



AGENDA OF THE PROTECTION AND POLICY COMMITTEE

MONDAY, OCTOBER 24, 2022, 5:30 PM

**In person at City Hall Room 203--Council Chambers. Virtual
attendance also available via Zoom.**

A. Zoom Meeting Information.

- I. This item contains a document providing virtual meeting instruction and the comment form link.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

- I. Approval of the minutes from September 26, 2022.

E. Regular Business.

- I. Consideration with possible action on a change of agent to Thomas E. Dekarske for Kwik Trip, Inc. at 1712 E. Mason St.
2. Consideration with possible action on a request by Botanical Gardens at 2600 Larsen Rd to amend the liquor license to immediately add "Visitor Center, Kaftan Lusthaus building" and add The Lodge (pavilion in the new Bell Children's Garden) in May 2023, subject to the approval of the proper authorities.
3. Consideration with possible action on an application for a "Class A" Liquor and Class "A" Beer license for 7E Co Minnesota, LLC at 1828 S. Ashland Ave with premises description as "CONVENIENCE STORE," with the approval of the proper authorities.
4. Consideration with possible action on a request by the Egg Roll Food Truck Group, LLC at 114 S. Broadway to extend the issuance of the "Class B" license to mid-November due to unanticipated delays (License granted by Council on 8/2/2022).

5. A request by Ald. Brunette (District 12), for discussion with possible action on existing and prospective ordinances and policies relating to short term Airbnb-type rentals to prevent and address neighborhood nuisances.

F. Informational.

1. Liquor Violation Report
2. The Clerk's Office Liquor Licensing Report

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Protection and Policy committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.
- 5) FOR ALL LICENSING ISSUES, the Committee may convene in closed session pursuant to §19.85 (1)(b) and/or §19.85 (1)(f) Wis. Stats., for the purpose of considering information with respect to licensing for a person, including financial, social, or personal information. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

Virtual Meeting Instructions



10/24/2022 Protection & Policy Meeting

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/85781682407>

Meeting ID: 857 8168 2407

Passcode: 650073

One tap mobile

+16469313860,,85781682407#,,,,*650073# US

+19292056099,,85781682407#,,,,*650073# US (New York)

Dial by your location

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

Meeting ID: 857 8168 2407

Passcode: 650073

Find your local number: <https://us02web.zoom.us/j/85781682407>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

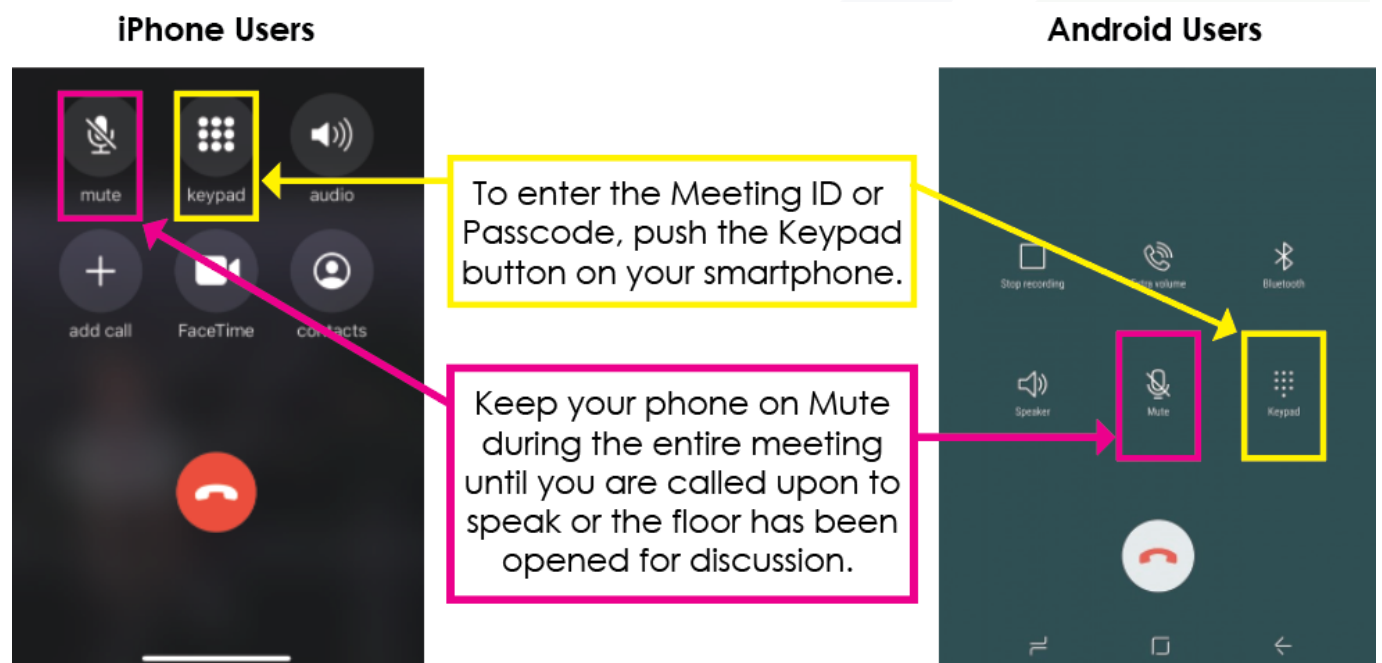
Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
5. Using Zoom with a tablet or computer
 - a. Tablet - Download the app either with the Apple Store or the Play Store
 - b. Computer - You may download the app or click on the link to open Zoom in your web browser.
6. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will still be tied to an email.
7. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you'd need to use a computer or tablet) to let the host know you'd like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you'd need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
8. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You may also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

9. Zoom etiquette
 - a. Muting yourselves when you're not talking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
10. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
11. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

October 24, 2022

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on a change of agent to Thomas E. Dekarske for Kwik Trip, Inc. at 1712 E. Mason St.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CHANGE OF AGENT 1712 E MASON



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

October 24, 2022

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on a request by Botanical Gardens at 2600 Larsen Rd to amend the liquor license to immediately add “Visitor Center, Kaftan Lusthaus building” and add The Lodge (pavilion in the new Bell Children’s Garden) in May 2023, subject to the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2600 LARSEN RD LICENSE AMENDMENT
2. 2600 LARSEN RD LIECNSE AMENDMENT



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

October 24, 2022

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on an application for a "Class A" Liquor and Class "A" Beer license for 7E Co Minnesota, LLC at 1828 S. Ashland Ave with premises description as "CONVENIENCE STORE," with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. org liq license application
2. revised page I
3. change of agent information



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

October 24, 2022

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on a request by the Egg Roll Food Truck Group, LLC at 114 S. Broadway to extend the issuance of the "Class B" license to mid-November due to unanticipated delays (License granted by Council on 8/2/2022).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 114 S BROADWAY EXTENSION REQUEST



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

October 24, 2022

PREPARED BY

AGENDA ITEM # E.5

A request by Ald. Brunette (District 12), for discussion with possible action on existing and prospective ordinances and policies relating to short term Airbnb-type rentals to prevent and address neighborhood nuisances.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2022-10-04 Dist 12 to P and P

From: noreply@civicplus.com
To: [Celestine Jeffreys](#)
Subject: Online Form Submittal: Alders' Petitions and Communications
Date: Tuesday, October 4, 2022 7:17:41 PM

Alders' Petitions and Communications

Name	Jesse Brunette
Committee Name	Protection and Policy Committee
Text of Communication	For discussion with possible action on existing and prospective ordinances and policies relating to short term Airbnb-type rentals to prevent and address neighborhood nuisances.

Email not displaying correctly? [View it in your browser.](#)



Report to the
Protection and Policy Committee
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PREPARED BY

AGENDA ITEM # F.I

Liquor Violation Report

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Report October 24 2022
2. 22LiqVio

CITY OF GREEN BAY POLICE DEPARTMENT

TO: PROTECTION AND POLICY COMMITTEE

FROM: COMMUNITY POLICING

DATE: October 24, 2022

From September 26, 2022, to October 24, 2022, there were no liquor violations, no DA referrals, no ordinance violations and 2 property referrals.

Sincerely,

**LT. STEVE MAHONEY & LT. NATE ALLEN
DISTRICT POLICING**

sp

2022 LIQUOR VIOLATIONS

[illegible]



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

October 24, 2022

PREPARED BY

AGENDA ITEM # F.2

The Clerk's Office Liquor Licensing Report

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 10.18.22 CLERK'S OFFICE LIQUOR LICENSING REPORT

**Licenses Granted By Common Council, but not yet
Issued as of (10/18/2022):**

COMPANY NAME	TRADE NAME	ADDRESS	TYPE	APPROVER	LICENSE GRANTED
COLE J DUCTAN	BAY AREA BURGER CO	126 S BROADWAY	"Class B" Liquor & Class "B" Beer License	Inspections	5/3/2022 (Council Granted Extension on 9-20-2022 to anticipated opening date end of November).
Confetti's, Inc. (Renewal)	Confetti's	217 E. Walnut St.	"Class B" Liquor & Class "B" Beer License	Inspections	License Start Date of 7/1/2022
Mai See Vue	The Egg Roll Food Truck Group	114 S. Broadway	"Class B" Liquor & Class "B" Beer License	Inspections	8/2/2022
Taqueria Maldonado's Main Street LLC (Renewal)	The Razz by Maldonado's	400 Schoen St.	"Class B" Liquor & Class "B" Beer License	Inspections	License Start Date of 7/1/2022 (Council Granted Extension on 9-20-2022 to anticipated opening date end of November).
Burritos Mexico LLC	Burritos Mexico	113 S Military Ave	"Class B" Liquor & Class "B" Beer License	Inspections	8/30/2022
1001 Club, LLC	1001 Club	1001 Main St.	"Class B" Liquor & Class "B" Beer License	Inspections	Granted 9/20/2022 with waiver in 60-day opening requirement (anticipated opening Nov. 30)
Catering With Taste, Inc.	Catering With Taste	618 Gray St.	"Class B" Liquor & Class "B" Beer License	Inspections	Granted 9/20/2022

Summary of Licenses Granted and Issued for Available Liquor Licenses:

The City of Green Bay has a quota of 172 Class B Combination Liquor and Beer licenses under state law.

The City of Green Bay issued 163 of the 172 available Class B Combination Liquor and Beer licenses.

The City granted 7 licenses that have not yet been issued (see page 1).

As of October 18, The Clerk's Office can take up to 2 more applications for available liquor licenses.

The City of Green Bay set forth by resolution that available liquor licenses are considered to those who apply with fully completed applications and first in time.

Liquor License Checklist:

(<https://greenbaywi.gov/264/Liquor-Sales---New-Establishments>)

The Clerk's Office shall only accept the number of applications that we have available licenses.

Summary of Licenses Granted and Issued for Reserve Liquor Licenses:

The City of Green Bay has a quota of 23 Class B Combination Liquor and Beer Reserve licenses under state law.

The City of Green Bay has 1 Class B Combination Liquor and Beer Reserve issued.

The difference between a Reserve and available liquor license is that a reserve is at a cost of a one-time non-refundable \$10,000 issuance fee (plus license fee). The license shall not be transferred or surrendered.