



MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, JUNE 15, 2022, 8:15 AM

TRANSIT

901 University Ave

A. ROLL CALL.

I.

Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb, Michael Conley-Kuhagen and Jessical Franco-Morales

Present: Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Jessica Franco-Morales, Rashad Cobb, Excused: Michael Conley-Kuhagen

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

I. Approval of the June 15, 2022 Transit Commission Agenda

Moved by Ald. Randy Scannell, seconded by Commissioner Kevin Kuehn to approve the June 15, 2022 agenda. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the May 18, 2022 Transit Commission Minutes

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to approve the minutes from the May 18, 2022 meeting. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

D. REGULAR BUSINESS.

I. Discussion/Action: Lighting Upgrade

Director Kiewiz stated that staff have been working with city engineers on evaluating lightening and upgrades for the interior of the facility, including the garage to LED. Back in 2010, we updated the maintenance garage lighting. However, there are more energy-efficient and energy-saving options available now. We will be using the additional federal grant dollars to pay for the lighting upgrade.

Moved by Commissioner Kevin Kuehn, seconded by Commissioner Emily Ysebaert to award the lightening project to Eland Electric Corp. for the amount of \$236,863.00. Motion carried.
Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

2. Discussion/Action: Green Bay Metro's Transit Asset Management Plan (TAM)

Director Kiewiz stated in compliance with 49 CFR Parts 625 and 630 for Transit Asset Management (TAM), Green Bay is the TAM Sponsor for the Section 5307 Grant in the Green Bay Urbanized Area, 5339 Bus and Bus Facilities, 5310 Enhanced Mobility for Seniors and Individuals with Disabilities sub-recipients, or other federal grants received by Metro. This plan layouts how capital assets will be tracked, monitored and the process for replacement. Modifications have been made to update equipment/assets.

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to approve . Motion carried.
Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

E. INFORMATIONAL.

I. Presentation: Report by the Brown County Planning Commission/Metropolitan Planning Organization (MPO) for the Green Bay Urbanized Area regarding the Federal Bipartisan Infrastructure Law (BIL) and funding opportunities through the Surface Transportation Block Grant (STBG) Program and the Carbon Reduction Program.

Lisa Conard from Brown County Planning/Metropolitan Planning Organization (MPO) for the Green Bay Urbanized Area provided the Commission a brief background on the new federal transportation law, the Bipartisan Infrastructure Law (BIL), which provides funding above previous levels for a five year period, beginning with Federal Fiscal Year 2022. The Wisconsin Department of Transportation (WisDOT) will be distributing the funds over the next five fiscal years, beginning in the current FFY 2022.

The BIL requires WisDot to continue the practice of sub-allocating STBG funding to Metropolitan Planning Organizations (MPO), that is, urbanized areas with populations of 50,000 or more. The STBG funds are required to cover 50% and 80% of the total project cost.

Green Bay Metro has applied for and received STBG funds \$480,000.00 to offset the cost of (1) fixed route buses and to improve the transitway.

The new federal transportation law created the Carbon Reduction Program. This program provides funding for a variety of transportation related projects that can demonstrate a reduction in carbon emissions. Carbon Reduction Program funding must cover 50% and 80% of the total project cost.

Green Bay Metro has applied for the replacement of its computer aided dispatch/ automatic vehicle locator (CAD/AVL) system and was approved by the Brown County Planning Commission Board on June 1, 2022 for the amount of \$520,000.00.

There was much discussion on the process of communicating with the public when the new CAD/AVL system is in place. Director Kiewz stated Andrea would be making presentations to the public to educate and train them on the system.

2. Operational Reports

Director Kiewiz stated that due to the timing of receiving information and the close out of the month, we will be providing the Commission ridership one month in the rear. She indicated that we are seeing an increase in ridership.

3. Financial Report

Director Kiewiz stated in your packets you will find the operating expense report through April. Metro should be about 33% of the budget through May. Currently, we are below budget. The staff have no concerns.

4. Director's Report

Director Kiewiz provided an overall update.

The current vacant positions are a fueler, a mechanic and 4 bus operators.

Director Kiewiz attended the Allouez board meeting to update them on the budget for transit in Allouez.

Staff will be bringing the new funding mechanism for the partnering municipalities next month.

Staff are beginning the process of the 2023 budget.

The 2021 fuel cost averaged \$2.23. From January through May, the average cost per gallon was \$3.31 and our last load averaged \$4.47 per gallon.

The staff is potentially looking at extending Saturday services in the future.

5. Next Transit Commission Meeting: Wednesday, July 20, 2022

F. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to adjourn at 9:19 a.m.
Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None