



MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, SEPTEMBER 13, 2022, 4:30 PM

Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Present: Jim Hutchison, Bill Galvin, Brian Johnson

Excused: Jesse Brunette

Others Present: Ald. Mark Steuer, Ald. Jennifer Grant, Ald. Melinda Eck, Alder Bill Morgan, Police Chief Chris Davis, Public Works Director Steve Grenier, City Attorney Joanne Bungert, Finance Director Diana Ellenbecker, Chief of Operations Joseph Faulds, Interim Investigations Commander Gary Richgels, Human Resources Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the agenda.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

E. REGULAR BUSINESS.

I. Consideration with possible action on the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.

a. Parking Building Technician - Public Works

b. Financial Analyst - Administrative Services

c. Planner I - Community and Economic Development

d. Electrician - Public Works

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Parking Building Technician position and all subsequent vacancies resulting from internal transfers.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Financial Analyst position and all subsequent vacancies resulting from internal transfers.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Planner I position and all subsequent vacancies resulting from internal transfers.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Electrician position and all subsequent vacancies resulting from internal transfers.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

2. Consideration with possible action for staff to research and create a Job Description of a civilian-level Humane Officer Assistant for consideration to fund during the 2023 budget. (Ald. Brunette Communication)

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to suspend the rules and hold items 2 and 3 until after item 4.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to suspend the rules and take up items 2 and 3 with one vote.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to refer to staff.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

3. Consideration with possible action for staff to research and create a Job Description of a Legislative Assistant to the City Council for consideration to fund during the 2023 budget. (Ald. Brunette Communication)

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to refer to staff with discussion at the next Common Council meeting.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

4. Update and discussion on the successor agreement to the 2020-2022 City of Green Bay and

Green Bay Professional Police Association Agreement

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to enter closed session.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Jim Hutchison, seconded by Ald. Bill Galvin to return to open session.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Hutchison, seconded by Ald. Johnson to proceed as directed in closed session
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

F. INFORMATIONAL.

1. Report of routine personnel actions for regular employees

2. Next Meeting Date: September 27, 2022

G. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to adjourn.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- None.

VERBATIM MINUTES

- Move to approve.
- Second.
- All those in favor?
- [Alders] Aye.
- I'd like to make a motion that we hold two and three until after number four in case .
- Second.
- All those in favor?

- [Alders] Aye.
- Okay, onto item number four. Green Bay Professional Police Association Agreement.
- That we go into closed session.
- Second.
- All right. All those in favor say aye?
- You've gotta read the language, Alder Galvin.
- Oh, yep. Okay, go ahead, Brian
- The Committee may convene in closed session pursuant to Section 19.85, Subsection 1, Subsection E, Wisconsin Statutes, for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant two Section 19.85, Subsection 2, Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
- [Alders] Aye.
- All right, we are in closed session. Are we live now, Joe? There we go. All right, I'll entertain a motion.
- Motion to direct the staff to continue in negotiations as planned
- Second.
- All those in favor say aye?
- [Alders] Aye.
- That passes unanimously. Alder Brunette is not going to be able to make the meeting and I'll entertain a motion, Alder Johnson, if you would, on item three?
- Yeah, I would motion, if we're gonna take those up one at a time?
- Yes. Unless we can do both at the same time? Joe, do you want to-
- Oh, we just motion just to suspend the rules and take up items two and three with one vote.
- Second.
- All those in favor say aye?
- [Alders] Aye.

- That passes unanimously
- Motion to refer items two and three to staff.
- This is a motion for them to work on these positions?
- Yes.
- I'd like some, I would like some definition and understanding. The only words we have are what we see on the agenda. I don't know anything behind this.
- Yeah. I would have to say, go ahead, Chief Faulds.
- I can speak to number two, with the Humane Officer Assistant, that we do have a job description created and we have sent it to the consultant. One thing that we're talking over with Chief Davis and with Finance and the Mayor is, how do we balance this position if it's added, what will the CSOs perform? Will they also do this type of work or will it just be this position, or can it be shifted to the CSOs? So that's kinda what we're thinking of right now. And then I don't have any, we haven't done any work on number three for the Legislative Assistant.
- Okay. And Joe, on number two, it was my understanding, I thought we had two or three civilians working as animal control officers?
- Chief Davis, do you know-
- Do you know what's happening?
- Yeah. There are three part-time positions. And with those three positions, there is a total of \$30,000 in the budget. So it's a really limited amount of money. And we don't have those positions filled right now. I don't think it's gonna be very easy to get people in there for \$9,000 and change a year that they can make doing that work. But the other problem is, the \$30,000 is not enough to just take that and combine it all into one full-time position.
- Okay. All right. And then, Alder Brunette wanted with number three, and I really don't know what he wants.
- Well, we're not voting on the position. We're just referring it to staff. We'll let Alder Brunette work directly with staff on the creation of that to basically bring it back to a future meeting.
- And that's exactly what would happen, otherwise. So I can get on board and vote in favor of that, then.
- Of course we've got another council meeting, if anybody wants to pull it and talk about it further.
- True.
- Maybe he can explain it then. That'd be good.

- All right. So is that a second, Alder Hutchison or?
- I'll second it for purpose of discussion at Common Council.
- All right. Very good. All those in favor say aye?
- [Alders] Aye.
- And that passes. Onto Informational. Does anyone have any questions on the report of routine personnel action for regular employees? All right. Our next meeting is September 27th, 2022. I'll entertain a motion to adjourn.
- Move to adjourn.
- Second.
- All those in favor say aye?
- [Alders] Aye.
- All right. This meeting is adjourned. And I think we'll try to get going right away for Finance.