



# **AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE**

**WEDNESDAY, MARCH 23, 2022, 6:00 PM**  
**Virtual Meeting. Public may join via Zoom.**

**A. Zoom Meeting Information.**

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

**B. Roll Call.**

**C. Approval of the Agenda.**

**D. Approval of Minutes.**

**E. Regular Business.**

1. Consideration with possible action on a request by Randy Dufek, 1215 University Avenue, to rescind the invoice for snow/ice removal on the sidewalk at 1215 University Avenue.
2. Consideration with possible action on request by On Broadway, Inc. to enter into an agreement for perpetual care and maintenance of street furniture in the On Broadway, Inc. District.
3. Consideration with possible action on a request by Ald. Lefebvre for a street light study in the alley behind 1108 Reber Street.
4. Consideration with possible action on request by Department of Public Works that the City enter into a Memorandum Of Understanding (MOU) with Green Bay Packaging Inc. for their request to install a solar-powered Rectangular Rapid Flashing Beacon (RRFB) system at a midblock pedestrian crossing of Radisson Street at the Green Bay Packaging employee parking lot. (Ald. Lefebvre)
5. Consideration with possible action on request by Department of Public Works to approve the revised assessment report for the Roosevelt Street reconstruction and to order proposed pavement improvements and levy assessments for the Roosevelt Street reconstruction project.

6. Consideration with possible action on the acquisition of rights-of-way for part of Tax Parcel 2-760 required for the reconstruction of Sixth Street from Gross Avenue to Marquette Avenue.
7. Report of actions taken by Department of Public Works.

**A. Granting of Licenses**

**I. Sidewalk Builder**

- a. In The Countryside Concrete
- b. KPC Concrete Contractors LLC
- c. Loch Construction Co., Inc.
- d. Tilson

**F. Informational.**

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for April 13, 2022.

**G. Public Hearings.**

1. Public Hearing 6:00 p.m.

**ASPHALT PAVEMENT**

S. VAN BUREN STREET – E. Mason Street to Stuart Street

**H. Adjournment.**

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT [www.greenbaywi.gov](http://www.greenbaywi.gov)
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

# Virtual Meeting Instructions



## Improvement and Services Committee

### Zoom Meeting Information

#### Join Zoom Meeting

<https://us02web.zoom.us/j/82206544400?pwd=NDd1bm5zNUhBWVU5ck1zMjZQT09>

**Meeting ID: 822 0654 4400**

**Passcode: 635662**

#### One tap mobile

+13126266799,,82206544400#,,,,\*635662# US (Chicago)

+19292056099,,82206544400#,,,,\*635662# US (New York)

#### Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 822 0654 4400

Passcode: 635662

Find your local number: <https://us02web.zoom.us/j/kc7RtLdfPZ>

## Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

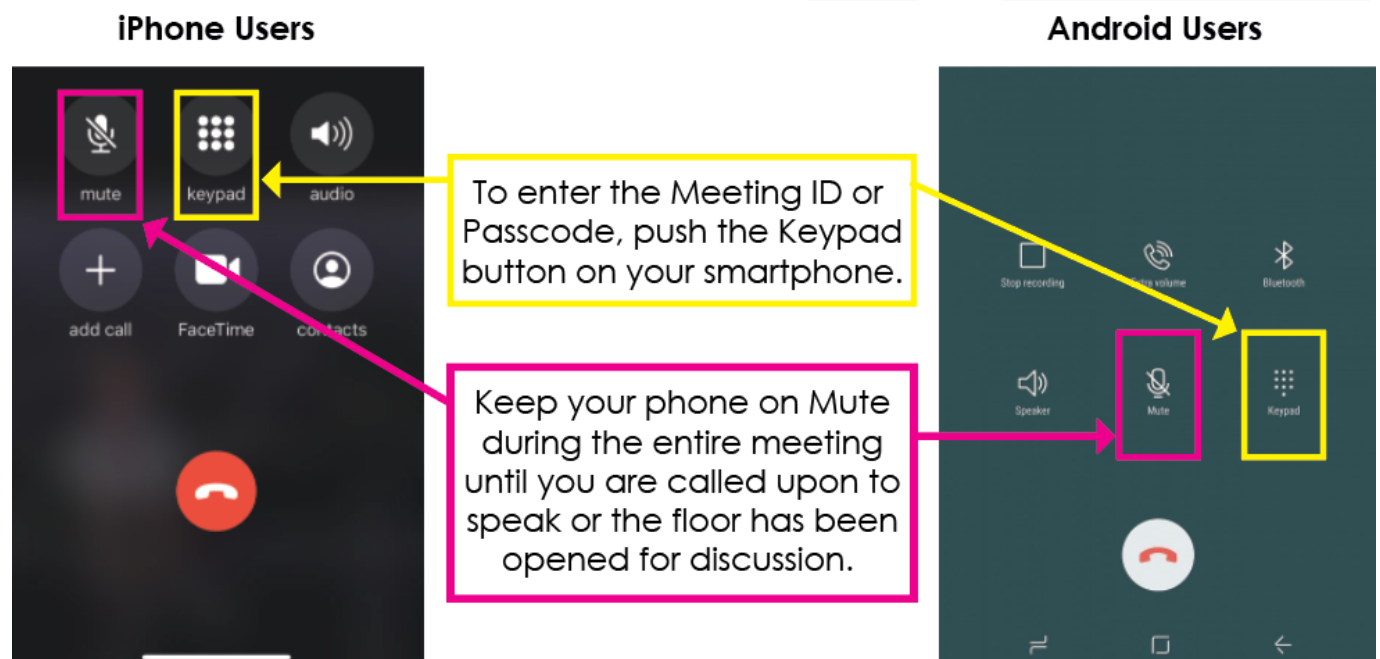
## Additional Information

1. Wisconsin Open Meetings Law still applies
  - a. Persons interested in speaking to an item must state their name and address for the minutes.
  - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12<sup>th</sup> edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
  - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
  - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
  - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
  - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
  - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
  - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
  - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
  - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
  - a. Smart phone (please see more detailed instructions on page 3)
  - b. Land line
  - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
  - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
  - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
  - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
  - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
  - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
  - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing \*67 followed by the phone number in the Zoom Meeting Information box.

### Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
  - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # E.I**

Consideration with possible action on a request by Randy Dufek, 1215 University Avenue, to rescind the invoice for snow/ice removal on the sidewalk at 1215 University Avenue.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

1. Dufek Letter
2. Photos

Steve Grenier,

I am Randy Dufek, Phone # (217) 850-2326

Date 01-18-2022

Invoice 151390

I am contesting invoice.

I have lived here for 6 years and never had any complaints of the sidewalk conditions.

The side walk at the time before the city came through was not slippery.

I had it cleaned, but with the long 12 Hour days I work, it is hard to keep it 100% clean especially with the warm and hard cold we had that month.

The median being small, the snow plows barrel the snow onto the side walk.

My Landlord called me from Arizona. He has been here and the side walks were never slippery and I walk around the house to get to my vehicle to go to work. After the city went through they cleaned off ice and made it worse. I had to salt ~~and~~

it to make it safe for the children to go to school. All the city did was to chew up the Lawns and expose ice for slips and falls!

which I fixed after! I have an expensive ~~so~~ snowblow. If I knew it would help I would have used It.

My Landlord called me. He trust me too! He is old an he knows it is kept up here and right so no one gets hurt.

Please reconsider and give me a call to talk about the issue? ~~or~~

Like I said, I have been here 6 years and had no issues.

Thank You,  
Randy Dufek  
Phone# (217) 850-2326

Address:

1215 University Avenue  
Green Bay, Wis 54302



**⚠ WARNING**  
HYDRA-RAIL  
Get DEAD!  
Keep 15 feet (5m)  
away from machine  
and attachment  
when in use.

01.14.2022 08:19



01.14.2022 08:18



01.14.2022 08:20



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # E.2**

Consideration with possible action on request by On Broadway, Inc. to enter into an agreement for perpetual care and maintenance of street furniture in the On Broadway, Inc. District.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # E.3**

Consideration with possible action on a request by Ald. Lefebvre for a street light study in the alley behind 1108 Reber Street.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # E.4**

Consideration with possible action on request by Department of Public Works that the City enter into a Memorandum Of Understanding (MOU) with Green Bay Packaging Inc. for their request to install a solar-powered Rectangular Rapid Flashing Beacon (RRFB) system at a midblock pedestrian crossing of Radisson Street at the Green Bay Packaging employee parking lot. (Ald. Lefebvre)

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # E.5**

Consideration with possible action on request by Department of Public Works to approve the revised assessment report for the Roosevelt Street reconstruction and to order proposed pavement improvements and levy assessments for the Roosevelt Street reconstruction project.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

- I. Roosevelt Street

CITY OF GREEN BAY SPECIAL ASSESSMENTS  
STREET IMPROVEMENTS

Contract #:  
Contract Type: Reconstruction

SBClient Project ID/ RoboCity Project ID  
0/12137

Roosevelt Street

| Hear Code | Project ID | Parcel | Name & Legal Description                                                                                                                                                                                                                                 | Zone       | Assess Footage | Exempt Footage | Taxable Footage | Rate Per FT | Assess Amount | Total Assessment |
|-----------|------------|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|----------------|-----------------|-------------|---------------|------------------|
|           | 12137      | 14-27  | 318 N ROOSEVELT LLC<br>312 N ROOSEVELT ST<br><br>PLAT OF NAVARINO S 53 FT OF LOT 435 & ALL OF LOT 436<br><br>318 N ROOSEVELT LLC<br>318 N ROOSEVELT ST<br>GREEN BAY WI 54301                                                                             | COMMERCIAL | 111.43         | 0.00           | 111.43          | 50.40       | 5616.07       | 0.00             |
|           | 12137      | 14-270 | MIRHASHEMI INC<br>1176 E WALNUT ST<br><br>PLAT OF NAVARINO N 154 FT OF LOTS 808 & 809<br><br>MIRHASHEMI INC<br>1498 UNIVERSITY AV<br>GREEN BAY WI 54302                                                                                                  | OR         | 149.20         | 57.38          | 91.82           | 50.40       | 4627.73       | 0.00             |
|           | 12137      | 14-338 | A & J INVESTMENT PROPERTIES LLC<br>324 N ROOSEVELT ST<br><br>SUBD OF LOTS 192-434 & N 2 FT OF LOT 435 PLAT OF NAVARINO LOTS 1,2,3,4 & 5 & VAC ALLEY ADJ DESC IN 99 M 354<br><br>A & J INVESTMENT PROPERTIES LLC<br>1111 CORMIER RD<br>GREEN BAY WI 54304 | COMMERCIAL | 116.34         | 51.20          | 65.14           | 50.40       | 3283.06       | 0.00             |
| 36411     |            |        | 3 Project Total                                                                                                                                                                                                                                          |            | 376.97         | 108.58         | 268.39          |             | 13526.86      | 0.00             |
|           |            |        | 3 Total of All Projects                                                                                                                                                                                                                                  |            | 376.97         | 108.58         | 268.39          |             | 13526.86      | 0.00             |



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # E.6**

Consideration with possible action on the acquisition of rights-of-way for part of Tax Parcel 2-760 required for the reconstruction of Sixth Street from Gross Avenue to Marquette Avenue.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

- I. Sixth St - IS Agenda

## **I&S Agenda March 23, 2022**

Consideration with possible action on the acquisition of rights-of-way required for the reconstruction of Sixth Street from Gross Avenue to Marquette Avenue

| <u>Part of tax parcel number</u> | <u>Interest Required</u> | <u>Owners Name</u> | <u>Amount</u> |
|----------------------------------|--------------------------|--------------------|---------------|
| 2-760                            | Fee                      | Laurie E. Johnson  | \$250.00      |

**WARRANTY DEED**

Document No.

**[COPY]**

THIS INDENTURE, made by LAURIE E. JOHNSON, grantor, conveys and warrants the property described below to THE CITY OF GREEN BAY, a Wisconsin Municipal Corporation, grantee, for the sum of Two Hundred Fifty and no/100 dollars (\$250.00).

Any person named in this deed may make an appeal from the amount of compensation within six months after the date of recording of this deed as set forth in s.32.05(2a) Wisconsin Statutes. For the purpose of any such appeal, the amount of compensation stated on the deed shall be treated as the award, and the date the deed is recorded shall be treated as the date of taking and the date of evaluation.

**Legal Description**

That part of Lot 15 of the recorded plat of Cady and Warren's Subdivision of Private Claim No. Four, West of Fox River, as recorded in Volume 2 of Plats, Page 129, as Document Number 22571, City of Green Bay, Brown County, Wisconsin, described as follows:

Beginning at the southeast corner of said Lot 15;  
thence N25°-50'-46"E, 7.00 feet, along the east line of said Lot 15;  
thence S70°-50'-28"W, 9.90 feet, to the south line of said Lot 15;  
thence S64°-09'-32"E, 7.00 feet, to the point of beginning.

Return to:

City of Green Bay – Clerk  
100 N. Jefferson Street  
Green Bay, WI 54301-5026

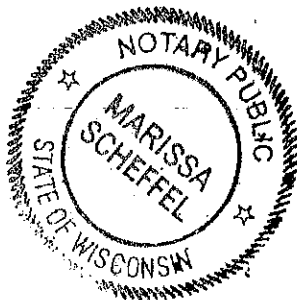
Part of tax parcel number: 2-760.

**EXEMPT S.77.25(2r)**

Laurie E. Johnson  
(Signature)

Laurie E. Johnson - Owner  
(Print Name and Title)

3-8-22  
(Date)



State of Wisconsin )

Brown )SS.  
County )

On the above date, this instrument was acknowledged before me by the named person(s) or officers.

Marissa Scheffel  
(Signature, Notary Public, State of Wisconsin)

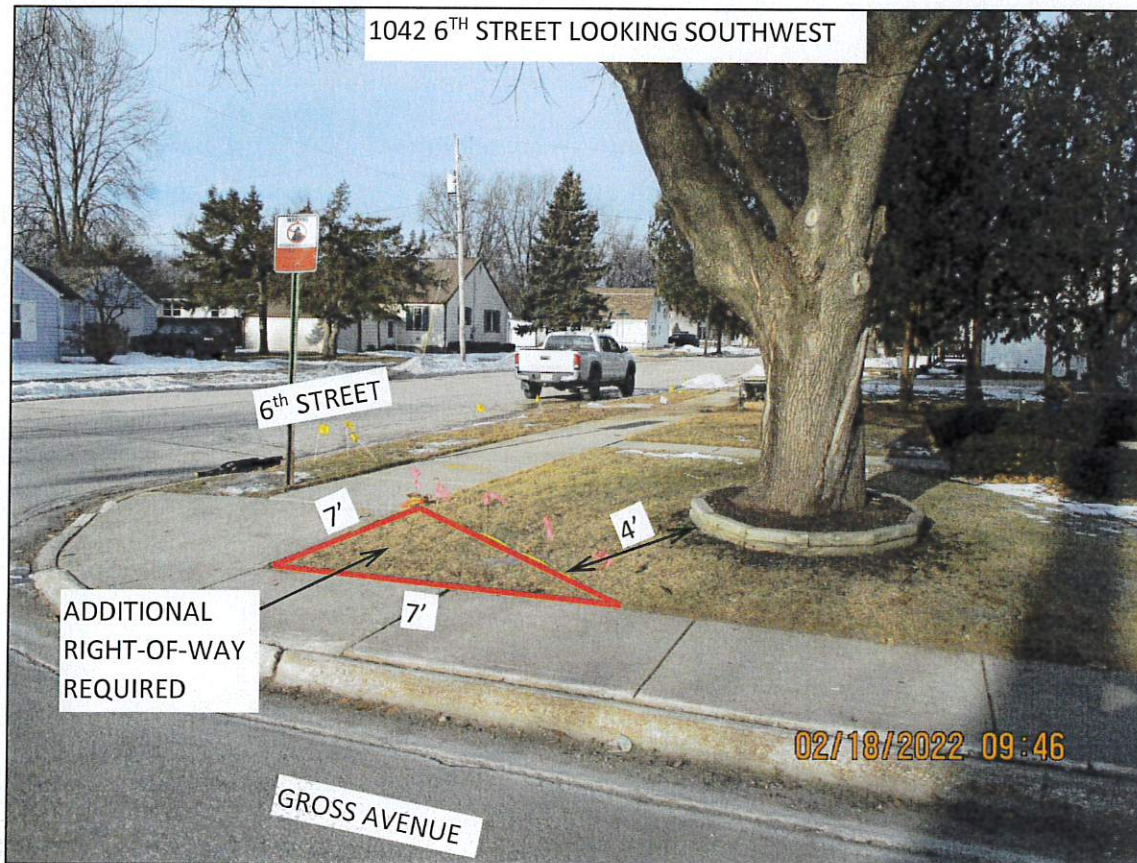
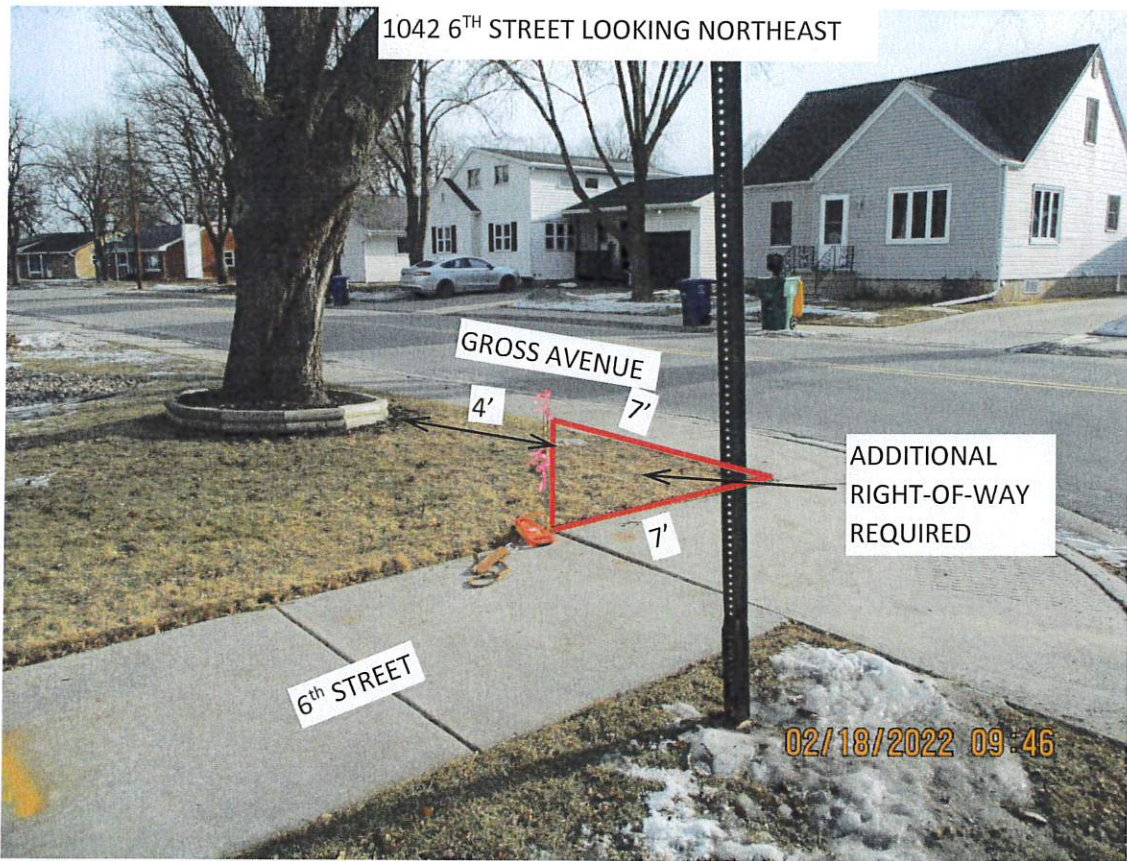
Marissa Scheffel  
(Print or Type Name, Notary Public, State of Wisconsin)

3/12/2013  
(Date Commission Expires)

THIS INSTRUMENT DRAFTED BY:  
Thomas H. Giese – R/W Specialist

Project: Sixth Street at Gross Avenue.

Part of tax parcel number 2-760.



ST. PAUL ST

CADY AND  
WARREN'S  
SUBDIVISION

40'

LOT 12-762

2-761

2-760-A

LOT 1

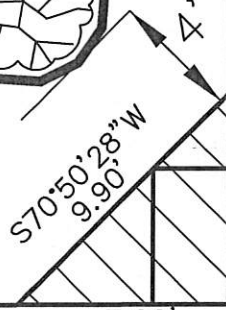
LOT 16

LOT 15

GROSS AV

LOT 14

LOT 13



7.00'  
N25°50'46\"/>

S64°09'32\"/>

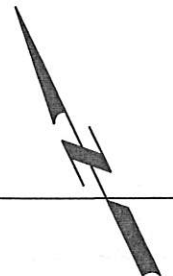
DETAIL  
NOT TO SCALE

2-760

60'

SIXTH ST

50'



DISCLAIMER

This Computer Aided Drafting and Design (CADD) drawing is a compilation of records and data located in various Public and Private offices. Bearings and distances on this map are based on Brown County basemap. A field survey has not been completed. Brown County and/or City of Green Bay are not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.

0 15' 30' 60'



CITY OF GREEN BAY, WISCONSIN  
DEPT. OF PUBLIC WORKS— ENGINEERING DIVISION

R/W REQUIRED FOR A.D.A.COMPLIANT  
PEDESTRIAN RAMP

| DATE      | BY | DATE |
|-----------|----|------|
| 3/27/2022 | YH |      |
| REVIEW    |    |      |
| APPROVE   |    |      |
| DATE      |    |      |

I:\DeptData\PubWorks\Eng\CAD\ACAD\ROW\RWdeeds\Sixth Street @ Gross Avenue\6thSt@GrossAv.dwg, 8.5x11, 2/21/2022 10:52:45 AM



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # E.7**

Report of actions taken by Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

- a. In The Countryside Concrete
- b. KPC Concrete Contractors LLC
- c. Loch Construction Co., Inc.
- d. Tilson

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # F.I**

Director's Report on recent activities of the Public Works Department.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None



Report to the  
Improvement and Service Committee  
of the City of Green Bay

**MEETING DATE**

March 23, 2022

**PREPARED BY**

**AGENDA ITEM # F.2**

The next Improvement and Services Committee meeting is scheduled for April 13, 2022.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None



Report to the  
**Improvement and Service Committee**  
of the City of Green Bay

## MEETING DATE

March 23, 2022

## AGENDA ITEM # G.I

Public Hearing 6:00 p.m.

### ASPHALT PAVEMENT

S. VAN BUREN STREET – E. Mason Street to Stuart Street

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

- I. Packet for S. Van Buren Street

**REPORT OF THE DIRECTOR OF PUBLIC WORKS  
ON BENEFITS OF IMPROVEMENTS TO THE ABUTTING PROPERTY  
March 2022**

I hereby certify that I am familiar with the proposed public improvements on:

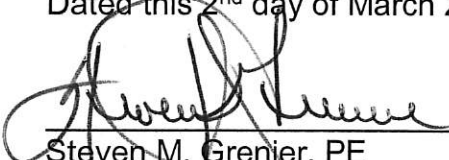
**ASPHALT PAVEMENT**

**S. VAN BUREN STREET – E. Mason Street to Stuart Street**

and have reviewed the plans for the proposed asphalt pavement improvements, and in my opinion, these improvements benefit the abutting property for the following reasons:

1. Improves the riding quality of the street by constructing a new smooth pavement to the proper vertical alignment. (New construction replaces worn and deteriorated pavement surface and provides adequate base to support the pavement).
2. Reduces noise levels and motorists cost by providing a smoother roadway.
3. Eliminates standing water and icing problems by constructing a new pavement to the correct vertical alignment for proper drainage.
4. Provides an improved appearance for the neighborhood by construction of a new pavement.
5. Increases the value of the abutting property.
6. And other benefits occasioned by the increase in marketability caused by said public improvements to the properties.

Dated this 2<sup>nd</sup> day of March 2022

  
\_\_\_\_\_  
Steven M. Grenier, PE  
Director of Public Works

  
\_\_\_\_\_  
Russ Schwandt  
Assessor

# Inter-Office Memo

**Date:** March 2, 2022

**To:** Jaime Fuge

**From:** Steve Grenier 

**cc:** Celestine Jeffreys

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Attached are the "Report of the Director of Public Works on Proposed Improvements and Assessments" and estimated cost for the following streets:

## **ASPHALT PAVEMENT**

### **S. VAN BUREN STREET – E. Mason Street to Stuart Street**

The public hearing for these improvements is scheduled for Wednesday, March 23, 2022, at 6:00 p.m. before the Improvement & Services Committee. The hearing will be held virtually.

jld

Attachments

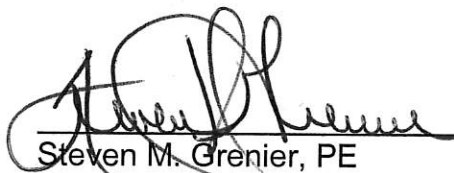
**PUBLIC HEARING TO BE HELD VIRTUALLY ON WEDNESDAY, MARCH 23, 2022,  
AT 6:00 P.M. BEFORE THE IMPROVEMENT & SERVICES COMMITTEE.**

Green Bay, Wisconsin  
March 2, 2022

**REPORT OF THE DIRECTOR OF PUBLIC WORKS ON  
PROPOSED IMPROVEMENTS AND ASSESSMENTS**

In accordance with the preliminary resolution(s) of the Common Council adopted March 1, 2022, I herewith submit my report on improvements to be made in streets, alleys or easements in accordance with Section 66.0703, Wisconsin Statutes, consisting of the following:

1. Plans and specifications on file in the Office of the Director of Public Works.
2. Estimate of the entire cost of the proposed improvements.
3. Assessment roll(s) showing the proposed assessments against each property fronting or abutting the proposed improvements.
4. Report of the Director of Public Works on benefits of improvements to the abutting property.

  
\_\_\_\_\_  
Steven M. Grenier, PE  
Director of Public Works

jld

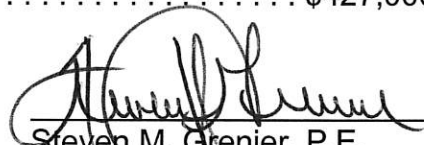
## **ESTIMATED COST OF ASPHALT PAVEMENT**

The estimated cost of improving the streets, or portions thereof, by the installation of asphalt pavement in accordance with the plans and specifications is as follows:

### **ASPHALT PAVEMENT**

#### **S. VAN BUREN STREET – E. Mason Street to Stuart Street**

ESTIMATED COST ..... \$427,000

  
\_\_\_\_\_  
Steven M. Grenier, P.E.  
Director of Public Works

jld

## NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR ASPHALT PAVEMENT

That the Common Council of the City of Green Bay has declared its intention of exercising its power under Section 66.0703, Wisconsin Statutes, to levy special assessments for street improvements on property fronting or abutting the following street:

### ASPHALT PAVEMENT

#### **S. VAN BUREN STREET – E. Mason Street to Stuart Street**

The proposed assessments are on file in my office and may be inspected there on any business day between the hours of 8:00 a.m. and 4:30 p.m.

Plans and specification for these projects are on file in the Director of Public Works. Contact the office of the Director of Public Works, Room 300, City Hall, (920) 448-3100, on any business day between 8:00 am and 4:30 p.m. with any questions you may have regarding the assessments or design concepts of the projects.

You are further notified that the Improvement and Service Committee will hear all interested property owners concerning matters contained in the preliminary resolution authorizing such assessment and the report, including proposed assessments, under the police power of the Common Council on **Wednesday, March 23, 2022 at 6:00 p.m.**, before the Improvement & Service Committee virtually. All objections will be considered at said hearing and thereafter the amount of the assessments will be finally determined. If you wish to participate in the Public Hearing, you may access the meeting by the internet or telephone using the access code below.

Join Zoom Meeting

<https://us02web.zoom.us/j/82206544400?pwd=NDd1bmszNUhBWVU5ck1zMjZ2QT09>

Meeting ID: 822 0654 4400

Passcode: 635662

One tap mobile

+13126266799,,82206544400#,,,,\*635662# US (Chicago)

+19292056099,,82206544400#,,,,\*635662# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 822 0654 4400

Passcode: 635662

Find your local number: <https://us02web.zoom.us/j/kc7RtLdfPZ>

Said assessments can be paid in cash within thirty (30) days of the date of billing or can be paid in five (5) annual installments with interest thereon at the rate of three and seventy-five hundredths percent (3.75%) per annum. The annual installments would be added to your real estate tax bill.

Dated this 4<sup>th</sup> day of March, 2022.

Celestine Jeffreys  
City Clerk

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# Virtual Meeting Instructions



## Improvement and Services Committee

### Zoom Meeting Information

#### Join Zoom Meeting

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbmNzNUhBWVU5ck1zMjZ2QT09>

**Meeting ID: 822 0654 4400**

**Passcode: 635662**

#### One tap mobile

+13126266799,,82206544400#,,, \*635662# US (Chicago)

+19292056099,,82206544400#,,, \*635662# US (New York)

#### Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 822 0654 4400

Passcode: 635662

Find your local number: <https://us02web.zoom.us/j/kc7RtLdfPZ>

*Attachment*

# Virtual Meeting Instructions



## Improvement and Services Committee

### Zoom Meeting Information

#### Join Zoom Meeting

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## Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

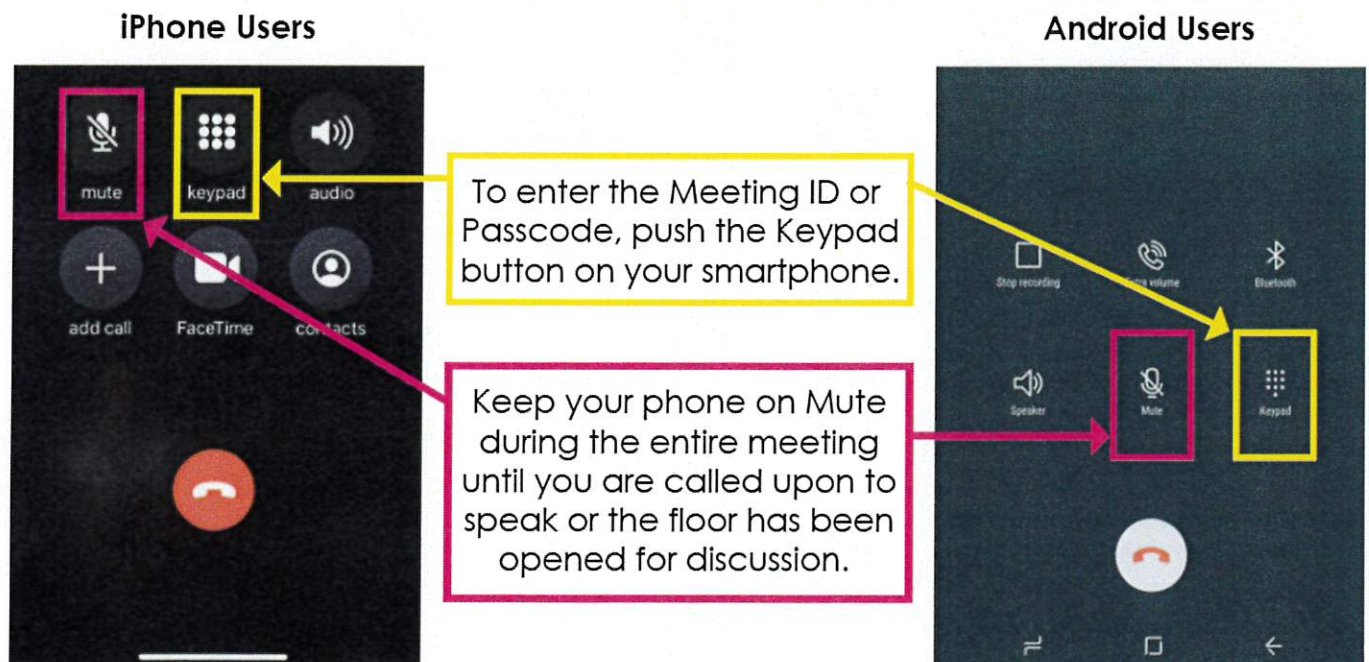
## Additional Information

1. Wisconsin Open Meetings Law still applies
  - a. Persons interested in speaking to an item must state their name and address for the minutes.
  - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12<sup>th</sup> edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
  - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
  - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
  - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
  - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
  - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
  - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
  - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
  - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
  - a. Smart phone (please see more detailed instructions on page 3)
  - b. Land line
  - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
  - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
  - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
  - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
  - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
  - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
  - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing \*67 followed by the phone number in the Zoom Meeting Information box.

### Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
  - a. If you're using a smartphone, look at your screen and click the Mute button



**CITY OF GREEN BAY SPECIAL ASSESSMENTS  
STREET IMPROVEMENTS**

**Contract #:**  
**Contract Type: Reconstruction**

**SBClient Project ID/ RoboCity Project ID  
0/12136**

**S Van Buren Street**

| Hear Code | Project ID                     | Parcel | Name & Legal Description                                                                                                                                                                          | Zone           | Assess Footage | Exempt Footage | Taxable Footage | Rate Per FT | Assess Amount | Total Assessment |
|-----------|--------------------------------|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|----------------|-----------------|-------------|---------------|------------------|
|           | 12136                          | 14-764 | KAN RENTALS LLC<br>301 S VAN BUREN ST<br><br>PLAT OF ASTOR W 115 FT OF<br>LOT 16 & W 10 FT OF E 60 FT<br>OF LOT 15 BLK 56<br><br>KAN RENTALS LLC<br>726 N HURON ST<br>DE PERE WI 54115-2621       | RESIDE<br>NTIA | 60.00          | 30.00          | 30.00           | 48.75       | 1462.50       | 0.00             |
|           | 12136                          | 14-781 | GRANT M HOLDINGS LLC<br>401 S VAN BUREN ST<br><br>PLAT OF ASTOR W 2/3 OF LOTS<br>15 & 16 BLK 57<br><br>GRANT M HOLDINGS LLC<br>1520 RIVER PINES DR<br>GREEN BAY WI 54313                          | RESIDE<br>NTIA | 108.14         | 47.02          | 61.12           | 48.75       | 2979.60       | 0.00             |
|           | 12136                          | 14-801 | RANKIN GB HOLDINGS LLC<br>505 S VAN BUREN ST<br><br>PLAT OF ASTOR LOTS 14-15-16<br>& W 45 FT OF LOTS 2 & 3 BLK<br>58<br><br>RANKIN GB HOLDINGS LLC<br>518 MAIN ST STE 346<br>WRIGHTSTOWN WI 54180 | R3             | 180.00         | 52.17          | 127.83          | 48.75       | 6231.71       | 0.00             |
| 36408     | <b>3 Project Total</b>         |        |                                                                                                                                                                                                   |                | 348.14         | 129.19         | 218.95          |             | 10673.81      | 0.00             |
|           | <b>3 Total of All Projects</b> |        |                                                                                                                                                                                                   |                | 348.14         | 129.19         | 218.95          |             | 10673.81      | 0.00             |