



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, SEPTEMBER 14, 2022, 5:00 PM
CITY HALL, ROOM 207
AMENDED

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on the request by Tom Prevost (1805 St. Agnus Drive) to waive a portion of the street tree removal fee as defined in the approved Forestry Tree and Stump Removal Policy.
2. Consideration with possible action on the request by Downtown Green Bay, Inc. and Wello to install and donate a Green Bay placemaking sign on CityDeck.
3. Consideration with possible action on amending Sections of Chapter 28 of the Green Bay Municipal Code, relating to Parks and Recreation, to allow the Director of the Parks, Recreation and Forestry Department to enforce the recently approved Park & Greenway Encroachment Policy.
4. Consideration with possible action on the purchase of 12 new Scrambler Ride seat assemblies from Eli Bridge Company for Bay Beach Amusement Park for \$76,000 plus shipping costs.
5. Consideration with possible action on the request by Wisconsin Public Service for a utility easement in the Beaver Dam Creek Greenway adjacent to Chantel Street.

E. Informational.

1. Director's Report on updates and recent activities for the Parks, Recreation & Forestry Department.
2. The next Park Committee meeting is scheduled for September 28, 2023.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 14, 2022

PREPARED BY

AGENDA ITEM # D.1

Consideration with possible action on the request by Tom Prevost (1805 St. Agnus Drive) to waive a portion of the street tree removal fee as defined in the approved Forestry Tree and Stump Removal Policy.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2nd Revision Removal Policy

City of Green Bay
Parks, Recreation, and Forestry Department
Policies and Procedures

General Subject: Forestry
Specific Subject: Tree and Stump Removal
Authorization/Date:
Legal References: Municipal Code 25
State Statute 27.09

Policy Statement

The City shall have the authority and jurisdiction to remove trees within the rights-of-way of all streets, alleys, avenues, lanes, and public properties and parks and tree-planting easements as may be necessary to insure public safety or to preserve or enhance the symmetry and beauty of such public property. (Municipal Code Chapter 25)

I. Definitions

- A. Chronic Pathogen – a disease, virus, or bacteria that will eventually cause the death of the tree
- B. Crown Area – the air space that a full, healthy tree crown would occupy (varies by species)
- C. Decay Pathogen – a fungus or canker rot that will compromise the strength and/or structure of the wood in the tree to the point that the tree becomes a hazard
- D. Forester – the City Forester, Assistant City Forester, or Department of Parks, Recreation and Forestry designee
- E. Infectious Pathogen – a disease, virus, bacteria, or fungus - that has the ability to pass from tree to tree through grafting, insect vector, or other method - that will eventually cause the death of the infected tree
- F. Invasive Species – trees, plants, and insects recognized by the Wisconsin DNR as detrimental to the environment of Wisconsin
- G. Mortality Causing Insect – invasive species insects known to kill trees if left uncontrolled
- H. Project Administrator - Any individual, firm, partnership, corporation, association, company, municipal corporation or other governmental entity or organization that is working on a project that requires tree removal
- I. Reasonable Arboricultural Practices – proper maintenance as recognized by the International Society of Arboriculture

- J. Right-of-way – A strip of land occupied or intended to be occupied for a special use. Rights-of-way intended for streets, crosswalks, water mains, sanitary sewers, storm drains, or any other use involving maintenance by a public agency, shall be dedicated to public use by the maker of the plat on which such right-of-way is established. (See City Code 14.02)
- K. Tree Rooting Area – the area around a tree containing the root system; in general the area from the trunk to the drip line of the crown; however, may extend 2-3 times the height of the tree

II. Fiscal Responsibility and Tree and Stump Removal

Trees are an asset to the City of Green Bay. Young trees start as a small investment in the Community. As trees mature, the aesthetic value, landscape value, property value, environmental value and monetary value increase accordingly. The City recognizes these values in the Urban Forest. Tree removal contrary to this policy represents a fiscal loss to the Community, and may be assessed to the responsible party.

III. Identifying Trees that may Require Removal

Trees are identified for removal due to:

- Resident/Homeowner/Citizen concern
- Field observation
- Forestry Division Crew identification
- Other City Department notification
- Project Administrator notification

IV. Tree Removal Criteria *(The following are situations where a tree cannot be maintained by Reasonable Arboricultural Practices so as to: prevent the spread of Infectious Pathogens or Mortality Causing Insects, insure public safety, or preserve or enhance the symmetry and beauty of such public property.)*

A. City Liability

- i. Dead – trees that no longer exhibit signs of life
- ii. Dying – tree health has declined beyond repair by reasonable arboriculture practices
- iii. Diseased – the tree is infected with a chronic or infectious pathogen
 - 1. Dutch Elm Disease
 - 2. Oak Wilt
 - 3. Pine Wilt
 - 4. Canker
 - 5. Others as determined by the Forester

- iv. Dangerous – a tree that due to decay, defect, or other structural problem presents a hazard to the public in the Forester's opinion
 - 1. Cracks/Splits
 - 2. Hollows/Cavities
 - 3. Leaning
 - 4. Exhibits known decay pathogens (decay fungus, root rot, etc.)
 - 5. Others as determined by the Forester
 - v. Mechanical Failure – a tree that has failed (storm damage)
 - vi. Public Safety Conflict – a tree that presents a hazard due to its existence
 - 1. Creates an unavoidable sight obstruction that affects public safety
 - 2. Can no longer be maintained under public utility lines to avoid conflict using reasonable arboricultural practices
 - 3. Others as determined by the Forester
 - vii. Infestation – a tree that harbors a known mortality causing insect
 - 1. Asian Longhorn Beetle
 - 2. Emerald Ash Borer
 - 3. Others as determined by the Forester
 - viii. Invasive species
 - 1. European Buckthorn
 - 2. Honeysuckle
 - 3. Others as determined by the Forester
- B. Public Improvements initiated by the Municipality or Governing Unit – the following activities in proximity of trees may, in the Forester's determination, compromise tree rooting area, crown area, or general tree health and vigor to the point that removal is necessary before, or after the improvement work takes place
- i. Road installation/maintenance/widening/replacement
 - ii. Utility installation/maintenance/replacement/movement
 - iii. Sidewalk installation/maintenance/replacement
 - iv. Utility easement work
 - v. Park improvements
 - vi. ADA Compliance issues
 - vii. Other public improvements

- C. Necessary Private Improvements initiated by a private party (including business or residential) are evaluated by the Forester
 - i. Forester may approve removal if:
 - 1. The proposed improvements are, in the Forester's opinion, necessary. And...
 - 2. The improvements are in proximity of City trees, and may, in the Forester's determination, compromise tree rooting area, crown area, or general tree health and vigor to the point that removal is necessary before, or after the improvement work takes place
 - a. Some examples include but are not limited to – ADA Compliance issues, repair or replacement of sidewalk or driveway; repair or replacement of water service, gas service, sewer service, etc
- D. Aesthetic Loss beyond recovery utilizing Reasonable Arboricultural Practices
 - i. Damaged by vehicle
 - ii. Storm Damage
 - iii. Utility clearance
 - iv. Vandalism
 - v. Others as determined by the Forester

V. Non-Supported Requests for Removal *(These are requests for removal where the standard Forestry Division response per this policy would be to deny the removal, but allow the requestor to appeal to the City Forester.)*

- A. Nuisance
 - i. Satellite dish interference
 - ii. Litter – including, but not limited to: flowers, fruit, seeds, leaves, branches, bark, etc.
 - iii. Flowers – fragrance, allergy, insect attractor, etc.
 - iv. Non-mortality causing insects or wildlife
 - v. Shade – sparse grass under the tree, etc.
 - vi. Surface roots
 - vii. Size – too big, or too small
 - viii. Age – too old
 - ix. Roots in sewer – problem is a faulty pipe; removing the tree does not fix the problem; (if the pipe is to be replaced and the tree location presents a problem, the tree may be removed at the Forester's discretion under § II C of this policy)

- B. Non-Safety Related Obstructed View
 - i. Advertising – tree blocks sign, banner, notice, building front, etc.
 - ii. Aesthetic View - obstructed view of an area, object, or other desired scene; some examples include: park, woods, water, house, street, horizon, etc.
- C. Elected Private Improvements initiated by a private party (not including ADA projects)
 - i. Widening of driveway
 - ii. Installation of a carriage walk
 - iii. Installation of private underground utilities – PERMIT REQUIRED
 - 1. Underground fence products [8.06(2)(b)]
 - 2. Underground sprinkler utilities (9.33)
- D. Others as determined by the City Forester

VI. Stump Removal

There are 6 classifications of stump removal. They are:

- A. Restorative Stump Grinding
 - i. In most restorative situations the tree stump is removed with a stump grinder
 - ii. Terrace is re-graded for proper sidewalk water drainage if necessary
 - iii. Debris is removed from the area
 - iv. Area is restored with dirt, seed and straw/hydromulch
 - v. Grinding takes place when weather is cooperative and grass seed germination is possible
- B. Non-Restorative Stump Grinding
 - i. Non-restorative stump removal is often due to improvement projects
 - ii. The stump is removed with a stump grinder
 - iii. The area is leveled off with the grindings
 - iv. The area is left until the project is completed
 - v. It is the responsibility of the Project Administrator to restore the area upon project completion
- C. “Replacement Scheduled” Small Stump Removal
 - i. The stumps of small trees [less than six (6) inches diameter], scheduled for replacement are not removed
 - ii. The stump is cut flush with the ground
 - iii. The stump is removed when the new tree is planted

D. Contract Stump Removal

- i. In situations where City equipment cannot be used to grind out a stump, a contractor may be employed at the Forester's discretion

E. Emergency or Elected Stump Digging

- i. In situations when the Forestry Division is unable to remove a stump in a time frame compatible with a project, (for example – gas leak, main break, sewer pipe replacement etc.) the Project Administrator may have the stump dug out or otherwise removed and would be held responsible for the restoration of the area under § VI B of this policy

In all of the above situations, it is the responsibility of the adjacent landowner to provide adequate watering to encourage germination and growth of the grass seed.

F. No Removal

- i. Stumps that are inaccessible to stump removal equipment are not removed (for example – stumps in wooded areas, conservancies, etc.) but may be chemically treated to eliminate sprouting

VII. Tree Removal Practices

- A. The Forestry Division will remove or cause the removal of all trees and stumps under City Jurisdiction (Municipal Code Chapter 25) unless the Forester issues a permit to Private Parties or City Contractors
- B. Forestry Crew tree removal is generally scheduled for the winter, but may be done throughout the year as needed in an emergency
- C. Small project [affecting less than five (5) trees] Public and Private Improvement removals may be scheduled within twenty (20) business days of Forestry Division acceptance of removal project subject to time and manpower available
- D. Large Scale Projects [five (5) trees and over] shall be at the Forester's discretion and subject to time and manpower available
- E. Forestry Crew stump removal is generally scheduled for spring through fall, when grass seed germination is best, but may be done throughout the year as ground frost and other factors permit

VIII. Fees

- A. There are no fees for City tree or stump removal if the tree meets the Tree Removal Criteria listed in § IV
- B. For trees that do not meet the Tree Removal Criteria in § IV, please see § IX of this policy for Associated Fees

IX. Unauthorized Removals

- A. Unauthorized tree and/or stump removals are subject to review by the Forester. Unauthorized removals include, but are not limited to: Vehicle Accidents, Vandalism, Non-Permit Removals, or other Illegal Activities.
- B. Each case will be reviewed individually and a Tree Value Assessment - developed by the Council of Tree and Landscape Appraisers and published in the Guide for Plant Appraisal - will be completed by the Forester to determine the Community Loss.
 - i. Cost of Cure Assessment for trees 6 (six) inches or less in diameter
 - ii. Trunk Formula Method for trees over 6 (six) inches in diameter
- C. The Community Loss is billed by the Parks, Recreation and Forestry Department



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 14, 2022

PREPARED BY

AGENDA ITEM # D.2

Consideration with possible action on the request by Downtown Green Bay, Inc. and Wello to install and donate a Green Bay placemaking sign on CityDeck.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. BG Placemaking Sign
2. GB Sign Map 3

PROPOSED GREEN BAY PLACEMAKING SIGN



SELECTED SIGN DESIGN

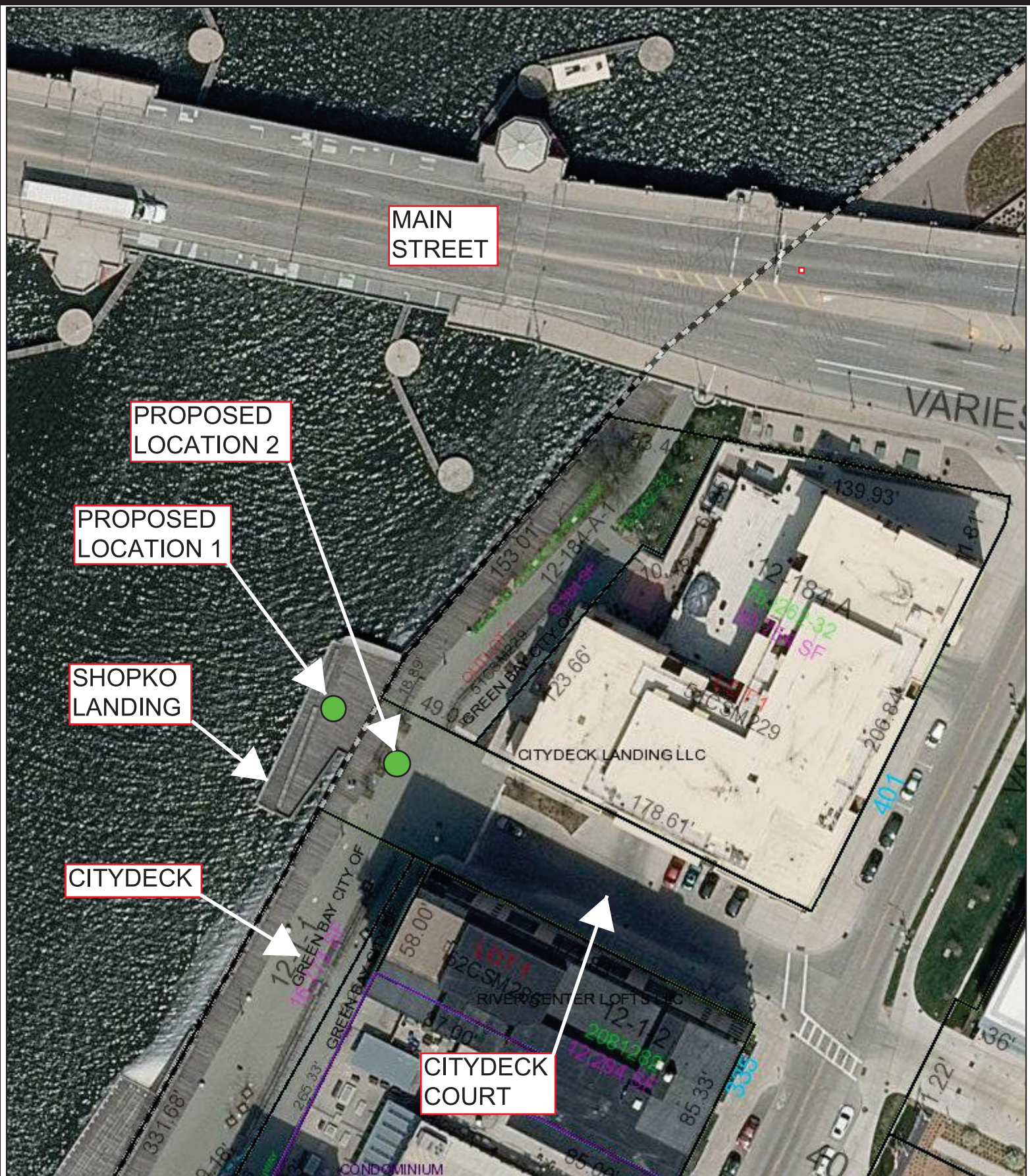
General Information:

- Donation by Downtown Green Bay, Inc. and Wello.
- Letters are approximately 8' tall and 18" wide.
- The letters will be set on a pedestal approximately 18" tall.
- Sign lighting will be provided.
- To be located on CityDeck. Staff will work with donor group to select the exact location.

Approximate cost: \$20,000

Funding Source: \$15,000 – Downtown Green Bay Inc.

\$5,000 – City Community and Economic Development Department



GREEN BAY PLACEMAKING SIGN PROPOSED LOCATION



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 14, 2022

PREPARED BY

AGENDA ITEM # D.3

Consideration with possible action on amending Sections of Chapter 28 of the Green Bay Municipal Code, relating to Parks and Recreation, to allow the Director of the Parks, Recreation and Forestry Department to enforce the recently approved Park & Greenway Encroachment Policy.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT Ordinance Section 28-2 28-3 28-5

GENERAL ORDINANCE NO. 21-22

AN ORDINANCE
AMENDING SECTIONS OF CHAPTER 28,
GREEN BAY MUNICIPAL CODE,
RELATING TO PARKS AND RECREATION

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 28-2, Green Bay Municipal Code, is hereby amended to read:

Sec. 28-2. Director of Parks, Recreation and Forestry.

The Director of Parks, Recreation and Forestry (hereinafter "Director") shall be the same Director as appointed under section 2-79(7). The members of the Committee shall authorize this Director as the engage a person skilled in the operation and management of parks, who shall be the Director of Parks, Recreation and Forestry (hereinafter "Director"), to administer and enforce the policies and regulations adopted by such Committee under Wis. Stats. Ch. 27. The Director shall administer the operation of the combined departments of parks, recreation, and forestry.

SECTION 2. Section 28-3, Green Bay Municipal Code, is hereby amended to read:

Sec. 28-3. Protection of parks and greenways.

- (a) *General prohibitions.* No person shall play ball games, golf, archery, or paintball, or use any device which propels a projectile using the force of a compressed gas or a motorized toy in public parks and greenways, except in and upon areas designed for such purposes.
- (b) *Damage to or removal of plants.* No person shall pluck or cause damage to any flowers, plants, fungi, shrubs, or trees growing in any public park or greenway. No person shall remove any plant, or parts of a plant, including fruit and seeds, without permission of park staff.
- (c) *Care of or removal of any living bird, animal, animal parts, or non-living objects.* No person shall mistreat or collect, remove from or add to (release of animals on site) from any City park or greenway any bird, animal, mammal, fish (outside of urban fishing regulations for the lagoon at the Wildlife Sanctuary), reptile, amphibian or insect, nor remove nests, feathers, pellets, dens, antlers, and bones (including any approved research project) without permission of park staff.
- (d) *Damage to or removal of property.* No person shall damage, deface, destroy, steal, take, or carry away any equipment used in or about the City parks and greenways. No person shall place equipment or items in parks and greenways (including, but not limited to, cameras, geo caches, deer stands, blinds, traps, etc.) without permission of park staff.
- (e) *Trail use in parks and greenways.* All persons are to remain on staff designated and marked nature trails for walking/hiking, and cross-country skiing. Biking shall only be allowed on trails so designated. After cross-country ski trails have been groomed for the season, no activity that damages the groomed trails shall be permitted (i.e., ski skating, snowshoeing, walking, etc.). Wildlife Sanctuary nature trails are not open for public biking, skate skiing, or

snowshoeing. At the Wildlife Sanctuary, walking off of the trails is not permitted unless conducting an approved research project.

- (f) **Encroachment prohibition. No property owner shall be allowed to intrude upon any public parks and/or greenways through the creation or extension of any mowing, physical structure, or flora above or below the surface of land, except as provided in section 44-358.**

SECTION 3. Section 28-5, Green Bay Municipal Code, is hereby amended to read:

Sec. 28-5. Enforcement.

- (a) *Duties of police.* **Except for as provided in section 28-5(c),** ~~T~~the Police Department shall enforce this chapter under the direction of the Mayor and Council.
- (b) *Responsibilities of patrons.* No person shall resist or in any way interfere with any police or special officer or offer to do so while in any park, on the beach, or in the public waters, or while conveying any person from such park to the City. When called upon by any police officer, any person in any park, on the beach, or in the public waters shall promptly assist such officer.
- (c) **Duty of Director. The Director shall enforce section 28-3(f) under the direction of the Mayor and Council.**

SECTION 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2022.

APPROVED:

Mayor

ATTEST:

Clerk

law
[Date]



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 14, 2022

PREPARED BY

AGENDA ITEM # D.4

Consideration with possible action on the purchase of 12 new Scrambler Ride seat assemblies from Eli Bridge Company for Bay Beach Amusement Park for \$76,000 plus shipping costs.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. scam bucket quote
2. Signed Single Source Doc Bay Beach Scrambler Seats

Eli Bridge Company

800 Case Avenue, Jacksonville, IL 62650
Phone: (217) 245-7145 • Fax: (217) 479-0103
brooke@elibridge.com

Quote

No. 220804-01
Date: August 4, 2022

TO: City of Green Bay
Green Bay WI 54301

Scrambler Seats

Includes: Set of twelve new polished aluminum Scrambler seats complete with footbottoms, urethane molded cushions (in your color choice), decals (your choice of traditional, primary, or hot colors). Customer to provide pin size for seat tabs

Does not Include: Freight

PRICE:	FOB Jacksonville, IL \$76,000.00 US Dollars plus any applicable tax # Due to current lumber prices, there will also be a \$250 per crate charge for each seat if we ship LTL.
TERMS:	\$30,400.00 down payment with signed contract
Delivery:	Aprox. 8 weeks.
Freight:	You may arrange for pick up at our factory or request us to arrange for delivery. If you choose for us to make delivery arrangements, the freight expenses shall be billed separately and due upon delivery.

Customer is responsible for any regulatory/state certification and fees.

Fees for any engineering documentation that is required will be billed separately.

We propose to furnish the goods and/or services named (unless prevented by strikes, fires, delays caused by non-receipt of material, or other causes beyond our control), subject to the conditions noted below:

The equipment described herein above is offered for your acceptance within 30 days from the date of this offer. All prices are stated in U.S. currency and are FOB Jacksonville, Illinois USA. Furthermore, the parties herein agree that the law of the State of Illinois will govern their rights and duties and that the Circuit court of Morgan County, located in Jacksonville, Illinois, shall have jurisdiction to determine this agreement. An interest rate of 9% may be added to any late payment. Collection fees will be added to any unpaid balance that extends past the duration of this agreement. Late payments could result in the entire balance being forwarded to collection. By signing below, the purchaser agrees to the terms of this agreement and shall pay any costs associated with the collection of any amount not paid per this agreement.

Eli Bridge Company Officer

Date

Purchaser

Date

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE: 09/09/22

FROM: Department/Division PRF Bay Beach

REQUISITION #

List "No Substitute" Item(s) here:

Set of twelve new polished aluminum Scrambler Seats compete with foot bottoms, urethane molded cushions, and decals.

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ \$76,000
☐ 2) Annual Commodity purchase: Estimated annual cost: \$
☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)

Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☒ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
☒ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
☐ 3. Item(s) is (are) only acceptable replacement part(s) known for _____ (Identify)
☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
☐ 5. Safety:
☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

The current scrambler seats were manufactured in 1976. Due to corrosion and condition of the metal within the structure and frame components of each seat, we need to replace the current set with twelve new seats.

Bay Beach is required to only use ride parts sourced from the manufacturer. As such Eli Bridge must be the sole source for the Scrambler Seats. Funding will be provided by the Bay Beach 214 ride repair line item.

Approvals:

Requestor:

[Signature]

Date:

9/9/22

Department Head:

Daniel Detachett

Date:

9/9/2022

Purchasing Manager:

Thomas Walsh

Date:

9/9/22



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 14, 2022

PREPARED BY

AGENDA ITEM # D.5

Consideration with possible action on the request by Wisconsin Public Service for a utility easement in the Beaver Dam Creek Greenway adjacent to Chantel Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Easement_City of Green Bay_LI 3301342_3324064(2)

3301342

Easement

THIS INDENTURE is made this _____ day of _____, by and between **City of Green Bay, a Municipal Corporation**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns **and Time Warner Cable, Inc.**, (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of Lots 57 and 58 of the recorded plat of CLA Tanks Subdivision PC 2-9, being part of Private Claim 8 West side of the Fox River, **City of Green Bay, County of Brown, State of Wisconsin, as shown on the attached Exhibit "A"**.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Tax Parcel Identification Number (PIN)

6-275-A

- 1. Purpose: ELECTRIC UNDERGROUND and GAS** - The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground, as well as pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of electric energy, signals, television and telecommunications services; natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written

City of Green Bay, a Municipal Corporation

Organization name

Sign Name

Print name & title

Sign Name

Print name & title

STATE)
OF _____)SS
COUNTY)
OF _____

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____ City of Green Bay, a Municipal Corporation, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name

Print Name

Notary Public, State of

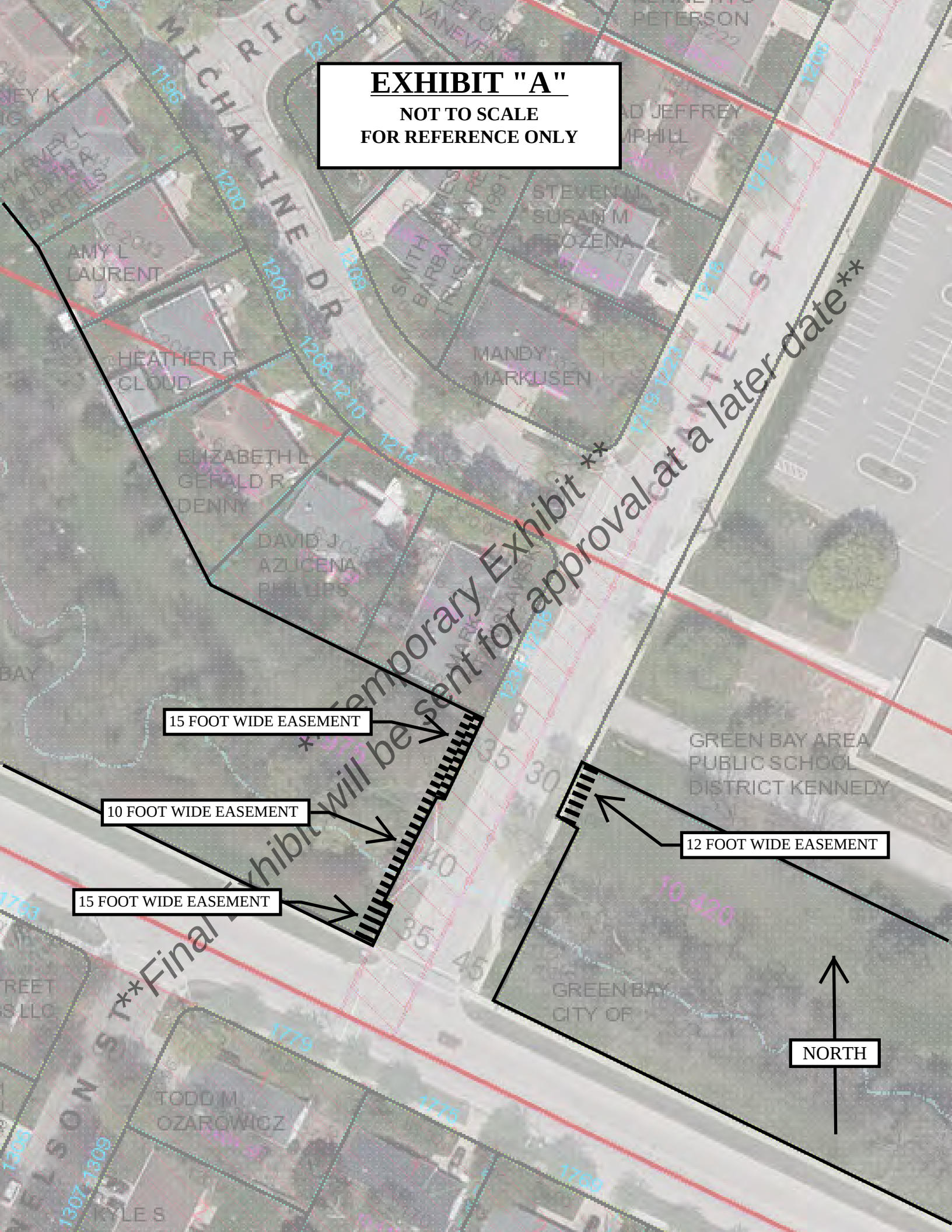
My Commission expires:

This instrument drafted by: Michelle Somers
Wisconsin Public Service Corporation

REMS Entity ID	WR Number	Document ID	REMS Formatted Number
1463837	WMIS-3324064	3301342	INT11-463-837

EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY



15 FOOT WIDE EASEMENT

10 FOOT WIDE EASEMENT

15 FOOT WIDE EASEMENT

12 FOOT WIDE EASEMENT

NORTH

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, SEPTEMBER 14, 2022**

PARK DIVISION

- Park mowing crews are continuing to mow parks on a regular basis. With the cooler temperatures and rain we have received, the grass has greened up and is continuing to grow like it does in the spring.
- Park staff is continuing to have a daily presence in the parks either picking up litter, cleaning restrooms, emptying garbage cans along with various other tasks.
- Ball diamond crews are preparing various fields for fall baseball, soccer, football, and cricket.
- Staff continues to weed, prune and mulch various parks.
- Over the last few weeks our staff was able to add playground chips to St James, McAuliffe, Wilder, Fritsch, Kennedy, Fort Howard School and Navarino.
- Wading pools are in the process of being winterized for the season. The other pools are drained for the season and will be winterized in the coming weeks.
- Carpenters continue to make repairs to buildings damaged due to vandalism. Our painter is continuing to clean up or cover graffiti on a daily basis. When graffiti is discovered the Police Department is notified so they can help monitor the area as well.
- The gaga ball pit at Red Smith has been completed and is ready for use.
- The Mather Heights and Bay View shelters have been painted.
- We have one remaining seasonal staff member left with us, who will be departing in late September.

FORESTRY DIVISION

- Staff is coordinating with DPW on the sidewalk replacement program and addressing tree issues pertaining to sidewalk replacement. Roughly 400 addresses were reviewed to identify potential damage to trees during sidewalk replacement.
- Staff will be evaluating Ash trees throughout the city. Evaluations are done to determine which trees will be on the removal list this year and also to evaluate the health/vigor of all ash trees. With still over 3,500 Ash street trees this takes a lot of time to get through the entire city.
- Stump grinding operations have moved to the eastside! Current operations are in the Wilder Park neighborhood where the bulk of stumps are located. Most of these stumps are due to ash tree removals. The summer storms and increase of stumps due to storm damage has put us a bit behind schedule. If we have a good fall we hope to complete the current year's list before the ground freezes. There are roughly 650-700 stumps remaining on the eastside.

- Staff is also preparing lists for fall tree planting and winter tree removal. We anticipate planting 200 trees this fall and our removal list will be in the range of 1,200-1,500 trees again this cycle.
- Along with stump grinding, crews are working on priority pruning requests and high priority removals.

DESIGN & DEVELOPMENT DIVISION

- Arnie Wolff – Parking Lot Expansion
 - The project is nearly completed.
- Baird Creek Greenway – Bike Skills Course
 - The construction of the Bike Skills Course is well underway.
 - The contractor uncovered a substantial amount of broken glass when completing the grading work on the hillside. This fill will have to be removed and landfilled. This has slightly delayed construction.
- East River Trail Canoe/Kayak Launch
 - This construction work will be bid out soon. Work includes the installation of a canoe/kayak launch on St. George St. along with the East River Trail expansion from St. George to Webster Ave.
- Leicht Memorial Park – Master Planning, Shelter & Stage
 - The consultant continues work on the engineering work.
- Seymour Park – Storm Water Management
 - The engineering is ongoing.
- Shipyard – Phase 1
 - Construction has begun. Vegetation has been removed along the shoreline and the fish sticks will be installed soon.

GREEN BAY CONSERVATION CORPS

- The Woodland Room at the Wildlife Sanctuary Nature Center is currently being renovated with internet hookups to create the office space to run the program out of.
- One Crew Leader and two Crew Members are set to start on September 19th.
- We continue to recruit and accept applications for the remaining three full time positions.
- Staff continues to promote the program at community events and neighborhood associations.
- Earlier this month staff organized a volunteer day and launch event for the program. We had 30+ volunteers and about a dozen children help transplant sunflowers along the walkway by the new JBS redevelopment site. We partnered with NWTC and the Kroc Center of Green Bay.
- Corporate volunteers from Imperial Solutions helped repaint the picnic tables at Bay Beach and pick up garbage throughout the park. There were 50 volunteers who joined.

RECREATION DIVISION

- The adult fall softball leagues have begun. We are offering Co-Ed Slow-pitch and Men's Modified softball leagues at Beaver Dam and Ft. Howard Parks. There are 22 teams registered for the season, which will run through mid-October.
- The fall session of our partnership with GGLeagues Esports will begin the week of October 3. These competitive leagues for youth and adults will allow participants to compete against participants in other Wisconsin communities. Leagues will run during the week and we will be offering leagues in Madden 22, Fortnite, Rocket League, and Super Smash Bros.
- The table tennis league is being held on Wednesday evenings beginning October 5 at Franklin Middle School. There are 4 players currently registered.
- The Youth Basketball Skills program for grades 1-4 is being held for 6 weeks on Monday evenings at Franklin Middle School beginning September 24. There are 20 participants registered.
- We are currently taking registrations for the adult basketball leagues which are scheduled to begin November 2.
- Wading Pools closed on Sunday, August 21st.
- Adult Football Leagues began on August 31st and September 1st.
- Recreation staff are now working on fall facility permits for soccer, cross country, and football. The number of permits has really grown over the past few years. Thank you to the park crews for preparing the fields on a daily basis.
- The 2nd Annual Howling Halloween Hike is set to take place on Friday, October 21 at the Bay Beach Wildlife Sanctuary. Registration is open and is \$5 per Trick-or-Treater. The event will include a trick-or-treat trail, city emergency vehicle showcase, campfire, and s'mores. Last year's event sold out at 400 people. This year, we are accepting up to 600 registrations and we have already sold out. The event will run 5:30 p.m. - 8:00 p.m.

AQUATICS

- Total Attendance for 2022:
 - Resch Aquatic Center: 20,939
 - Joannes Aquatic Center: 16,551
 - TOTAL: 37,490 (up 24% from 2021)
- This fall, we will re-evaluate our staffing issues and begin our recruitment early.
 - Besides wages, staff will look at restructuring schedules, bonus pay for certified lifeguards, and incentive programs.
- Other offseason projects will include updating Staff Handbook, updating staff discipline procedures, researching new staff payroll and scheduling platforms, restructuring the facility attendant staff, and digitizing all daily forms.

BAY BEACH AMUSEMENT PARK

- Staffing:

- We are monitoring our staffing situation as staff start fall sports and leave for college.
- The majority of ride operators have gone back to school. We have about 20 still in town so we do have some rides closed for the remaining season.
- Concessions:
 - Sales continue to thrive even with the price increases that had to be made this year due to the significant increase to the cost of the product.
 - Menus are updated as supply struggles continue to happen.
 - Vendor ordering is being slowed down, so we do not end up with a surplus of items at the end of the season.
- Website and Social Media:
 - Posts are updated daily to keep community up to date as to what rides are closed for maintenance, staffing, and weather.
- Development:
 - Two additional shade structures have been installed, which are a great addition to the park.
 - Staff is working with the manufacturer to finalize the purchase agreement for the used NebulaZ ride.

WILDLIFE SANCTUARY

- Uptick on rentals of new banquet facility continues with our event coordinator exploring other options to continue this increase. This includes kitchen only rentals, half-day rentals, full weekend rentals, etc.
- Wildlife rehabilitation season continues. Since the onset of summer, several thousand animals in need have made it to WLS and the RPAWS program. This impact is only achieved by the help of our network of dedicated volunteers lead by our own skilled staff.
- The 4K school year has begun. We can accommodate up to 80 students per year. There are currently only 60 students enrolled. We do often times get additional students register after the start of the school year. We are hopeful that a few more students will enroll.
- The 17th annual Walk or Wildlife is scheduled for Saturday, September 17. The Walk for Wildlife is a family walk on a scenic 2.5 mile trail with live animal ambassadors, artifacts, and other information provided by volunteers. Registration runs from 8:00 am through 11 am. This year's mascot is the barn owl which will be at the first station. All proceeds go towards the animal rehab program.
- The kick off meeting with fall deer hunt participants was held on September 8.

ADMINISTRATION

- Registration for the 2nd annual Howling Halloween Hike filled up in two weeks. Registration is still open for the Adult Basketball League and Youth Basketball Skills.
- Admin staff is currently prepping Dance Class and Open Gym materials.

- Metro Boat Launch is open. Seasonal passes are still being sold in the Parks office.
- Park shelters are open for weekend rentals and will continue to be available through the end of October.
- Bay Beach Amusement Park is open. The office is busy fielding phone calls, taking reservations and ticket orders, troubleshooting computer errors, and reconciling daily deposits.
- The Parks Capital Improvement Plan 2023-2027 has been entered into the system.
- The Parks Budget for 2023 has been formulated and is being finalized for submission.
- The Wildlife Sanctuary Administrative Clerk is busy assisting with room reservations, customer inquiries both in person and on the phone and assisting customers as well as assisting staff during this very busy season out at the Sanctuary.