



AGENDA OF THE LANDMARKS COMMISSION

WEDNESDAY, JULY 20, 2022, 4:30 PM
Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

- I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

- I. Members: Chair Ron Dehn, Vice Chair Paul Martzke, Ald. Brian Johnson, Ian Griffiths, Susan Ley, David Siegel, and Rebecca Derenne

C. Approval of the Agenda.

- I. Approval of the agenda for the July 20, 2022, meeting of the Landmarks Commission.

D. Approval of Minutes.

- I. Approval of the minutes from the June 15, 2022, meeting of the Landmarks Commission.

E. Regular Business.

- I. Election of Officers
2. (COA 22-28) Consideration and possible action on a design review for a new rear deck located at 1124 S. Monroe Avenue.
3. (COA 22-29) Consideration and possible action on a design review for replacement soffit and fascia located at 626 S. Madison Street.

F. Informational.

- I. Staff-Level COA Applications.
2. Review City Raze/Repair Orders and Demolitions.

3. Staff Update.
4. Date of next meeting: Wednesday, August 17, 2022.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Landmarks Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Landmarks Commission

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/89692538356?pwd=azA0c1hWd3kxaklnCjZRXJQUW5qZz09>

Meeting ID: 896 9253 8356

Passcode: 973532

One tap mobile

+16468769923,,89692538356# US (New York)

+13017158592,,89692538356# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 896 9253 8356

Passcode: 973532

Find your local number: <https://us02web.zoom.us/j/89692538356?pwd=azA0c1hWd3kxaklnCjZRXJQUW5qZz09>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a “waiting room.”
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the “raise your hand” tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the “raise your hand” tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to “open the floor for interested parties to speak.” Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Landmarks Commission
of the City of Green Bay

MEETING DATE

July 20, 2022

PREPARED BY

Jason Flatt, Staff

AGENDA ITEM # E.2

(COA 22-28) Consideration and possible action on a design review for a new rear deck located at 1124 S. Monroe Avenue.

BACKGROUND

1124 S. Monroe Ave is a contributing property in the Astor NRHP District, built c. 1900. The house maintains a relatively modest degree of integrity, with replacement siding, soffits, and some replacement windows.

The current COA application is to add a new 13' x 18' (approx.) deck to the rear of the house.

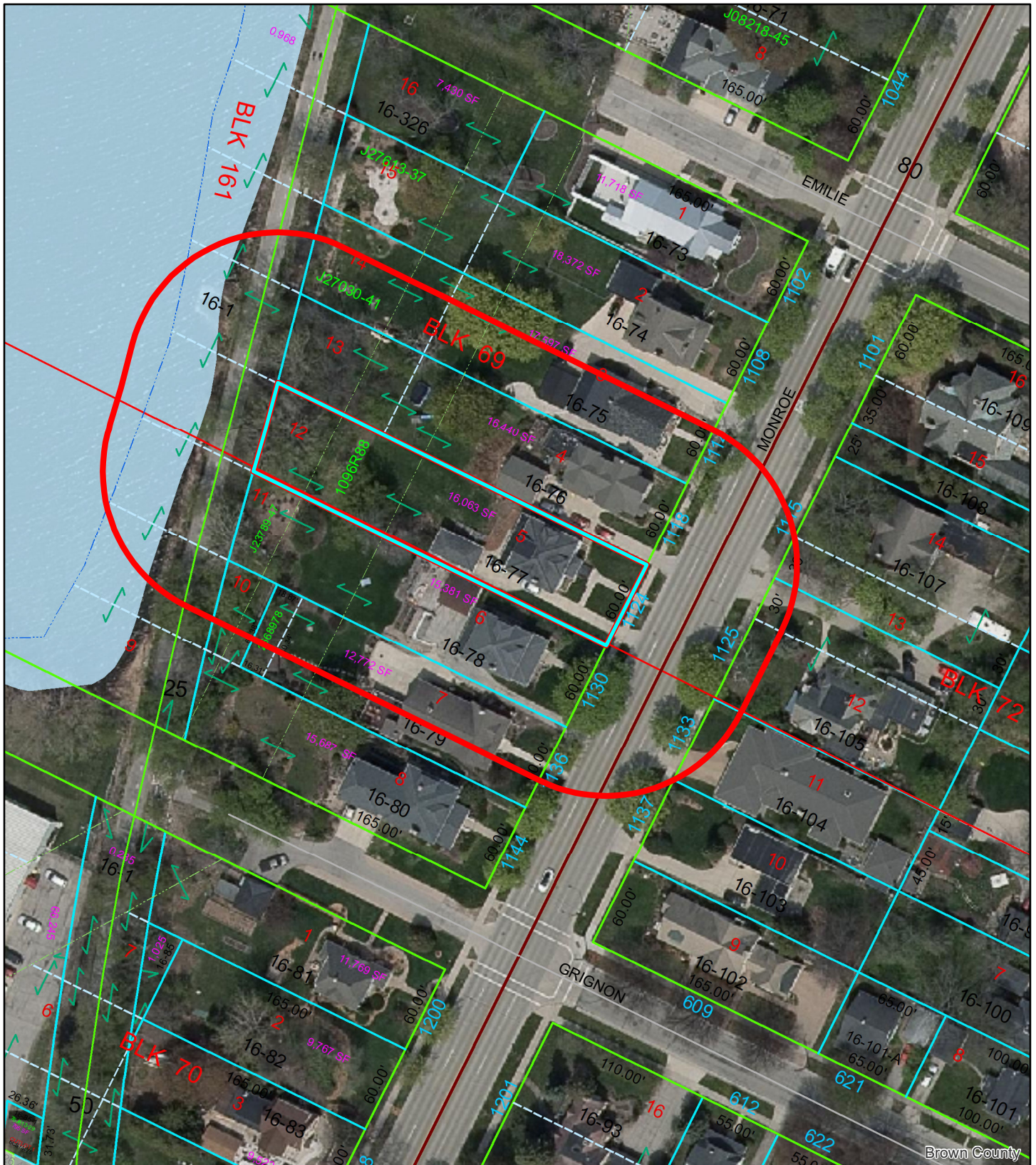
The proposed deck appears to have no impact on the house and is generally not visible from any public right-of-way. The proposed work will have no impact on any remaining historic materials.

RECOMMENDATION

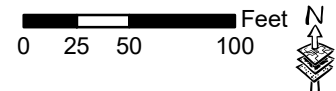
LC staff recommends approval of the proposed deck.

FISCAL IMPACT**ATTACHMENTS**

1. COA 22-28 Map
2. Screenshot 2022-07-13 144537
3. COA 22-28, Site Plan & Renderings
4. COA 22-28 Property Detail Sheet, 1124 S Monroe



(COA 22-28) New Rear Deck at 1124 S Monroe Avenue



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- 1124 S Monroe Avenue
- 100-ft. Notification Area



he, 1124 S Monroe Ave

WISCONSIN DEPT OF
NATURAL RESOURCES

DONALD R
ARLENE L
HEASTER

KELLY A
RABER

JASON S
ELIZABETH J
BOCHE

JOHN P RACHEL M
DISALVO

THOMAS J
MCCARRON

Map printed on
2/2/2022



1:240

1 inch = 20 feet*
1 inch = 0.00379 miles*
*original page size is 11" x 17"
Appropriate format depends on zoom level

This is a custom web map
created by an online user
of the GIS map services
provided by the
Brown County Wisconsin
Planning & Land Services
Department



(920) 448-6480

maps.gis.co.brown.wi.us

0.008

0.016

mi



Address:	1124	S Monroe	St			
Parcel No.:	16-77					
WI AHI No.:	53229					
Historic Name:						
Built:	1900	c. 1900				
Historic Use:	house					
Architectural Style:	vernacular					
Wall Material:						
Architect:						
National Register:	2/27/1980					
State Register:	1/1/1989					
Other:						
NRHP nomination link:						
	http://focus.nps.gov/pdfhost/docs/NRHP/Text/80000107.pdf					
	(district nomination)					
Notes:						
	"The upper portion of this large two story frame house is shingled. The structure has a symmetrical façade and a hipped roof.					
	Owner: James Davie"					
	- per NRHP nomination					
Stewardship:						
Character -	Overall form & fenestration. Hipped roof with wide overhanging eaves and hipped roof dormers on north, east (front), and south facades. 2-story polygonal oriel on south façade. Brick chimney intersects south dormer. Hipped roof entry porch (approx 1/3 width) supported by tripled Tuscan columns at outer corners and single columns at wall. Entry vestibule bump-out under porch roof. Symmetric front façade. Cast block foundation. Clapboard profile siding (see above). Prairie / American foursquare style. Main roof & dormers have slight flare at bases.					
Features -	Some original windows. Porch coulmns.					
Alterations -	Replacemet siding (no shingles - see NRHP description above). Replacement windows. Replacement soffit material.					
Misc -	See also 1130 S Monroe.					



Report to the
Landmarks Commission
of the City of Green Bay

MEETING DATE

July 20, 2022

PREPARED BY

Jason Flatt, Staff

AGENDA ITEM # E.3

(COA 22-29) Consideration and possible action on a design review for replacement soffit and fascia located at 626 S. Madison Street.

BACKGROUND

626 S. Madison Street is a contributing property in the Astor NRHP District, built c. 1910. The house maintains a relatively modest degree of integrity, with replacement siding, soffits, and some replacement windows.

The current COA application is to replace the roof, gutters, soffits, and fascia. All of this material has been replaced previously, and none of this existing material contributes to the historic material integrity of the house. Details on replacement materials not provided, but presumed to be similar to materials currently present.

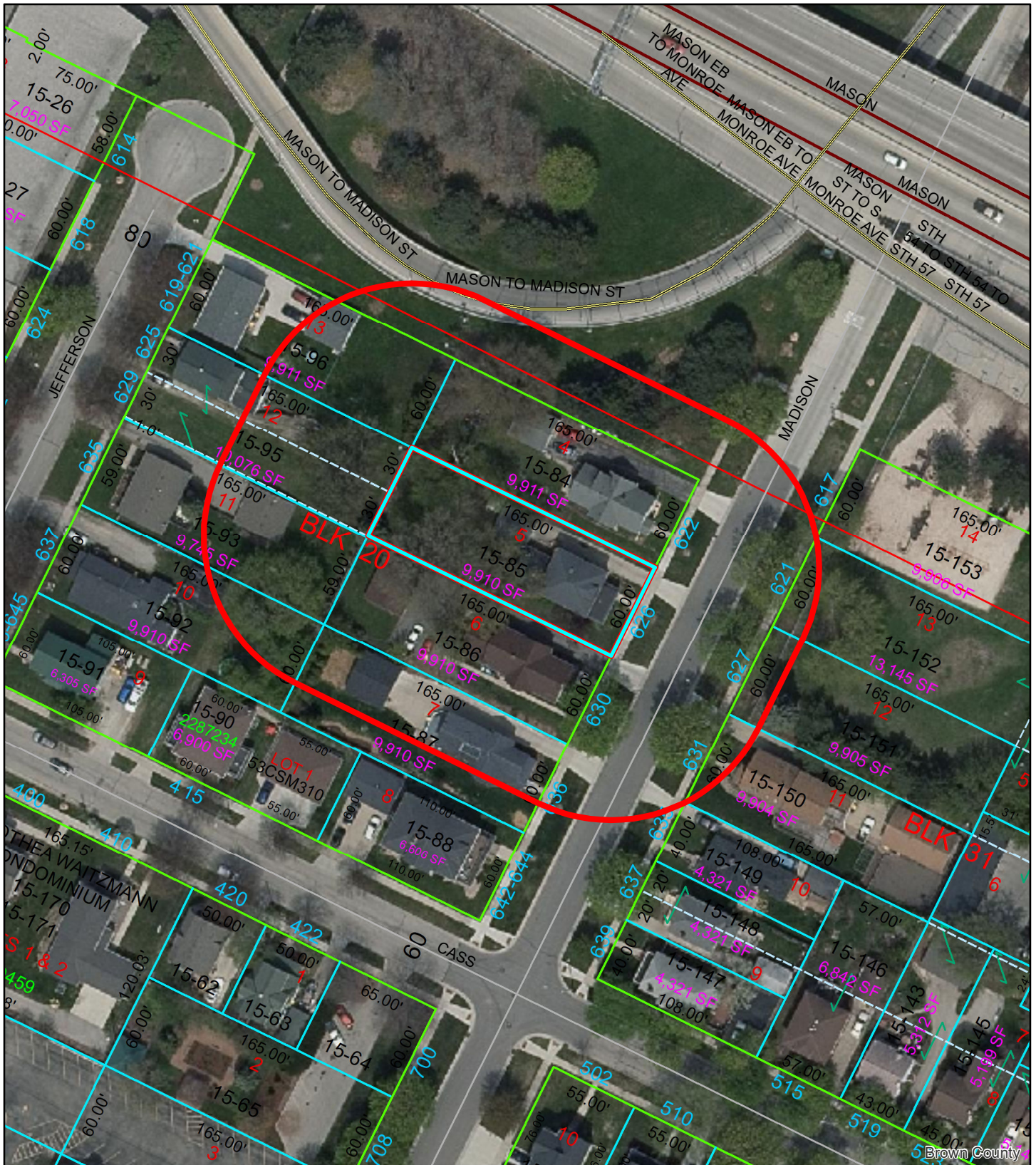
The proposed work appears to have no impact on the house. The proposed work will have no impact on any remaining historic materials.

RECOMMENDATION

LC staff recommends approval of the proposed project. LC staff notes that this work likely qualifies for the 25% Wisconsin homeowner historic preservation tax credit program, provided that the work is approved by SHPO prior to start of project.

FISCAL IMPACT**ATTACHMENTS**

1. COA 22-29 Map
2. COA 22-29 pics
3. COA 22-29 cost estimate
4. COA 22-29 Property Detail Sheet, 626 S Madison St



(COA 22-29) New Soffit & Fascia at 626 S Madison Street

0 20 40 80 Feet



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- 626 S Madison Street
- 100-ft. Notification Area





626









Aladdin Construction Corp.

General Contractor

101 S Military Ave Suite 107- Green Bay, WI 54303

Phone (920) 437-3737

May 30, 2022

Christy J Maloney
626 S Madison St.
Green Bay, WI. 54302

Remove and replace Gutters with white Gutter and Gutter RX toppers	3050.00
Remove and replace Soffit and fascia with white for access to rafter tails	2,900.00
Repair Rafter tails and fascia Southside	2,500.00
Remove and replace Roof with asphalt shingles House ,	12,400.00
Repair Shettin over bathroom	
Remove and replace Roof with asphalt shingles Garage	2,400.00

Total \$23,250.00

Aladdin Construction Corp. would complete above work as stated, For the sum above,
To be paid \$15000,00 Down, Balance upon Completion.

Respectfully submitted



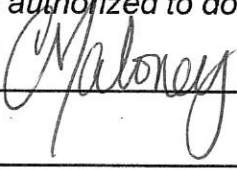
Thomas J. Bierke
Estimator

Any alteration or deviation from above specifications involving extra costs will be executed only upon approval, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

NOTE- *This proposal may be withdrawn by us if not accepted within 30 days.*

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted By: 

Date: June 6, 2022

Title: Owner

Address:	626	S Madison	St			
Parcel No.:	15-85					
WI AHI No.:	52932					
Historic Name:						
Built:	1910	c. 1910				
Historic Use:	house					
Architectural Style:	vernacular					
Wall Material:						
Architect:						
National Register:	2/27/1980					
State Register:	1/1/1989					
Other:						
NRHP nomination link:						
	http://focus.nps.gov/pdfhost/docs/NRHP/Text/80000107.pdf					
(district nomination)						
Notes:						
	"This two story frame house is square in plan. It has a hipped roof.					
	Owner: Donald VanDuyse"					
	- per NRHP nomination					
Stewardship:						
Character -	Overall form & fenestration. Hipped roof with hipped dormer in front					
	façade. Foursquare style. Clapboard profile siding. Brick chimney.					
	Wide overhanging eaves.					
Features -	Original Prairie/Craftsman style windows in dormer.					
Alterations -	Replacement windows & siding. Front porch enclosed (footprint matches					
	original porch). Front steps newer.					
Misc -	Foundation appears newer than house (?)					



Report to the
Historic Preservation Commission
of the City of Green Bay

MEETING DATE

July 20, 2022

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # F.I

Staff-Level COA Applications.

BACKGROUND

- COA 22-27, 927 S Monroe, Fence

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None