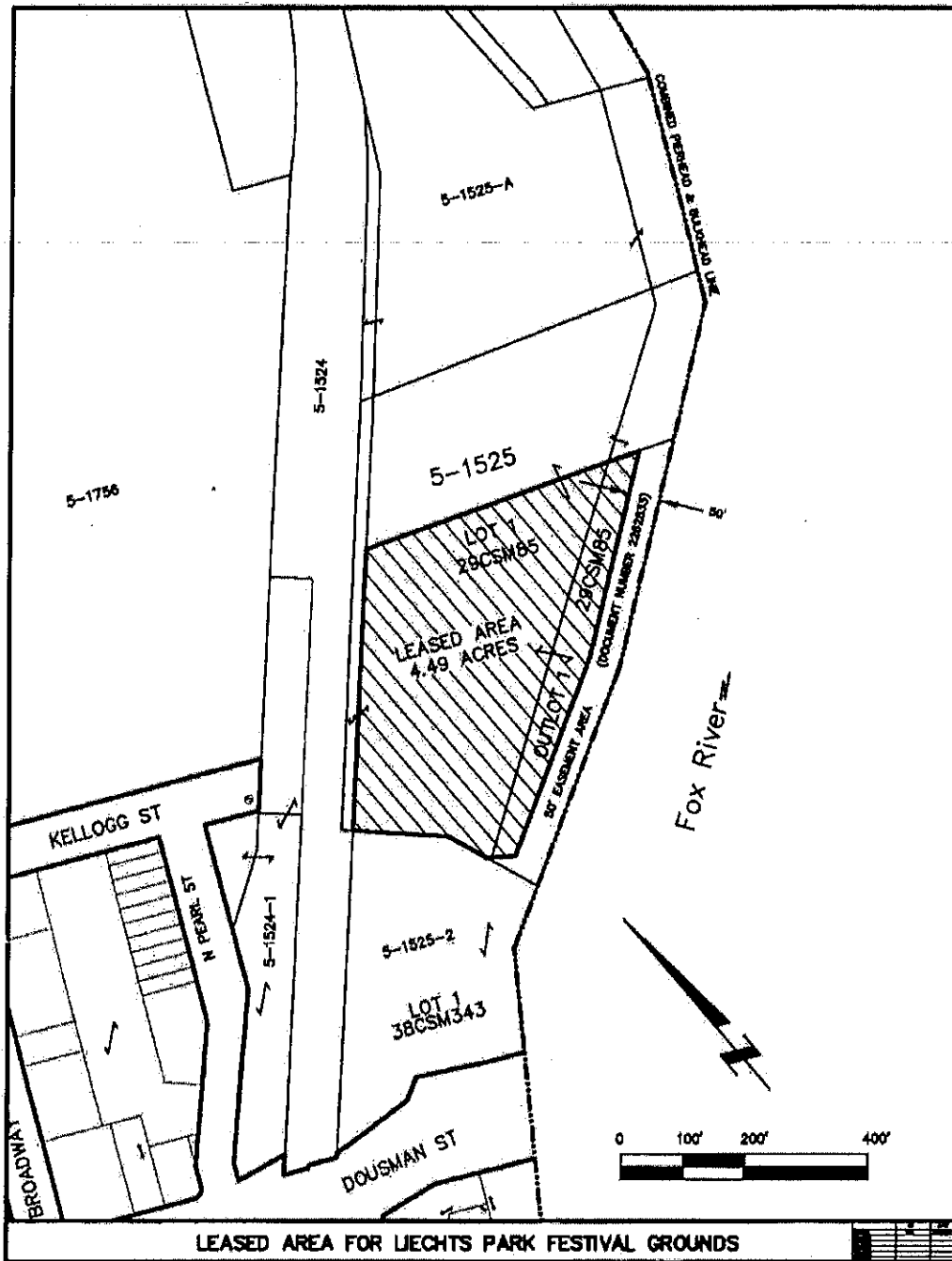
James J. Schmitt, Mayor

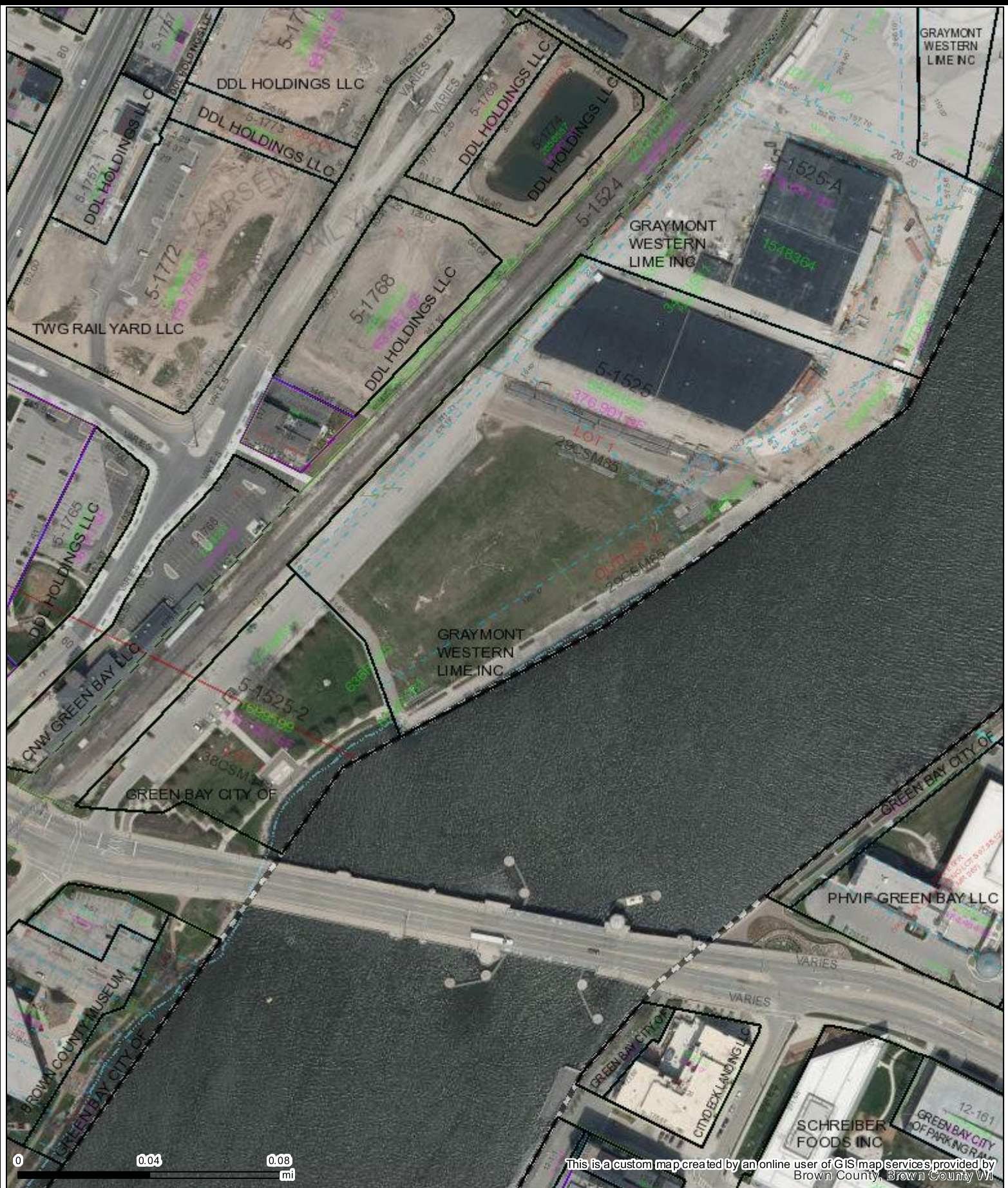


Kris Teske, Clerk

029712-0001\11911716.1

Exhibit A-2
LEASED PROPERTY MAP





Part of Brown County WI

Map printed on 3/8/2022

1:2,400

1 inch = 200 feet*

1 inch = 0.0379 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap

"hooks" indicate
parcel ownership
crosses a line

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480
www.browncountywi.gov



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on approving a resolution supporting construction of an additional portion of the West Side Trail to connect it to the Mountain-Bay State Trail.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Resolution - Support TAP Grant Application
2. DOT Application West Side Trail

**RESOLUTION SUPPORTING CONSTRUCTION OF AN ADDITIONAL PORTION OF THE
WEST SIDE TRAIL TO CONNECT IT TO THE MOUNTAIN-BAY STATE TRAIL**

March 15, 2022

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS the City of Green Bay values opportunities for residents to engage in recreational activities, to enjoy nature, and to safely explore its many parks and trails; and

WHEREAS there are numerous bicycle and pedestrian trails throughout the City, which serve to improve safety for local and regional bicyclists and pedestrians and to improve the City's multimodal infrastructure; and

WHEREAS the Sergeant Benjamin Edinger Corridor/West Side Trail is the main bicycle/pedestrian thoroughfare on the West side of Green Bay; and

WHEREAS the West Side Trail currently ends .7 miles short of connecting to the 83-mile long regional Mountain-Bay State Trail in the Village of Howard; and

WHEREAS the City of Green Bay desires to construct an expansion of the West Side Trail in order to directly connect it to the regional trail and thereby provide a safer route for bicyclists and pedestrians to continue their journeys from one trail to the other; and

WHEREAS City staff has submitted an application for the Wisconsin DOT Transportation Alternatives Program (TAP) grant to assist in funding this project;

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Green Bay supports the proposed project to expand the West Side Trail an additional approximately .7 miles to connect to the Mountain-Bay State Trail, and further supports the City's application for the DOT TAP grant.

Adopted _____

Approved _____

Eric Genrich, Mayor

Celestine Jeffreys, Clerk



WisDOT 2022-2026

Transportation Alternatives Program (TAP) Application

<http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/tap.aspx>

Review and utilize TAP guidelines and application instructions when completing this document.

As discussed in the WisDOT TAP Guidelines, this application will go through a two-step process. The first step will be an assessment by the region as to eligibility and whether or not the project will be able to meet the rigorous, statutorily mandated commencement deadline. The second step will be an assessment of the relative merits of the application compared to other eligible applications. **Applicants will be notified if their application is found ineligible.**

Application Type

Select one and only one box for the application type. Please note that projects which are within the boundaries of a TMA will need to either compete locally within the MPO or as part of the Statewide solicitation. Refer to this map (<http://wisconsindot.gov/Documents/doing-bus/local-gov/plning-orgs/map.pdf>) for more information about the TMA areas.

- ☐ Appleton Area Metropolitan Planning Organization (MPO) –
- ☒ Green Bay MPO
- ☐ Madison Area MPO
- ☐ Southeastern Wisconsin Regional Planning Commission (Milwaukee OR Round Lake Beach)

If none of the above, project application is from:

- ☐ Area with population between 5,000 and 200,000
- ☐ Area with population of 5,000 or less
- ☐ Region-wide: % of population within a TMA area
 % of population between 5000 and 200,000

Project Applicant

Name, Location of Public Sponsor and Sponsor Type:

Sponsor Name: **City of Green Bay**

Sponsor Type (Check appropriate box):

Local government (check one): ☐ County ☒ City ☐ Village ☐ Town

- ☐ Regional transportation authority ☐ Transit agency
- ☐ State or federal natural resource/public land agency
- ☐ School district or school(s)
- ☐ Non-Profit entities responsible for administration of local transportation safety programs
- ☐ Tribal Nation

Project Title: **SGT. Benjamin Edinger Corridor/West Side Trail - Bond St. to N. Taylor St.**

Describe location, boundaries and length of the project: **0.7 miles long proposed trail, bordered by Bond St and N Taylor St running through parcels 6-61-A and 6-60-1; concrete sidewalk extended 395 LF along Bond St**

County: **Brown**

Street Address of Project (if located on a highway or road): **N/A**

Note: For infrastructure projects, attach an electronic project location map in PDF Format, size 8½ by 11.

Project Contact

Primary Public Sponsor Agency Contact Information:

Name: **Daniel Ditscheit** Title: **Parks, Recreation, & Forestry Director** Street Address: **100 N. Jefferson St., Room 510** Phone: **(920)448-3381**
Municipality: **City of Green Bay** State: **WI** Zip: **54301**

Secondary E-mail: **Dan.Ditscheit@greenbaywi.gov**

Secondary Public Sponsor Agency or Private Organization Contact Information (if applicable):

Organization / Agency Name: **City of Green Bay**

Name: **Emma Browne** Title: **Civil Engineer** Street Address: **100 N. Jefferson St., Room 510** Phone : **(920) 448-3383**

Municipality: **City of Green Bay** State: **WI** Zip: **54301**

E-mail: **Emma.Browne@greenbaywi.gov**

Head of the Local Public Sponsor Agency or Private Organization Contact Information:

Organization / Agency Name: **City of Green Bay**

Name: **Eric Genrich** Title: **Mayor** Street Address: **100 N. Jefferson St.** Phone : **(920) 448-3005**

Municipality: **City of Green Bay** State: **WI** Zip: **54301**

E-mail: **Eric.Genrich@greenbaywi.gov**

MPO, if applicable

Select one, if applicable,

- ☐ Bay Lake RPC (Sheboygan),
- ☒ Brown County Planning Commission (Green Bay)
- ☐ Chippewa-Eau Claire MPO (WCWRPC – Eau Claire)
- ☐ Duluth/Superior Metropolitan Interstate Committee (Superior)
- ☐ East Central Wisconsin RPC (Appleton, Oshkosh)
- ☐ Fond du Lac MPO (Fond du Lac)
- ☐ Janesville MPO (Janesville)
- ☐ La Crosse Area Planning Committee (La Crosse)
- ☐ Madison Area MPO (Madison)
- ☐ Marathon County MPO (Wausau)
- ☐ Southeastern Wisconsin RPC (SEWRPC - Waukesha)
- ☐ Stateline Area Transportation Study (Beloit)

Refer to this map (<http://wisconsin.gov/Documents/doing-bus/local-gov/planning-orgs/map.pdf>) for more information about the TMA areas.

MPO Project Prioritization

If an MPO is submitting more than one project in an urbanized area within an MPO, the sponsor must rank each project in priority order, e.g., 1 (highest priority) to 5 (lowest), for the local priority among five projects. Local ranking will be used as a guide in project selection. **Project Priority:**

Please Note: MPO Project Prioritization is due by January 28, 2022.

Project Activity

TAP Eligibility Category:

Indicate which **ONE** of below categories best identifies the proposed project:

- ☒ Bicycle-Pedestrian Facilities: construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists and other non-motorized forms of transportation (**this category includes on-road bicycle lanes, sidewalks, etc.**)
- ☐ Safe routes for non-drivers, including children, older adults, and individuals with disabilities
- ☐ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- ☐ Construction of turnouts, overlooks, and viewing areas
- ☐ Historic preservation and rehabilitation of historic transportation facilities
- ☐ Safe Routes to School (SRTS) (this category includes infrastructure and non-infrastructure activities)

NOTE: Applicants proposing a project within the SRTS eligibility category **MUST** complete the 'School Demographics' and 'Safe Routes to School Plan' sections on page A-5 below.

Project Summary (400 words or less). Please copy and paste your response from a Word Document.

Applicants must fill out the project summary field below. This summary is also the first question in the narrative section.

The Sergeant Benjamin Edinger Corridor/ West Side Trail is the main bicycle/pedestrian thoroughfare within the west side of Green Bay. Located in an abandoned railroad ROW, the asphalt, multi-use trail is 1.14 miles long and 10' wide. The trail is currently .7 miles short from connecting to the regional Mountain-Bay State Trail in the Village of Howard which is 83 miles long and ends in Weston, near Wausau.

The railroad northwest of Military Avenue is still active. Therefore, the City is not able to continue developing the trail to the northwest within the railroad property. Instead, the City would like to make the connection through ROW and easements. The Green Bay School District and Bay City Baptist Church have both agreed to grant trail easements to accommodate this trail expansion project. The City is currently working with both entities to finalize the easement language and to select the final trail easement locations. The desire is to bring trail users away from the road and through a natural area, which will be safer and also a more direct route. The City recently completed a wetland delineation of both the School and Church sites. We are now in the process of coordinating a meeting with the DNR to finalize the proposed trail location, taking the wetlands into consideration. Once the DNR agrees to the final trail location, the easements will be finalized.

The scope of work for this trail construction will include building the 10' wide asphalt trail, enhanced pedestrian road crossings, sidewalk construction, striping a bike lane and stormwater management. There is a potential that a wetland fill permit will need to be obtained to run the trail through the natural area. A preliminary estimate for engineering the trail connection is \$80,000 and \$450,000 for construction. Funding from this grant would allow the City to construct the project, which would ideally be engineered for FY2025 and constructed in FY2026.

By creating this connection, there is a great opportunity to improve safety for local and regional bicyclists and pedestrians. In addition to connecting these trails, there is a desire to create a future southeast connection to the Fox River Trail in downtown Green Bay which is planned to connect to the regional East River Trail, Baird Creek Trail, bus routes, canoe/kayak launches and many area residences and businesses. Please consider helping to fund this project to improve the City's multimodal infrastructure.

Project Benefit

Check all applicable project benefits, then describe in application narrative:

- ☒ **ENVIRONMENTAL**
- ☒ Increases likelihood of modal shift to biking, walking or transit from utilitarian car travel.
 - ☒ Increases access and connection to the natural environment.
- ☒ **PUBLIC HEALTH** - Project would have a demonstrable impact upon public health of applicant community.
- ☒ **ECONOMIC JUSTICE** - Project would go beyond community enhancement to address a specific "communities of concern," including elderly, disabled, minority, and low-income population? The project within close proximity of public parks, schools, libraries, public transit, employment and/or retail centers, and residential areas. The project improves low income access to transit, jobs, education, and essential services.
- ☒ **SAFETY** - Project addresses a specific safety concern. The project contains or addresses:
- ☐ Collision data
 - ☒ Lack of adequate safe crossing or access
 - ☐ Lack of separated facility
 - ☒ High speed/volume
 - ☒ Provides sidewalk or pathway, with curb-cuts
 - ☒ Provides bike lanes, markings, and signage
 - ☒ Implements traffic calming measures
 - ☒ Signage and/or markings directed to safety concern
 - ☒ Provides crosswalk enhancement (striping, refuge island, signal, etc.)
- For SRTS Projects there is:**
- ☐ Documented bike/pedestrian crash involving school age children or crossing guard at arrival/dismissal times near the school.
 - ☐ Crossings of state highways, main arterial roads or other high speed or high traffic volume roads.
 - ☒ Lack of bicycle and pedestrian facilities or lack of connectivity of facilities that do exist.
 - ☐ High level of parental concern documented in survey data.
 - ☐ Few or no children who live within 1 mile walk or bike. Busing may be offered to everyone because of documented hazards.
 - ☒ Children are walking but application shows that unsafe conditions exist.
- ☐ **HISTORICAL AND/OR PRESERVATION SIGNIFICANCE** – Project would have strong historical or preservation benefit.
- ☒ **ECONOMIC DEVELOPMENT** – Project facilitates economic development by increasing bicycle/pedestrian traffic in commercial corridors or by creating a destination that will help retail.

Local Resolution of Support

There is or there will be a local resolution of support for the proposed project, executed by a governing body that has the authority to make financial commitment on behalf of the project sponsor (i.e., County Board, City Council, or Regional Planning Commission Policy Board).

☒ Yes ☐ No

Please note that a resolution **will be required** for an application to be eligible, which means a **copy of the resolution** should be submitted to the **Region Local Program Manager** no later than **5:00 PM April 18, 2022**.

Existing Facilities & Projects that Impact the Proposed Project

Rail Facilities:

Does a railroad facility exist within 1,000 feet of the project limits?

☒ Yes ☐ No

If yes, specify: **Parallel**

If yes, does the project physically cross a rail facility?

☐ Yes ☒ No

Owner of Rail Facility: **WI Central LTD**

Will an easement from OCR be required?

☐ Yes ☒ No

Is the proposed project location in an area with known safety issues?

☒ Yes ☐ No

If yes, specify: **Safety Issues are identified in the Green Bay Safe Walk and Bike Plan. Concerns include lack of a high visibility crossing, sidewalk and bike connectivity from Keller School to the SGT. Benjamin Edinger Corridor/West Side Trail** and (consider applying for Highway Safety Improvement Program (HSIP) funds if applicable)

Is this project on or parallel to a local road or street?

☒ Yes ☐ No

If Yes, provide the name of the road or street: **Bond Street**

Does this project cross a state or federal highway?

☐ Yes ☒ No

Does this project run parallel to a state or federal highway?

☐ Yes ☒ No

If Yes to any of these questions attach an existing typical cross-section of the roadway, showing right of way, travel lanes, shoulder and sidewalk (if applicable). Examples are available in [FDM15-1-5](#) attachment [5.3](#) of the WisDOT facilities Development Manual.

Will this project be constructed as part of another planned road project?

☐ Yes ☒ No

If Yes, specify if this is a state, county, or local project and when the road project is scheduled for construction:

Will any exceptions to standards be requested?

☐ Yes ☒ No

If Yes, provide a brief description of the exceptions that may be requested:

Real Estate (RE) /Right of Way (ROW)

Was any real estate acquired or transferred in anticipation of this project?

☒ Yes ☐ No

If yes, please explain. **The City is in the process of finalizing easements with the Green Bay Area Public School District and Bay City Baptist Church, Inc. These entities and the City of Green Bay have agreed to easements but they have not been fully executed. If awarded the grant funding, the easements would be in place prior to work commencing.**

List any other funding (past or present) used within the proposed project limits (i.e. DNR Stewardship)

To date only City Bond funding has been used within the projects limits of this proposed grant. This funding was used to complete a wetland delineation and hire a surveyor to draft the proposed easement language.

Is the project on an existing right of way (ROW)?

☒ Yes ☐ No

(NOTE: It is recommended that local funds be used to acquire right of way)

If Yes, have you obtained a permit from the WisDOT Regional Office Maintenance Section to conduct work on the right of way?

☐ Yes ☒ No

Check all boxes that apply to ROW acquisition for this project:

☐

None

☐

Less than ½ acre

☒

More than ½ acre

☒

Parklands

☐

Large parcels

☐

Temporary interests

List any other funding (past or present) used within the proposed project limits (i.e. DNR Stewardship)

The City used \$418,500 in State Budget Allocation and \$139,500 of City Bonded money for the West Side Railroad Acquisition located from Oneida Street to Bond Street, just south of this grant project limits. For the West Side Trail Constructin Phase 1 - Oneida to Military the City used \$223,217 of Community

Development Block Grant Funding and \$60,678 of City Bonding. For the West Side Trail Construction Phase 2 - Military to Bond the City bonded \$147,620. This proposed grant funded trail section will connect to these trail sections that were previously constructed.

If right of way was acquired in anticipation of this project, attach a detailed list of available, completed project and parcel acquisition documentation. Refer to Section 11.2, Records Management, found in the *Local Program Real Estate Manual (LP RE Manual)*:

<http://wisconsindot.gov/dtsdManuals/re/lpa-manual/lpa-manual-ch11.pdf>.

PLEASE NOTE: Except for existing or new sidewalks, and existing bicycles or pedestrian pathways, State law prohibits the use of condemnation to establish or extend a recreational trail, a bicycle way, a bicycle lane, or pedestrian way. Refer to Section 6.3.5, Condemnation Limitations, found in the LP RE Manual:

<https://wisconsindot.gov/dtsdManuals/re/lpa-manual/lpa-manual.pdf>

If right of way was acquired in anticipation of this project, did the acquisition contain any buildings or relocation?

☐ Yes ☒ No

If yes, Please read Section 6.2, Relocation Assistance, found in the *LP RE Manual* to determine if relocation assistance was properly offered and documented: <http://wisconsindot.gov/dtsdManuals/re/lpa-manual/lpa-manual-ch6.pdf>

Does the project include the need for new ROW for a sidewalk, recreational trail, or bike/pedestrian way?

☒ Yes ☐ No

If right of way is required, acquisition will occur through a transfer of an adequate interest in real property.

☒ Yes ☐ No

For real estate questions, please contact Abigail Ringel, WisDOT Local Public Agency Real Estate Statewide Facilitator, at (414) 220-5461 or Abigail.Ringel@dot.wi.gov

Environmental/Cultural Issues

Agriculture	☐ Yes	☒ No	☐ Not Investigated
Comments:			
Archaeological sites	☐ Yes	☐ No	☒ Not Investigated
Comments:			
Historical sites	☐ Yes	☐ No	☒ Not Investigated
Comments:			
Designated Main Street area	☐ Yes	☒ No	☐ Not Investigated
Comments:			
Lakes, waterways, floodplains	☐ Yes	☒ No	☐ Not Investigated
Comments:			
Wetland	☒ Yes	☐ No	☐ Not Investigated
Comments: Delineation has been completed			
Storm water management	☒ Yes	☐ No	☐ Not Investigated
Comments:			
Hazardous materials sites	☐ Yes	☒ No	☐ Not Investigated
Comments:			

Hazardous materials on existing structure	☐ Yes	☒ No	☐ Not Investigated
Comments:			
Upland habitat	☐ Yes	☐ No	☒ Not Investigated
Comments:			
Endangered/threatened/migratory species	☐ Yes	☐ No	☒ Not Investigated
Comments:			
Section 4(f)	☐ Yes	☐ No	☒ Not Investigated
Comments:			
Section 6(f)	☐ Yes	☐ No	☒ Not Investigated
Comments:			
Through/adjacent to tribal land	☐ Yes	☒ No	☐ Not Investigated
Comments:			

Miscellaneous Issues

Construction Schedule Restrictions (trout, migratory bird, local events): None known Local Force Account (LFA): Will the proposed project utilize municipal employees to complete any portion of the construction activities? ☐ Yes ☒ No If yes, explain the desired LFA portion of the project. NOTE: LFA work must include labor, equipment and materials. The purchase of materials only is not considered to be a legitimate project. NOTE: Please review WisDOT TAP Guidelines for restrictions on certain LFA work as of July 1, 2015. Maintenance (only complete this section if project application involves a trail project): Will the facility be snowplowed in the winter? ☒ Yes ☐ No Comment: If no to the above question, will the trail allow snowmobile use in the winter? ☐ Yes ☐ No Comment: Anticipated fee for trail use: ☐ Yes ☒ No Comment: Anticipated equestrian use on trail: ☐ Yes ☒ No Comment: Other Concept Notes: Provide any additional relevant project information that has not been covered in another section of the application.

School Demographics (Complete ONLY if submitting a project within the SRTS **Programming / Planning** eligibility category)

What are the name(s) and demographics for <u>each</u> school affected by the proposed program or project? Optional: Alternatively, SRTS project applicants may submit a narrative response detailing school demographics provided that all fields below are answered in such attachment. School name: School population: Grades of students at school: Estimated number of students currently walking to school (if known): Estimated number of students currently biking to school (if known): Does the school have any policies related to walking or biking? Distance eligibility for riding a bus: Number of children not eligible for busing:
--

Number of students eligible for busing because of a hazard situation:
Percentage of students living within one mile of the school:
Percentage of students living within two miles of the school:
Percentage of students eligible for free or reduced-cost school meals:
Community(s) served by school: Community(s) population:

Safe Routes to School Infrastructure (Complete ONLY if submitting a project within the SRTS eligibility category)

Does your school or community have a Safe Routes to School plan? ☐ Yes ☐ No
If yes, can it be viewed online? ☐ Yes, the website address is ☐ No, it is attached with the application.
If no; **in no more than 400 words**, attach a Word document describing any SRTS-related planning efforts undertaken by the school or community.

CONFIDENTIAL INFORMATION

Project Costs, Priorities, and State Fiscal Years:

NOTE: Do not include pages A-7 and A-8 in the Concept Definition Report (CDR) for approved TAP projects.

Complete the table below for the appropriate fiscal years of the application/project cycle (2022-2026). If a sponsor proposes to construct a project in phases throughout multiple years, schedule the project costs as appropriate and provide further details in the project description.

In addition to the table below, **attach a detailed breakdown of project costs in Microsoft Excel**. This detailed breakdown must clarify assumptions made in creating the budget such that a third-party reviewer would be able to substantiate the assumptions.

Submit a separate application and budget for each project or stand-alone project segment for which you are willing to accept funding, or for a bike trail section that could function as a separate facility. Project requests are not considered for partial funding.

Applicants may work with the Local Program Manager within their region for assistance to more accurately estimate costs. All estimates will be reviewed by WisDOT Region staff for consistency with current practices and approaches. Also, WisDOT Region staff may revise estimates in these categories due to the complexity of the project or other factors. WisDOT will notify the sponsor of any changes to estimates within the application and determine whether the sponsor wishes to continue with the application with the revised estimate.

NOTE: Requesting design and construction projects in the same fiscal year is not allowed.

Project Prioritization

If a sponsor is submitting more than one project the sponsor must rank each project in priority order, e.g., 1 (highest priority) to 5 (lowest), for the local priority among five projects. Local ranking will be used as a guide in project selection. **Project Priority: This project is priority 1 of 2 for the City of Green Bay.**

☒ **Design:**

- ☐ 100% Locally Funded (state review is required to be included as 100% locally funded) **OR**
☒ 80% Federally Funded ("state review only" projects are not allowed)
☐ FY 2023 ☒ FY 2024 ☐ FY 2025

NOTE: Requesting design and construction projects in the same fiscal year is not allowed.

	Total Funding	Federal Funding	Local Funding
A. Design Plan Development	\$78,775	\$63,020	\$15,755
B. State Review for Design (provided by WisDOT Region)	\$7,320	\$5,856	\$1,464
Total Design Cost Estimate with State Review (sum lines A and B)	\$86,095	\$68,876	\$17,219

☒ **Construction:**
Basis for Construction Estimate: ☒ Itemized ☐ Per Square Foot ☐ Past Projects
☐ Other, please specify:
Schedule Preference: ☐ FY 2024 ☐ FY 2025 ☒ FY 2026

	Total Funding	Federal Funding	Local Funding
Total Participating Construction Cost	\$452,596.64	\$362,077.31	\$90,519.33
Total Non-Participating Construction Cost	\$	\$0	\$
A. Subtotal Construction Costs	\$452,596.64	\$362,077.31	\$90,519.33
B. Construction Engineering Costs (Coordinate with WisDOT Region)	\$67,889.50	\$54,311.60	\$13,577.90
C. State Review for Construction (Provided by WisDOT Region)	\$9,240	\$7,392	\$1,848
Total Construction Cost Estimate with Construction Engineering and State Review (sum lines A, B and C)	\$529,726.14	\$423,780.91	\$105,945.23

☐ **Real Estate:** (Recommend funding with local funds.)
☐ FY 2023 ☐ FY 2024 ☐ FY 2025
Total Real Estate Cost (round to next \$1,000) \$

☐ **Utility:** (Compensable utility costs must be \$50,000 minimum per utility.
Recommend funding with local funds.
☐ FY 2023 ☐ FY 2024 ☐ FY 2025 ☐ FY 2026
Total Utility Cost (round to next \$1,000) \$

☐ **Other:** (Planning or SRTS Non-Infrastructure Programming):
☐ FY 2023 ☐ FY 2024 ☐ FY 2025 ☐ FY 2026
Total Other Cost (round to next \$1,000) \$

NOTE: WisDOT Policy link: <http://wisconsindot.gov/rdwy/fdm/fd-18-01.pdf>.

NOTE: WisDOT Region staff may revise estimates in the Plan Development, State Review for Design, and State Review for Construction categories based on the complexity of the project or other factors.

Narrative Response

Provide a narrative response attachment answering questions 1 through 6, making sure to provide information in response to each sub-question. Please limit the response to three (3) double-spaced pages, using a **minimum 11-point font size and a 1-inch margin**.

1. PROJECT DESCRIPTION AND OVERVIEW.

This is the summary from page A-3 of the application. It is a general overview of the project, including type of facility or project, location (please attach a location map or maps) and any other information about the project. It is brief. Limited to about 400 words.

2. PROJECT PLANNING & PREPARATION & LOCAL SUPPORT

Describe the degree to which this project was planned for and the local support and commitment for the project. If this project is part of a plan, describe that plan and the project's priority in that plan. If this is a planning project describe how this project will be integrated into other efforts. For SRTS projects, describe walk/ bike audits, parent surveys and data on crashes that support the selection of this project. Provide data that supports the selection of your project.

3. PROJECT UTILITY & CONNECTIVITY

For Infrastructure Projects

Describe the degree to which this project serves utilitarian rather than recreational purposes and how, if at all, the project adds connectivity to the state's multi-modal transportation network, including bicycle, pedestrian and transit facilities. Make specific reference to distance between modal connections and destinations. Describe how, if at all, the proposed project would connect to these existing land uses: park, school, library, public transit, employment and/or retail centers, residential areas, other. Describe how this project fills a multimodal gap or serves as a backbone to a local multimodal network.

For Planning Projects

Implementation of plan would serve a broad geographic area and adds connectivity to the state's multimodal transportation network. Describe how this project fills a multimodal gap or serves as a backbone to a local multimodal network.

For Safe Routes to School Programming Projects

Will the project get a higher percentage of children walking and biking to school - addresses clear safety problems for children already walking/biking. Address the following desired outcomes: reduction in parent concerns that keep them from allowing children to walk/bike; potential for changes in hazard busing; change in policy limiting walking/biking to school; increased school commitment to promoting walking/biking; improved driver behaviors in the school zone; making it more appealing for children to walk/bike; more law enforcement participation in walking/biking issues

4. PROJECT BENEFIT- ENVIRONMENTAL, LIVABILITY, ECONOMIC JUSTICE, PUBLIC HEALTH, HISTORICAL PRESERVATION, & SAFETY

Describe the benefits likely derived from the proposed project, this description should correspond to the project benefit section on page A-3.

NOTE: A TAP projects should contribute to a community benefit. Projects that contributes to more than one benefit or have significant impact on a particular benefit will receive more points.

5. HISTORY OF SPONSOR SUCCESS, DELIVERABILITY AND COMMITMENT TO MULTIMODAL

How will the project be implemented on time? What obstacles or problems must be overcome to implement this project, and in light of project obstacles, describe how the project sponsor will comply with state law and policy requiring project commencement within four years of the award date, and project completion within approximately six years? Please describe prior experience with other multimodal projects and success in delivering those projects in the year in which they were scheduled. For example, were you able to deliver the project in the year it was programmed? Have you ever had to turn back awarded federal funds? Please explain. If problems were experienced in the past, what will be done on this project to ensure successful completion? Describe the project sponsor's commitment to multimodal programs and facilities generally like a complete streets ordinance, advisory committees, or inclusion of multimodal accommodations in any other local program projects.

Key Program Requirements Confirmation

Please confirm your understanding of the following project condition by **typing your name, title and initials** at the bottom of this section. **A Head of Government/Designee with fiscal authority for the project sponsor must initial this section and sign this application. Sponsor consultant(s) should not initial or sign project applications.**

WisDOT will deem ineligible any application that does not provide confirmation to this section.

- a. Private organizations proposing projects must have a public project sponsor such as a local government unit.
- b. The project sponsor or private partner must provide matching dollar funding of at least 20% of project costs.
- c. This is a reimbursement program. The project sponsor must finance the project until federal reimbursement funds are available.
- d. The project sponsor will pay to the state all costs incurred by the state in connection with the improvement that exceed federal financing commitments or other costs that ineligible for federal reimbursement. In order to guarantee the project sponsor's foregoing agreements to pay the state, the project sponsor, through its duly executed officers or officials, agrees and authorized the state to set off and withhold the required reimbursement amount as determined by the state from any monies otherwise due and payable by the state to the municipality.
- e. The project sponsor must not incur costs for any phase of the project until that phase has been authorized for federal charges and the WisDOT Region has notified the sponsor that it can begin incurring costs. Otherwise, the sponsor risks incurring costs that will not be eligible for federal funding.
- f. The project sponsor will follow the applicable federal and state regulations required for each phase of the project. Some of these are described in the Guidelines. The requirements include, but are not limited to, the following: a Qualifications Based Selection (QBS) process for design and engineering services (Brooks Act); real estate acquisition requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments; competitive procurement of construction services; Davis-Bacon wage rates on federal highway right-of-way projects; WisDOT FDM & Bicycle Facilities Handbook; ADA regarding accessibility for the disabled; MUTCD regarding signage; U.S. Department of the Interior standards for historic buildings. Each WisDOT Region can provide copies of the current *Sponsor's Guide to Non-Traditional Transportation Project Implementation*, and references for sections of the Facilities Development Manual (FDM) and other documents necessary to comply with federal and state regulations. **Applicants who plan to implement their projects as Local Let Contracts using the Sponsor's Guide must become certified that they are capable of undertaking these projects.**

- g. If applying for a bicycle facility, it is understood that All Terrain Vehicles (ATVs) are not allowed. Snowmobile use is only allowable by local ordinance. Trail fees may only be charged on a facility if the fees are used solely to maintain the trail. WisDOT reserves the right to require that facilities be snowplowed as part of a maintenance agreement where year-round use by bicyclists and pedestrians is expected.
- h. The project sponsor agrees to maintain the project for its useful life. Failure to maintain the facility, or sale of the assets improved with FHWA funds prior to the end of its useful life, will subject the sponsor to partial repayment of federal funds or additional stipulations protecting the public interest in the project for its useful life.
- i. If the project sponsor should withdraw the project, it will reimburse the state for any costs incurred by the state on behalf of the project.
- j. The project sponsor agrees to state delivery and oversight costs by WisDOT staff and their agents. These costs include review of Design and Construction documents for compliance with federal and state requirements, appropriate design standards, and other related review. These costs will vary with the size and complexity of the project. The sponsor agrees to add these costs to the project under the same match requirements 80% / 20% match requirements.
- k. Projects that are fully or partially federally funded must be designed in accordance with all applicable federal design standards, even if design of the project was 100% locally funded.
- l. As the project progresses, the state will bill the project sponsor for work completed that is ineligible for federal reimbursement. Upon project completion, a final audit will determine the final division of costs as between the state and the project sponsor. If reviews or audits reveal any project costs that are ineligible for federal funding, the project sponsor will be responsible for any withdrawn costs associated with the ineligible work.
- m. ***For 100% locally-funded design projects, costs for design plan development and state review for design are 100% the responsibility of the local project sponsor. Project sponsors may not seek federal funding only for state review of design projects.
- n. The project sponsor acknowledges that the requisite project commencement requirement and that failure to comply with the applicable commencement deadline will jeopardize federal funding. Commencement is within four years of the date of the project award. The project must be commenced within four (4) years of the project award date according to Sec. 85.021, Wis. Stats. For construction projects, a project is commenced when construction is begun. For planning projects, a planning project is commenced when the planning study is begun. For non-infrastructure projects that do not fall within any of the above categories, a project is considered commenced on the date that WisDOT receives the first reimbursement request from the project sponsor, as noted on form DT1713 in the 'Date Received' field.
- o. The project sponsor acknowledges that the requisite project completion timeline for approved TAP projects will be memorialized in a state-municipal agreement, and failure to comply with the applicable project timeline will jeopardize federal funding.
- p. Federally-funded transportation construction projects, with the exception of sidewalks, are likely improvements that benefit the public at large. Improvements of this type cannot generally be the basis of levying a special assessment pursuant to Wis. Stat. § 66.0703. Municipalities who wish to obtain project funding via special assessment levied against particular parcels should seek advice of legal counsel. See Hildebrand v. Menasha, 2011 WI App. 83.

Please confirm your understanding of the following project condition by typing your name, title and initials at the bottom of this section. A Head of Government/Designee with fiscal authority for the project sponsor must initial this section and sign this application. Sponsor consultant(s) should not initial or sign project applications.

I confirm that I have read and understand project conditions (a) through (o) above:

Name: Daniel Ditscheit

Title: Parks, Recreation and Forestry Director

Accepted (please initial here): DD

Fiscal Authorization and Signature

Application prepared by a consultant? ☐ Yes ☒ No

If yes, consultant information and signature required below.

Consultant Company Name: _____ Company Location (City, State): _____

Consultant Signature (electronic only): _____

Date: _____

NOTE: On Local Program projects, it is not permissible for a consultant to fill out applications gratis (or for a small fee) for a municipality and then be selected to do the design work on a project **unless** the municipality either:

a.) uses a one-step QBS process with the scope of work to include the grant application and the design services, if authorized; or

b.) uses a two-step QBS process with the scope of work for the first selection for the preparation of the grant application(s) and the second selection for the actual design(s).

In either case, all costs incurred prior to WisDOT project authorization are the responsibility of the municipality. See FDM 8-5-3 for additional information: <https://wisconsindot.gov/rdw/fdm/fd-08-05.pdf#fd8-5-3>

Sponsor Agency: **City of Green Bay**

Contact Person: **Daniel Ditscheit**

(Note: must be Head of Government

or Designee)

Title: **Parks, Recreation and Forestry Director**

Address: **100 North Jefferson Street, Room 510**

Telephone: **(920) 448-3381**

Email: **Daniel.Ditscheit@greenbaywi.gov**

Only one project sponsor is allowed per project. As a representative of the project sponsor, the individual that signs below is confirming that the information in this project application is accurate. A local official, not a consultant, must sign the application. I understand that completion of this application does not guarantee project approval for federal funding.

Head of Government/Designee Signature (electronic only): **Daniel Ditscheit**

Date: **1/28/2022**

Application and Attachments Checklist

Submit applications and attachments utilizing the contact information contained in the corresponding TAP Pre-Scoping Application Instructions. Applicants must **submit eligible applications on or before 5PM on January 28, 2022**, and must include the following documents:

- ☒ A completed application **in Microsoft Word format**
- ☒ Narrative Response: maximum of **three double-spaced** pages, **11-point font size with 1-Inch margins**
- ☒ Cost Estimate Detail as required in the '**Project Costs and Dates**' section of this application
- ☒ For infrastructure projects, an 8½ by 11 project map submitted in PDF format
- ☐ If available, a **local resolution of support** for the proposed project
- ☐ **Non-Profit Entities Only:** A resolution ratified by "Secondary Municipal Agency" listed on page A-2, certifying the Non-Profit as "Responsible for administration of local transportation safety programs"
- ☐ **If right of way was acquired in anticipation of this project**, attach a detailed list of available, completed project and parcel acquisition documentation (**see page A-2**)

- ☒ If proposed project crosses or runs parallel to a local road, street, or state or federal highway, attach an existing typical cross-section of the roadway, showing right of way, travel lanes, shoulder and sidewalk (if applicable) (**see page A-2**).
- ☐ **SRTS Non-Infrastructure Applicants Only:** School Demographics Information (Page A-7)
- ☐ **SRTS Applicants Only:** Description of Existing Planning Efforts (400 words or less)
- ☒ Up to **three pages** of additional attachments (photos, letters of support, etc.)

FOR WISDOT USE ONLY –This information must be entered on the spreadsheet and on the application.

WisDOT Region comments on application, including eligibility concerns:

Region Reviewer's Name:

Reviewer's Title:

Date Received:



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on approving the purchase of 24 light poles and fixtures at Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # F.I

Staff presentation on seasonal staff recruiting efforts for summer Park positions.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. lifeguard bonus program

LOVE THE PARK LIFE!



JOIN OUR CREW!

WWW.GREENBAYWI.GOV/JOBS

2022 LIFEGUARD BONUS PROGRAM

EARN UP TO AN ADDITIONAL \$350!

\$50 BONUS

COMPLETE PAPERWORK
ATTEND ALL MANDATORY TRAINING
COMMIT TO FULL TIME SCHEDULE

\$200 BONUS

WORK FULL TIME SCHEDULE UNTIL JULY 31 (50 TOTAL OPERATING DAYS)
WORK A MINIMUM OF 25 FULL SHIFTS

\$100 BONUS

WORK UNTIL THE END OF THE SEASON ON AUGUST 25
WORK A MINIMUM OF 12 SHIFTS IN THE MONTH OF AUGUST

LIFEGUARD WAGES ARE \$12.02-\$13.19





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # F.2

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 3.9

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, MARCH 9, 2022**

PARK DIVISION

- Park crews are painting and repairing picnic tables for the 2022 season.
- Park crews have cleaned up sidewalks, parking lots, and trails after the last few snowfalls.
- The ice rinks are done for the 2022 winter season. We had a good skating season starting from mid-January to the last week of February.
- Carpenters have finished up the kitchen remodel at Bay Beach shelters 1 and 2.
- Park carpenters are fabricating new Park signs and posts to replace older signs that have begun to rot.
- With small amounts of snow and frozen ground in the parks, it gives the parks crews a head start for being able to mulch some of the parks that we may not be able to once the summer season is here.

FORESTRY DIVISION

- Crews continue winter ash tree removals on both sides of town. The estimated number of ash trees to be removed this winter is 950. Crews have started in the Edison Park neighborhood on the east side and Firemans/John Muir Park areas and the far west neighborhoods on the west side.
- Crews have been taking advantage of frozen ground and lower snow levels to work in several parks. The primary focus of work has been Ash tree removal, risk tree mitigation and dormant oak pruning.
- Staff is also preparing for the upcoming spring planting season and summer EAB treatment program.

DESIGN & DEVELOPMENT DIVISION

- Arnie Wolff – Parking Lot Expansion
 - Construction bid proposals were received on March 8, 2022. Construction is expected to be completed by mid-June and it is anticipated that there will be very minimal impacts to regular park programming during construction.
- Green Bay Conservation Corps – AmeriCorps Program
 - Staff is working on planning and budgeting to create the Green Bay Conservation Corps Program which will focus on conservation work throughout the City's parks, greenways, and trails.
 - Staff will soon be submitting an AmeriCorps, Serve Wisconsin grant application in the hopes of acquiring funding to implement the program.
 - Staff has started promoting the program at various job fairs and events.

- Baird Creek Greenway – Various Projects
 - ATC continues work in the greenway within their right-of-way to install new poles and service lines.
 - Construction of the pedestrian bridge over Baird Creek continues.
- Bay Beach Wildlife Sanctuary – Nature Center Remodeling
 - Construction continues with the remodeling of the entrance and gift shop area.
- East River Trail – Erosion Control & Native Plantings
 - Staff has been working with The Nature Conservancy (TNC) to identify projects that could be funded with Fund for Lake Michigan funding that they've received with no match funding required for the City. The projects will focus on municipal streambank stabilization and native plantings along the East River. Allouez and Ledgeview are also partnering with TNC to implement projects with this funding in an effort to have the municipalities work together for a mutual cause.
- Leicht Memorial Park – Dock Wall Repair
 - Work continues the fenders and mooring repairs along the dock wall.
- Leicht Memorial Park – Master Planning, Shelter & Stage
 - Staff and design team members met with the consultant to review 3 master plan concepts for the park. Feedback provided at the meeting will guide a final master plan concept that will be presented to staff and the design team at the end of March.
- Shipyard – Phase 1 Design/Construction
 - Phase 1 of the shoreline improvements has been noticed to contractors for bidding.

RECREATION DIVISION

- The adult softball league registration began in January. We will be offering Men's slow-pitch, Co-Ed slow-pitch and Men's modified softball leagues at Beaver Dam Park. The season is scheduled to begin the week of May 2.
- Registration is currently taking place for our recreation summer day camps at the WLS. The camps will run Monday through Thursday for six weeks. The recreation summer day camp at the WLS is scheduled to begin the week of June 20. There are six weekly camps being offered from 9 a.m. – 4 p.m., Mondays-Thursdays. Field Trips will take place on Thursdays. Classes are limited to 12 participants.
 - Week 1 – All About Animals – Grades – 3-5 – 7 Registered
 - Week 2 – STEAM Learning – Grades 3-5 – 11 Registered
 - Week 3 – Outdoor Adventures – Grades 5-7 – 12 Registered
 - Week 4 – All About Animals – Grades 3-5 – 5 Registered
 - Week 5 – STEAM Learning – Grades 5-7 – 12 Registered
 - Week 6 – Outdoor Adventures – Grades 3-5 – 12 Registered
- The Spring session of our partnership with GGLeagues Esports is currently open for registration. These competitive leagues for youth and adults will allow participants to compete against participants in other Wisconsin communities. Leagues will run during the week, and we will be offering leagues in Madden 22,

Fortnite, Rocket League, Mario Kart and Super Smash Bros. Registration closes April 4 and leagues begin the week of April 18.

- Registration for youth soccer skills is currently taking place and we already have 13 people registered. It begins March 14 at Edison Middle School. This is a skill building clinic for boys and girls focusing on the basic fundamentals of soccer: footwork, dribbling, passing, teamwork, and sportsmanship.
- The Public Outreach, Marketing and Programming Team have begun a marketing campaign called, "Love the Park Life". This campaign showcases the culture, atmosphere, and fun working environment our seasonal positions offer. "Love the Park Life" will be seen on social media, commercials, print items at Job Fairs and around the town. "Love the Park Life" logo items will be handed out at high schools and colleges as we promote our open positions and new hires will be going home with fun swag as well.
- Open Gyms are currently open at the following sites:
 - Mondays-JFK, Eisenhower, and Beaumont (6-10 p.m.)
 - Thursdays-Baird, Wilder, and Chappell (6-10 p.m.)
 - Saturdays-Franklin (9 a.m.-12:00 p.m. for grades 7-12)
 - Attendance has been extremely high at Chappell and Baird.
- The 2nd Annual Be Active Wisconsin program is currently underway throughout the month of March. Registered participants will keep track of their active minutes this month and report them each week. There are 54 communities from across the state battling it out to see who the fittest and most active community is. Registration is open until March 14 so there is still time to get in on the fun! Participants all receive a t-shirt, and the winning community will have bragging rights and house the traveling trophy for the year.
- Summer Playground Leader rehire letters have been sent. Playground Leader job announcements have been posted and people are beginning to apply.

AQUATICS

- All current employees have been contacted and encouraged to return this summer and fill out their paperwork.
- A Bonus Pay Plan has been set up to recruit new staff and encourage all employees to work full time positions.
 - \$50 bonus: Complete paperwork, attend all mandatory training, commit to full time schedule.
 - \$200 bonus: Work full time schedule until July 31 (50 total operating days), work a minimum of 25 full shifts.
 - \$100 bonus: Work until the end of season on August 25, work a minimum of 12 shifts in the month of August.
 - Earn up to an additional \$350 for working a full-time schedule!
- Referral incentives will also be available to anyone who refers friends to apply and who eventually are hired.
- New Hire starting pay will be based on their certification level and their commitment to a full-time schedule (For example, someone who is not certified

and just wants to be a sub will be hired at step 1. A candidate who is already certified and is working full time, will be hired at step 3).

- Job Fairs, Commercials and Social Media Marketing are ongoing.
- Staff will hold open interviews once a week for anyone interested in applying for a pool position.
- Video interviews will also be implemented on a pilot program trial basis this year to encourage candidates to do the interview for when it's convenient to them.
- Once again, we are looking at needing to hire approximately 40 Lifeguards to get all three facilities up and running (full time).

BAY BEACH AMUSEMENT PARK

- Staffing
 - Rehire paperwork continues to be completed for returning staff. Currently close to 50 staff have responded.
 - Seasonal job applications gone live, and we have received a few so far. We expect the applications to peak in March and April.
 - Interviews have begun so we can get a head start on hiring.
- Shelter Reservations
 - Reservations have continued at a high volume throughout the month of January. Many schools and corporate picnics that have been absent in 2020 and 2021 will be returning for 2022.
- Concessions
 - Meetings are being held with each vendor to determine product availability, placement, and potential for new offerings.
 - Forms for 2022 pricing have been sent to vendors. Once each is returned staff will set prices for the season.
 - We expect a significant increase in product cost which will likely result in an increase in cost at the register.
 - Product mix is being evaluated and menus are being set for each of the 6 concession areas.
- Souvenirs and Marketing
 - We are working with a former ride operator who is currently involved in graphic design in creating some unique designs for the 2022 season.
- Updates are being made for the 2022 season
 - All maintenance forms are being updated and adjusted to the 2022 standards.
 - Ride manufacturers have been contacted for updated bulletins and manuals.
 - Scheduling and Time and Attendance app will be updated.
- Website and Social Media
 - Updates made on hours, menu, FAQ, pictures.

TRIANGLE SPORTS AREA

- Due to a lack of a sustainable snow base we continue to be on hold for opening.

- The last day of possible operations would be March 13.
- Rentals begin April 1.

METRO BOAT LAUNCH

- Docks are anticipated to be installed in April when all ice from the bay has melted.

WILDLIFE SANCTUARY

- Interviewing is underway for vacant Part Time Animal Keeper, Banquet/Event Coordinator, and Custodian I positions with several well qualified potential candidates applying.
- The Friends of Bay Beach Wildlife Sanctuary was chosen as 1 of 45 local non-profit to take part in the 2022 Give BIG Green Bay campaign. With the help of all staff and many volunteers at least \$30,000+ dollars were raised in the single 24-hour period with the sanctuary receiving the most unique donors in our budget category.
- We received the replacement pump for the Resch waterfall. Scheduling is underway with city personnel for installation yet this winter.
- Several new technology and interactive displays have been installed in various locations.
 - New informational signage (large TV monitors) will be added to the Observation Building Visitor Specialist Counter and in the Woodland Building Wolf Viewing area.
 - The operating platform of existing monitor in Nature Center vestibule will be upgraded.
 - A touch screen interactive kiosk will be installed on the main floor of the Nature Center.
- Construction is well underway in the remodeling of the existing Nature Center gift shop area into the new WLS Welcome Counter, Gift Shop and 1 new staff office. Initial gift shop merchandise purchases and research is on-going.
- Planning is underway for a full Spring/Summer season of public programming. Weekday programs include Fox Trots, Otter Odyssey, Wolf Feedings and our Talon Talks to name a few, as well as many weekend offerings. The majority of all programming is free, with some special programming and camps requiring preregistration and fees. Camp registration is live with a full summer season planned.

ADMINISTRATION

- We are currently taking registration for Indoor Soccer Skills, Be Active WI, and Adults Summer Softball Leagues. Summer camps are also now open for registration and filling up quickly.
- Shelters for the 2022 rental season are now open and can be made online, over

the phone, or in person. Many customers are opting to reserve online in 2022.

- We have completed all the rehires for the 2022 season. Staff have received their rehire paperwork through onboarding and some staff have begun or completed their forms. We hope many will return for the 2022 season.
- 2022 hiring has begun, and jobs are posted on the City of Green Bay Website.
 - Employee recruitment is ongoing. Admin staff are creating print and digital advertisements; in addition, extensive research has been done on generational recruitment and new processes are being put in place.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 9, 2022

PREPARED BY

AGENDA ITEM # F.3

The next Parks Committee is scheduled for April 13, 2022.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None