



MINUTES OF THE PARKS COMMITTEE

WEDNESDAY, JULY 27, 2022, 5:00 PM

CITY HALL, ROOM 207

AMENDED

A. ROLL CALL.

Present: Ald. Chris Wery-Parks Committee Chair, Ald. Melinda Eck, Ald. Steven Campbell, Ald. Mark Steuer - Vice-Chair - Excused

Others Present: Director Dan Ditscheit, Deputy Director James Andersen, Matt Heckenlaible - DPW, Patrick Ryan - Optimist Club Co-President

B. APPROVAL OF THE AGENDA.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

C. APPROVAL OF MINUTES.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

D. REGULAR BUSINESS.

1. Consideration with possible action on the request by The Green Bay Public Works Department to install a stormwater management pond and other stormwater features at Seymour Park to assist with neighborhood flooding issues.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by The Green Bay Public Works Department to install a stormwater management pond and other stormwater features at Seymour Park to assist with neighborhood flooding issues. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

2. Consideration with possible action on the approval of a Design, Construction & Dedication Agreement with the Optimist Club of Green Bay for the construction of a concession stand with restrooms at the Finger Road Ballfield Complex.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to open the floor for discussion. Motion

carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to close the floor for discussion.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the Design, Construction & Dedication Agreement with the Optimist Club of Green Bay for the construction of a concession stand with restrooms at the Finger Road Ballfield Complex. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

3. Consideration with possible action on approving the Parks, Recreation & Forestry Department's, Park & Greenway Encroachment Policy.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the Parks, Recreation & Forestry Department's Park & Greenway Encroachment Policy. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

4. Consideration with possible action on the report of the Purchasing Manager:

A. Request approval to hire Fortress Fence to repair the Beaver Dam Park Backstops at Fields 2 and 3 for \$22,845.

B. Request approval to hire Fortress Fence to repair the tennis court fencing at Fisk Park for \$6,043.

C. Request approval to hire Fortress Fence to repair the Perkins Park Baseball Backstop for \$28,626.

D. Request approval to purchase fence materials from Fortress Fence to repair misc. damaged fencing for \$1,502.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve hiring Fortress Fence to repair the Beaver Dam Park Backstops at Fields 2 and 3 for \$22,845. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve hiring Fortress Fence to repair the tennis court fencing at Fisk Park for \$6,043. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve hiring Fortress Fence to repair the Perkins Park Baseball Backstop for \$28,626. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the purchase of fence materials from Fortress Fence to repair misc. damaged fencing for \$1,502. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

5. Consideration with possible action on the request by TDS Metrocom, LLC to approve a Utility Easement at Kennedy Park.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by TDS Metrocom, LLC for a Utility Easement at Kennedy Park.

Motion Passed.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None.

E. INFORMATIONAL.

1. Director's Report on updates and recent activities for the Parks, Recreation & Forestry Department.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the Director's Report on updates and recent activities for the Parks, Recreation & Forestry Department. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

2. The next Parks Committee meeting is scheduled for August 24, 2022.

F. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to adjourn. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

VERBATIM MINUTES

- Record for posterity?
- Okay, so you don't need to?
- Just for the tag.
- All right, the July 27th meeting of the Parks Committee will come to order and we'll note Alder Campbell, Alder Eck, Alder Wery are present. Alder Steuer is excused. Can I get approval of the agenda?
- I motion to approve.
- Second.
- Looks like that motion by Campbell to approve. No changes. Those in favor.
- [James] Got it.
- Oh, you got it?
- [James] Yep!
- Okay, so we back out and join in?

- [James] You will actually log in if you'd like to wait for everyone or you can keep going.
- We'll just plow ahead until you're ready and then you can tell us, James. So those in favor of the agenda.
- Aye.
- Everyone?
- Aye, okay. Approval of the minutes, C?
- Motion to approve.
- Motion by Eck, second by Campbell. Any changes there? Those in favor?
- Aye.
- Opposed, motion carried.
- Are we in it?
- [James] You should be able to log in now.
- Okay, backing out. Although Alder Campbell won't be able to because he doesn't have his-
- I might be able to.
- Melinda's present and voting. Oh.
- [James] I went from having access to now I'm consistent administrator for the entire city, so.
- Wow.
- If you guys need anything when you get this, let me know.
- Pay raise?
- Yeah, he got a pay raise.
- Do we get a bump? Include yourself.
- Good, James?
- [Matt] It says two are present, but that's all we need.
- I had to grab my personal computer.
- Okay.
- I'm waiting for the-
- Under regular business, number one, consideration of possible action on the request by the Green Bay Public Works Department to install a storm water management pond and other storm water facilities at Seymour Park to assist with neighborhood flooding issues. Director.

- So as many of you are aware, there is significant flooding issues in the Seymour Park neighborhood. We know that there's in that. So Public Works has done a lot of research into this issue and they've determined that the most cost-effective way to help alleviate some of the flooding in the neighborhood is to construct a storm water facility at Seymour Park. So there is a very active neighborhood association at this park, so we knew that if we were to propose a facility like this, we wanted to get some input from the neighborhood association before we proceeded any further. So, park staff, public works staff, the Mayor and Alder Johnson met with the neighborhood association back in December and we sent out letters to over 70 residents adjacent to the park, so I think Elizabeth did a 200-foot radius of the park. And we invited them to the meeting to discuss the potential of using the open space in the park for storm weather management. We had six residents show up at that meeting, but it was a very good meeting and they provided a lot of valuable input. So after the meeting, two concepts were presented; both concepts were very similar to the concept that you see attached to the agenda packet and the fact that there was a large pond on the west side, a smaller pond on the east side and then a green wave with kind of a drainage ditch connecting the two ponds in both locations. What was different between the two concepts was kind of the shape of the ponds and how people interacted with the ponds. For some of them, you could get close up and personal because there were boardwalks that actually went through the ponds. There were other ones where you kind of had to step off the perimeter and you couldn't get real close to the pond, but other than that, the actual footprints were very much the same to what you see in the concept. So everyone that attended the meeting did agree that flooding was a concern and it was enough of a concern that what you see in this concept of having a large pond, a smaller pond and then a corridor in the middle was definitely worthwhile if it can help alleviate the flood, some of the flooding concerns and offset some of that. So that was the general consensus. There was a lot of debate back and forth as far as what amenities to include, what the shape should be, should people get up close and personal to the ponds or not and in the end we took all that info and created the concept that you see in front of you, and our plan is to meet with the neighborhood association on the 9th of next month. We are on their agenda to meet to discuss this topic, but as I stated, there really weren't a lot of concerns at the last meeting and what we're presenting at this upcoming meeting is very similar to what was presented. Just some of the details have changed a little bit. So we don't really anticipate really a lot of negativity coming out of that meeting. The biggest concern that they addressed is they did not want the public to have easy access to the ponds and interact real closely with it. So that was the one thing we decided when we selected this concept you see in front of you is we do have a walkway that's right next to the pond, but that'll be, the walkway is separated by a retaining wall and a railing. So we're actually physically preventing people from accessing that waterway. I do have a graphic here that we unfortunately didn't have any time, ready in time for the agenda packet, but I'll include it in the council agenda packet and this will be shared with the neighborhood association in two weeks. And this just gives you a little bit of a character of what we're trying to accomplish with this pond. So we don't wanna do is just build a standard storm water pond. We want this to be an amenity for the neighborhood and for the park and something they can be proud of and have it be an attractive feature. So you can see that elements that we'd like to include in this concept, which you really can't see in the concept itself, would be to incorporate elements such as an open shelter with a green roof, interpretive signing, decorative native plantings, boulders, sculptures and then a water feature in the pond. And then one added benefit that the ponds will create is there is a request by the neighborhood association to move the basketball courts because right now they're kind of hidden behind the shelter in the location where the pond is currently shown. So that basketball court will have to be relocated to a different location within the park if this pond is built by showing the concept. And the neighborhood, I recently met with them to talk about playgrounds and they were very excited with the location shown in this concept when I verbally told them what we were going to present. So the reason that there's a swale and kind of a green way connecting the two ponds is that it not only provides extra storage capacity for holding water in a big storm event, but it also recreates the image where the historic element of the slew that used to run through that park before that area was developed. So it's conceptually kind of getting back to its origins and then that slew concept or green way concepts will actually go beyond this site and hopefully connect to the shipyard at some point in the future, so whenever there's a development within that corridor, we're gonna try to recreate that slew to create that concept and carrying it over beyond the footprint of this park. So that being said, I asked Matt Heckenlaibel to attend to answer any questions you might have on the reasons why Seymour Park was selected as the best location and

the benefits from a storm water management standpoint. So I don't know if you have any detailed questions such as that for Matt.

- Well, I just wanna . .

- Oh, go ahead.

- Is that, I can't read the street names. They're all fuzzed out. Is that Ashland that's between the two-?

- Correct. The Ashland pump's between the two.

- Oh, good.

- The one thing I do wanna note in the concept is in the two concepts we originally showed with the neighborhood, there was kind of a smaller pond with standing water on the far right-hand side of it. That would be to the east of Ashland. After talking that through with our consultant, McMahon, we decided to eliminate that as a wet pond, so that'll be a dry pond instead. So that is one concept that hasn't been discussed with the neighborhood yet, but I think they're going to be happy because their biggest concern was having standing water in the park and this alleviates some of the standing water that we showed in the other two concepts. Any questions? No?

- So the dry pond, because I'm looking at this and there's not a separation between the people that the dry pond, but it's just the wet pond, right? As far as putting up the barrier, the retaining wall?

- Correct. So in this concept where you see the wet pond, we have those two little circle viewing areas. There will be a railing around those circle areas and then connecting those two. So, you know, that walkway will be slightly raised with a retaining wall as shown in this photograph with an ornamental rail, so that people can get close to it from a viewing standpoint, but they won't actually be able to enter the water unless they can jump over the railing. We don't anticipate that really happening very often.

- Is that a designated walkway then that crosses there with one of them press the button deals?

- There is currently one on site already, so last year we used some community development, Block Grant funding, and we actually improved the crossing on Ashland, so they put on flash, they installed flashing beacon lights and we actually moved the crossing to the location shown on this map. What used to actually be Self, kind of where Seymour Court is shown on this plan, we actually moved that crossing a little bit further north because it was a more visible crossing and it was safer crossing by moving it. So that crossing has already been improved.

- Maybe Dan or Matt, either one, what's our budget looking like for this? I think we set some money aside, right, a little earlier in the year?

- Correct. I think ARPA funds were allocated. I think a million dollars if I recall, but I could have that-

- [Matt] Within our capital improvement program, we set aside two million for the easterly pond and out of the two million, one million is being subsidized as part of the funds. And that was assuming it was going to be a wet pond, it's actually gone to a dry pond now. The overall budget is anticipated to be slightly less than that and we haven't budgeted for the west main pond yet.

- Because the east side one is the small one, right, the dry?

- [Matt] Correct, and the reason why we are budgeting it as two different projects is in 2021 we reconstructed South Maples. And so the storm sewer infrastructures in place to feed that pond and then take the water

away. Where in 2022, we were looking at trying to do the infrastructure to help feed the westerly pond and due to budgeting constraints, we pulled those projects, although this year's capital improvement sort of opened those to go in for next year.

- So as far as, when do you look at starting that? This year yet or next spring?

- [Matt] The anticipation is that it will be under construction now.

- Because it's just a, yeah, have it done yesterday.

- [Matt] This project has been out there, we actually hired McMahon back in 2016 to look at how the flooding occurs within this area and then in, somewhere in 2020, we started them refining what they found in their 2016 study and refining it into a concept that we then presented, as Dan mentioned, to the neighborhood association back and forth and this is where we're at today. So they haven't completed any final designs and we're still a little ways out, but I'd like it to be under construction this year.

- And that's just the eastern part of that.

- [Matt] Just the eastern part, and then it's a dry pond. What does that mean? As the storm sewer fills up with water, instead of flooding the road, it's gonna flood this pond, so the water level will come up, sit there until the storm sewer can catch up and then it'll come back down. In its dry state, we're gonna be looking at a native vegetation, so it'll be prairie settings. The anticipation is that it will not be a mud hole, because if we went with the turf grass, turf grass and water over a long period of time, the natives will help infiltrate and absorb that water.

- That has a chance to look very nice. Interesting if you look at the old pictures from years ago that the slew was there and now we're going back to it. I don't know what that saying is, what's old is new again, whatever.

- [Matt] Exactly.

- Just to look nice if you can tie it in.

- [Matt] And as far as the westerly pond, the left pond, the easterly side is going to be that retaining wall with that railing. The westerly side is gonna be a sloped gradual slope, vegetative, all native vegetation, which helps prevent the general public from getting down to the water's edge, again keeping that buffer. Then once, if they do make it to the water's edge, there's what's known as a safety shelf underneath the water, so the first 10 feet stays relatively shallow and then it dives off. That safety shelf is also planted with vegetation, again, trying to restrict or prohibit the further access of the public. With that being said, anybody who has a desire will get into the deeper sections, but by then hopefully somebody is gonna say, uh-uh, come on out. I mean, it's not meant for physical interaction because it is storm water runoff. It has some contaminants, dirty water, so the purpose of the pond is also to clean the water prior to discharge out to the Fox River, as such, we get credit for it in our overall DNR stormwater management permit.

- Go ahead.

- When I was down in Florida, I see they have signs that say beware of alligators so maybe try that.

- [Matt] Well, since there has been alligators captured recently, we could put those signs up if Dan and James want, or we could say piranhas.

- I do have a serious question, that was just a joke. It says abandoned storm sewers. I just want to make sure I understand what that means.

- [Matt] What that means is there's an existing storm sewer there. We're going to reroute the storm sewer system, so instead of digging that up, what happens is you dig up one end and you dig up the other and you fill it in with a concrete slurry, so we abandon it. By filling it in with a slurry or sand or something, if that pipe breaks or somebody comes across it and a hole gets into it, it's not gonna create a sinkhole. And by doing that, it saves time, money, but it's no longer in service.

- Okay, that's what I thought but then you were talking about when the storm sewer catches up with the dry pond, so then I thought well, maybe I'm misunderstanding that. So you're gonna have a different sort.

- [Matt] So this is one aspect of the multi-phased project. By doing nothing, I'm assuming that you know how Ashland floods near Seymour Park, Shawano Avenue near the fire department, South Maple on the east side, South Broadway a little further down. The McMahon study from 2016 made a bunch of proposals by upgrading the lift station that located at Howard and Pearl, by upsizing the storm sewers going down Howard Street and further inland. It also suggested putting in these two stormwater facilities, one on the east side and one on the west. By doing all of these upgrades, we significantly reduce the flooding, not only at our current design storm, which is a 10-year design storm, but we actually see significant improvements for the larger intense storms of the 25 and 100. Will we still see some flooding? Unfortunately, yes, but not to the 18 inches in some cases that we have seen out there. It might be down to six inches, but that's over a course of time and money. So this is, again, another step phase within the overall improvement of that drainage basin. So we've done other projects throughout the city, this is just one more of these projects that we're looking at.

- Thanks Matt. Any other questions, Alder Eck, Alder Campbell?

- Do we have any other fancier pools like this with the island visible around town?

- [Matt] With all these amenities, we don't have anything of this nature, so it will be something new as far as with all these amenities. From a storm water perspective, I made a glorified hole in the ground. Parks wants to make this a destination, so as people are driving down Ashland Avenue, they see a fountain, they see these new groomed rough structures and then joining the waterfront through this image slew to continue that historic path, so it is going to be a destination.

- More Central Park? Like maybe we can make an ice skating rink in the winter?

- [Matt] Because of the continually moving water-

- I'm just kidding.

- I don't know if I would utilize the pond for a skating rink.

- Joking. Maybe a possibility.

- [Matt] It's been looked at in other areas and because of the influx of storm water, which could be a little warmer in some cases, it's just like a river or lake. You have to be wary of the incoming waters.

- I'm assuming the moving water is to help keep mosquitoes from laying eggs and stuff to keep it moving.

- [Matt] Actually with a wet pond, you don't have many low pool stagnant water zones. So mosquitoes really aren't a problem in a storm water facility, they're going to be looking more for those abandoned tires, low quantity of shallow waters where it's gonna be stagnant for a longer period of time. So this will turn over with every storm offense and then Dan wants to add a fountain, so that'll keep the water moving, as well.

- So how many square feet is this?

- [Matt] I don't remember what McMahon said.

- I mean, less than 93.33, is that cubic? Is that the cubic footage of the pond? Right in the middle of the blue there.

- [Matt] That's the elevation.

- Oh, okay. I thought that was the size or something.

- [Matt] Nope. Off the top of my head, I want to say it's three quarters of an acre of land and that doesn't include the swales running from the wet pond to Ashland and then the dry pond is relatively small.

- And with the exception of the basketball court, you can't tell in this graphic, there is nothing else over there. There used to be a practice baseball field. It wasn't used in years, we removed it, so right now it's just mowed turf, that's all it is and the public doesn't really use that property for anything.

- [Matt] Less to mow.

- I think it looks nice.

- Any other questions? And otherwise, I'll entertain a motion.

- You want me to make a motion? Motion to-

- Just to approve.

- Second.

- Motion to approve Alder Eck, Alder Campbell, any discussion on that? Those in favor?

- Aye.

- Aye.

- Opposed? Motion carried. Number two consideration of possible action on the approval of design, construction, and dedication agreement with the Optimist Club of Green Bay for the construction of the concession stand with restrooms at the Finger Road Ball Field Complex.

- So for many years, the user groups at the Finger Road Ball Field Complex has been requesting that approval to construct a concession stand with restrooms. The facility as it currently sits consists of a parking lot with four ball fields with no buildings on site. We currently have port-a-potties on site, but there is no concession stand. So the reason we haven't build anything yet out there is the facility was built on a land fill. So there are very strict guidelines of what can be built out there and the DNR kind of has funding oversight over that. And over the years, although the request has been out there and the DNR has been reviewing the request for many years, they did not allow construction of the building because what they wanted to do was monitor the long-term effects that the ball field construction would have on the land fill. And so they were hesitant to allow any additional development until they knew that what was built wasn't going to negatively affect the land fill. So enough time has passed. They've been monitoring it long enough that they've determined it's now safe to allow additional construction on site and they just made that determination earlier this year. So we would like to move ahead with the construction of the concession stand with restrooms. And the city typically doesn't fund the installation of concession stands because the city doesn't really see the benefit from it financially. So usually the user groups use those concession stands. The profits or the bulk of the profits go back towards the user groups to help run their programs and their facilities. So it really doesn't come to the

city. So we don't really fund construction of concession stands for that reason. Therefore, we do rely on the user groups to fundraise and actually install the concessions stands as soon as we have. So the last two concession stands we built were out there in the Wolf Sports Complex and the East River Optimist Park. And in both of those situations, the city funded and contracted out the installation of the underground utilities to the building, but then the user groups funded for and paid for, hired the contractors and managed the construction of the building itself. And then so that is what we'd like to propose in this situation, so in this particular instance, the agreement is with the Green Bay Optimists Club. They are the ones who are fundraising for this. That's the same group that we worked with for the installation of the concession stand at East River Optimist Park. So it's the same individuals that are gonna build this second concession stand. They're proposing to build it nearly identical to the one at East River Optimist. We really don't have any concerns with working with that user group. They did a great job the last time. The building design is going to look very similar to the one that they just built and then it's a really cute building and it was done and built very well. And so this process does require that the Green Bay Optimist Club does enter into a formal design, construction and dedication agreement with the city. So we did go through this same process for that last concession stand that they build a few years ago where we used that as the template for this agreement that's in the agenda packet. Very little change, a few things here and there, but it was very minor. So this agreement outlines the process and approvals that their group is going to have to go through in order to ensure that the building is constructed to city standards. Items in this contract include the plan review process, permitting process, construction inspections, required insurance that they have to have in order to build it and then how to select approved contractors. So in addition to hiring the contractor as I stated, the Optimist Club will be responsible to also manage the construction of the building itself. So public works, parks, and inspection will all be able to be on site to do regular inspections of it to make sure that it's built properly so we don't have any problems with that. Once the building is completed. Then they would officially dedicate that and donate it to the city. So at that point, it becomes a city facility and the city is responsible for ongoing maintenance to that building once the construction is completed and you've dedicated to the city. So the law department did review this agreement that you see in the agenda packet, as did the Optimist club and everyone is in agreement to the terms listed in the agreement. We do have the gentleman here from the Optimist Club if you have any specific questions for their group. You're more than welcome to open the floor or if you ask any questions to me.

- Do we have any questions for our guest or for staff?

- Does it have to be a question?

- No. We have comments here.

- Should we have a motion to open the floor?

- Second.

- Motion to open the floor by Alder Eck, seconded by Alder Campbell, those in favor.

- Aye.

- Aye.

- Opposed? Motion carried. Come up and give us your name and address, that'd be great.

- Sure. My name is Patrick Ryan. I live at 341 Crosswinds Lane here in Green Bay and I'm a member of this Optimist Club, been there about 20 years. Currently I'm the co-president of the club, and we sponsor a girls softball league or a series of girls softball league age groups and in any given week, we have 225 girls, their brothers and sisters, their parents and grandparents out there at this site. You have a small concession stand in a shack, in a storage shack actually with no electricity. We actually cart ice in there every day. I think I've

probably carted in at least 300 pounds of ice this year so far. We as a club usually take turns manning this concession stand, if you will. Probably the biggest issue for spectators, though, is the fact that all of the restroom facilities are just two port-a-potties. So we got hundreds of little girls and little kids out there, parents, grandparents and everybody has to use those two port-a-potties. I think that's a rather inconvenient thing that I hear about almost every time. So our club has been mentioned. We built the concession stand at East River Optimist Park and that worked out, worked out very well. It serves now to support the Little Leagues that play on those sites. And this project's been going on for I'd say at least half of the time, than a member of this club. So I can probably answer some of the basic questions except I'm not familiar with the drawings exactly, but I know what the stand looks like on Law Street and I certainly can-

- Who would like to go first, Alder Campbell?

- So I briefly looked over the numbers here. You guys raised a million dollars for that-

- I think that number is 100,000.

- 100,000.

- Is that 100,000.

- Which seems low.

- Well, the project leader, Dan Madigan, is rather resourceful in finding contractors and a lot of the materials and a lot of the labor was donated for that stand.

- I was wondering. I thought that seems awfully low.

- Yeah, it was a fine bit of fundraising and just making it work, make it all come-

- Sorry, I was just skipping over it, but a million was on the heavy side.

- \$100,000.

- Palatial to the other there.

- Palatial.

- I hope that isn't the fluctuation of inflation. Going back the other way maybe, so nice job. I wanted to commend you on that. My kids all played with Optimist.

- Well, thank you.

- And everything like that. How many members are in your group?

- In the club? I think we have about just over 40 members in the club right now. The club itself, we meet over at St. Brennan's on Wednesdays and the club is actually the oldest Optimist Club in the area. We will celebrate our 75th anniversary later this year.

- Dan-

- Dan Madigan is-

- Yeah, that's right. He was immediate past president of the club and he's been, he was sort of the leader of the Little League baseball. He was the Little League baseball commissioner for some time and under his leadership, the concession stand put lights and scoreboards on those fields. It's been very nice.

- And I do wanna commend you, as well. I think it's awesome and I appreciate what you're doing for the city.

- It's fun being, I work in the concession stand at least one night a week and I've been doing this for about 10 years. And it is really fun to see the kids having a good time and the parents and grandparents having a good time, too out there. It's a really huge community resource for these girls that play there. And there are other leagues that play there, too. There are tournaments in the Spring and I think Preble also plays on one of those fields too.

- My daughter was involved in the, I wanna say Optimist. Is that considered the Green Bay League always or is Optimist separate from it?

- Well, this particular league is on the east side.

- My daughter's a little grown up now and they played like at Preble Park.

- Yeah, I'm not sure where they played before this. They were on Finger Road. I think they played on Emily Street. I wasn't directly involved-

- Well, definitely that area is developing and it's nice to see that corner that you always kind of wondered what was going on there.

- Yes.

- Yeah-

- It's the east side.

- This is the west side.

- Well, for the east side, I guess.

- We need to think how to raise money for the west side.

- Yeah, you did an excellent job with your groups and groups like you.

- Well, thank you.

- And you did a good job, too.

- I will pass it on, because I only have a minimal amount of credit in this. It's mostly Dan Madigan and a couple of other people in the club that have put this all together.

- It's half of what makes it work. We have the facility, but unless you have the bathrooms and the concessions. I've been a lot of baseball and soccer tournaments and you need both of them to be clicking on all cylinders. So are you looking at this fall building?

- Well, we're hoping to get started this fall.

- So spring will be-

- Yes.
- So the weekend, you'll have a bricks and mortar facility next year for the Little League play.
- Thank you.
- Okay, you're welcome.
- Motion to close the floor.
- Motion to close the floor.
- Second.
- Motion by Alder Eck, seconded by Campbell to close the floor. Those in favor.
- Aye.
- Opposed? Motion carried. What are your wishes?
- Can you repeat the name? We didn't catch your name for the record.
- I'm Patrick Ryan, R-Y-A-N and I live at 341 Crossfields Lane.
- Thank you.
- What are your wishes, Mindy, what would you like to do?
- For what?
- Motion to approve.
- Okay.
- Motion by Alder Campbell.
- I thought we did. I guess we closed the floor, second.
- Second by Alder Eck. Any discussion on that, those in favor?
- Aye.
- Aye.
- Aye, opposed, motion carried. Everything goes to council next week. Everything we do today goes to council for final discussion and we're gonna vote on Tuesday.
- [Patrick] Thank you.
- Thank you.
- Tell Dan we'll buy him dinner or something. Have him show up. Just kidding.

- Number three, consideration of possible action on approving the Parks, Rec and Forestry Departments parking green way encroachment policy.

- So this is-

- On their penalty for encroachment.

- This has been an ongoing issue for decades. So the Parks Department estimates that there is a minimum of 150 property owners that are encroaching into park property without proper approve to do so. So there are varying degrees of the encroachment and a rule of cutting on parks or on trails and within our green ways. So landscape violations include mowing lawns on city property, installing turf grass or removing the natural vegetation and installing turf grass so that it looks like yard, planting trees, trimming vegetation and installing vegetable and ornamental gardens. There's also many cases where adjacent landowners use park land to store materials such as firewood, trailers and other building materials. And, finally, many owners have even gone so far as installing fire pits, homemade bridges across the creeks, fencing, sheds, playgrounds, trellises and even gazebos and other larger structures. So this is not a small issue within our city. This is a fairly significant issue. There are several reasons that this really isn't in the city's best interest to continue to allow this to happen, so park staff does have significant concerns as it relates to public use of these encroachment areas. So there's many cases where the public property just doesn't appear to be public anymore. Many property owners have turned the natural areas that should be enjoyed by all into an extension of their back yards. So there's even some, as I mentioned, there's even several adjacent owners that have gone so far as to fence off these back yard encroachment areas to physically make their private property areas. So in these situations, the public doesn't even use these spaces because they fear of trespassing on private property, even though this is considered public land. So, through this process, the public does lose the enjoyment of these spaces because there are no passive blocking opportunities. They're illuminated or reduced whenever this happens. The other reason for considering implementing this policy is to protect the green ways, not only for protecting environmental ecosystems, but more important to help control flooding within the neighborhood. So the benefits to maintaining a natural landscape planting over turf grass include filtering the water before it actually enters the waterway and provides a recharge of the ground water system. It helps reduce flooding and the deep root systems help to keep the soil in place and prevent erosion. So and then finally it provides important migration corridors for the wildlife. We have a natural habitat versus a non. So the last time this issue was discussed with the Parks Committee was in April of 2007. The motion was made to have the inspection department find the violations of the encroachment by the public on public parks and green ways, cite the property owners and if they don't remove it in two weeks, remove it and bill them with full enforcement and no appeals. This includes not allowing the public to mow the green ways. So that was actually the motion that went to City Council and they approved that motion in 2007. Now for whatever reason, this motion was never followed through by city staff and unfortunately I don't have any background information as far as why it wasn't followed through. But I am 100% sure that that process never happened and inspection really did not get involved with finding the solution to this issue. But, again, I wasn't involved with it, so I don't really know the reason and the justification behind it. I just know the motion was made. However, since I've been involved with the issue, we've only dealt with these on a complaint basis and only when the complaint is made by a member of the public. This really isn't the best way to deal with these issues as every time we try to enforce a complaint, the owners can clearly see that their neighbors are doing the exact same thing and they're not having any enforcement to stop the neighbors from doing it so it really needs to be a consistent enforcement policy throughout the entire city instead of a case by case basis if we really want to find the solution to this issue. So the policy as written, it states on all homeowners and business owners that have adjacent property to city property will receive a letter with instructions that if they're encroaching on city property, they'll have 30 days to rectify the situation. This would go out to all property owners adjacent to park property, whether or not they're encroaching or not. So this puts it on the landowner to determine whether or not they're causing a problem. Any homeowner or business that does not comply will receive an inspection fee and a follow-up letter will be submitted requesting that they rectify the situation. And then every two weeks, we'll follow up with another inspection and every two weeks we'll submit an inspection fee

to the homeowners that aren't complying and a follow-up letter requesting that they comply. If it gets to the point where, you know, there's multiple fees that are being ignored, we'll kind of review it with the law department on a case-by-case basis and we'll either continue with that fee system or take a different approach, but it'll be a case-by-case basis with the Law Department involved with it. This is the same process that the inspection department currently uses when following up with compliancy issues. And they use software to track the process and notify the residents. So in this situation, we will use, the Parks Department will use the exact same software the inspection department uses and follow the same processes that they use when they're following up with similar complaints that are relating to other issues, compliancy issues within the city. Because this issue is so expensive, it could take several years before we're able to inspect and review for compliancy because we don't have a dedicated staff member who can do this full time, so we're just gonna have to whittle away with it over time and eventually we will get to all of these properties. So as time permits, what we'll do is we'll focus on the most problematic areas first and we'll slowly get to all of them. Per this policy, what we'll do is we'll put together a report and report it out twice a year to the Parks Committee, stating which park areas we focused on for the last six months and which one we're gonna focus on for the next six months so that the alders are aware of which property owners are going to be contacted and it'll give them a kind of a heads up in case they get some calls from some concerned citizens. So this policy will affect all alders in all districts. It's such an extensive issue. I'm pretty confident that homeowners, several will get upset when they get the initial letter and they will contact their alders. But I'm hoping that if we take a consistent policy approach throughout the entire city that these conversations with the homeowners and the businesses should go much smoother if we're taking a consistent approach versus how we've been handling it. So I guess that being said, that's my summary of the policy, of the reasoning behind it. I'd be happy to answer any questions.

- My comments would be it looks great, well written. I wish I could say I remembered voting on it back in 2007, but I don't. Too long ago, but it was at the council.

- What was that, the immediate enforcement?

- Excuse me?

- Immediate enforcement then.

- Yeah, so what we do is we would start out with just a few areas that are most problematic and we'll focus on those and we'll send an initial letter to all homeowners adjacent to it and then we'll follow up with an inspection a month later. So one month later, everyone who complies, nothing will happen. They won't get an inspection fee because they're complying with the regulations, the encroachment issues. Anybody who is not complying will be sent an inspection fee and they'll be sent a second letter explaining why they've received the fee and what they need to do to stop the fees from recurring every two weeks.

- I think that's pretty fair.

- Thanks, Alder Campbell, Alder Eck?

- I have a couple things. I'll give you one at a time. Why do we have to approve it if it's been approved?

- Technically, we don't have a policy and what was approved back in 2007 is to have the inspection department tackle this. We've met with the inspection department. They don't have adequate staffing to really tackle this initiative.

- Oh, so we're just-

- So as a Parks Department, we are willing to tackle this with the staffing we currently have and whittle away with it over time. The one thing I do want to mention to you, which, you know, I guess you just have to keep

in mind as you're reviewing the complaints as they come in is we get complaints from the general public who don't want this encroachment to happen and those individuals probably won't be calling you. They call us with the complaints. So for everyone who complains that we're trying to enforce the encroachment issues, you're getting other people who are saying that's a good thing because we want to have that property back for public usage and have it go back to a natural green way situation instead of on turf. So I just wanted to point that out that there are residents who are vocal about this and they do contact us on a regular basis. Like I said, that's how we've been dealing with it to date is complaints from an adjacent resident who will say, look, I'm not creeping in, but my neighbor is. You have to do something about it or I'm seeing more and more people doing it on the whole block, let's take care of this. So we're getting complaints both ways, people who don't wanna fix it and also people who want it fixed.

- So I'm going to give you an example so I understand if this would be a problem. On the Lombardi and Military, so right on that, in that area, there's somebody who lives on the corner and she has said to me the City never mows the lawn, so my husband does it. Is that something that would be considered a violation? Even though the fence, it's on the other side.

- I'd have to look at that particular instance to be able to answer it, but I will tell you that when we direct people to stop mowing on city property, a lot of those residents are going to say, "Well, then you need to mow it. If you're not going to let me mow it, then you need to mow it." The approach that we're taking with all of these green ways and parks is these are natural areas, these are green ways. They shouldn't be mowed at all. Just because they've been mowed doesn't mean they should be mowed and so in these situations, we are going to tell the homeowners we are not going to mow them and you shouldn't have been mowing them for this long. You've been doing it without our approvals. In that particular instance, it really depends is that city right of way. I can't answer to that particular instance. I'll tell you-

- Well, it would be city-

- If it's a green way.

- If it's considered a green way that Parks maintains, then no, we wouldn't mow it because it's supposed to be a green way and a natural area.

- Like a ditch. Okay. All right, because it sounded like it had been mowed by the city, but then they weren't, so then they started doing it and they just thought they were helping out the city. So I think part of it is education so people understand some of it. I mean, obviously when you build a gazebo on park property, that seems pretty obvious not to do that. But this case what I'm referring to would be about explaining they tried to help the city.

- And as part of the letter, we are going to have the educational component in the letter as far as the reasoning behind it and why we're taking this action. And we also, there are going to be property owners who bought the property without knowing that it wasn't their property. And we are going to run into those instances also because a lot of times these are kind of pre-existing conditions where people buy their houses, but that still doesn't make it right. But there are a handful of property owners that do have approval to do things. There are a couple out there and if the request comes forward to allow an exception, we'll work with the law department on a case-by-case basis to see if there's merit to that. Now we wouldn't just allow it if somebody just wants it mowed, but if there's a hardship or a reason or that is really a justifiable reason, then it's something that we might consider, but, again, that's few and far between. I would say that that is by far going to be the exception, not the normal reinforcement of this policy because once you allow one person to mow, why can't everyone mow.

- Okay.

- Thank you. Do you have something else, no. What are your wishes?

- Motion to approve.
- Motion by Alder Eck to approve. Is there a second?
- Second.
- Second by Alder Campbell.
- Yes.
- I was having second thoughts on the question.
- Any discussion?
- Can I just say-
- Yeah, go ahead.
- Well, I would suggest that maybe in the letter they just kind of propose or explain kind of the whole, somewhat of the history of it and kind of take a soft approach as far as the explanation telling them because of liability and give them a good enough reason so they can't even answer all the questions so you don't have to waste a whole bunch of time explaining on a one to one basis.
- Yeah, and keep in mind-
- Or we do or if we do we'd like to see the copy of the letter so we kind of understand where you're going with it.
- 'Cause you know we're getting it, yeah.
- Right.
- And we can send you a draft kind of generic letter before we sent it out once, you know, we can send that to all of the alders just so they get a sense of what the letter will say. And keep in mind that, with your suggestion, which I think is a great suggestion, that that first letter is gonna be more information on the reasoning behind because it's going to all property owners, not just the ones that are encroaching. And so, we want to make sure that everyone knows the reason why and what the expectations are moving forward.
- I mean, since I joined in here, I think the Facebook page really kind of gets everyone familiar with it, too, and I think maybe even that might be part of that, too, you know. Just like I'm learning right now. I guess it would raise up a question for other areas that that happened to, you know? Someone's going to start cutting the green way on Webster Street coming into downtown Green Bay pretty soon.
- Any other discussion? No?
- No.
- Those in favor?
- I like the approach.
- Aye.

- Opposed. Motion carries, thanks. Number 4, consideration on possible action on the reported purchasing manager: A. request approval to hire Fortress Fence to repair the Beaver Dam Park backstops at fields two and three for \$22,845.

- So what I'll do is I'll give you a brief recap for all four of these items and then I would recommend you just take a motion for each one of the individual ones themselves. So all of you are aware there was a major storm in June that caused a considerable amount of damage within our parks. In particular, many trees were blown over. There was substantial damage to fencing and some playground equipment. So the Parks Department did take a proactive approach and received quotes to repair the fencing and is requesting approval to hire a fence contractor to complete the necessary repairs. So at last night's finance committee, the Parks Department did receive approval to use up to \$100,000 of contingency, city's contingency fund to cover the cost for this work and also the purchase of materials and this \$100,000 is not just for fencing, but it's to replace the playground equipment and other miscellaneous expenses that were caused by the storm damage. The city is planning on submitting an insurance claim for all of this damage and if the claim is approved, then any money we receive from the insurance claim will go back into the contingency fund. So this just allows us to get everything under contract and get things ordered and as you know, there's a long lead on fencing equipment and playground equipment, so the sooner we can get this underway, the better. We did reach out to five fence contractors. We went out for quotes for all of this and for items A and B only two companies submitted quotes and for items C and D only one company sent in a quote. The other vendors either didn't respond or they stated they couldn't fit the work into their busy schedules. So technically items B and D do not require Park Community approval because they're a million dollar threshold. That means continued approval, but because this was part of a quote package with multiple locations, the purchasing department requested that we just add those on to the agenda just to be transparent while we quote out and knowing that this is all going to be submitted for an insurance thing. So I can review the specifics of each fence location if you want. Otherwise you can just go with it and review and approve it.

- Thanks, I'm just gonna read them off and if you have questions, we can do that after. It was request approval to hire Fortress Fence to repair the Beaver Dam Park back stops at fields two and three for \$22,845. B is request approval to hire Fortress Fence to repair the tennis court fencing at Fisk Park for \$6,043. C is request approval to hire Fortress Fence to repair the Perkins Park baseball back stop for \$28,626 and D is request approval to purchase fence materials from Fortress Fence to repair miscellaneous damaged fencing for \$1,502.

- I take it Fortress Fence was the one, the only one that needed to hold something.

- Any questions on any of those? Moves on to obtain a motion.

- Motion to approve.

- Motion by Alder Eck, second by Alder Campbell to approve. Any discussion on that? Those in favor?

- Aye.

- Aye.

- Opposed, that motion carried. Number 5, consideration with possible action on the request by TBS Metrocom, LLC to approve the utility easement at Kennedy Park.

- So we've discussed this several times. This is some of the additional TBS Metrocom easements that have recently been approved by us convening. In this situation, they're requesting a utility easement at the northeast corner of Kennedy Park just off of Eastman Avenue and they're requesting a 15 foot by 15 foot easement. One of their standard above ground utility cabinets will be placed within the easement and I've included a location of the park map showing the approximate location of the easement through the park along

with the actual easement language for easement, or for your reference and then some photographs of the site also. I know we've had previous discussions on whether or not TBS Metrocom would fund the installation of artwork perhaps on these utility cabinets. I have had some further discussion since the last Parks Committee and they have agreed to fund in stone art wraps on all of the utility cabinets without the parks and with the street right of ways if we want to view them all. So they'll fund up to \$2,800 per cabinet, which will fund hiring artists to design it, printing it and installing it. So if the costs are over \$2,800 per cabinet, that would fall within the city to pay for it, but we did reach out to our arts coordinator and she feels that we could easily get it accomplished for that price.

- We'd have two people.

- So we should be good to go on that and what we'll do moving forward with the artwork is I will work with the arts coordinator to put out a request for proposals to local artists and get some art pieces selected through the Arts Commission, so we'll actually select the artwork through the arts commissioner. And then we'll proceed with the wrap system as that process is in place and TBS Metrocom will pay those bills as they come in. And I will work with Public Works to determine whether or not they want to do artwork on any of the cabinets within the right of ways and, if so, are they selected ones or all of them. We will include those in the proposals to the artists. So the law department reviewed the easement. There's no concerns. Staff reviewed it and also had no concerns so I would recommend it.

- I know there's quite a few cars that park along there. Mostly when they have soccer games there. It's within view of my house there. That would be my only issue. I mean, that's where it's gotta be, but I guess it would be an obstruction for people parking, but nothing they can do about it. That's where it's gotta be, right?

- Yeah, it has to be in close proximity to that and they could possible move it over slightly, but I think it has to go along-

- It looks like it's right in the middle.

- The artworks gonna be Director Ditscheit looking sternly or pleasantly over a field.

- Nobody wants to see that.

- Yeah, so through the, did you say art coordinator that they would be picking someone for artists?

- There's an arts commission, the City of Green Bay Arts Commission, so I'll work with the arts coordinator which is a position in the City of Green Bay. So we'll put together the proposal, the proposals will go through the Arts Commission to actually select that artist and decide where they're going.

- I'll have to check into that. My daughter's an artist and I'm not just saying that. She's very good and she does a lot of birds and things like that, so, I'll check into that.

- You can get them to say Kennedy Park on it. Sign needed for the parks.

- Motion to approve.

- Motion to approve by Alder Eck.

- Second.

- Second by Alder Campbell. Any discussion on that? Those in favor?

- Aye.

- Aye.
- Opposed, motion carries. And informationals, director's report.
- I don't have anything specific to add to the director's report, but if you have any questions, I can answer them.
- Thanks for your help on the Moine at Colburn and you guys are always very quick to respond and reply to people's concerns so I appreciate that.
- Not getting too far away from Kennedy Park, I've been told 30 Ash trees that are really teeing off people.
- Well, all our city forester assessments. I'm sure they already have and they have them scheduled in appropriately and they're taking them down in order of worst to best.
- West to east.
- It's not west to east. They're taking the ones that are, let's say the most dead.
- That's not the correct terminology, but that's in essence what they're doing.
- The most dead.
- Branches falling off.
- I have two on the street on Kennedy in my district. They came in and took a bunch down in February and two were left up, now they're dead. So it's like, oh, bummer. So I don't really have a question except how's the ride, I haven't been out to Bay Beach, have they been installed, new ones?
- So the scrambler has been repaired and is up and running as of the July 4th weekend. The new ride that the Friends of Bay Beach purchased, they donated, has arrived to Bay Beach, so it is out there as we speak. We already ordered the parts we need to repair it. There's just some new parts that we have to install before we can install the whole ride at our facility. So, we're waiting for those parts to arrive and when they arrive, we'll install it.
- I should clear up, I've been there, just not since that. But, yes, thank you.
- All right.
- I would like to obtain a motion to receive a place on file.
- I was gonna say the same thing, motion to receive the place on file.
- Motion by Alder Eck, second by Alder Campbell. Discussion, those is favor?
- Aye.
- Aye.
- Opposed, motion carried. Next meeting is August 24th. Who would like to adjourn?
- Motion to adjourn.

- All right.
- Second.
- Alder Campbell to adjourn, those in favor?
- Aye.
- Aye.
- Opposed, motion carried, we are adjourned.
- You know you're doing, oh, gosh, what was the meeting you're doing on