



AGENDA OF GBHA PROPERTIES I, INC.

**THURSDAY, MAY 19, 2022, 10:30 AM
IMMEDIATELY FOLLOWING GREEN BAY HOUSING
AUTHORITY MEETING.**

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

- I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

- I. William VandeCastle - Chair, Terri Refsguard - Vice Chair, Sandra Popp, Erin Edwards and Stephen Srubas

C. Approval of the Agenda.

- I. Approval of the agenda for the May 19, 2022, meeting of the GBHA Properties I, Inc.

D. Approval of Minutes.

- I. Approval of the minutes from the April 21, 2022, meeting of GBHA Properties I, Inc.

E. Regular Business.

- I. Consideration with possible action on approval of GBHA Properties I Inc. operating budget for Fiscal Year beginning July 1, 2022.
2. Consideration with possible action awarding the Scattered Sites flooring project to Koehler Flooring, Inc. in the amount of \$41,930, the lowest and responsive bidder.

F. Informational.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this GBHA Properties I, Inc. meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions

Green Bay Housing Authority



Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/81434999289?pwd=N0dIMGxWSS85SGswK2lZeGhZZUN0UT09>

Meeting ID: 814 3499 9289

Passcode: 483400

One tap mobile

+13017158592,,81434999289# US (Germantown)

+13126266799,,81434999289# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 814 3499 9289

Find your local number: <https://us02web.zoom.us/j/koUDU8TSd>

Additional Information

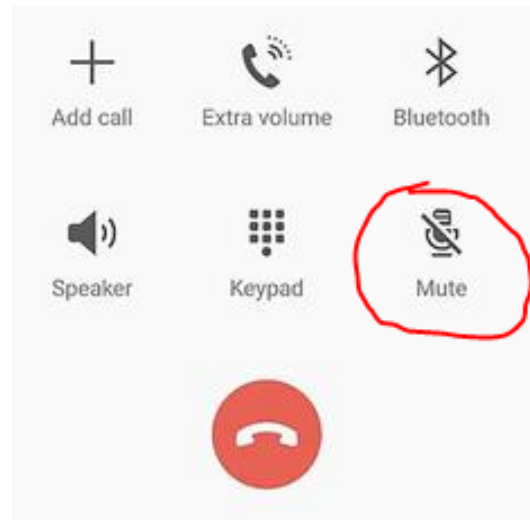
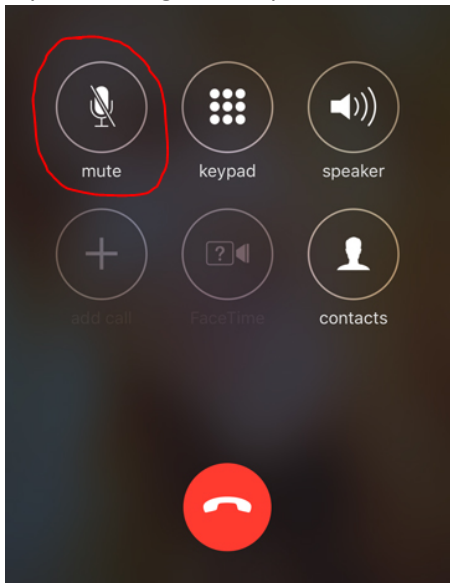
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





MINUTES OF GBHA PROPERTIES I, INC.

**THURSDAY, APRIL 21, 2022, 10:30 AM
IMMEDIATELY FOLLOWING GREEN BAY HOUSING
AUTHORITY MEETING.**

Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

I. William VandeCastle - Chair, Terri Refsguard - Vice Chair, Sandra Popp, Erin Edwards and Stephen Srubas

Meeting began at 11:00AM

Present: William VandeCastle-Chair, Terri Refsguard-Vice-Chair, Sandra Popp, Erin Edwards,
Absent: None, Excused: Stephen Srubas

C. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the April 21, 2022, meeting of the GBHA Properties I, Inc.

Moved by Erin Edwards, seconded by Sandra Popp to approve of the agenda for the April 21, 2022 meeting of the GBHA Properties I, Inc. Motion carried. Yes-William VandeCastle, Terri Refsguard, Sandra Popp, Erin Edwards, No: None, Abstain: None

D. APPROVAL OF MINUTES.

I. Approval of the minutes from the November 18, 2001, meeting of the GBHA Properties I, Inc.

Moved by Erin Edwards, seconded by William VandeCastle to approve of the minutes from the November 18, 2021 meeting of the GBHA Properties I, Inc. Motion carried. Yes-William VandeCastle, Terri Refsguard, Sandra Popp, Erin Edwards, No:None, Abstain:None

E. REGULAR BUSINESS.

1. To approve Resolution 2022-01 pertaining to incorporation matters for GBHA Properties I, Inc.

Moved by William VandeCastle, seconded by Erin Edwards to open the floor for discussion. Motion carried. Yes-William VandeCastle, Terri Refsguard, Sandra Popp, Erin Edwards, No:None, Abstain:None

11:03AM Attorney Dombrowski speaks.

Moved by Sandra Popp, seconded by Erin Edwards to close the floor for discussion. Motion carried. Yes-William VandeCastle, Terri Refsguard, Sandra Popp, Erin Edwards, No:None, Abstain:None

Moved by Erin Edwards, seconded by Sandra Popp to approve Resolution 2022-01 pertaining to incorporation matters for GBHA Properties I, Inc. Motion carried. Yes-William VandeCastle, Terri Refsguard, Sandra Popp, Erin Edwards, No:None, Abstain:None

2. To approve the Policies and Procedures manual, lease agreement and addendums for properties owned by GBHA Properties I, Inc.

Moved by William VandeCastle, seconded by Erin Edwards to approve the Policies and Procedures manual, lease agreement and addendums for properties owned by GBHA Properties I, Inc. Motion carried. Yes-William VandeCastle, Terri Refsguard, Sandra Popp, Erin Edwards, No:None, Abstain:None

F. INFORMATIONAL.

G. ADJOURNMENT.

Moved by Sandra Popp, seconded by Erin Edwards to adjourn the meeting of the GBHA Properties I, Inc. Motion carried. Yes-William VandeCastle, Terri Refsguard, Sandra Popp, Erin Edwards, No:None, Abstain:None
Meeting adjourned at 11:17AM



Report to the
**Housing Authority
of the City of Green Bay**

MEETING DATE

May 19, 2022

PREPARED BY

Stephanie Schmutzer, Staff

AGENDA ITEM # E.1

Consideration with possible action on approval of GBHA Properties I Inc. operating budget for Fiscal Year beginning July 1, 2022.

BACKGROUND

The GBHA Properties I Inc. annual operating budget runs from July 1, 2022, through June 30, 2023. This body will now be responsible for approving the budget for the Scattered Site properties as it is no longer governed by the Green Bay Housing Authority.

The majority of the budget is consistent with the prior year budget that was approved by the Green Bay Housing Authority, major changes are listed below:

Scattered Sites: Rental income increased by \$276,000 over all. This includes the tenant portion and the ICS portion of rents. Non-contract maintenance decreased by \$18,500; in the previous year we used outside help for maintenance, now we are fully staffed to take care of this. Water and sewer costs were decreased by \$17,000 and tenants will be responsible for their own water and sewer bills. A new budget line item for vehicle leasing was added to account for a vehicle lease of \$6,000.

RECOMMENDATION

Approval of the GBHA Properties I Inc. operating budget for Fiscal Year Beginning July 1, 2022.

FISCAL IMPACT**ATTACHMENTS**

1. 22-23 Budget
2. Training Needs - 22-23

		ScSite				
	GBHA 20-21 YE	4/1/2022	GBHA 21-22 Budget	GBHA Properties1 22-23 Budget	\$ Budget changed	% of Budget changed
Income						
2802.00 · Hud Contributions	156,291.00	149,880.00	158,037.33	0.00	-158,037.33	-100.0%
3110.00 · Dwelling Rental	185,897.17	163,846.95	176,342.53	611,352.00	435,009.47	246.68%
3120.00 · Excess Utilities	0.00	0.00	0.00	0.00	0.00	0.0%
3510.00 · Management Fee Revenue	0.00	0.00	0.00	0.00	0.00	0.0%
3520.00 · Asset Management Rev	0.00	0.00	0.00	0.00	0.00	0.0%
3530.00 · BookKeeping Fee Rev	0.00	0.00	0.00	0.00	0.00	0.0%
3610.00 · Int Income	354.78	0.00	500.00	45.00	-455.00	-91.0%
3690.00 · Other Income - Tenants	0.00	0.00	0.00	0.00	0.00	0.0%
3690.01 · Other Income - Ins Dividends	5,911.64	7,099.82	1,300.00	2,500.00	1,200.00	92.31%
3690.02 · Other Income	10,754.44	15,746.57	8,700.00	9,000.00	300.00	3.45%
3690.03 · Cell Tower Rent	50.00	0.00	0.00	0.00	0.00	0.0%
9110.00 · Transfers In	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	359,259.03	336,573.34	344,879.86	622,897.00	278,017.14	80.61%
Expense						
4110.00 · Admin Salaries	68,650.26	50,695.35	74,500.00	76,500.00	2,000.00	2.69%
4120.00 · Compensated Absences	-11,362.72	0.00	500.00	500.00	0.00	0.0%
4130.00 · Legal Expense	768.09	1,014.89	1,024.12	2,000.00	975.88	95.29%
4130.01 · Investigations Expense	9,397.43	1,162.03	5,000.00	0.00	-5,000.00	-100.0%
4140.00 · Staff Training	125.00	627.02	4,000.00	5,000.00	1,000.00	25.0%
4150.00 · Travel	458.24	247.68	300.00	500.00	200.00	66.67%
4160.00 · Management Fee	32,129.54	24,394.44	32,042.88	32,952.96	910.08	2.84%
4163.00 · BookKeeping Fee	4,245.00	3,142.50	4,320.00	4,320.00	0.00	0.0%
4165.00 · Asset Management Fee	5,760.00	4,320.00	5,760.00	5,760.00	0.00	0.0%
4171.00 · Auditing Fees	3,382.00	3,800.00	3,500.00	3,850.00	350.00	10.0%
4182.00 · Employee Benefits - Admin	26,855.58	20,514.76	29,000.00	29,500.00	500.00	1.72%
4190.01 · Printing	1,349.83	591.42	1,367.08	1,000.00	-367.08	-26.85%
4190.02 · Postage	990.00	831.45	1,000.00	1,500.00	500.00	50.0%
4190.03 · Paper & Office Supplies	695.07	667.36	725.00	1,500.00	775.00	106.9%
4190.04 · Publications	0.00	0.00	0.00	0.00	0.00	0.0%
4190.05 · Membership Dues & Fees	0.00	0.00	50.00	0.00	-50.00	-100.0%
4190.06 · Computer Support	7,647.09	8,811.88	6,750.00	4,000.00	-2,750.00	-40.74%
4190.07 · Tele Fax & Comm	1,215.60	874.90	1,200.00	1,400.00	200.00	16.67%
4190.08 · Marketing	0.00	0.00	0.00	0.00	0.00	0.0%
4190.10 · Miscellaneous	2,047.72	2,325.76	2,000.00	2,000.00	0.00	0.0%
4220.00 · Ten Ser-Recr Etc	0.00	0.00	0.00	0.00	0.00	0.0%
4220.01 · Ten Ser - Resident Part	1,200.00	0.00	1,200.00	1,200.00	0.00	0.0%
4230.00 · Ten Ser-Contrs	0.00	0.00	0.00	0.00	0.00	0.0%
4310.00 · Water	31,758.06	27,504.21	27,000.00	10,000.00	-17,000.00	-62.96%
4320.00 · Electricity	1,586.07	1,106.29	3,500.00	2,000.00	-1,500.00	-42.86%
4320.01 · Utility Reimbursements	0.00	9,054.00	0.00	0.00	0.00	0.0%
4330.00 · Gas	1,211.04	1,718.80	2,500.00	2,500.00	0.00	0.0%
4390.00 · Other Utilities	10,132.73	7,809.50	10,000.00	2,500.00	-7,500.00	-75.0%
4410.00 · Maint - Labor	13,230.41	22,370.21	46,500.00	53,500.00	7,000.00	15.05%
4420.00 · Maint - Supplies	23,683.72	10,273.96	30,000.00	25,000.00	-5,000.00	-16.67%
4430.00 · Maint - Contracts	16,279.07	8,106.20	30,500.00	12,000.00	-18,500.00	-60.66%
4430.01 · Maint - Non-Contract	15,470.22	1,561.39	15,000.00	10,000.00	-5,000.00	-33.33%
4430.03 · Maint - Truck Maint	315.30	1,309.30	500.00	2,000.00	1,500.00	300.0%
4430.09 · Fire Protection - Maint	0.00	0.00	0.00	0.00	0.00	0.0%
4430.10 · Heating and Cooling	1,349.92	1,648.68	1,000.00	2,000.00	1,000.00	100.0%
4430.11 · Snow Removal	667.00	912.00	1,000.00	1,000.00	0.00	0.0%
4430.12 · Elevator Maintenance	0.00	0.00	0.00	0.00	0.00	0.0%
4430.13 · Landscape and Grounds	2,447.60	1,382.40	3,000.00	3,000.00	0.00	0.0% *
4430.14 · Unit Turnaround	0.00	0.00	0.00	0.00	0.00	0.0%
4430.15 · Electrical	0.00	565.68	0.00	0.00	0.00	0.0%
4430.16 · Plumbing	1,695.00	1,412.66	1,000.00	1,000.00	0.00	0.0%
4430.17 · Extermination	3,496.78	430.00	3,000.00	2,000.00	-1,000.00	-33.33%
4430.18 · Appliances	1,885.49	0.00	2,000.00	1,000.00	-1,000.00	-50.0%
4430.19 · Garbage & Trash Removal	1,232.03	2,918.05	2,000.00	4,000.00	2,000.00	100.0%
4432.00 · Extraordinary Maintenance	0.00	0.00	0.00	0.00	0.00	0.0%
4433.00 · Emp Ben Contr-ord maint	11,106.74	8,491.67	16,500.00	16,500.00	0.00	0.0%
4480.00 · Protect Service	0.00	0.00	0.00	0.00	0.00	0.0%
4510.00 · Insurance Expense - Property	23,324.69	24,887.80	24,500.00	25,000.00	500.00	2.04%
4510.01 · Insurance Expenses - Liability	2,741.00	3,107.00	3,000.00	3,500.00	500.00	16.67%
4520.00 · PILOT	37,098.03	0.00	35,000.00	38,000.00	3,000.00	8.57%
4530.00 · Bank Fees	0.00	0.00	0.00	0.00	0.00	0.0%
4572.00 · Bad Debt - Tenant Rents	4,059.00	0.00	10,000.00	10,000.00	0.00	0.0%
4590.00 · Other General	0.00	0.00	0.00	0.00	0.00	0.0%
4600.00 · Leases	0.00	0.00	0.00	6,000.00	6,000.00	100.0% **
4800.00 · Depreciation Expense	132,225.42	0.00	135,000.00	135,000.00	0.00	0.0%
9120.00 · Transfers Out	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	492,548.66	260,591.24	576,739.08	540,982.96	-35,756.12	-6.2%
Net Income	-133,289.63	75,982.10	-231,859.22	81,914.04		

216,914.04 P/(I) without Depreciation

* Tree Trimming

** vehicle lease

TRAINING NEEDS -FYE 2022-2023
GBHA & GBHA Propepties 1, Inc

<u>Training</u>	<u>Staff</u>	<u>Hotel</u>	<u>Meals</u>	<u>Rooms</u>	<u>Nights</u>	<u>Hotel Sub</u>	<u>Meals Subtotal</u>	<u>Registration</u>	<u>Travel</u>	<u># Vehicles</u>	<u>Miles</u>	<u>Subtotal</u>
Casterline Location: TBD - Out of State, Dates: TBD												
	Stephanie	\$200	\$75	1	2	\$400	\$150	\$800	\$700			\$2,050
Happy Training - Location: TBD - out of state, Dates: TBD												
	Sr Staff	\$200	\$75	1	3	\$600	\$225	\$750	\$700			\$2,275
Nan Mckay - HQS training - Location: TBD - out of state, Dates: TBD												
	Staff	\$200	\$75	1	3	\$600	\$225	\$750	\$400			\$1,975
	Staff	\$200	\$75	1	3	\$600	\$225	\$750	\$400			\$1,975
TDB - training new entity - Location: TBD - out of state, Dates: TBD												
	Stephanie	\$200	\$75	1	3	\$600	\$225	\$750	\$400			\$1,975
	Jayme	\$200	\$75	1	3	\$600	\$225	\$750	\$400			\$1,975
<u>Training</u>	<u>Staff</u>	<u>Hotel</u>	<u>Meals</u>	<u>Rooms</u>	<u>Nights</u>	<u>Hotel Sub</u>	<u>Meals</u>	<u>Registration</u>	<u>Travel Sub</u>	<u># Vehicles</u>	<u>Miles</u>	<u>Subtotal</u>
WAHA "Fall" Conference - Location: TBD, Dates: Sept 2022												
	Cheryl	\$115	\$55	1	3	\$345	\$165	\$325	\$152	1	260	\$987
	Jayme/Ka/Kaycee	\$115	\$55	1	3	\$345	\$165	\$325	\$0	0	260	\$835
	Stephanie	\$115	\$55	1	3	\$345	\$165	\$325	\$152	1	260	\$987
	Maintenance	\$115	\$55	1	3	\$345	\$165	\$325	\$0	0	260	\$835
GBHA	Commissioner	\$115	\$55	1	3	\$345	\$165	\$325	\$152	1	260	\$987
GBHA	Commissioner	\$115	\$55	1	3	\$345	\$165	\$325	\$0	0	260	\$835
WAHA "Spring" Conferences - Location: Wausau Date: April 2023												
	Cheryl	\$115	\$50	1	1	\$115	\$50	\$100	\$117	1	200	\$382
	Stephanie	\$115	\$50	1	1	\$115	\$50	\$100	\$117	1	200	\$382
	Jayme- cocc	\$115	\$50	1	1	\$115	\$50	\$100	\$0	0	200	\$265

\$18,720.30

MM 4,935.00
SS - Prop. 1 4,935.00
COCC 8,850.30
\$ 18,720.30



Report to the
GBHA Properties I, Inc.
of the City of Green Bay

MEETING DATE

May 19, 2022

PREPARED BY

Jayne Valentine, Staff

AGENDA ITEM # E.2

Consideration with possible action awarding the Scattered Sites flooring project to Koehler Flooring, Inc. in the amount of \$41,930, the lowest and responsive bidder.

BACKGROUND

GBHA Properties I, Inc. staff worked with the City of Green Bay Purchasing Department to put together a request for bids (RFB) on two Scattered Sites properties (1444 University Ave and 712 Bond St). A mandatory site visit was completed and only one bid was received from Koehler Flooring, Inc.

The contract would include removing the existing flooring and installing new LVP vinyl planking throughout the two units. In addition to these two units, Koehler Flooring, Inc. has agreed to hold labor rates for future projects in the next year and negotiate four-one-year renewals.

RECOMMENDATION

To approve the flooring contract to Koehler Flooring, Inc. in the amount of \$41,930.

FISCAL IMPACT

ATTACHMENTS

- I. 2022-14 Intent to Award



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

May 5, 2022

RE: Award Notice
RFB #2022-14
GBHA Properties I, Inc.
Scattered Sites Flooring Project

Dear Sir/Madam:

The evaluation of quotes received for this RFB has been completed and the following is recommended for award.

The City of Green, GBHA Properties I, Inc. is recommending awarding the Scattered Sites Flooring Project to Koehler Flooring, Inc. for \$41,930.00.

The recommended award will be brought for approval before the GBHA Properties I, Inc. Committee Meeting on Thursday May 19, 2022.

This meeting is open to the public. As the rooms and times may change, please confirm the date, time and location if you plan to attend.

Please see the attached bid tabulation for a summary of the bid received for this.

Thank you for your continued interest in doing business with the City of Green Bay. If you have any questions, or require additional information, please feel free to contact me at 920-448-3051.

Sincerely,

Diane Kruse, CPM, C.P.I.M.
Buyer

Cc: Neil Stechschulte; Director of Development
Cheryl Renier-Wigg; Assistant Development Director

CITY OF GREEN BAY BID SUMMARY
RFB #2022-14 - GBHA Scattered Sites Flooring

DEPT: GBHA		VENDOR #1	
Planholders: 12 CC#360-910-914		Koehler Flooring	
ISSUED: 4/1/22 DUE: 4/28/22		Green Bay, WI	
1444 University Ave (est sq. ft. 1,232)			
DESCRIPTION OF ITEMS		Unit Cost	Total Cost
VINYL PLANK FLOORING, TO INCLUDE REMOVAL OF EXISTING SUBFLOOR ALONG WITH REPLACEMENT OF SUBFLOOR with ¼" plywood: (Material, removal, prep & Installation of vinyl plank flooring and 1/4" subfloor which must include removal of and replacement of subfloor. Engineered Floors vinyl plank flooring, Cascade 7" X 48" Color: – Rustic Lodge (or approved equal) sealing/caulking around perimeter of the bathroom along with the tub including a "J" molding at the tub/shower module): SEE VENDORS BID FOR EXACT MEASUREMENTS		\$10.50	\$17,850.00
Linear Ft. 350			

One year contract to hold labor Rates w/option to negotiate four, one year renewals: **YES** Hrly Labor Rate \$105/Hr.

Recommendation: Award to the lowest responsive, responsible vendor Koehler Flooring, Green Bay, WI for \$41,930.