



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, MAY 25, 2022, 5:00 PM
CITY HALL, ROOM 207
AMENDED

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on a request by Ald. Wery to install an ADA accessible walk at Colburn Park from the pool parking lot to the soccer field.
2. Consideration with possible action on the approval of the master plan for Leicht Memorial Park.
3. Consideration with possible action on the approval of a resolution authorizing applications for grant funds to assist with the Leicht Memorial Park Improvements project.
4. Consideration with possible action on accepting a \$10,000 donation of grant funding from the Nature Conservancy to fund habitat restoration efforts along the East River Greenway corridor.
5. Consideration with possible action on the request by Wisconsin Public Service to approve a 12' wide utility easement at John Muir Park.
6. Consideration with possible action on the purchase of Parcel # 21-1979-3 near the intersection of Main Street and Elizabeth Street for the expansion of the Baird Creek Greenway.
7. Consideration with possible action on modifications to the fee schedule for the new banquet/meeting hall facility at the Wildlife Sanctuary.

E. Informational.

1. Staff update on seasonal staffing levels for the Pools, Summer Playground Program and Bay Beach Amusement Park.
2. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
3. The next Parks Committee meeting is scheduled for June 22, 2022.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # D.1

Consideration with possible action on a request by Ald. Wery to install an ADA accessible walk at Colburn Park from the pool parking lot to the soccer field.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Colburn Park ADA Walk Plan 2



Part of Brown County WI

Map printed on 5/16/2022



Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap

"hooks" indicate parcel ownership crosses a line

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480
www.browncountywi.gov



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # D.2

Consideration with possible action on the approval of the master plan for Leicht Memorial Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Leicht Park Existing Conditions and Leased Property
2. 2022-05-04 26222 Leicht Memorial Park - Preliminary Master Plan Exhibits 11x17-1
3. 2022-05-04 26222 Leicht Memorial Park - Preliminary Master Plan Exhibits 11x17-2
4. Leicht Memorial Park - Cost Estimate

TITLETOWN RESTAURANT

5-1524-1

RAILROAD TRACKS

RAILROAD TRACKS

HISTORIC MONUMENT

ORNAMENTAL LIGHTS (IMP-57)

PARKING 167 CARS

MAIN ELECTRIC SERVICE

16' FENCE GATE

PAVED

GRAVEL WALK

5.34 ACRES LEASED
PROPERTY

TURF

WATER SERVICE

50' EASEMENT AREA

TRANSIENT DOCK

FOX RIVER

COMBINED PIERHEAD + BLUFFHEAD LINE

SECURITY CAMERA

DOUGLASS ST

ZACHARY
TAYLOR
STATUE

FUTURE
SCULPTURE
GARDEN

VENUE
PLATFORM

2.60 ACRES
CITY OWNED

VENT PIPE

ASPHALT WALK
ORNAMENTAL
DOCK LIGHTS CITY OWNED (12)
3' CONC. BAND/FOOTINGS
BOLLARDS (140)
BENCHES (9)
DOCK WALL
SHEDS BEDS
QUADRILL
MEMORIAL FLAG (18)
REMOVABLE BOLLARDS (2)

- LEGEND**
- PARK SIGN
 - FLAG POLE
 - MANHOLE
 - CATCH BASIN
 - STREET LIGHT
 - POWER POLE
 - STREET LIGHT
 - PARK LIGHT
 - STREET SIGN
 - FIRE HYDRANT
 - DRINKING FOUNTAIN
 - GAS ACCESS
 - WATER ACCESS
 - TELEPHONE ACCESS
 - DECIDUOUS TREE
 - CONIFEROUS TREE
 - SHRUB BED
- AREA = 7.94 ACRES



GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

LEIGHT MEMORIAL PARK
EXISTING CONDITIONS



SCALE: 1"=120'-0"

DATE DRAWN:
MARCH 2007
LAST REVISION:
MARCH 2008

PAGE 1 OF 1
LEI



LEIGHT MEMORIAL PARK MASTER PLAN

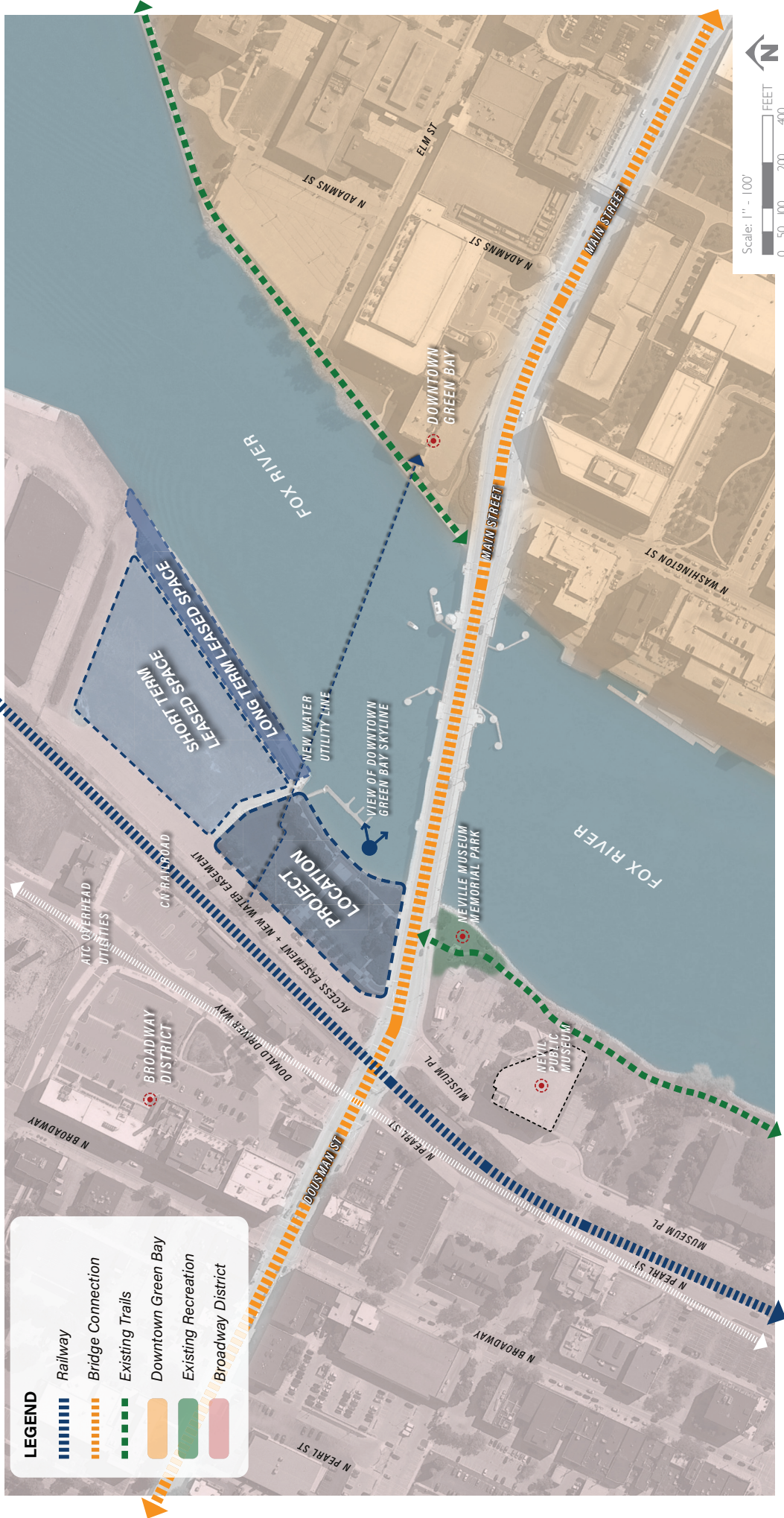
PRELIMINARY MASTER PLAN

May 4, 2022
ISG Project: 26222



ISG

CONTEXT MAP



LEGEND

Railway

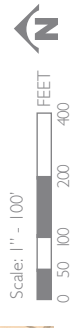
Bridge Connection

Existing Trails

Downtown Green Bay

Existing Recreation

Broadway District



LEICHT MEMORIAL PARK

MASTER PLAN

LEGEND

- 1 Ornamental & Enhanced Fencing
- 2 Vehicular Gateway
- 3 Pedestrian Gateway
- 4 Gateway Feature With Internal Storage
- 5 Concession Shelter with Stairs, ADA Roof-Deck Access + Pergola
- 6 Stage Building
- 7 Future Restroom Building
- 8 Future Pedestrian Bridge/Ramp
- 9 Standard Concrete Walk
- 10 Specialty Pavement 1
- 11 Specialty Pavement 2
- 12 Plaza Space
- 13 24" Seatwall With Bench Toppers
- 14 Retaining Wall
- 15 Boardwalk Stormwater Crossings
- 16 Bike Racks
- 17 ADA Kayak Launch
- 18 Expanded Dock + Boardwalk
- 19 Stormwater with Curb Inlets
- 20 Water Wall / Water Feature
- 21 Structured Turf Delivery / Maintenance
- 22 Open Lawn
- 23 Existing Trees



Leicht Memorial Park

Master Plan Cost Estimate

5/20/2022

Estimated Construction Cost

\$2,800,000	Site Work & Features
\$1,980,000	Buildings (Stage and Shelter)
\$ 576,000	Pedestrian Bridge
<u>\$ 864,000</u>	<u>Docks, Boardwalk, Canoe/Kayak Launch</u>
\$6,220,000	Total Estimated Construction Cost

- Estimated costs provided by ISG, our engineering consultant on this project.
- These estimated costs include a 20% contingency.
- This project will be designed in phases.
- Phase 1 will consist of the construction of the Stage and Shelter along with the associated site work.
- Phase 2 will consist of the remaining site improvements and will not be implemented until adequate funding is secured.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # D.3

Consideration with possible action on the approval of a resolution authorizing applications for grant funds to assist with the Leicht Memorial Park Improvements project.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Leicht Memorial Park Resolution
2. 8700-191 - Leicht Memorial Park
3. 8700-014 - Leicht Memorial Park

**RESOLUTION AUTHORIZING APPLICATIONS FOR GRANT FUNDS TO ASSIST
WITH THE LEICHT MEMORIAL PARK IMPROVEMENTS PROJECT**

June 7, 2022

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS the City of Green Bay owns 2.595 acres of Leicht Memorial Park, and it is the desire of the Common Council of the City of Green Bay to develop that land for public outdoor recreation purposes; and

WHEREAS City, business, and community partners have been working with a consultant to create a new master plan for the Leicht Memorial Park Improvements project, described in the attached application; and

WHEREAS the City desires to complete improvements at the Park, including constructing restrooms in the shelter, improving the docks, providing waterfront access, and conducting site work such as paving, lighting, grading, restoration, landscaping, site amenities, and storm water management; and

WHEREAS additional funding beyond an amount provided for in the City's budget is required to carry out the project;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Green Bay will budget a sum sufficient to complete the project and hereby authorizes the Director of the Parks, Recreation and Forestry Department, or a designee, to act on behalf of the City of Green Bay to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED, the Common Council of the City of Green Bay will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and maintain the completed project in an attractive, inviting, and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted _____, 2022

Approved _____, 2022

Eric Genrich, Mayor

Celestine Jeffreys, Clerk



Note: In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software. Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

**Stewardship Local Assistance, Federal Land & Water
Conservation Fund, & Recreational Trails Program
Grant Application**

Form 8700-191 (R 02/22)

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Public Records Law [ss. 19.31 - 19.39, Wis. Stats.].

Applicant		Individual Authorized to Act on Behalf of Applicant	
Street or PO Box		Title	
City, State, Zip Code		Telephone Number	Fax Number
County		E-Mail Address	

Grant Payment Information:
ACH Payment Email Address or ☐ **Check Mailing Address (if different from applicant)**

	Name	Address		
	Organization:	City	State	ZIP Code

Section 1: Project Information	
Project Title:	Project Type (select one) ☐ Development ☐ Acquisition ☐ Rehabilitation ☐ Maintenance

Financial Summary		
Total Project Costs STEW/LWCF/RTP	Grant Request STEW/LWCF (up to 50%)	Grant Request RTP (up to 80%)

Match Sources

Sponsor Funds:
(Cash and/or Force Account) _____

Donations:
(Cash, Labor, Materials, Equipment) _____

Other (list):

Total Sponsor Match: _____

Project Location

Township	Range	☐ E ☐ W	Section	1/4	1/4	1/4	GPS Coordinates (Decimal Degrees): Lat: _____ Long: _____	County
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UEI # (12 digits)	Congressional/Legislative District Numbers (link)		
	WI Senate	WI Assembly	US Congress

**Stewardship Local Assistance, Federal Land & Water
Conservation Fund, & Recreational Trails Program
Grant Application**

Form 8700-191 (R 02/22)

Section 2: Project Details

1. What is the primary purpose of the project?

2. How will the requested funding be used?

3. How will the public use and access the project?

4. What key partnerships are involved in this project?

5. Who will complete the operations and maintenance of the project?

6. How did the public provide input for this project? Is there any opposition to the project? If opposition, please explain.

7. Explain the approval process for this project.

8. What CORP goal does this project meet? Where in the CORP is the project addressed?

**Stewardship Local Assistance, Federal Land & Water
Conservation Fund, & Recreational Trails Program
Grant Application**

Form 8700-191 (R 02/22)

9. **Park/Trail/Recreational Area Name:** _____ (i.e. Lakeshore Park, Big Ben Recreational Area, Six Mile Wilderness Trail, etc.)

Total Park Acreage: _____ **Acreage for this Project:** _____

☐ Project site is undeveloped ☐ Project site is partially developed

10. **Are there any underground utility easements or overhead power lines on the property?** Explain:

11. **When will the property or facility be open to the public?** _____

12. **Who is the primary project manager?** ☐ Applicant from Page 1 ☐ Other - Specify: _____

13. **Who is handling the financial administration of the project?** ☐ Applicant from Page 1

☐ Other - Specify: _____

14. **Estimated Project Timeline:**

Acquisition: Have you already purchased the property? If yes, date _____

If so, have you received a DNR "letter of retroactivity" for the project? ☐ Yes ☐ No

If no, anticipated closing date: _____

Development: Anticipated Start Date _____

Anticipated Completion Date _____

15. **Describe the current project site and use.** (Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.)

16. **Has the area been surveyed for endangered and rare species?** If yes, explain.

17. **Have you discussed the project with your regional DNR Regional Project Manager within the past 6 months?**

☐ Yes ☐ No

DNR Contact _____

18. **Has consultation with a DNR Water Management Specialist occurred prior to submitting the application?**

☐ Yes ☐ No

**Stewardship Local Assistance, Federal Land & Water
Conservation Fund, & Recreational Trails Program
Grant Application**

Form 8700-191 (R 02/22)

IF ACQUISITION:

19. The landowner (seller) is a(an): ☐ Individual ☐ Developer ☐ Corporation ☐ Other: _____

20. Is the property located within the boundaries of another unit of government? ☐ Yes ☐ No
If yes, attach copy of approval resolution from other jurisdiction.

21. Is the property currently being leased or rented? ☐ Yes ☐ No
If yes, Date agreement expires: _____
If yes, explain and include copy of the lease.

22. Are there any buildings on the property? ☐ Yes ☐ No
If yes, explain what will be done with them.

23. After (or at the time of) the land purchase, will a conservation easement be executed on the property? ☐ Yes ☐ No
If yes, explain and attach draft easement.

24. Did the seller originally acquire property 3 or less years before expected date of purchase? ☐ Yes ☐ No
If yes, attach copy of seller's deed for potential grant calculation purposes.

25. Will the property be transferred to another eligible sponsor? ☐ Yes ☐ No
If yes, explain and provide the adopting resolution from the accepting sponsor

26. Is seller requiring payment for property over time? ☐ Yes ☐ No
If yes, explain.

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 02/22)

IF DEVELOPMENT:

27. Does someone other than the applicant from page 1, own the site? ☐ Yes ☐ No

If yes, explain and attach easement or lease document.

28. Does the State of Wisconsin own the site? ☐ Yes ☐ No

If yes, explain and attach the land use agreement/memorandum of understanding.

29. What soil disturbance will be occurring on the site and what is the size of the total disturbed area?

Required Application Attachments

Please submit the following documents as attachments to the grant application. Note that some attachments are only applicable to select project types.

Acq. Project	Dev. Project	Required Application Documents	
☐	☐	1	Grant Application (Form 8700-191) – Must be Signed by Project Applicant
☐	☐	2	Response to Ranking Questions & Criteria (Form 8700-338) and required documentation
☐	☐	3	Project Resolution from Grant Applicant (Form 8700-388 or something similar)
☐	☐	4	Project Location Map
☐	☐	5	Project Boundary Map
☐	☐	6	Topographic Map
☐	☐	7	Legal Description and GPS Coordinates
☐	☐	8	Environmental Hazards Assessment Form (Form 1800-001)
☐	☐	9	Cost Estimate Worksheet (Form 8700-014)
☐	☐	10	Estimated Construction / Acquisition Timeline
☐	☐	11	Site Plan (<i>For Development projects -show facilities to be constructed with grant assistance; for Acquisition projects- identify planned trails or facilities.</i>)
☐	☐	12	Remediation Plan and (if available) signed DNR Final Close-Out Letter – <i>Applicable only to projects with brownfields.</i>
☐	☐	13	Copy of related grant application and/or grant agreement (<i>applicable only if applicant is proposing a grant as all or part of their local match</i>)
☐	☐	14	Public Access & Acceptable Uses Form (Form 8700-322)
☐	N/A	15	Appraisal (<i>applicable to all acquisition projects and development projects that propose land donations as match</i>)
☐		16	Offer to Purchase (<i>if available</i>)
☐		17	Relocation Plan (<i>if applicable</i>)
☐		18	Copy of Seller's Deed (<i>applicable only if seller has owned property for less than three years</i>)
☐		19	Approval resolution from jurisdiction in which acquisition property is located (<i>if property to be acquired is located outside of the applicant's jurisdiction</i>)
☐		20	Land Management Plan
☐		21	Agricultural resource impact determination document from DATCP (<i>applicable only to acquisition projects with agricultural activity on the property</i>)
N/A	☐	22	Copy of Warranty Deed, Draft or Final Easement, Land Use Agreement, or Lease Document
N/A	☐	23	Required permits, if available
N/A	☐	24	Map showing the proposed project relative to the related larger trail system (<i>for RTP trail projects only; map should identify roads and bridges</i>).

**Stewardship Local Assistance, Federal Land & Water
Conservation Fund, & Recreational Trails Program
Grant Application**

Form 8700-191 (R 02/22)

Certification

I certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative	Title
Signature <i>Kaurie Mihm</i>	Date Signed <i>4-29-22</i>

Note: In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software. Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

Recreation Grant Project Cost Estimate Worksheet

For use with Recreation Grant Application Forms

Indicate - (C) Contract , (F) Force Acct., (D) Donated

TOTAL \$

- For development projects, contingency and indirect costs are not eligible expenses.
- For acquisition projects, complete the Acquisition Project Cost Estimate Section of this form.

Recreation Grant Project Cost Estimate Worksheet

Form 8700-014 (R 02/22)

For use with Recreation Grant Application Forms

ACQUISITION PROJECT COST ESTIMATE:

NOTE: If project includes more than two parcels, attach additional information.

	Parcel 1	Parcel 2	Total
1. Parcel Owner			
2. Number of Acres being Purchased			
3. Grant Eligible Acres			
4. Option Expiration Date			
5. Option Amount	\$	\$	\$
6. Appraised Value : Land	\$	\$	\$
Improvements	\$	\$	\$
7. Subtotal	\$	\$	\$
8. Estimated Other Eligible Acquisition Costs Total	\$	\$	\$
List costs included in above:	\$	\$	
	\$	\$	
	\$	\$	
9. Grand Total Project Costs: (Add Lines 7 & 8)			

DEVELOPMENT PROJECT ITEMS LISTING:

NOTE: This list is intended as a guideline and is not a complete list.

SERVICES

Pre-approval Engineering
Post-approval Engineering
Supervision
Feasibility Studies
Planning
Administration

BOATING AREA

Ramp Apron
Launch Ramp
Bulkhead/Seawall
Riprap
Security Lighting

CAMPSITES

Tables
Grills/Fire Rings
Camp Pads (Gravel, Asphalt)
Refuse Containers

EQUIPMENT

Benches
Trash Receptacles
Other (identify)

FISHING AREA

Fishing Pier
Bank Stabilization
Riprap
Bank Fishing Site

LANDSCAPING

Tree/Shrub Planting
Sodding/Grass Seed
Mulch/Fertilizer
Retaining Walls

OTHER/MISCELLANEOUS

Specify

PARKING

Gravel/Paving
Curbs/Bumper blocks
Striping

PICNIC AREA

Tables/Grills
Trash Receptacles
Shelters
General Construction
Electrical/Water Service

PLAY AREA

Play Equipment
Equipment Installation
Surfacing Material

ROADS

Gravel Base/Paving
Curb and Gutter

SIGNING

Signs
Posts/Hardware
Installation
Walkways/Trails
Interpretive/Informational
Parking

SITE PREPARATION

Cleaning/Grubbing
Rough Grading/Fine Grading
Fill/Top Soil
Building Demolition
Drainage Structures
Storm Sewers

SPORT COURTS

Tennis
Sand Lift
Gravel/Paving
Fencing
Color Coating
Lighting
Volleyball
Basketball
Hockey Rinks
Sand/Gravel Base
Dasher Boards
Lighting
Water Hydrant
Multipurpose Courts

SPORTS FIELDS-should include specific items as shown under Softball.

Softball
Infield Mix
Backstop/Fencing
Grass Seeding/Sodding
Player Enclosures
Bleachers with Pads
Lighting
Sprinkling Sys/Drainage Tile

SOCCER / FOOTBALL

Baseball
Skating Rinks
Multipurpose Game Fields
Sledding/Toboggan Hills

SWIMMING AREA

Beach
Dredging
Sand Blanket
Raft/Pier
Guard Towers
Buoys & Ropers
Bathhouse

SWIMMING / WADING POOL

Pool Tank
Filtration Equipment
Fencing
Pool Equipment

TOILETS

Flush Toilets
General Construction
Plumbing
Electrical
Sewer/Water Laterals
Vault Toilets

TRAILS

Clearing
Surfacing
Overview Structures
Boardwalks
Culverts
Bridges
Grading

UNDERGROUND ELECTRIC

Trenching
Junction Boxes
Conduit
Transformers

WALKWAYS

Fill
Gravel
Paving
Culverts
Bridges
Curb Cuts

WATER SYSTEMS

Well
Pump
Distribution
Fountains
Spigots/Hose Bibs



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # D.4

Consideration with possible action on accepting a \$10,000 donation of grant funding from the Nature Conservancy to fund habitat restoration efforts along the East River Greenway corridor.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # D.5

Consideration with possible action on the request by Wisconsin Public Service to approve a 12' wide utility easement at John Muir Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Easement_City of Green Bay_2802343

ELECTRIC UNDERGROUND EASEMENT

THIS INDENTURE is made this _____ day of _____, _____, by and between **City of Green Bay, a municipal corporation**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcels described in Brown County Register of Deeds Volume 738, page 404, Document Number 646606, Volume 254, Page 95, Document 312431, Volume 173, Page 404, Document 89385 and Volume 863, Page 118, Document 698517 and Lots 35, 36, 53, 54, 68 and 69 of the recorded Oak Crest Plat, being part of Private Claims 11 -13 West side of the Fox River, **City of Green Bay, County of Brown, State of Wisconsin**, more particularly described as follows:

A 12 foot wide easement strip, described as the North 12 feet of said Lots 35, 36, 53, 54, 68 and 69 lying South of and abutting the Southerly right of way line of Biemeret Street.

Also, a 12 foot wide easement strip, described as the East 12 feet of said Parcels and Lot 69 lying West of and abutting the Westerly right of way line of Wiesner St.

See the **attached Exhibit "A"**.

- 1. Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)
6-300

3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.
9. **Indemnification.** Grantee hereby agrees to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Grantee, any contractor or subcontractor performing work on behalf of Grantee in the Easement Area, or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Grantee shall reimburse the Grantor, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

This indemnity provision shall survive the termination or expiration of this Easement agreement.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

City of Green Bay, a municipal corporation

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF _____)
COUNTY OF _____)SS

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

City of Green Bay, a municipal corporation, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____

Print Name _____

Notary Public, State of _____

My Commission expires: _____

This instrument drafted by: Michelle Somers

Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
March 24, 2020	Brown	City of Green Bay	1761 Biemeret St	6-300
Real Estate No.	WPSC District	WR#	WR Type	I/O
1050331	Green Bay	2802343	EPLAN	21810189EC

EXHIBIT "A"

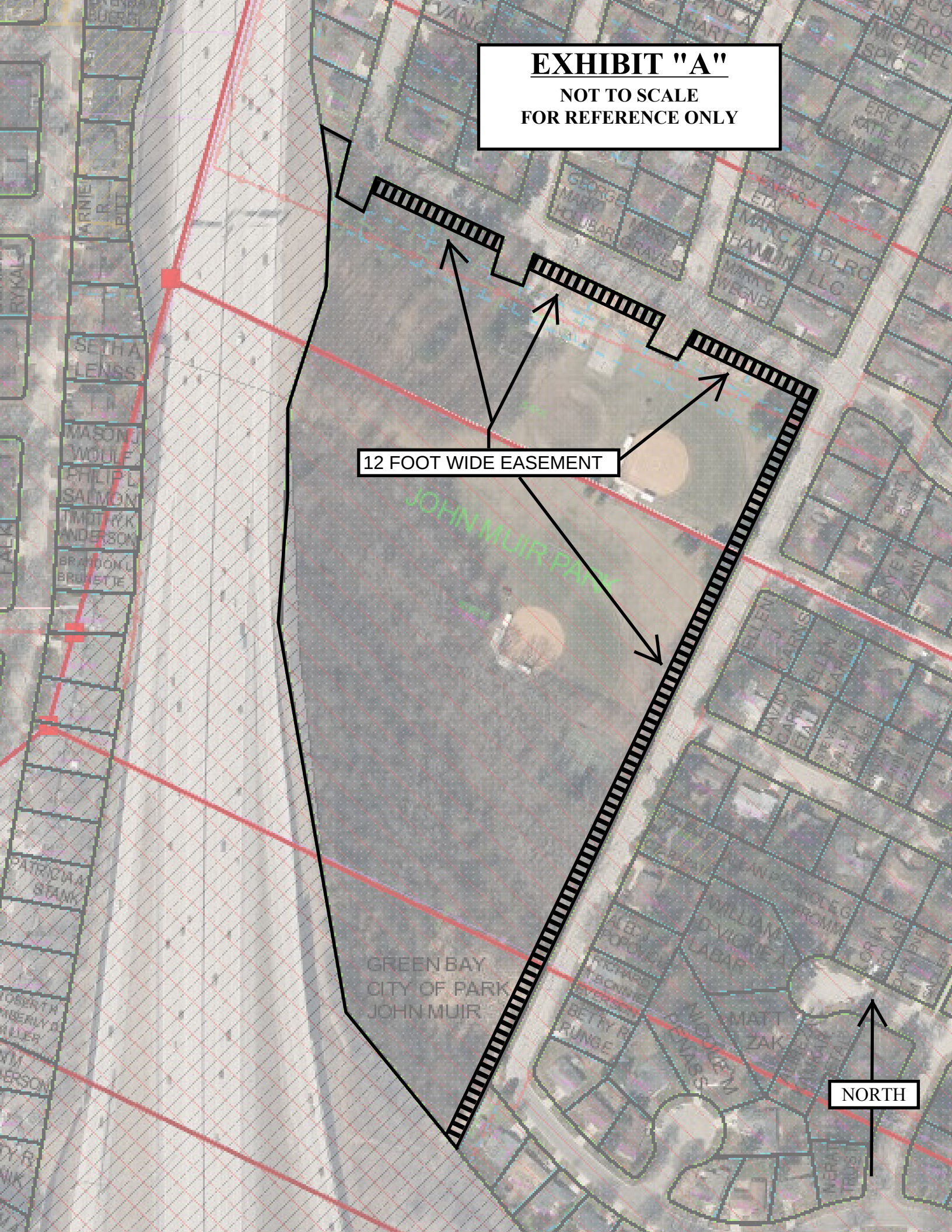
NOT TO SCALE
FOR REFERENCE ONLY

12 FOOT WIDE EASEMENT

JOHN MUIR PARK

GREEN BAY
CITY OF PARK
JOHN MUIR

NORTH





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # D.6

Consideration with possible action on the purchase of Parcel # 21-1979-3 near the intersection of Main Street and Elizabeth Street for the expansion of the Baird Creek Greenway.

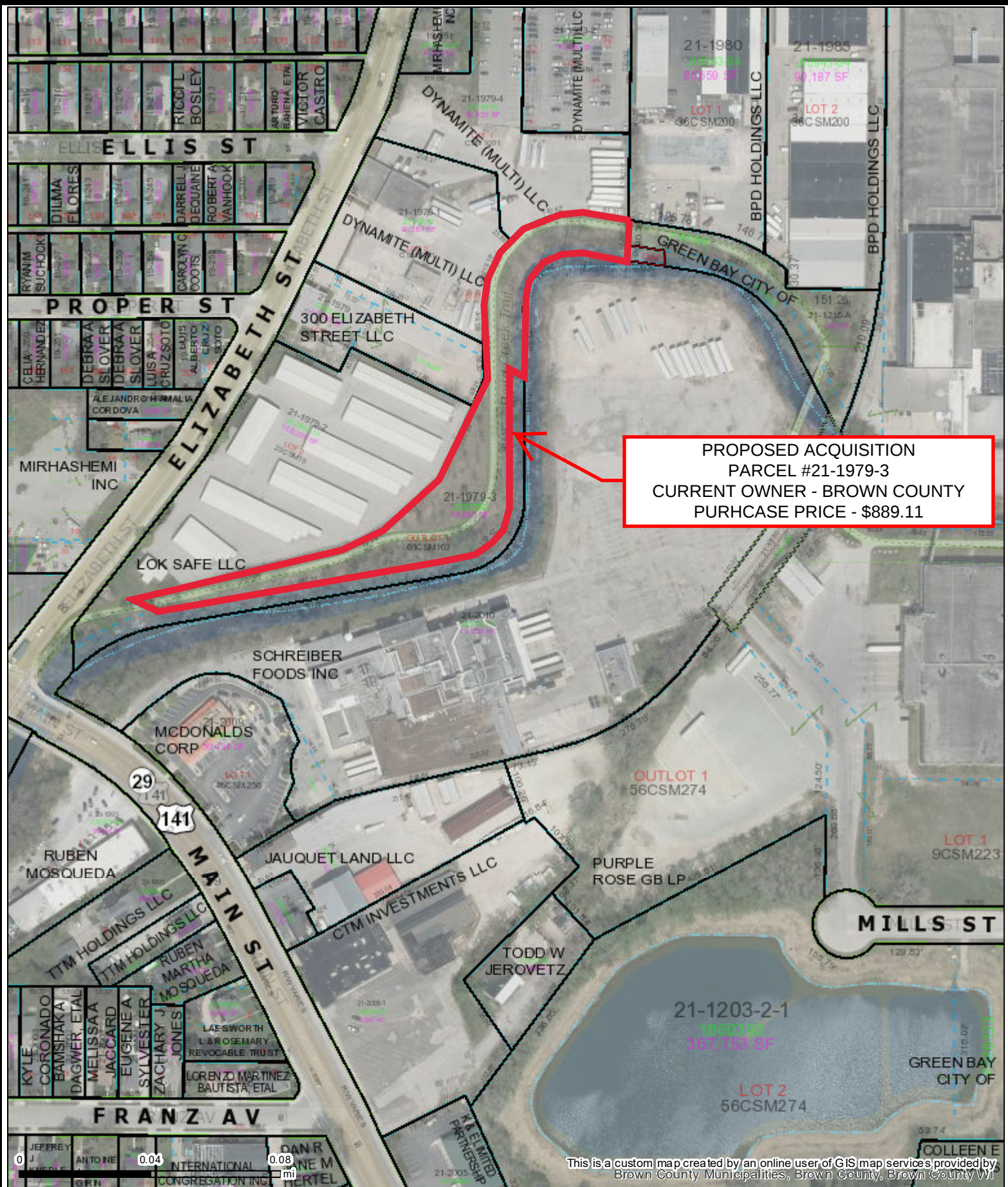
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. PROPOSED ACQUISITION - PARCEL 21-1979-3 - 5.20.22



Property Acquisition - 21-1979-3

Map printed on 5/4/2022

1:2,400

1 inch = 200 feet*

1 inch = 0.0379 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

Parcel Boundary

Condominium

Gap or Overlap

"hooks" indicate
 parcel ownership
 crosses a line

Parcel line

Right of Way line

Meander line

Lines between deeds or lots

Historic Parcel Line

Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480

www.browncountywi.gov

This is a custom map created by an online user of GIS map services provided by Brown County Municipalities, Brown County, Brown County WI



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # D.7

Consideration with possible action on modifications to the fee schedule for the new banquet/meeting hall facility at the Wildlife Sanctuary.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRC Fee Modifications



Parks, Recreation & Forestry Department
100 North Jefferson Street - Room 510
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3365
Fax 920.448.3393

Memo

To: Parks Committee

From: Dan Ditscheit, Parks, Recreation & Forestry Director

Date: 5/24/2022

Re: Bay Beach Wildlife Sanctuary – Proposed modifications to rental fees for the Nature Center Banquet/Event Space

Current approved Venue Rental Fee

Room	Capacity	Days	Time	Cost	Damage Deposit
Meeting Room	* < 50	Sunday-Thursday	9:00 am-9:00 pm	\$300 Daily	\$150
Banquet Room	* < 216	Sunday-Thursday	9:00 am-9:00 pm	\$900 Daily	\$500
Meeting/Banquet Room	* < 248	Friday	9:00 am-11:00 pm	\$1300 Daily	\$500
Meeting/Banquet Room	* < 248	Saturday	9:00 am-11:00 pm	\$1600 Daily	\$500

Proposed Venue Rental Fee Modifications

Room	Capacity	Days	Time	Cost	Damage Deposit
Meeting Room	* < 50	Sunday-Thursday	9:00 am-9:00 pm	\$300 Daily	\$150
Banquet Room	* < 216	Sunday-Thursday	9:00 am-9:00 pm	\$900 Daily	\$500
Meeting/Banquet Room	* < 248	Friday	9:00 am-11:00 pm	\$1300 Daily	\$500
Meeting/Banquet Room	* < 248	Saturday	9:00 am-11:00 pm	\$1600 Daily	\$500
Meeting/Banquet Room	* < 248	Sunday	9:00am-9:00pm	\$1200 Daily	\$500
Meeting/Banquet Room	* < 248	Friday-Sunday	9:00am Fri-9:00pm Sun	\$3000	\$500

Rooms may be rented for half a day at half the daily cost. The dividing hour being 3:00pm. The renter will be charged a damage deposit at half the regular rate.

Room	Capacity	Days	Time	Cost	Damage Deposit
Kitchen Only		Sunday-Saturday	9:00am-9:00pm	\$150/half \$300/full day	\$150

Kitchen only rentals may be approved by the Wildlife Sanctuary staff within a 60 day window of the event date.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # E.1

Staff update on seasonal staffing levels for the Pools, Summer Playground Program and Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Seasonal Staffing Update



Parks, Recreation & Forestry Department
100 North Jefferson Street - Room 510
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3365
Fax 920.448.3393

Memo

To: Parks Committee

From: Dan Ditscheit, Parks, Recreation & Forestry Director

Date: 5/24/2022

Re: Seasonal staffing levels for Pools, Summer Playground Program and Bay Beach Amusement Park

Green Bay Pools

Seasonal Staffing Levels and Recommendations

Pools Seasonal Staffing History

In 2020 the City ran into a severe seasonal staffing shortage. This trend continued into 2021 and through today. In 2020 we were only able to open two pools. For both the 2020 and 2021 pool seasons the Joannes Aquatic Center remained closed and we only were able to open Colburn Pool and the Resch Aquatic Center.

In the 2022 budget the City gave a \$1.00 per hour raise to the lifeguards. The current pay ranges from \$12.02- \$13.19 per hour. The City Council also provided an additional \$20,000 in the budget to implement a bonus pay for lifeguards to help attract more candidates.

Lifeguard Bonus Pay Plan Implemented for 2022

- \$50 bonus: Complete paperwork, attend all mandatory training and commit to a full time schedule.
- \$200 bonus: Work full time schedule until July 31 (50 total operating days), work a minimum of 25 full shifts.
- \$100 bonus: Work until the end of season on August 25, work a minimum of 12 shifts in the month of August.
- Earn up to an additional \$350 for working a full-time schedule!

- Referral incentives will also be available to anyone who refers friends to apply and who eventually are hired (clothing and uniforms).

Current Pools Seasonal Staffing Levels

Staffing needs to run all Green Bay pools for the 2022 season:

Colburn Pool.

12 - Lifeguards Needed.

8 - Attendants Needed.

Resch Aquatic Center.

15 - Lifeguards Needed.

16 - Attendants Needed.

Joannes Aquatic Center.

20 - Lifeguards Needed.

16 - Attendants Needed.

Total staffing needed to run all 3 pools.

47 - Total Lifeguards.

40 - Total Attendants.

Total Staffing hired to date for the 2022 pool season:

Total staffing for all 3 pools.

35 - Total Lifeguards.

20 - Total Attendants.

Pool Opening Recommendations for 2022

- In 2022 the Parks Department will open both the Resch Aquatic Center and the Joannes Aquatic Center.
- Colburn Pool will only be open for swim lessons and swim team practices. If we are successful in hiring additional lifeguards and attendants we will consider opening up Colburn Pool for open swim at a later date.

Summer Playground Program

Seasonal Staffing Levels and Recommendations

Historic Park Playground Program Prior to 2022

Number of Playground Sites: 32.

Park Locations: Astor, Baird, Bayview, Beaumont, Beaver Dam, Colburn, Danz, Eastman, East River Van Beaver, Edison, 8th Street, Eisenhower, Fireman's, Fisk, Ft. Howard, Fritsch, Joannes, John Muir, JFK, Marquette, Mather Heights, McAuliffe, Murphy, Nicolet, Perkins, Red Smith, St. James, St. Phillip, Seymour, Tank, VT Pride, Wilder.

Staffing Needed: 67 + 3 managers, 10-15 subs.

Note: In 2020 and 2021 all 32 sites were budgeted for but only 16 sites ran due to difficulties finding enough seasonal staff to run the full program. For the 2022 budget, the Parks Department and City Council reduced the program to 16 sites to match the staffing levels from 2020 through 2021.

2021 Selected Park Locations

Number of Playground sites: 16.

Selected Park Locations (Attendance for 2021): Marquette (1752), JFK (1496), Mather Heights (1282), Astor (1196), Fisk (1040), John Muir (1004), VT Pride (982), Red Smith (940), Fritsch (793), Joannes (676), Eastman (594), McAuliffe (566), Colburn (475), Danz (390), Tank (313), Fort Howard (309).

2021 Staffing levels:

- 33 - Playground Leaders
- 10 - Sub Playground Leaders
- 3 - Managers

Summer Park Program 2022 Selected Park Locations

Number of Playground sites budged for: 16

- 32 - Playground Leaders needed for 16 sites
- 10 - Sub Playground Leaders are needed for 16 sites
- 2 - Managers are needed for 16 sites

Number of Playground sites with current staffing levels: 10

- 20 - Playgound Leaders hired to date

- 9 - Sub Playground Leaders hired to date
- 2 - Managers hired to date.

We currently only have enough staff for 10 Summer Park Playground sites.

Selected 2022 Park locations: Marquette, JFK, Mather Heights, Astor, Fisk, John Muir, VT Pride, Red Smith, Fritsch, Joannes.

Alternate 2022 Park locations if additional staffing is hired in the order listed: Seymour, Eastman, Colburn, McAuliffe, Beaumont, Wilder.

Factors used to determine which Playground sites were selected for 2021:

1. Location (equal number East/West and scattered throughout the City).
2. Past participation attendance numbers.
3. Summer Lunch counts from previous years.
4. Shelter size and park amenities.

Bay Beach Amusement Park

Seasonal Staffing Levels and Recommendations

Bay Beach Seasonal Staffing Summary

- We need 80 full time seasonal ride operators working 35-45 hours each week in order to operate at the regular scheduled hours of operation (10:00 am-9:00 pm). In order to operate the regular scheduled hours we would need enough ride operators to do a shift change in the middle of the day.
- We currently have 61 full time seasonal ride operators working 35-45 hours each week
- We also have 15 subs that are scheduled throughout the week to help take on shifts. The other 30 subs pick up shifts around their other jobs and/or internships. Some are only available to work a few weeks while back in town.

Bay Beach Amusement Park Seasonal Staffing Recommendations

- There are not currently enough seasonal ride operators hired to accommodate a shift change in the middle of the day. Therefore we have no choice but to reduce the hours of operation to 8 hours per day to avoid a shift change.
- Staff are now able to be scheduled five 8 hour shifts which will cover all rides and still have 1-2 days off a week.
- See below for the revised hours of operation for the 2022 season.

Original posted Bay Beach Amusement Park Hours of Operation



HOURS OF OPERATION

May 2022

SU	M	T	W	TH	F	SA
						30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

SU	M	T	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022

SU	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/ 31	25	26	27	28	29	30

August 2022

SU	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022

SU	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

	Closed		10am-6pm
	10am-3pm		10am-9pm

Find us on social media!

 @baybeach  @baybeach

 @bay.beach.amusement.park

Revised Bay Beach Amusement Park Hours of Operation Due to Staffing Shortages





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # E.2

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 5.25

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, MAY 25, 2022**

PARK DIVISION

- Park crews continue to clean up parks by picking up litter, cleaning fence lines, and repairing turf damage.
- Park crews are also helping prepare the grounds at Bay Beach for the season by placing garbage cans and picnic tables out, as well as cleaning up and improving the grounds with new landscaping.
- The athletic field crews continue to prep fields for spring sports by dragging diamonds, line stripping soccer fields, and trying to dry up fields from the wet spring.
- Carpenters are working at Bay Beach to get the park ready for the season, making repairs to the buildings, installing new benches and other improvements.
- Pools are getting prepped for the year. The vessels are currently being pressured washed. After the pressure washing, any tile and caulk work will be completed.
- Park seasonal maintenance worker numbers are down this year from last year. We'll continue to interview and hire as applications come in.

FORESTRY DIVISION

- Crews are winding down the ash tree removals on both sides of town. Crews are also beginning prepping streets for DPW road reconstruction and resurfacing projects. Tree maintenance needs include; pruning, root cutting and tree removal/stump grinding.
- Crews are nearing the end of spring tree planting season. Replacement trees for the EAB infested ash are the primary focus of planting efforts. Staff is working in the nursery lining out new tree whips. Crews will plant approximately 350 street trees and 200 park trees this spring.
- Staff is preparing for the upcoming EAB treatment program, treatments will begin as soon as weather and soil moisture will allow. We hope to treat 2400 ash trees this year.
- Stump grinding operations are slated to begin the first week of June. The stump crew will start on the far west side this year and progress to the far east side.
- Nick Peterson was highlighted in the May issue of the Tree Care Industry magazine. This is a national trade magazine. Nick was part of the first class of Certified Treecare Safety Professionals. He has held this credential for 15 years! The article highlighted the importance of safety during tree work and how Nick has been a vital part of our safety program for the City and the Forestry Division. Since day one with the City, Nick has been a key player in promoting a culture of safety on the forestry crew and now as a supervisor. Congrats to Nick on his diligent efforts in promoting our safety culture.

DESIGN & DEVELOPMENT DIVISION

- Arnie Wolff – Parking Lot Expansion
 - Work will begin soon.
- Baird Creek Greenway – Various Projects
 - ATC continues work in the greenway within their right-of-way to install new poles and service lines.
 - Construction of the pedestrian bridge over Baird Creek is near completion.
 - The construction of the Bike Skills Course is expected to begin in June.
- Bay Beach Amusement Park – Midway
 - Staff has been working to get more shade in the midway since the removal of the ash trees has opened the area up to more sunlight. An area of asphalt was removed to create a larger planting area for trees. Large shade umbrellas have been ordered.
- Bay Beach Amusement Park – Shoreline Improvements
 - Staff has been working to acquire light poles and fixtures as well as benches to be installed along the shoreline of the park before July 1st.
 - The pier construction project will go out to bid soon.
- Green Bay Conservation Corps – AmeriCorps Program
 - Planning continues for the Green Bay Conservation Corps Program which will focus on conservation work throughout the City's parks, greenways, and trails.
 - Staff has started to look at grant opportunities and is also working to create sponsorship hand-outs and recognition.
- Leicht Memorial Park – Dock Wall Repair
 - Work continues with the fenders and mooring repairs along the dock wall.
- Leicht Memorial Park – Master Planning, Shelter & Stage
 - Staff and design team members met with the consultant and design team to review one final preliminary master plan for the park. Concepts of the new shelter and stage were also reviewed and discussed. Feedback provided at the meeting will guide final concepts.
 - Staff submitted a DNR Knowles-Nelson Stewardship Grant application in the hopes of acquiring funding to implement parts of the master plan including restrooms, paving and related site work.
- Seymour Park – Playground Equipment
 - The Parks Department received \$90,000 in Community Development Block Grant funding to purchase and install new playground equipment on the west side of Seymour Park. A Request for Proposals for the equipment will be issued soon.

RECREATION DIVISION

- The Adult Softball Leagues began on May 2. We offer Men's Slow-pitch, Co-Ed Slow-pitch, and Men's Modified softball leagues at Beaver Dam Park. There are 47 teams registered.

- Our recreation summer camps are full for the summer. The camps will run Monday through Thursday for six weeks. The recreation summer day camp at the WLS is scheduled to begin the week of June 20. There are six weekly camps being offered from 9:00 a.m. – 4:00 p.m., Monday through Thursday. Field Trips will take place on Thursdays. Classes are limited to 12 participants.
- The summer session of our partnership with GGLeagues Esports is currently open for registration. These competitive leagues for youth and adults will allow participants to compete against participants in other Wisconsin communities. Leagues will run during the week and we will be offering leagues in Madden 22, Fortnite, Rocket League, Mario Kart and Super Smash Bros. Registration closes July 6 and leagues begin the week of July 11.
- Summer Playground Leader interviews are being conducted. We still need 12 Summer Playground Leaders. Please encourage your family and friends to apply today!
- Summer Playground Dates:
 - June 14 - Playground Program begins at 1:00 p.m.
 - June 15 - Summer Lunch Program Begins
 - June 27 - Kids' Day
 - June 30 - Playground Theme Day at park-Games Day
 - July 4 - Closed for the 4th of July
 - July 6 - Wildlife Sanctuary Day
 - July 13 - Track and Novelty Day
 - July 19 - Drama/Skit Day East
 - July 20 - Drama/Skit Day West
 - July 21 - Sports Tournament
 - August 2 - Kiddie Karnival 5:00 p.m. – 8:00 p.m. at Leicht Park
 - August 9 - Bay Beach Field Trip
 - August 15 - Aquatic Field Trip
 - August 19 - Playground Program closes at 1:00 p.m.
 - The Summer Playground Program will provide Bookmobile visits, Einstein Projects, Mobile Bike Repairs, Brown County Library Reading Enhancement Programs, and Bay Beach Wildlife Sanctuary Naturalist/Animal Visits.
- Pickleball Tournaments:
 - July 12 - Green Bay 60+ Men's Geezer Pickleball Tournament
 - August 6 - Green Bay Pickleball Challenge: Battle of the Ages
- Pickleball 101 Classes will be held over two days on June 14 and June 16.
- Wading pools will open on June 11th at Marquette, Mather Heights, and Astor Parks.
- The Public Outreach, Marketing and Programming Team have begun a marketing campaign called, "Love the Park Life". This campaign showcases the culture, atmosphere, and fun working environment our seasonal positions offer. "Love the Park Life" will be seen on social media, commercials, print items at Job Fairs and around the town. "Love the Park Life" logo items will be handed out at high schools and colleges as we promote our open positions and new hires will be going home with fun swag as well.

AQUATICS

- A Bonus Pay Plan has been set up to recruit new staff and encourage all employees to work full time positions.
 - \$50 bonus: Complete paperwork, attend all mandatory training, commit to full time schedule.
 - \$200 bonus: Work full time schedule until July 31 (50 total operating days), work a minimum of 25 full shifts.
 - \$100 bonus: Work until the end of season on August 25, work a minimum of 12 shifts in the month of August.
 - Earn up to an additional \$350 for working a full-time schedule!
- Referral incentives will also be available to anyone who refers friends to apply and who eventually are hired (clothing and uniforms).
- New hire starting pay will be based on their certification level and their commitment to a full-time schedule (For example, someone who is not certified and just wants to be a sub will be hired at step 1. A candidate who is already certified and is working full time will be hired at step 3).
- Staff will update the Parks Committee on the current staffing levels and how the pools will be affected for the 2022 season.

BAY BEACH AMUSEMENT PARK

- Staffing.
 - Seasonal job applications are still open.
 - We have received a lot of concession applicants (253). These position are full but we are still accepting applications in hopes of getting some 18+ year olds applying for jobs.
 - Ride applicants (116) have been coming in slowly and many applicants struggle to attend interviews. We still need about 20 full time ride operators to open full time.
 - Interviews continue twice a week.
 - Park hours have been adjusted to 11:00-7:00 due to staffing shortages. This will change if/when we are able to hire more staff.
- Shelter Reservations.
 - Reservations continue to fill up on the weekends.
- Concessions.
 - Sales continue to thrive even with the price increases that had to be made this year.
- Website and Social Media.
 - Updates made on hours, menu, FAQ, pictures.
 - Posts happen every day we are open and days leading up to the weekend.
- Opening preparations.
 - Trainings continue for supervisors and staff.
 - May 23rd we have more training for new staff.

WILDLIFE SANCTUARY

- Summer seasonal positions for the Wildlife Sanctuary are nearly filled with only a few open positions remaining.
- New highly visible (removable) speed bumps have been installed in response to noticeable number of vehicles travelling at high rate of speed through park.
- The existing parking lot stalls and caution area/cross walks were repainted throughout the park.
- A successful Earth Day event was held at the Sanctuary on April 24th with 1,500+ people in attendance enjoying free family nature themed programs including many of our ambassador animals. The event was picked up and featured by two local news stations.
- There has been a steady gradual increase in rentals for the new event space. The new event coordinator is working on establishing marketing plans and exploring new opportunities.
- Educational programs are on a dramatic increase; we are almost back to pre-pandemic times with our Naturalist leading more than 70 educational programs booked in just May alone! From Pond Study to Wild Friends, from 3K to High School booked/led programs are on the rise of late. WLS is also enjoying many 'non-staff led' impromptu field trips from various groups with many buses arriving almost daily. Some spending the day, others hiking and birding.
- Nature Center Visitor Welcome Desk/Gift Shop remodel is well underway with a few contracted out items still in the works including the welcome desk itself and doors. Flooring to be installed in coming weeks.
- Animal Care staff is working very closely with DNR and USFW officials to monitor Highly Pathogenic Avian Influenza (HPAI) in Brown County and surrounding areas. Staff is in direct contact with officials and following best practices. Protocols are updated continually.
- Free "Summer Animal Series" programming is being modified following best practice/protocol for prevention of Highly Pathogenic Avian Influenza (HPAI). Offerings will be modified as needed to protect both our captive birds as well as the wild birds that call the sanctuary home.
- All lighting fixtures in public area of Observation Building, including the Resch Wing have been updated with new LED fixtures – a big thanks to our city electricians for the speedy install.
- The Straw Color Fruit Bat Exhibit was overhauled at the Observation Building with new durable concrete floor coating and fresh paint/etc. in exhibit.
- A busy wildlife rehabilitation season is well underway with 600+ animals in need admitted over the past two weeks. New and existing R-PAWs member training and orientations are completed and/or scheduled to assist staff in this endeavor. With the prevalence of HPAI, and still some covid concerns, many area rehab facilities have been deeply affected (some closed) with our facility helping out all we can to fill that void.
- Wildlife Sanctuary Animal care senior staff (and licensed wildlife rehabilitators) held a training for our local GB Community Service Officers, as well as local animal control agencies, to better prepare them to assist with wildlife related issues. In many cases these individuals are the first called and the first on the

scene. This training provided resources, solutions, and contacts to these entities so Sanctuary staff and the Police Department can work together more efficiently, providing better customer service to our community.

ADMINISTRATION

- Registration is open for Outdoor Swim Lessons, Summer Camps, Pickleball, and Jr. Lifeguard Program. Admin staff also oversee the marketing of GGLeagues on the website and social media.
- 2022 hiring is well underway, and jobs are posted on the City of Green Bay website.
 - We are busy running background checks and processing new hire paperwork for the 2022 season.
 - Staff is overseeing recruitment efforts on social media, City website, print materials and assisting in other avenues.
- Park shelters are open for weekend rentals and summer dates are filling up. As the weather warms, many more reservations are being made via phone, in-person, and on the web.
- Bay Beach Amusement Park has officially opened. The office is busy fielding phone calls, taking reservations and ticket orders, troubleshooting computer errors, and reconciling daily deposits.
- Staff is working with the Wildlife Sanctuary to update gift shop merchandise designs and place orders.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 25, 2022

PREPARED BY

AGENDA ITEM # E.3

The next Parks Committee meeting is scheduled for June 22, 2022.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None