



AGENDA OF THE POLICE AND FIRE COMMISSION

TUESDAY, OCTOBER 11, 2022, 2:00 PM
Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Regular Business.

1. Consideration with possible action on request for promotion to the rank of Police Commander.
The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
2. Consideration with possible action on request for promotion to the rank of Police Captain.
The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
3. Consideration with possible action on request to approve the Police Lieutenant promotional list.

4. Consideration with possible action on request for promotion to the rank of Police Lieutenants.
The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
5. Consideration with possible action on request for promotion to the rank of Police Sergeants.
The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
6. Consideration with possible action on the review of Patrol Officer candidate background(s).
The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
7. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

E. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Police and Fire Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Police and Fire Commission

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88991125727?pwd=cWEyNUd5dHZaNFhIWVFMW9oWXRTQT09>

Meeting ID: 889 9112 5727

Passcode: 109101

One tap mobile

+13126266799,,88991125727#,,,,*109101# US (Chicago)

+19292056099,,88991125727#,,,,*109101# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 889 9112 5727

Passcode: 109101

Find your local number: <https://us02web.zoom.us/j/kdCXkk2f4z>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





TITLETOWN, USA

Green Bay Police Department
307 South Adams Street
Green Bay, Wisconsin 54301-4582
www.gbpolice.org

Phone 920.448.3200
Fax 920.448.3248

October 3, 2022

To: Police and Fire Commission

From: Chris Davis
Chief of Police

Subject: Request to approve Police Department Commander Promotion

The Green Bay Police Department currently has a vacant Commander position. I recommend Captain Gary Richgels for promotion. We recently conducted a promotional process for this position, and Captain Richgels was the only applicant. He received passing scores on all phases of the selection process. I anticipate the promotion will take place on October 24, 2022.

Thank you for your consideration of this matter.

Chris Davis
Chief of Police
Green bay Police Department



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October 3, 2022

To: Police and Fire Commission

From: Chris Davis
Chief of Police

Subject: Request to approve Police Department Captain Promotion

The Green Bay Police Department is anticipating a vacancy in one Captain position created by the upcoming promotion of a Commander. I recommend Lieutenant Jeffrey Brester for promotion. He is the next candidate on the eligibility list established earlier this year. I anticipate the promotion will take place on October 24, 2022.

Thank you for your consideration of this matter.

A handwritten signature in black ink that reads "Chris Davis".

Chris Davis
Chief of Police
Green bay Police Department

MEMORANDUM



Human Resources Department

To: Police and Fire Commission

From: Jennifer Smits, PHR, SHRM-CP
Human Resources Generalist

Re: Police Department Lieutenant Promotional List

Date: October 4, 2022

The promotional process for the Green Bay Police Department Lieutenant promotional list is complete. Attached is an alphabetical list of candidates who successfully completed the process.

Four out of six candidates successfully completed the two steps of the process; a written essay (weighted at 50%) and an interview (weighted at 50%). Candidates must have received a minimum score of 70% in each step of the process to be considered for promotion.

This list will have an effective date of October 11, 2022 and will expire on October 11, 2023 at 12:00 a.m.

Recommendation:

I recommend that the attached Lieutenant promotional list be approved and placed into effect October 11, 2022 through October 11, 2023 at 12:00 a.m.

City of Green Bay
Alphabetical Police Lieutenant Promotional List

Erin Bloch
Tom Denney
Jena Luberda
Kris Thoreson

Adopted: October 11, 2022
Effective Date: October 11, 2022
Expires: October 11, 2023 at 12:00 a.m.

Rod Goldhahn
President
Police and Fire Commission

Marian Boyle-Rohloff
Vice President
Police and Fire Commission



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October 4, 2022

To: Police and Fire Commission

From: Ben Allen
Captain of Professional Standards
(On behalf of Chief Chris Davis)

Subject: Request to approve Police Department Lieutenant Promotions

The Green Bay Police Department is anticipating three vacancies in the Lieutenant ranks created by previous Captain promotions, and upcoming Captain promotion and one retirement. We are recommending Detective Jena Lubberda, Sergeant Erin Bloch, and Sergeant Tom Denney for promotion to Lieutenant. These three candidates are recommended in order of placement on the eligibility list and it is anticipated that they will be promoted on October 24, 2022.

Thank you for your consideration of this matter.

Captain Ben Allen
Professional Standards Division
Green Bay Police Department



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October 3, 2022

To: Police and Fire Commission

From: Chris Davis
Chief of Police

Subject: Request to approve Police Department Sergeant Promotions

The Green Bay Police Department is anticipating two vacant Sergeants' positions created by upcoming promotions of Lieutenants. I recommend Officers Roman Trimberger and Pheuchi Xiong for promotion. Officer Trimberger and Xiong are the next two candidates on the ranked eligibility list established earlier this year. I anticipate the promotions will take place on October 24, 2022.

Thank you for your consideration of this matter.

A handwritten signature in black ink that reads "Chris Davis".

Chris Davis
Chief of Police
Green bay Police Department