



MINUTES OF THE WATER COMMISSION

MONDAY, JUNE 20, 2022, 8:30 AM

Virtual Meeting via Zoom

A. ZOOM INFORMATION

I. This item contains a document that provides call-in information and instructions for the Zoom Virtual Meeting.

B. ROLL CALL.

I. Roll call for the Water Commission Meeting of June 20, 2022.

Commissioners Present: John Heugel, Jamie Wall, Tom Karman, Doug Martin, Elizabeth Wheat, Jacques Boyle

Excused: Kathryn Hasselblad-Pascale

Also Present: Alderman Craig Stevens, General Manager Quirk, Operations Manager Powell, Business Manager Rogers, Communications Director Hay, Distribution Manager Maes, Engineer Supervisor Romanowicz, Water Accountant Smits, Water Filter Plant Technician Possi, Water Quality Manager Hardwick, Attorney Vande Castle, Ryan O'Donnell (Baker Tilly), and Jodi Arndt Labs(Law Firm of Conway, Olejniczak & Jerry, S.C.)

C. APPROVAL OF THE AGENDA.

I. Approval of the Water Commission Meeting Agenda for June 20, 2022

An amendment was made to add PFAS discussion to the General Manager's report. Motion by Martin, second by Wall, to approve the agenda as amended. Passed unanimously.

D. APPROVAL OF MINUTES.

I. Approval of Commission Meeting Minutes of May 9, 2022

Motion by Wall, second by Martin to approve the May 9 Meeting Minutes as presented. Passed

Unanimously.

E. REGULAR BUSINESS.

1. Introduction of New Employees Brett Ledvina and Clayton Buss

Distribution Maintenance Assistant Brett Ledvina and Metering and Cross Connection Technician Clayton Buss were introduced to and welcomed by Commission.

2. Introduction of the new Cross Connection and Metering Supervisor Marc McGovern

Marc McGovern has been an employee of Green Bay Water for more than 23 years. He was welcomed by the Commission as a new Supervisor of the Green Bay Water Management Team.

3. Approval of the recommendation of Vehicle Bid for Green Bay Water

Motion by Wall and seconded by Boyle to approve the recommendation of the vehicle bid of \$41,957.00 from Ewald Automotive.

4. Approval of the 2021 Annual Comprehensive Financial Report; presentation by Baker Tilly

Ryan O'Donnell presented the findings of our annual financial audit, where the utility received the highest level of opinion. Motion by Karman. second by Martin to approve the report as presented.

5. April and May 2022 Financial Report

Business Manager Rogers reviewed the Utility's April 2022 and May 2022 financials and cash position. All are within expectations. No substantive issues of concern were identified. Motion by Karman, second by Wall receive financials and place on file. Passed unanimously.

6. Consideration of adjournment to closed session pursuant to Section 19.85(1)(g), Wis.Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; to-wit: Bodart Electric Service vs. Green Bay Water Utility, et al.

Motion by Wall, second by Martin for Commission to convene at into Closed Session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; to wit: Bodart Electric Service. Motion to convene in closed session passed unanimously.

7. Return to Open Session

President Heugel reported no action taken by the Commission in closed session. Motion by Wall, second by Martin to return to open session. Motion to return to open session passed unanimously.

F. INFORMATIONAL.

1. Building Project Update

Engineering Supervisor Romanowicz reported that we had processed change orders and had a total of \$92,639.40 for the heating modifications and drive-through window, bringing the contract total up to \$5,012,249.71. The outstanding payments to Miron Construction for work already completed as well as this upcoming change order work total \$244,830.74. The work on the heating system and drive-up window is expected in August and September. The delivery of the training center AV system is also scheduled for August. We continue to work towards completion with Miron on the punch list items. We have two change orders that we are working with Miron on: (1) the heating in the front office, and (2) the drive-up window.

2. General Manager Update

Workforce Report

1. Distribution Maintenance Person: Recruiting
2. Executive Assistant: Recruiting
3. Human Resource Coordinator: Salary Review by Carlson Dettmann
4. Seasonal Maintenance Employee: Recruiting for one more
5. Safety Coordinator for 2023: In development with the City of Green Bay

Leadership Vision

1. General Manager Quirk presented at the National AWWA on the Great Resignation
2. General Manager Quirk is participating in microbial disinfection by product rule update workgroup
3. ERC presented mental health training to our utility staff on 6/7/22 and 6/8/22

Other Business

1. Supply chain delays in Meter MTU-computer chip delays
2. Graffiti in our parking lot: cleaned by our staff. Security footage given to GBPD
3. Tent community building on Jefferson Street behind utility buildings: in the hands of GBPD
4. Water Loss interview with the Green Bay Press Gazette
5. Green Bay Water Master Plan kickoff: Utility supplying data to AECOM
6. Filter Plant finished water meter vault study-Jacobs Engineering on site at Filter Plant 6/21/22
7. Galvanized service lead sampling: we have taken five samples, and all were below the proposed new Action level of 10 ppb
8. Sludge lagoon bidding: will test for PFAS as suggested by the commission
9. PSC Energy Innovation Grant: We are participating with City of Green Bay and Transit with an in-kind contribution of \$5000 in labor. We will be collecting and analyzing electricity usage at our facilities
10. PFAS: new Health advisories for four compounds were released by EPA last Wednesday, June 15. Health advisories are non-regulatory and will be used by the EPA to set regulatory levels in the fall of 2022
11. Pulaski Wholesale Water: Accountants are still calculating the village's finances. They anticipate completion with a suggested vendor later this summer.

G. ADJOURNMENT.

Motion by Karman, second by Wall to adjourn. Passed Unanimously.

I. Motion to adjourn