



AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

A. Zoom Information

1. This item contains a document that provides call-in information and instructions for the Zoom virtual meeting.

B. Roll Call

1. Roll call attendance for the Water Commission meeting of October 10, 2022.

C. Approval of the Agenda

1. Approval of the Water Commission agenda for October 10, 2022.

D. Approval of Minutes

1. Approval of the Water Commission meeting minutes from August 8, 2022 and September 26, 2022.

E. Regular Business

1. Introduction of new Water Utility employees: Executive Assistant, Jordan Wagner and Distribution Maintenance Person, Bill Kumbalek.
2. Presentation from Carlson Dettmann Consulting on cost of living and pay adjustment trends.
3. August 2022 Financial Report.

F. Informational

1. Building Project Update.
2. General Manager Update.

G. Adjournment

I. Motion to adjourn the Water Commission meeting of October 10, 2022.

- 1) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Virtual Meeting Instructions

Water Commission

Zoom Meeting Information

Join Zoom Meeting

<https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3NORERUWkRsNjVkUT09>

Meeting ID: 982 8405 5918

Passcode: 385002

One tap mobile

+13126266799,,98284055918#,,,,*385002# US (Chicago)

+19292056099,,98284055918#,,,,*385002# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 982 8405 5918

Passcode: 385002

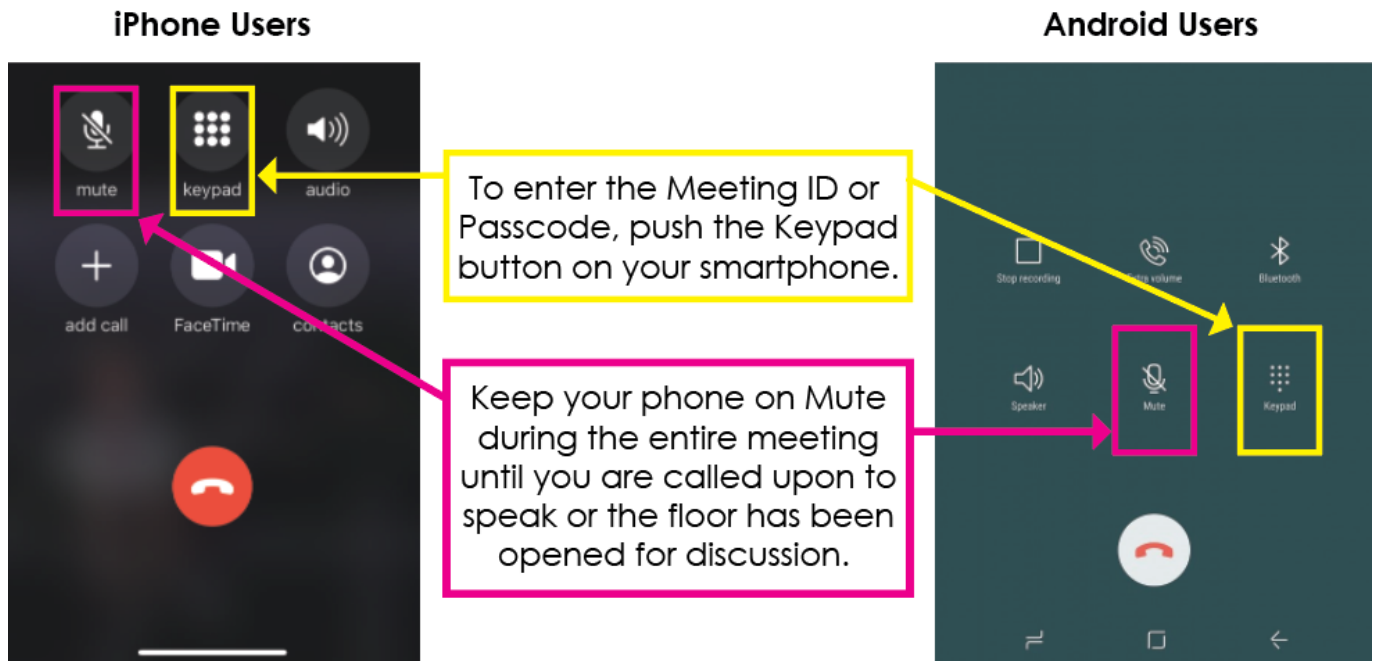
Find your local number: <https://zoom.us/u/afEVof5c6>

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
3. Once you are in the meeting, please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a “waiting room.”
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Raising your hand
 - a. Committee/Commission/Board members—utilize the “raise your hand” tool in the Zoom platform (you’d need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the “raise your hand” tool on the Zoom platform via computer or mobile device.
6. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.
7. Zoom etiquette
 - a. Muting yourself when you’re not speaking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
8. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
9. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

MEETING DATE

October 10, 2022

PREPARED BY

AGENDA ITEM # C.1

Approval of the Water Commission agenda for October 10, 2022.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
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AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

MEETING DATE

October 10, 2022

PREPARED BY

AGENDA ITEM # D.I

Approval of the Water Commission meeting minutes from August 8, 2022 and September 26, 2022.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. D.I. Meeting Minutes 2022-08-08
2. D.I. Meeting Minutes 2022-09-26

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
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MINUTES OF THE WATER COMMISSION

MONDAY, AUGUST 8, 2022, 8:30 AM

Held Virtually Via Zoom

A. ZOOM INFORMATION.

I. This item contains a document that provides call-in information and instructions for the Zoom Virtual Meeting.

On Monday, August 8, 2022, the Water Commission met virtually via Zoom. President John Heugel called the Meeting to order at 8:30 a.m.

B. ROLL CALL.

I. Roll call for the Water Commission Meeting of August 8th, 2022

Andrea Hay called the roll. Seven commission members responded: President John Heugel, Vice President Jamie Wall, Secretary-Treasurer Tom Karman, Jacque Boyle, Al Favour, Kathryn Hasselblad-Pascale, and Elizabeth Wheat.

Also Present:

Nancy Quirk, William Vande Castle (Attorney), Sarah Fidler, Stephanie Rogers, Kristin Romanowicz, Russ Hardwick, Jason Maes, and Brian Powell.

C. APPROVAL OF THE AGENDA.

I. Approval of the Water Commission Meeting Agenda for August 8, 2022

Motion by member Hasselblad-Pascale, seconded by member Wall, to approve the agenda. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

I. Approval of Commission Meeting Minutes of June 20, 2022

An amendment was made to edit the wording on the June 20, 2022 meeting minutes. Motion by member Wall, seconded by member Karman, to approve the June 20, 2022 minutes as amended. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Introduction of New Water Commissioner Allen Farvour (Village of Ashwaubenon)

General Manager Quirk introduced newly appointed commissioner Al Farvour to the rest of the commission. Member Farvour gave a brief overview of his background and experience. President Heugel welcomed member Farvour.

2. Introduction of New Water HR Coordinator Sarah Fidler

General Manager Quirk introduced the new Human Resource Coordinator, Sarah Fidler. HR Coordinator Fidler gave a brief overview of her background and experience.

3. Approval of Safety Coordinator Position

General Manager Quirk gave an overview of the new safety coordinator position and what role will be at the Water Utility. This position will be shared 50/50 with the City. Motion by member Hasselblad, seconded by member Wall to approve the position of Safety Coordinator in the Water Utility organizational chart and in the fiscal year 2023 budget. Voice vote being had, the motion passed unanimously.

4. June 2022 Financial Report

Business Manager Rogers presented the Water Utility's June 2022 financials and cash position. All were within expectations. No substantive issue of concern was identified. Motion by member Karman, seconded by member Wall to receive financials and place on file. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

1. Strategic Plan Update

General Manager Quirk gave a brief update on the Water Utility's Strategic Plan. President Heugel made comment on the importance of hardening the Water Utility's infrastructure. A discussion ensued and member Hasselblad-Pascale asked about how the strategic goals will be measured. General Manager Quirk responded that they are measured through Water Utility management staff's performance appraisals.

2. Building Project Update

Engineering Services Supervisor, Romanowicz gave a brief update on the Water Utility facility building remodel. The drive through window work should be completed near the end of September.

3. Strategic Communications Update

Communications Director Hay gave a brief presentation on the Water Utility's new website and new

Water Utility branding guidelines, once finished, will be shared again with the Commission.

4. General Manager Update

General Manager Quirk asked Water Quality Manager Hardwick to present the Sludge Lagoon Project update as well as e-mails received from the DNR regarding monitoring of PFAS. Operations Manager Powell then presented an update on the PipeDiver Analysis. General Manager Quirk then presented her report on the following:

- Monthly Utility-Wide Cyber Security Training by Info-Sec IQ
- Workforce Report:
 - a. Recruitment
 - i. Distribution Maintenance Person (FT)
 - ii. Executive Assistant (FT)
- GBW Training Center to serve as August 9 Primary Election Site
- 2023 Budget Schedule
- Pulaski Wholesale Customer Update

G. ADJOURNMENT.

I. Motion to adjourn.

Motion by member Wall, seconded by member Boyle, to adjourn the meeting. Voice vote being had, the motion passed unanimously. The meeting adjourned at 9:38 a.m.



MINUTES OF THE WATER COMMISSION

**MONDAY, SEPTEMBER 26, 2022, 8:30 AM
VIRTUAL VIA ZOOM**

A. ZOOM INFORMATION.

I. This item contains a document that provides call-in information and instructions for the Zoom Virtual Meeting.

On Monday, September 26, 2022, the Water Commission met virtually via Zoom. President John Heugel called the meeting to order at 8:30 a.m.

B. ROLL CALL.

Andrea Hay called the roll. Seven commission members responded: President John Heugel, Vice President Jamie Wall, Secretary-Treasurer Tom Karman, Jacque Boyle, Al Farvour, Kathryn Hasselblad-Pascale, and Elizabeth Wheat.

Also Present: Craig Stevens (Alderman), Andrea Hay, Nancy Quirk, William Vande Castle (Attorney), Jill Hall (Labor Attorney), Sarah Fidler, Melanie Falk, and Jordan Wagner.

C. APPROVAL OF THE AGENDA.

An amendment was made to introduce additional meeting attendees. Motion by member Wall, seconded by member Farvour, to approve the agenda as amended. Voice vote being had, the motion passed unanimously.

D. REGULAR BUSINESS.

General Manager Quirk introduced additional meeting attendees to the commission.

I. Consideration of adjournment to CLOSED SESSION pursuant to Sec. 19.85(1)(g), Wis. Stats., for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion by member Hasselblad-Pascale, seconded by member Karman, to go into closed session pursuant to Sec. 19.85(1)(g), Wis. Stats., for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Roll call being had, the motion passed by a vote of: AYES: 7, NAYS: 0. The commission went into closed session at 8:35 a.m. and returned to open session at 9:05 a.m.

2. Return to Open Session for discussion and action regarding an agreement between the Green Bay Water Utility and a former employee.

Motion by member Farvour, seconded by member Wall, to approve the agreement between the Green Bay Water Utility and a former employee. Roll call being had, the motion passed by a vote of: AYES: 7, NAYS: 0.

E. ADJOURNMENT.

Motion by member Karman, seconded by member Boyle, to adjourn the meeting. Voice vote being had, the motion passed unanimously. The meeting adjourned at 9:09 a.m.



AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

MEETING DATE

October 10, 2022

PREPARED BY

AGENDA ITEM # E.1

Introduction of new Water Utility employees: Executive Assistant, Jordan Wagner and Distribution Maintenance Person, Bill Kumbalek.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
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AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

MEETING DATE

October 10, 2022

PREPARED BY

AGENDA ITEM # E.2

Presentation from Carlson Dettmann Consulting on cost of living and pay adjustment trends.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. E.2. Carlson Dettmann Consulting
2. E.2. Carlson Dettmann Consulting

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
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Green Bay Water

MEMORANDUM

DATE: October 10, 2022

TO: Green Bay Water Commission

FROM: Nancy Quirk, P.E.
General Manager

RE: Cost of Living and Pay Adjustments

We again reached out to Carlson Dettmann Consulting for assistance with salary increases in our 2023 budget. They are a management consulting firm with expertise in compensation strategies, employee relations and related business services. Patrick Glynn, Director of Total Rewards Consulting, will present the current regional workforce cost of living and pay adjustment trends to Commissioners.

This presentation is background material provided to assist the Water Commissioners in making 2023 budgetary discussions and decisions.



AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

MEETING DATE

October 10, 2022

PREPARED BY

AGENDA ITEM # E.3

August 2022 Financial Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. E.3. August 2022 Financial Report
 - 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
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GREEN BAY WATER
CASH POSITION
August 31, 2022

	12/31/2021	8/31/2022
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	\$ 103,899	\$ 104,416
Associated Bank Checking	9,924,189	10,655,026
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	<u>10,029,788</u>	<u>10,761,142</u>
RESTRICTED CURRENT ASSETS		
Cash & Investments - Restricted		
Certificates of Deposit - Bond Redemption	950,000	3,920,000
Associated Bank Money Market Account - Bond Redemption	20,228	19,910
Associated Bank Checking - Private Service Replacement	1,487	405,337
Local Govt. Investment Pool - Construction Fund	1,749,901	175,552
Total Cash & Investments - Restricted	<u>2,721,616</u>	<u>4,520,799</u>
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	297,169	70,180
Associated Trust Certificates of Deposit	515,663	481,890
Associated Trust Municipal Bonds	5,284,050	5,557,501
Total Cash & Investments - Debt Reserve	<u>6,096,882</u>	<u>6,109,571</u>
 TOTAL CASH POSITION	 <u>\$ 18,848,286</u>	 <u>\$ 21,391,512</u>

GREEN BAY WATER
BALANCE SHEET
August 31, 2022

	AS OF <u>12/31/2021</u>	AS OF <u>8/31/2022</u>
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	\$ 10,029,788	\$ 10,761,142
Accounts Receivable - Customer Accounts	10,749,134	11,839,551
Inventories	538,570	506,946
Prepaid Items	43,552	105,820
Total Unrestricted Current Assets	<u>21,361,044</u>	<u>23,213,460</u>
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	970,228	3,939,910
Interest Receivable	88	3,800
Cash & Investments - Private Service Replacement Fund	1,487	405,337
Accounts Receivable - Grants	123,220	49,340
Total Restricted Current Assets	<u>1,095,023</u>	<u>4,398,387</u>
Total Current Assets	<u>22,456,067</u>	<u>27,611,846</u>
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,096,882	6,109,571
Accrued Interest	37,883	37,224
Cash & Investments - Construction Fund	1,749,901	175,552
Net Pension Asset	1,675,610	1,675,610
Total Restricted Assets	<u>9,560,276</u>	<u>7,997,957</u>
Other Assets		
Unamortized Ashwaubenon Booster	1,248,806	1,161,171
Unamortized Wrightstown Loan/Grant	443,100	422,000
Total Other Assets	<u>1,691,906</u>	<u>1,583,171</u>
Capital Assets		
Property, Plant & Equipment	242,991,575	243,435,384
Less: Accumulated Depreciation	<u>(98,441,709)</u>	<u>(101,686,783)</u>
Net Property, Plant & Equipment	144,549,866	141,748,601
Construction in Progress	5,458,158	6,503,672
Total Capital Assets	<u>150,008,024</u>	<u>148,252,272</u>
Total Noncurrent Assets	<u>161,260,206</u>	<u>157,833,401</u>
TOTAL ASSETS	<u>183,716,273</u>	<u>185,445,247</u>
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	496,311	391,343
Deferred Outflows - Pension	2,745,871	2,132,984
Total Deferred Outflows of Resources	<u>3,242,182</u>	<u>2,524,327</u>

GREEN BAY WATER**BALANCE SHEET**

August 31, 2022

	AS OF <u>12/31/2021</u>	AS OF <u>8/31/2022</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	\$ 1,775,388	\$ 166,078
Sewer Collections Payable	5,553,452	6,317,951
Storm Water Collections Payable	2,939,704	3,114,795
Accrued Payroll Taxes	56,491	50,660
Accrued Payroll, Vacation & Sick Leave Pay	484,576	260,631
Accrued Taxes	2,457,195	1,638,130
Payable from Restricted Assets		
Current Portion of Long - Term Debt	4,205,000	4,205,000
Accrued Interest	250,239	500,478
Total Current Liabilities	<u>17,722,045</u>	<u>16,253,723</u>
Long - term Obligations, Less Current Portion		
Revenue Bonds - Net of Premiums & Discounts	42,917,073	42,624,702
Accrued Vacation & Sick Leave Pay	264,364	264,364
Total Current Liabilities	<u>43,181,437</u>	<u>42,889,066</u>
TOTAL LIABILITIES	<u>60,903,482</u>	<u>59,142,788</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pension	<u>3,654,487</u>	<u>3,041,600</u>
NET POSITION		
Contributed Capital - City of Green Bay	736,907	736,907
Net Investment in Capital Assets	103,382,262	101,813,914
Restricted	8,655,159	11,720,315
Unrestricted	<u>9,626,158</u>	<u>11,514,050</u>
TOTAL NET POSITION	<u>\$ 122,400,486</u>	<u>\$ 125,785,186</u>

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position Month Ended August 31, 2022

	<u>8/31/22</u>
OPERATING REVENUES	
Charges for services	\$ 15,638,969
Other	<u>1,166,894</u>
Total operating revenues	<u>16,805,864</u>
OPERATING EXPENSES	
Operation and maintenance	8,148,512
Depreciation	<u>3,220,632</u>
Total operating expenses	<u>11,369,144</u>
Operating income	<u>5,436,720</u>
NONOPERATING REVENUES (EXPENSES)	
Interest income	(113,675)
Grant revenue	502,567
Miscellaneous income	188,082
Interest and fiscal charges	(1,000,955)
Amortization of debt premium net of discounts	301,840
Amortization of loss on advance refundings	<u>(114,437)</u>
Total nonoperating revenues (expenses)	<u>(236,579)</u>
Income before contributions and transfers	5,200,141
Capital contributions	20,853
Transfers out - tax equivalent	(1,836,293)
Change in net position	<u>3,384,700</u>
Net position - January 1	<u>122,400,486</u>
Net position - August 31	<u><u>\$ 125,785,186</u></u>

GREEN BAY WATER

AUGUST 2022 REVENUE BUDGET REPORT

FOR 2022 08

ACCOUNTS FOR:	BUDGET	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED
610 WATER UTILITY							
415000 MERCH & JOBBING REV	255,000	0	255,000	159,457.25	.00	95,542.75	62.5%
419900 INT INCOME-OPER FUND	20,000	0	20,000	55,280.60	.00	-35,280.60	276.4%
419904 INT INC-CONST FUND	500	0	500	1,281.37	.00	-781.37	256.3%
419911 INT INC-BOND REDEMPTION	3,000	0	3,000	4,110.60	.00	-1,110.60	137.0%
419920 INT INC-DEBT RESERVE	165,000	0	165,000	98,298.56	.00	66,701.44	59.6%
419925 UNREALIZED GAIN/LOSS DEBT RE	90,000	0	90,000	-272,651.98	.00	362,651.98	-302.9% (1)
420000 GRANT REVENUE	0	0	0	502,566.50	.00	-502,566.50	100.0% (2)
421000 MISC NON-OPERATING INC	500,000	0	500,000	20,852.89	.00	479,147.11	4.2%
429440 AMORT PREM-GB-2004	124,305	0	124,305	82,870.24	.00	41,434.76	66.7%
429443 AMORT PREM ASH-2004	12,625	0	12,625	8,416.64	.00	4,208.36	66.7%
429460 AMORT PREM-GB-2014	82,167	0	82,167	54,777.92	.00	27,389.08	66.7%
429463 AMORT PREM-ASH-2014	8,345	0	8,345	5,563.44	.00	2,781.56	66.7%
429470 AMORT PREM-GB-2019	313,470	0	313,470	208,980.24	.00	104,489.76	66.7%
429473 AMORT PREM-ASH-2019	31,837	0	31,837	21,224.96	.00	10,612.04	66.7%
429480 AMORT PREM-GB-2021	16,940	0	16,940	11,293.36	.00	5,646.64	66.7%
461508 METERED RESIDENTIAL	5,100,000	0	5,100,000	3,298,935.98	.00	1,801,064.02	64.7%
461558 METERED COMMERCIAL	2,230,000	0	2,230,000	1,377,553.15	.00	852,446.85	61.8%
461608 METERED INDUSTRIAL	6,200,000	0	6,200,000	4,434,608.11	.00	1,765,391.89	71.5%
461658 METERED APARTMENT < 3 UNITS	2,330,000	0	2,330,000	1,538,562.93	.00	791,437.07	66.0%
461708 METERED MULTI FAMILY	1,545,000	0	1,545,000	1,011,139.64	.00	533,860.36	65.4%
461758 METERED RESTAURANT	152,000	0	152,000	107,308.34	.00	44,691.66	70.6%
461808 METERED MUNICIPAL	450,000	0	450,000	250,961.82	.00	199,038.18	55.8%
462000 PRIVATE FIRELINES	159,000	0	159,000	79,986.91	.00	79,013.09	50.3%
463000 PUBLIC FIRE PROTECTION	1,365,000	0	1,365,000	917,049.91	.00	447,950.09	67.2%
466003 SALES FOR RESALE-ASH	3,500,000	0	3,500,000	2,179,677.89	.00	1,320,322.11	62.3%
466004 SALES FOR RESALE-SCOTT	105,000	0	105,000	65,932.46	.00	39,067.54	62.8%
466005 SALES FOR RESALE-HOBART	380,000	0	380,000	247,667.79	.00	132,332.21	65.2%
466006 SALES FOR RESALE-WRIGHTSTOWN	185,000	0	185,000	129,583.95	.00	55,416.05	70.0%
470000 LATE PAYMENT PENALTIES	150,000	0	150,000	48,208.54	.00	101,791.46	32.1%
471000 TURN ON & SET REVENUE	55,000	0	55,000	28,625.00	.00	26,375.00	52.0%
472000 RENT-CELL TOWERS	142,500	0	142,500	141,523.10	.00	976.90	99.3%
472010 RENT-ADDITIONAL METERS	8,500	0	8,500	14,533.15	.00	-6,033.15	171.0%
472020 RENT - LAND	1,000	0	1,000	1,000.00	.00	.00	100.0%
474000 OTHER WATER REVENUE-MISC	2,000	0	2,000	870.70	.00	1,129.30	43.5%
474010 RETURN ON METER INVEST	85,000	0	85,000	.00	.00	85,000.00	.0%
474020 REBATES	25,000	0	25,000	28,797.11	.00	-3,797.11	115.2%
474030 PRIVATE WELL PERMITS	0	0	0	1,700.00	.00	-1,700.00	100.0%
474040 SALE OF SCRAP	20,000	0	20,000	5,311.45	.00	14,688.55	26.6%
474050 TITLE COMPANY LETTERS	3,000	0	3,000	1,350.00	.00	1,650.00	45.0%
476000 SEWER REIMB FROM CITY	1,010,000	0	1,010,000	673,600.00	.00	336,400.00	66.7%
476100 STORM REIMB FROM CITY	375,000	0	375,000	250,000.00	.00	125,000.00	66.7%
TOTAL WATER UTILITY	27,201,189	0	27,201,189	17,796,810.52	.00	9,404,378.48	65.4%

(1) Unrealized loss on investments
(2) DNR Private Galvanized
Replacement Program - not budgeted

GREEN BAY WATER

AUGUST 2022 EXPENSE BUDGET REPORT

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
610 WATER UTILITY	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED
0000 UNDEFINED	0	0	0	.00	.00	.00	.0%
1630 STORES EXPENSE	64,161	0	64,161	48,623.19	.00	15,537.81	75.8%
1840 CLEARING ACCOUNTS	482,076	0	482,076	-318,053.51	.00	800,129.51	-66.0%
4030 DEPRECIATION EXPENSE	5,207,113	0	5,207,113	3,220,632.00	.00	1,986,481.00	61.9%
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	87,635.52	.00	43,817.48	66.7%
4080 TAXES	3,000,811	0	3,000,811	1,836,293.40	.00	1,164,517.93	61.2%
4160 MERCHANDISING & JOBBING EXP	203,079	0	203,079	144,315.53	.00	58,763.47	71.1%
4260 OTHER INCOME DEDUCTIONS	459,321	0	459,321	.00	.00	459,321.00	.0%
4270 INTEREST ON LONG-TERM DEBT	1,501,433	0	1,501,433	1,000,955.28	.00	500,477.72	66.7%
4280 AMORTIZATION OF DEBT DISCOUNT	308,587	0	308,587	205,724.16	.00	102,862.84	66.7%
6020 PURCHASED WATER	8,000	0	8,000	3,943.28	.00	4,056.72	49.3%
6130 MAINTENANCE OF INTAKES	10,000	0	10,000	.00	.00	10,000.00	.0%
6160 MAINTENANCE OF SUPPLY MAINS	1,206,683	0	1,206,683	1,174,576.66	.00	32,106.34	97.3%
6200 PUMP OPS SUPERVISION & ENG	76,456	0	76,456	52,989.54	.00	23,466.46	69.3%
6230 FUEL OR POWER FOR PUMPING	761,250	0	761,250	565,027.79	.00	196,222.21	74.2%
6240 PUMP LABOR & EXPENSES	81,856	0	81,856	42,102.80	.00	39,753.20	51.4%
6260 MISC PUMPING EXPENSE	77,402	0	77,402	48,641.12	.00	28,760.88	62.8%
6300 PUMP MAINT SUPERVISION & ENG	36,400	0	36,400	14,922.64	.00	21,477.36	41.0%
6310 PUMP MAINT OF STRUCTURES	248,601	0	248,601	90,373.50	.00	158,227.50	36.4%
6320 PUMP MAINT OF POWER PROD EQUIP	29,000	0	29,000	22,157.90	.00	6,842.10	76.4%
6330 MAINT OF PUMPING EQUIP	180,788	0	180,788	95,363.42	.00	85,424.58	52.7%
6400 TREATMENT OPS SUPERVIS & ENG	77,212	0	77,212	48,447.00	.00	28,765.00	62.7%
6410 CHEMICALS	370,000	0	370,000	272,314.69	.00	97,685.31	73.6%
6420 WATER TREATMENT OPERATIONS EXP	981,882	0	981,882	506,341.36	.00	475,540.64	51.6%
6430 MISC WATER TREATMENT EXP	146,628	0	146,628	90,125.08	.00	56,502.92	61.5%
6500 TREATMENT MAINT SUPERVIS & ENG	33,091	0	33,091	19,289.54	.00	13,801.46	58.3%
6510 TREATMENT MAINT OF STRUCTURES	46,065	0	46,065	11,727.49	.00	34,337.51	25.5%
6520 MAINT OF TREATMENT EQUIP	192,472	0	192,472	103,376.72	.00	89,095.28	53.7%
6600 TRANS & DIST OPS SUP & ENG	233,021	0	233,021	147,974.06	.00	85,046.94	63.5%
6620 TRANS & DIST LINES EXPENSE	178,622	0	178,622	178,058.01	.00	563.99	99.7%
6630 METER EXPENSE	271,209	0	271,209	196,179.35	.00	75,029.65	72.3%
6640 CUSTOMER INSTALLATION EXP	88,458	0	88,458	567,538.59	.00	-479,080.59	641.6%
6650 MISC TRANS & DIST EXPENSES	516,648	0	516,648	259,099.50	.00	257,548.50	50.2%
6720 MAINT OF DIST RES & STANDPIPES	30,828	0	30,828	20,610.93	.00	10,217.07	66.9%
6730 MAINT OF TRANS & DIST MAINS	1,459,214	0	1,459,214	959,319.13	.00	499,894.87	65.7%
6750 MAINT OF SERVICES	388,776	0	388,776	266,151.23	.00	122,624.77	68.5%
6760 MAINT OF METERS	133,171	0	133,171	58,002.30	.00	75,168.70	43.6%
6770 MAINT OF HYDRANTS	161,471	0	161,471	55,019.55	.00	106,451.45	34.1%
9020 METER READING EXPENSE	32,197	0	32,197	9,698.15	.00	22,498.85	30.1%
9030 CUSTOMER RECORDS & COLLECTION	1,077,648	0	1,077,648	570,196.29	.00	507,451.71	52.9%
9040 UNCOLLECTIBLE ACCOUNTS	5,000	0	5,000	19.07	.00	4,980.93	.4%
9060 CUSTOMER SERVICE & INFORMATION	77,317	0	77,317	42,015.84	.00	35,301.16	54.3%
9200 ADMIN & GENERAL SALARIES	718,316	0	718,316	390,287.48	.00	328,028.52	54.3%
9210 OFFICE SUPPLIES & EXPENSES	109,266	0	109,266	67,425.57	.00	41,840.43	61.7%

(1)

(2)

(3)

GREEN BAY WATER

AUGUST 2022 EXPENSE BUDGET REPORT

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL	TRANSFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
610 WATER UTILITY	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED
9230 OUTSIDE SERVICES EMPLOYED	561,900	0	561,900	134,012.84	.00	427,887.16	23.8%
9240 PROPERTY INSURANCE	80,450	0	80,450	80,714.95	.00	-264.95	100.3%
9250 INJURIES & DAMAGES	59,500	0	59,500	21,625.20	.00	37,874.80	36.3%
9260 EMPLOYEE PENSIONS & BENEFITS	1,409,675	0	1,409,675	818,755.10	.00	590,919.90	58.1%
9300 MISC GENERAL EXPENSES	87,885	0	87,885	49,193.05	.00	38,691.95	56.0%
9320 MAINT OF GENERAL PLANT	210,068	0	210,068	132,374.96	.00	77,693.04	63.0%
TOTAL WATER UTILITY	23,812,460	0	23,812,460	14,412,117.25	.00	9,400,343.08	60.5%

- (1) Pipe Diver Expense
- (2) Leak detection expenses
- (3) Private side galvanized replacement expense not budgeted
due to direct reimbursement of grant from DNR



AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

MEETING DATE

October 10, 2022

PREPARED BY

AGENDA ITEM # F.1

Building Project Update.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



AGENDA OF THE WATER COMMISSION

MONDAY, OCTOBER 10, 2022, 8:30 AM
Held Virtually Via Zoom

MEETING DATE

October 10, 2022

PREPARED BY

AGENDA ITEM # F.2

General Manager Update.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

I. F.2. General Manager Update

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



Green Bay Water Commission **GENERAL MANAGER UPDATE**

DATE: October 10, 2022
TO: Green Bay Water Commission
FROM: Nancy Quirk, P.E.
General Manager
RE: General Manager's Report

1. Workforce Report
 - a. Recruitment
 - i. Supply Maintenance Manager (FT)
 - b. Safety Coordinator for 2023
2. GBW Training Center to serve as November 8 Election Site
3. Ad Hoc Workgroups
 - a. Personnel
 - b. Budget
4. PipeDiver Results
5. Energy Study at Lake Station Update
6. Pulaski Wholesale Customer Update
 - a. Meeting with DNR and PSC
 - b. Open Records Request