



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, MAY 25, 2022, 5:00 PM

Amended

Immediately following Parks Committee.

A. ROLL CALL.

Present: Ald. Mark Steuer, Ald. Steven Campbell, Ald. Chris Wery, Ald. Melinda Eck

B. APPROVAL OF THE AGENDA.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the agenda of the Wednesday, May 25, 2022 Improvement and Services Committee meeting.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

C. APPROVAL OF MINUTES.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the minutes of the Wednesday, May 11, 2022 Improvement and Services Committee meeting.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

D. REGULAR BUSINESS.

I. Consideration with possible action on request by Georgia-Pacific to enter into a Developer's Agreement to modify public infrastructure to accommodate an expansion of the Broadway facility.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by Georgia-Pacific

to enter into a Developer's Agreement to modify public infrastructure to accommodate an expansion of the Broadway facility subject to approval by the Law Department and authorize the Director of Public Works to execute the agreement.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

2. Consideration with possible action on request by Department of Public Works for the Improvement and Services Committee to adopt a resolution declaring the temporary repair of Chantel Street a public emergency.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works for the Improvement and Services Committee to adopt a resolution declaring the temporary repair of Chantel Street a public emergency.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

3. Consideration with possible action on request by Department of Public Works to award the following contracts at a staff level and report the award at the next regular meeting of the Improvement and Services Committee.

A. PAVEMENT 3-22 S. VAN BUREN STREET RECONSTRUCTION

B. PAVEMENT 4-22 COURIER ROAD RESURFACING

C. SIDEWALKS 2022

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award the following contracts at a staff level and report the award at the next regular meeting of the Improvement and Services Committee.

A. PAVEMENT 3-22 S. VAN BUREN STREET RECONSTRUCTION

B. PAVEMENT 4-22 COURIER ROAD RESURFACING

C. SIDEWALKS 2022.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

4. Consideration with possible action on request by Department of Public Works to award a contract for Construction Inspection Services to Coleman Engineering Company in the amount of \$186,498.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award a contract for Construction Inspection Services to Coleman

Engineering Company in the amount of \$186,498.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

5. Consideration with possible action on Report of the Purchasing Agent for Parking Division to purchase a 2022 John Deere tractor to replace unit P909.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the Report of the Purchasing Agent for Parking Division to purchase a 2022 John Deere tractor to replace unit P909.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

6. Consideration with possible action on the review and award of the following contracts:

A. ASPHALT PAVING 2022

B. GBMFD 1-22 MAINTENANCE GARAGE HVAC

C. PAVEMENT 2-22 ELMORE STREET RECONSTRUCTION

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the award of the following contracts:

A. ASPHALT PAVING 2022 to the low responsive bidder, MCC, Inc., in the amount of \$380,004.15.

B. GBMFD 1-22 MAINTENANCE GARAGE HVAC to the low responsive bidder, AMA, Inc., in the amount of \$117,925.

C. PAVEMENT 2-22 ELMORE STREET RECONSTRUCTION to the low responsive bidder, DeGroot, Inc., in the amount of \$1,481,688.78.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

7. Consideration with possible action on request by Department of Public Works to award a professional services contract for design of the Tank Farm Marsh project to GEI Consultants, Inc. in the amount of \$173,998.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works to award a professional services contract for design of the Tank Farm Marsh project to GEI Consultants, Inc. in the amount of \$173,998.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

E. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the Director's Report on recent activities of the Public Works Department.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

2. The next Improvement and Services Committee meeting is scheduled for June 22, 2022.

F. PUBLIC HEARINGS.

G. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve to adjourn the Improvement and Services Committee meeting.

Motion Passed.

Vote: Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

VERBATIM MINUTES

- Improvement and Services for, today is May 25.
- Yes.
- May 25th. Roll call. Alder Steuer, I'm here. Alder Wery?
- Here.
- Alder Eck?
- Here.
- Alder Campbell?
- Here.
- All present and accounted for. I would like entertain a motion for the approval of the agenda.
- Move to approve.
- By Wery. Do we have a second?

- Second.
- Second by Eck. All in favor please say aye?
- [Alders] Aye.
- All opposed? That passes unanimously. Approval of the minutes. I'll entertain a motion.
- Move to approve.
- Moved by Wery. Do we have a second?
- Second.
- Second.
- Oo.
- Oh, let him.
- Second by Campbell by a hundredth of a second. All in favor please say aye?
- [Alders] Aye.
- All opposed? That passes unanimously.
- I think this'll be a faster meeting.
- Okay, well, we'll see.
- We'll see.
- Okay. Regular business, number one. Consideration will possible action on a request by Georgia Pacific to enter into a developer's agreement to modify public infrastructure to accommodate an expansion of the Broadway facility. Director.
- Georgia Pacific is proposing a pretty substantial upgrade and expansion to their Broadway plant. And we have infrastructure, notably sewers, on that property, in easements. So those sewers need to be relocated. Typically that's something we would let through a public contract. Given the time sensitivity of getting that relocated so they can start the mill expansion, Georgia Pacific reached out to us to determine whether or not the city would be open to having their contractor complete those infrastructure improvements. And they would be paying some of that cost. Well, they would be paying the cost to relocate it anyway, because it's being relocated for their benefit. Again, one of the reasons that developers agreements are typically used is because a lot of times, due to the inherent time that it takes to go through our public bidding, they can do things with a contractor that they already have an arrangement with much faster than we can. The bigger problem that we would be looking at here is making sure that things are constructed to city standards. And what they've already

agreed to is that we would provide an inspector onsite at all times to ensure that the work is being done in accordance with city spec. So they are in agreement with that. We've got a copy of the draft developers agreement included in the packet. Those of you who've been on the committee and on council for a while, this should look very familiar to you. It's the base standard developers agreement that we typically use for residential subdivision development. There are some proposed modifications in here that are undergoing review by our law department. So with concurrence by law department, what we'd be looking for is approval on the request to enter into the agreement, subject to approval by law department and authorize director to execute.

- Okay, just a quick question, Director. So you mentioned something as far as cost and that. I understand that we do this type of work all over, but the fact that they're pushing this forward with their contractor, what is the city liable for or paying for or what? If you can clarify?

- Well, it's our facility, it's one of our sewers. So we would have all--

- But you're relocating?

- Yep, they're looking at--

- They're looking at the relocation.

- They're gonna relocate it to get out, from where it's currently, from its current location. The current location will put it within the footprint of the building expansion. So we've gotta get it out so they can put a building there.

- But as far as cost to the city?

- There would be none. We would assess that cost back to GP because they're the ones making the request.

- That's all I needed.

- Sounds good to me.

- Yeah. I'm glad they're staying and expanding. So anything they can do to encourage and help, I make a motion to approve.

- Motion by Wery.

- Second,

- Second by Eck.

- I raised my hand.

- What does that mean?

- Second.

- Okay. All in favor please say aye?

- [Alders] Aye.

- All opposed? That passes unanimously. All right. Okay. Number two. Consideration with possible action on request by the Department of Public Works for the Improvement and Services Committee to adopt a resolution, declaring the temporary repair of Chantel Street a public emergency. I pronounced that correct, right?

- Yes.

- Do we have to--

- Thank you. I know that's your area.

- Yes it is.

- Yes. I believe this is an Alder Eck's district. That is, I believe, Eisenhower.

- Kennedy.

- Oh, Kennedy.

- No, Kennedy.

- Kennedy elementary school, right. Is on Chantel street. So the bridge on Chantel immediately north of 9th Street, that bridge is programmed, I believe to be replaced next year.

- [Jim] Yes, mm hm.

- Unfortunately, this year, when that bridge was constructed, water levels on Beaver Dam Creek were much higher, and the abutment wall that forms the span of the bridge was underwater at the time. Now, with the water levels receding, the bottom part of the abutment wall, about a foot and a half of the abutment wall is now exposed and water coming down Beaver Dam Creek is eroding the soil. That soil's falling from behind the abutment wall, it's creating a hole in the pavement, eroding the pavement, and the pavement is collapsing. So we shut down Chantel Street. And, normally, what we would have to do is, again, we'd have to go out for a public bid. We're probably looking a month and a half out before we can start work there. However, state Statute 62.15 authorizes the board of public works to, by resolution, declare an emergency. Under emergency action, we can go ahead and get that work completed. Interestingly enough, this is one of those unique parts of state statute, the board of public works, as defined under state statute, has been given, that title, the board of public works, is actually the Improvement and Services Committee. It's this board who has that resolution authority. So in this case, if the Improvement and Service Committee does authorize the resolution to be adopted, we will report that resolution out, but we don't actually even have to wait for common council next Tuesday. If this is approved, I will execute the resolution tomorrow with the Clerk, and we will actually start work, potentially this weekend, to get that opened up. We'd like to try to get the road restored and open again, even before school ends.

- There's no buses.
- Alder Eck, that's your area.
- Yeah, buses can't even go and turn on that road.
- Bus?
- So the road is closed.
- The road is completely closed up.
- Is it really?
- Well, if you're turning off of 9th Street, just that end there. My question is, 'cause I don't like the word temporary fix.
- What temporary?
- It says temporary repair.
- Oh! Sure. Temporary meaning until we can replace the bridge next year.
- Well, could we replace it now or do we have to wait?
- We have to wait. It's something you may or may not be familiar with. The bridge replacement is actually part of a Wisconsin Department of Transportation Program.
- Okay.
- So it's already approved. We've got the design done. We're working through the DOT process. It just bids next year instead of this year. What's that?
- So you can't move it up for emergency?
- No we can't. No.
- So it's like a patch job.
- Yeah. We're just patching until next year.
- A fancy patch job.
- Oh, well I want a really fancy patch job then. Well no, you know what I'm saying? So it doesn't happen again, 'cause, I know I sent you a picture. It was posted on Facebook and blamed on me 'cause it's my district, just an FYI. I have no idea why it's my fault, but, oh, that's on record. I probably should not say that, but... I saw the pictures. I obviously live over there. I went and looked. It's dangerous.

- Yep.

- Because there's a hole in front of a school. That's why I don't like the word temporary, 'cause I want it to be more of a fix.

- Well, if it was a permanent fix, then we would expect it to have a 50 year lifespan, like a bridge would.

- Yeah.

- Temporary means a year to get through until we actually replace the bridge next year. So what we're doing is we're gonna come down, we're gonna dig down at the backside of the abutment, it'd be off Riverside, and drive steel piles down, steel sheets, to supplement what the abutment wall would be and get those down below the bottom of the creek elevation so that there's no ability to erode. Then we're gonna hard armor the face of that on the creek side, to stop that water from getting behind the abutment wall.

- Not that I don't trust you're gonna do it the right way, but you know?

- Yeah. And again, we are looking to get this restored, so it's trafficable and it's safe for everybody, but it really only has to be in there for a year because next year we're gonna rip it down and build a brand new bridge.

- So it'll be usable?

- Oh yeah.

- Okay.

- Okay.

- All right.

- So will that get done during summertime, then, when school's out or not?

- No, he's saying this week.

- The new bridge?

- No. I'm talking next summer.

- The new bridge will be built next summer, yes.

- Yes. Yeah, we actually, when we entered into the agreement with the Department of Transportation, we actually structured that contract to occur over the summer when school was not in session.

- Hmm. Eck Bridge.
- I did this.
- Naming rights.
- A sticker, right?
- How much does that cost?
- I'll make a motion to approve, unless you want to do it, 'cause it's your--
- Motion to approve.
- Motion by Eck, seconded by? Wery?
- Sure.
- Okay.
- That's a lot of bridges.
- And you have to sign it. I saw that--
- Yeah, I saw that.
- It said as Chair, you have to sign it.
- Whoa!
- We can do that after the meeting.
- It's just too much power for one person.
- I don't want to lose my pen.
- I want to get a big necklace.
- I'm like--
- Get your 10 pens out.
- I want one of them.
- Okay. All in favor please say aye?
- [Alders] Aye.

- All opposed? That passes unanimously. What a crowd in here. Geez.
- Well, do you sign a resolution very often, Mr. Chair?
- After you sent me that picture, I says, the whole road will be gone by Monday. Well, it can happen, right?
- Okay. All right, are we finished yet? All right there we go.
- You're running it.
- Yeah. Well... Okay. Number three. Consideration with possible action on a request by the Department of Public Works to award the following contracts at a staff level and report the award at the next regular meeting of the Improvement and Services Committee. Do you want to do this one at a time, Director?
- No, we'd be fine taking it all at once.
- Okay. Committee, have you had a chance to look? Do you have any questions at all on any of this? Or you're fine. Okay.
- I'm good.
- All right.
- Motion to approve.
- Okay, a motion by Eck. Do we have a second?
- Second.
- Second by Campbell. Any other discussion? All in favor please say aye?
- [Alders] Aye.
- All opposed? That passes unanimously. Okay, moving along. Consideration with possible action on a request by Department of Public Works to award a contract for construction inspection services to Coleman Engineering Company in the amount of \$186,498.
- This is for our construction contracts. Typically we have an engineering aide out there as a construction inspector. We typically have six engineering aides on staff. Due to resignations, folks going to other jobs, we're currently at three. So we are short on staff to do the construction inspection activities. Assistant City Engineer, Matt Woicek, put a request for services out, and he sent it to, I believe, 37 engineering companies across Northeast Wisconsin, in an attempt to try to solicit input from those, or get feedback from those companies. We received one response from Coleman Engineering. So staff is recommending award of the contract to the sole respondent. Coleman is a good company. They're reputable. We trust that that they're gonna serve our needs well. We would've been happy to see a larger number, but this is, in addition to finding our own staff, one of

the things we're finding is consultant engineers are also short on staff. Municipalities being short on staff are hiring more consultants. So the consultants are booked up already.

- So is this all, was this already budgeted for?

- This actually comes out of our construction funding. So it would be part of our bonded money. It seems kind of counterintuitive to use bonded money--

- Yeah.

- For salaries. But similar to design services, that's actually part of the price of the project. So it does fit within bonding policy.

- And the price for these folks would be higher than the people that you normally would have?

- A little bit, because you're paying, you're not just paying a wage. When you're hiring consultant, you're paying profit and, or you're paying salary, overhead, and a certain profit, but the profit margins are within reason. They're not exorbitant. And the prices that have been quoted to us on an hourly rate are well within line for this type of service line.

- Okay. Any questions from committee?

- Motion to approve.

- Motion by Wery. Do we have a second?

- Second.

- Second by Campbell. Any other discussion? All in favor please say aye?

- [Alders] Aye.

- All opposed? That passes unanimously. Number five. Consideration with possible action on a report of the Purchasing Agent for Parking Division to purchase a 2022 John Deere tractor to replace Unit P909. Was that in a movie? R-S-P-T?

- It was a World War II movie.

- Sorry about that.

- It was lame.

- I digress. Go ahead.

- Of course.

- 109.

- We've included some information in the packet. First of all, a memo from Nathan Wachtendonk, who's our Fleet Manager, to Tom Walenski Purchasing Manager, talking about this tractor and the replacement of it. We have utilized our sidewalk tractor. It's a Ventrac unit. They're hard to describe, but if you've seen it, you know what it is right away. It kind of looks like...

- Star Wars?

- Like a Toolcat or a Bobcat, but it's red and it, instead of having the typical skid steer Bobcat look to it, it kind of looks like the truck that a kid draws in elementary school. When an elementary school kid is drawing a truck, okay, that's kind of what Ventrac looks like. They have their uses. As a matter of fact, Parks Department loves Ventracs. For their application, they work fantastic. What we found is they're not working very well as a sidewalk unit for our Parking Division. So because, getting in the tight spaces, especially around the ramps and parking lots, they don't maneuver as well as we'd like them. Parks is a little bit more open, so it works better for them. A traditional sidewalk tractor is gonna work much better for us. So that's what we'd like to do, is replace the unit that doesn't work with a unit that does. Now, for those of you, Alders Steuer and Wery, who've been on the council for a while, Alders Campbell and Eck, you will find over time that our fleet manager is a very resourceful individual. He might be considered a scrounger. But he's very creative at keeping costs down. So what he was able to do was he was able to sell the Ventrac, and the proceeds on the Ventrac, we were able to get \$34,001 for a used Ventrac. The purchase of the John Deere to replace it, with the attachments, is \$34,132.65. So coming out of our capital program, it will cost us \$131.65 to replace a unit that doesn't work for us, with a unit that does, and it's brand new. So staff does recommend approval of the request.

- A slam dunk, yeah.

- All right.

- Motion to approve.

- Okay. Motion by Eck. And seconded by?

- Second.

- I'll second.

- Campbell. Any other discussion? All in favor please say aye?

- [Alders] Aye.

- If you needed you that hundred bucks, we would've probably gone out on the street and got something.

- Put a hat out and pass it around.

- Yeah, we could've done that. All right. Well, great. Good work on that. Spread the word for that. All right. Number six. Consideration with possible action on the review and award of the following contracts. One at a time or all?

- We can discuss them, and potentially approve them collaboratively. But I'll go through them individually.

- All right, well, we'll start with A, Asphalt Paving 2022.

- Asphalt Paving 2022. We had two bidders. Low responsive, responsible bidder was MCC, Incorporated, in the amount of \$380,004.15.

- Okay. Well, let me ask real quick, with some of these bids, it seems like a lot of times we take the low bidder, but there have been occasions where you may know the contractors and you might know their work. 'Cause sometimes that'll help with the decision to maybe take the middle one or another?

- Well, there has to be a justifiable reason not to go with a low responsive bidder. And in this case, both are responsible bidders.

- All right.

- So definitely the low bid.

- Okay.

- Is this just, I'm sorry?

- Go ahead. No, go ahead.

- Okay. The amount, the asphalt, is it for a specific project? I guess I'm not seeing it or is it just a general?

- The asphalt paving is that?

- [Jim] This is the paving, the patching contract.

- Okay, so what we have is, the asphalt paving contract is between our asphalt resurfacing contract. On an asphalt resurfacing contract, after the utility work is done, they come through and pave the whole street. If there's a pothole or something around a manhole adjustment that needs to be patched, our crews do that. If there's a patch on a street that's 40 feet long and half the width of the street or something a little bit more substantial, it's not big enough to be in the resurfacing contract, but it's too big for our crews to handle, we do what we refer to in-house as contract patching. So we'll have these patches scattered around the city that need to be taken care of, and then we're hiring this contractor to go tackle those middle of the road type jobs.

- Okay.

- Are they usually pretty responsible or getting out there fairly quickly?

- Yes, everything is driven by the work orders that we provide and send in to the contractor.

- Okay.
- So the funding for this contract was provided for in our capital improvement program. And the dollar value of the contract is within what we had set aside under the CIP.
- Alder Campbell.
- Just a question. so you already know what you gotta replace for the year and that's how it's bid out?
- We know some of it, and some of it continues to develop as the course of the construction season comes up.
- Just curious. Thanks.
- Okay. Anything else on that? Otherwise we'll move on. GBMFD I-22 Maintenance Garage HVAC.
- So that's a contract that we are administering on behalf of the Green Bay Metro Fire Department. There is, their maintenance garage, I believe this is the garage over on Henry Street.
- [Jim] Yeah, at the east side.
- Next to our east side garage. The HVAC system over there needs to be upgraded. So three contractors bid on the project. AMA, Incorporated was the low, responsible bidder, in the amount of \$117,925. Staff is recommending award. This has been reviewed and concurred with by Green Bay Metro Fire. This comes out of their capital funds for the year.
- Okay. I just, I'll ask that on occasion. I realize that we do these contracts and that type of thing throughout the year, but just to make sure that the money's available, if it's been bonded for, or what have you. Just to state that as such.
- All the projects that we are considering tonight are within the capital program that was approved and within the bond request that was just authorized by the council.
- Okay. Any other questions? Okay. We'll move on. Pavement 2-22 Elmore Street Reconstruction. My district.
- This one we're not recommending, I'm just kidding.
- What's that?
- We're not recommending.
- He's not recommending it.
- We're not recommending award.
- It's all your fault, Mark.

- I'm turning that around.
- So a major reconstruct of Elmore Street. We had five bidders. Low responsive, responsible bid was from De Groot, Incorporated, in the amount of \$1,481,688.78.
- Wow.
- That's a mouthful. All right. Any questions from committee? Otherwise I'll entertain a motion.
- On all of them, all three?
- Yeah. We can do it all at once.
- Motion to approve all three contracts.
- Okay, by Eck. Do we have a second?
- Second.
- Second by Campbell. Any other discussion? All in favor please say aye?
- [Alders] Aye.
- All opposed? That passes unanimously.
- And just for your edification, Alder Eck, what'll happen is when you read this in the council report, it will state that motion made by Eck, seconded by Campbell, to award contract Asphalt Paving 2022 to MCC in the amount of, the low responsive bidder that I've been quoted to you.
- But you said it just like that, right?
- Yeah. I just said to accept the contracts, right?
- But it'll look good.
- Okay. Yeah, that sounds good. Say it like that.
- I think she said approve the thing. Made a motion to approve the thing.
- The contracts, I said, to award the contracts.
- All three.
- All right.
- All three contracts. That's what I said.

- Very good. All right. Number seven. Consideration with possible action on a request by Department of Public Works to award a professional services contract for design of the Tank Farm Marsh Project to GEI Consultants, Inc., in the amount of \$173,998.

- I didn't know we grew tanks.

- Okay. The Tank Farm Marsh is north of I-43 and immediately to the west of Atkinson Drive, where Atkinson goes over. So where the tanks are.

- Yeah.

- The large petroleum tanks. The marsh associated with the tank farm becomes the Tank Farm Marsh.

- Huh.

- There was a group that was put together by the Department of Natural Resources a couple of years ago called the Lower Fox river Area of Concern, the AOC. and the AOC compiled report that I believe had 17 different projects identified for a combination of items that included flood resiliency and habitat restoration on the Lower Fox and the Bay of Green Bay. One of the projects identified was restoration of the Tank Farm Marsh. So approximately 18 months ago, we came to the committee and the council seeking authorization to apply for some grant funding to pay for the design portion of that project. We were successful in getting that grant through DNR. And we came in, I believe it was October of last year, we got approval to accept that grant award. So we got \$174,000 available for us to use in the grant. And staff, City of Green Bay is a partner with the WDNR on this. What we are doing is we're providing services at kind. There are some services within the scope of work that need to be completed that our staff can do as opposed to paying for a consultant, and then we also act as the grant administrator, so that's our contribution to the project. Put out request proposals. We received, I believe six proposals back from consultants. We put a team together to review and evaluate the proposals. There was criteria identified in the request for proposals that indicated how the scoring would go. GEI Consultants scored the highest. They also have experience working on similar types of projects within the AOC and across Wisconsin. So after consultation with our partners, the decision was made to hire GEI Consultants. We then had a second meeting with GEI, after review of the proposals, to refine the scope of services, determine who was going to be doing what services and what services were gonna be completed in house. That resulted in the final cost proposal of \$173,998. We have reviewed that with WDNR to ensure that everything in there complies with the grant requirements and that there is sufficient grant funding available to pay this. And the answer to those questions is yes. So staff is recommending award to GEI.

- Motion to approve.

- Motion by Eck.

- Second.

- Second by Wery. Any other discussion? All in favor please say aye?

- [Alders] Aye.

- All opposed? Thank you for that description. All right. Informational. Director's report on recent activities of the Public Works Department.

- Just two items for you quickly tonight. Regrettably, need to report to the committee that tomorrow will be the last day for one of our three staff engineers in the project development section. Jeff Bodoh has been with us for about five years. He will be leaving and joining the City of Kaukauna. So he's moving on to another position. We wish Jeff well. He's been a good addition to have on staff and we're going to miss him. We have been down an engineer in utilities for about six months. At Parks Committee you heard about the problem getting seasonal employees, well, we're having that same problem getting full time employees. There just aren't engineers out there. And with the economy being what it is, consulting engineering firms are paying substantially more than what we can. Matter of fact, other municipalities are paying more than we can, as evidenced by the loss of the engineer. So we are continuing to recruit. We're looking at alternate methods of trying to find people, of sources we may not have tapped in the past.

- How about the university? UWGB, aren't they bringing a program on board?

- Not for civils.

- Not for civils?

- Correct. That's one of the other things that we've been finding over the last several years. As the STEM programs have been gaining more and more popularity through the schools, trying to draw more into science, technology, engineering, mathematics, A lot of those STEM or STEAM programs seem to gear themselves towards electronics and robotics. So even the kids who are entering engineering related programs are entering electrical, computer, industrial, and mechanical. We're not seeing a lot of college students entering the civil program. So the number of civils is dwindling. It's going to become a bigger and bigger problem across the industry going forward. So I just wanted to let you folks know that we are losing an engineer. We are doing everything that we can to get that person replaced and reshuffle workloads to make sure we get through the program. The other thing I wanted to bring up was that after the committee made the recommendation and council adopted the revisions to our sidewalk criteria for replacement or repair, we have sent staff back out and we are currently in the process of reevaluating all the sidewalks in the 2022 program to determine which ones now comply with the existing program. So we'll be making those recommendations because of that. The resolution that would go along with the sidewalk repair or replacement has been pushed back to allow the staff to get through there and only send out orders on sidewalks that need to be repaired or replaced. As a result of that, the contract for the sidewalk has correspondingly been pushed back, which is why we asked for approval to award at the staff level. It's gonna come in in July when we only have one meeting, and we didn't want to delay the awarded contract for a month just because we weren't meeting. So just letting you know that. And then specifically, Alder Wery, we wanted to let you know, I did talk to the sidewalk technician today, specifically about 1130 Thorndale. He is going out there right away.

- All right. Thanks.

- I seem to get a lot of emails about sidewalks. So thank you.

- There's a ton being replaced in my neighborhood, like a ton. They got it done before the reevaluation.

- Well, one of the things that we're gonna talk about at the alder orientation, the sidewalk program is probably the most misunderstood program that we administer. The way statute reads, a municipality has the ability, and this is an ability that the city of Green Bay has exercised literally for decades, we have the ability to make the installation and maintenance the responsibility of the adjacent property owner. So the city has elected to do that. With that, if we determine that a sidewalk is in need of repair, we compile a list of those properties and then by resolution, the common council will adopt a resolution ordering those repairs to be completed. That's the resolution that's coming up. If the property owner fails to do that work within the time allotted, and I believe it's 60 days, if they fail to do that, then the city has the right and the obligation to go out and effect those repairs and charge the corresponding costs back to the property owner. That's the legal of it. So it's really the property owner's responsibility all along. Most property owners just elect to let the 60 day clock run out and let the city take care of it. But it's not really a city contract. It's not our function. It's really the property owners. But in practice, it winds up being a city contractor.

- Yeah, well, I figured that they were, it was all, well, it looks like it's the same contractor.

- It is.

- Doing them all. But it just is funny, 'cause, and it happened to be just this week, and like they're all out with barricades, so.

- Right.

- So is the list out there? Of all the sidewalks that are being--

- We have not put the resolution together for the '20, 'cause what we're, no, this is actually the '22 program. We did the inspections last year. And then normally we would have that resolution out in May.

- Citywide?

- Right. Normally it came out in May. But because we went back and revisited all the '22 sidewalks, we don't have--

- But will we be able to see something to the effect of--

- It will be coming in a forthcoming resolution on the common council agenda.

- Okay. All right.

- Can you put the Holiday issue on the next agenda? 'Cause then that'll be resolved before, remember Holiday they were looking at--

- Oh, the street.

- Whether or not they wanted the sidewalks--
- I'm thinking holiday. There's a Memorial holiday coming up. Yeah.
- Oh, okay. Holiday! Holiday Avenue.
- Yeah.
- Yes, yes.
- Maybe put that on the next agenda. Yeah. That way we can resolve that one.
- Oh, that was delayed. That didn't make it on here. That's my--
- I'm sorry. I didn't think of a until like, but, oh, we have time now, there's a little bit of--
- Yeah, there is. So I apologize for that. We should have had that on. We'll get it on for the next agenda.
- Okay. Alder Campbell?
- I just have a question on, I went and looked at one sidewalk and they're claiming, I think it's pretty old, and you guys have all the dates when all these sidewalks were put in probably?
- Not necessarily.
- And it's on the corner, so they're claiming that it's salt erosion from the roads. What do I tell them?
- It very well could be.
- Is that a claim thing?
- Nope. Again, irrespective of how the damage occurred, it's the property owner's responsibility to maintain and replace the sidewalk if it gets damaged.
- So if they want it replaced, for instance, the neighbor guy helping him out told me about it, said go see him. He did run for alder, so he kind of knows a little bit, or not. And so I went and saw him. And he says he can hardly shovel it. Okay, whatever. It is what it is. So if he wanted it replaced, then what did they do if he wants it replaced? Maybe this isn't the spot, just we're talking about it.
- Property owners are not obligated to wait until the sidewalk inspection comes around. If, completely outlandish scenario, if the sidewalk in front of somebody's house wasn't the right shade of gray, and they decided, "No, I want to have new sidewalk "'cause it'll be a brighter, lighter, gray." They can come in, actually online, they can apply for an obstruction permit and a sidewalk grade permit through the City of Green Bay, and they can replace the sidewalk at any time. They have two options. Either they can replace a sidewalk themselves. And by themselves we mean themselves. The property owner has to physically be involved with the work.

- So where do you get involved then?
- With the permitting. The sidewalk grade permit and the obstruction permitting.
- So what's his move then? What should I respond to him with?
- If he wants to replace the walk, simply have him get in touch with me or Jim. We can help him along. The other option is he has to hire a sidewalk contractor to do it. And if he hires a contractor to do it, they have to be on the sidewalk builder's license list.
- Sure.
- Historically, over the past several years, at least the 10 years that I've been director, we've found that sidewalk builders are hard to come by. They're booked up. What we're hearing this year is that sidewalk builders, people on our sidewalk builders list, well now we've expanded the list considerably. We've got a lot more people on that list than we had in the past, but we're hearing that sidewalk contractors do have capacity. So if folks want to do the work themselves or contract it out instead of having our contractor do something, we're hearing that sidewalk builders have that capacity.
- Could you possibly email me that list?
- The list is available on our city website. If you go onto the city's website and there's a search bar up on the top, sidewalk builders list, and hit search, and the list will pop right up. And that sidewalk builders list is kept up on a daily basis.
- What is the cost of a cake right now? Any idea?
- Well, we haven't bid the sidewalk contract yet.
- Yeah, you're making me hungry when you say cake.
- Sidewalk.
- So we're anticipating it's gonna be in the neighborhood of...
- Just ballpark.
- [Jim] Last year we were about six to eight bucks a square foot.
- Yeah. This year we're expecting, with cost increase, we're expecting it to be somewhere in the nine, 9.50 range per square foot, and each sidewalk panel is 25 square feet. So at nine, it'd be 225, between 225 and 250 per panel.
- Okay, now what about, one more quick, rental properties, there's a lot of, some bad sidewalks in my district. And do you have issues with landlords failing, contacting them?

- No. I wouldn't say we have issues. I would say similar to owner occupied, more often than not the rental properties, the property owner, he likes to let the clock tick out, and do the replacement and pay the bill when it comes.

- Alder Eck?

- It has nothing to do with the sidewalks, but it was a, I think a couple meetings ago, we were talking about you providing us with a list of that criteria for the roads and how you determine which roads get fixed and like maybe a list of the upcoming projects.

- List of upcoming projects?

- Upcoming projects, and then how do you determine which ones get fixed? I tested out the website. I went to the page with all the green buttons, whatever, rectangles. So I submitted St. Agnes on there. I just wanted to try it out 'cause, so I can tell other people to do it, but I really do want St. Agnes replaced, on the list. Where are they on there? That's kind of an example. I'm just wondering, is that on the list, and how do you determine when it's going to be? It's just an example, that particular street is an example.

- So you're talking about Mark's sidewalks.

- No, no. She's talking actually about road projects, resurfacing--

- No, road projects. I'm off subject, but yeah. I just remember we asked about it.

- We can describe to you the process, but... Short of you actually sitting down and looking at the GIS system that we have in house, that shows the condition of the sewers. We can describe the process to you, but it's really not gonna, it's not something that somebody in the public could duplicate.

- Well, you said sewers, but I'm thinking, does that determine streets being replaced?

- Yep.

- Oh.

- What we used to do, back when I started here in 2007, the street drove every project. So when we determined that a street needed to be replaced, then we would look at the sewers to determine the conditions of the sewer and the water. Now, what we do is we use a combination. We look at the street rating and then we look at our database for what condition the sanitary storm sewer is in. We then correspond with Water Utility to determine against their master plan, what water utility work needs to get done. What we try to do is get a street that if we're gonna tear it up, we can get the most bang for the buck, because then we can share some of those costs among all four of those funding sources, get all the infrastructure taken care of at once and not have to come back to that street for at least 20 years if it's a resurfacing street, 35, if it's a reconstruct. So it's not simply the pavement condition driving the thing anymore.

- Okay, well, I don't know, did it go to you, 'cause it was probably at least a month ago I submitted that on the website. And I did put on there to get emailed back, and I haven't gotten anything.

- Okay. I have not seen that request for service. So I'm gonna have to check in with the IT director to find out what address, what email address that goes. 'Cause each one of those requests for service goes to an email address. I just need to find out which one that is.

- Okay. Like I said, I'm testing the system.

- No, that's, you're doing something. A lot of folks haven't done that yet.

- Haven't heard back from them.

- So Steve, with the PASER reports, that have been out there, and that's all digital now, right? PASER, is that digital?

- What do you mean by--

- Like a database? We have a database for?

- Mm hm.

- Yeah. Okay. But you look at the determination, PASER is like the road conditions. We've worked with that for years. So one through 10, one through five, are pretty bad roads. Six through 10 are generally pretty decent. So over time I've worked, looked at it. I know others have looked at it. But we look at roads and we look at all, we've looked at all the districts. And each alder over time has had a chance to look at that. I guess I just am wondering, when you look at the PASER report, as far as like part of what your question is, how do you determine what roads are gonna be done next year? And we're doing a number of roads this year.

- Mm hm.

- So you're looking at PASER report. And then also what else?

- Sanitary, conditions of the sanitary sewer, conditions of the storm sewer, and where does that fit relative to the water utility master plan for water system work?

- Yeah, you already mentioned that. So I guess that that's the key.

- [Jim] One of the other things that we do look at is, too, is there are several factors that kick it from a street not being eligible for a resurface. So if you've got concrete base underneath, you've paved in the gutters, things like that, will make it so that the street goes automatically to a reconstruct. And if it's rated at a low PASER rating, like a three or four, then it goes on to reconstruct, the list of streets that are there for reconstruction is larger than resurface right now. And the reason why we obviously don't do as many reconstructs in a year as we do resurface is cost. Purely cost.

- The same length of street in a reconstruct is close to double.

- At least twice.

- More than double what it costs to resurface the street. Some of the other things that could affect it. The classification of the road. Local roads can be resurfaced. Collectors and above, high volume streets, by policy or ordinance, those are concrete. So you can't resurface a concrete street. That has to be reconstructed. So only residential streets can be resurfaced. And then I was having a conversation with Alder Hutchinson about a street in his district. The amount of rutting that occurs, and talk to Alder Wery about a cul-de-sac on Locust. That's due to frost action, with frost susceptible soils underneath it. But sometimes you can actually see, looking down the length of the road, you can actually see dishes where the wheels have rut it out. If that happens, that's indicative that the gravel, the base underneath the road, has failed. And the base course, that gravel actually works in concert with the asphalt over the top of its composite system, that works together. If the base has failed, then we can't resurface it. We have to rip the base out, and now you're into a reconstruct. So typically what we start with is streets that are rated three, threes with a four immediately adjacent, or a four that's bounded by two threes. That's our first cut for looking at the condition of pavement to be eligible for the resurfacing program. Once it gets below a three, it's into a two, that's an automatic reconstruct. We don't look at resurfacing anymore. It's gotten to a two because it's gotten that bad. So we start looking at threes or threes and four combination under certain circumstances. That starts with our first cut at streets that we would consider. Then we take that list of three streets. We pass that over to water right away and say, okay, this is the three streets we're looking at. Does this fit in with your water upgrade plans? We simultaneously take that over to our sewer utility folks and our utility folks start taking a look through their known list of sewer issues. So we try to marry that all together and come up with streets where we're gonna get the best return on the investment.

- And so it makes total sense. Bringing up the St. Agnes again. Somebody who lives on that street when I was out campaigning, they came running out after I had been to his house, and he's like, "I do have something I need." And he said, "This road needs to be redone." He said, "We have Lambeau Field here, "everybody comes in from out of town, "and then they come out of there, "and a lot of them go down St. Agnes, "and they lose a bumper while they're, "so welcome to Green Bay." That's how he put it. It's bad. So I just wanna say that.

- Yeah. And what we can guarantee you is when you bring a request like that to us, what we can guarantee you is we will take that one under advisement and put it in into the list. Now it may not shake out. There may be other streets that are worse that we're gonna get to first. But at a minimum, if you bring it up, I can guarantee you it's one of the streets we're gonna look at. Okay?

- Okay.

- So is that effective to do that, to have the alders do more of that for you? Or do you find that citizens or what have you?

- We are completely open to having alders submit requests. When the postcard survey was being done, that was, we used to get a lot more, and I don't mean this in a negative way, we used to get a lot more alder feedback. Alders were proposing lists for us to include in the postcard list. When we went away from the postcard list, a lot of the--

- Gun, drugs.

- Well, a lot of the, I don't wanna say the interest went down, 'cause that's not right.

- No.

- Alders understood we were synthesizing this data and we were trying to pick the worst first. So a lot of that recommendation stopped coming in. But if you have streets that you want considered, I talked to several alders that--

- Hickory Hill .

- Yeah.

- Hickory Hill.

- Thanks for riding down it. On the cement. And it does coordinate with the street that we're doing at Redwood.

- Yeah. It wound up being a really good call. So, I have one alder who, for like six years, kept telling me to take a look at Bond Street. That's my lead in.

- It was bad.

- I'm hogging all the road resurfacing.

- Wait, I've got St. Agnes here.

- Sometimes it takes a little bit to get in there. But again, if you bring it to us, it's something we will evaluate and see how it stacks up against the other streets.

- Okay. I'll make a list. I'll make a list.

- Well, without the postcard, and are you familiar with the postcard survey.

- Oh man, that was--

- Just why don't you refresh them quickly? What we used to do to track them?

- What we used to do was, three years ahead. So in 2022, we would compile a list of candidate projects for 2025. And we would send a postcard to every property owner on that project and say, your street is up for consideration for the 2025 asphalt resurfacing program. Are you in favor of this or not? And it was a yes or no. And then you send that postcard back and we would add up the numbers. And if it was overwhelmingly yes to doing the street, then we'd drop it from consideration. Unless it was so bad in the eyes of the city that, I know the resident said, no, but we're gonna propose it anyway. Then we would hold a public hearing, because there were special assessments being levied.

- So did you--

- The special assessment--

- What?
- Do you have a drop box for that?
- At the special assessment hearing, I can remember years where our programs got halved.
- Think about it, though, that was back when the homeowner had to pay for it, before the Wheel Tax. So I'm sure you'd have the opposite. Everybody, yeah, I want a new road, 'cause--
- You're right. Ever since we instituted the vehicle registration fees, folks who would have been subject to special assessments, who said, "No, my road's fine." Now we're, "My road's the worst one in the city."
- Yeah.
- Yeah.
- Yeah, of course.
- Human nature. Yeah.
- For sure.
- I only, I don't know if this is the place, and we haven't had any training yet, so I'm just gonna contact you personally about it. So a customer, I got through two of them, I have two more. One, did you get the water heater fixed? I called the plumber and I said, get ahold of you, the water heater in the west garage?
- No.
- Did you find that?
- No.
- I tried to help you out on that one.
- No.
- Okay. Well, he said he was gonna call you.
- Okay.
- Anyway, that was on turf plumbing. Another someone, and I should have told, Brett Favre and Canadeo Run, said two or three years back, they were supposed to put sidewalks and the street lights in.
- Yep.

- And they're still asking. And they're wondering when and they want a report.
- That project is being bid out this year.
- Bid out this year.
- Yep.
- Okay.
- To be done later this year, bid out?
- We actually wanted it before season. It doesn't look like we're get there. We gonna be building it during the season.
- Okay.
- So we're actually looking--
- It's a busy year.
- To try to find a hole in the schedule where we've got some away games, to give the concrete some time to cure out without having traffic on it.
- So what is it again?
- It'll be bid out this year.
- Bid out.
- Yep.
- Okay.
- So's you're still on your report, right?
- Yep.
- I was like, what's it to do--
- Just one more thing. I'm sorry. And this was, I have three people with issues, and I'm sure there's gonna be more, 'cause I went and visited one and now it seems like it's, the wind has blown it all the way down. This is on the restoration of lawn after shore repair on the dike on East Shore Drive, from invasive species growing it to ruts and stuff that need to be fixed. And according to all this paperwork she sent me, it's up to you guys to do it.
- Just send me the paperwork.

- Okay. I've learned a lot about it. And I went and looked at one and talked to another and then another, and now they keep calling me.

- Yeah, they like to.

- I went and looked, and between creeping Charlie and whatever, and kind of look at the lawn. And this guy says, "I don't want it sprayed." That much says, "I want it sprayed." I like my dandelions. I don't like dandelions.

- No Mow May.

- And then they say, "Oh, his dad was the same way. "And we didn't get along neither." I'm like, I kind of figured there was something there. And I went and his old lawn, and like there's some creeping Charlie, and I have it myself, maybe it came on my shoes. But it didn't get from there to there in a year. You know what I mean? So I don't know what to tell these people.

- They're blaming the city.

- Send it to Steve, he'll handle it.

- When you get things like that from residents, either Jim or myself, just pass them on to us. We'll address it.

- Okay. That's all I have.

- All right. Anything else? Otherwise--

- Motion to receive and place on file.

- Well, right. But did you mention that you were gonna say something about the maps that I had talked to you about? I suppose that could be later, or later?

- No, that was gonna be later, 'cause I still need to get him dialed in.

- Okay. I'll wait.

- But, I could it bring up. I did have a meeting earlier this week with Alder Steuer, and he has given us some suggestions on some additional mapping that we are gonna be developing and placing onto the city's website. Things like capital projects over the past several years, we're probably looking at going back, definitely to 2019, which was the first year that the Wheel Tax was enacted, so that we can see the projects that have been done since that. As time allows, we're gonna take that legacy data back 10 years as well. Then also looking forward within the five year projection on upcoming streets. So you'll be able to go into that map and select capital projects, then by year, and then by year of the type of projects. So resurfacing, reconstruct, sanitary only, storm only, storm water management, things like that. And you'll be able to turn on and off individual layers. So if you wanted to know what streets got resurfaced since 2018, you would go into the 2022 and pick resurfacing, only turn on the resurfacing layer, then do the same thing for '21, '20, '19, and '18. And only that data would show up.

- Very nice.
- That's awesome. That's great.
- Alder Steuer has been really helpful with coming up with some ideas--
- I used to draw maps.
- On what the alders are interested in, because, I'll be honest with you, I don't know.
- No.
- I don't know what you folks want. So Alder Steuer--
- Well, it's our residents that ask. And it's helpful to--
- I like, a lot of this is digital, but I want see some hard copy maps that we could have here.
- So what--
- In committee, and you can look and actually see it, and we can use it as a discussion.
- Well it would be, you'd have to update it.
- Oh, of course.
- Yeah. So once we got the, once we got the maps on the website so that anybody can access them, we'll print off a copy and then we'll have those available during--
- Print off a copy for Mark.
- Not just me.
- No, that would be great. I appreciate that. Thank you.
- Yeah, no, I like it.
- So that, then, we had a good discussion about that. So I'm looking forward to that, and I think that'll be very helpful.
- Yes.
- For information and research and everything else.
- Yep.
- All right.

- So motion to receive and place on file the director's report.
- By Eck.
- I'll second.
- Second by Campbell. All in a favor please say aye?
- [Alders] Aye.
- All opposed? Public hearings, no, right?
- None.
- Good. Thank you.
- Motion to adjourn.
- Yes, by Eck. Do we have a second? Is it Wery? Well, we'll do a Campbell. All in favor please say aye?
- [Alders] Aye.
- All opposed. And hold on a second, let me see what the next meeting is.
- June 22nd.
- June 22nd, correct?
- Yes, sir.
- Okay. Thanks, everybody.
- Thank you.
- We did it.