



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, OCTOBER 26, 2022, 5:00 PM

**In person at City Hall, Room 207. Virtual attendance also
available via Zoom.**

AMENDED

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on the request by TDS Metrocom, LLC to approve a Utility Easement in the Beaver Dam Greenway, adjacent to Chantel Street.
2. Consideration with possible action on a request by Ald. Wery to install an ADA accessible walk at Colburn Park from the pool parking lot to the soccer field.
3. Consideration with possible action on allowing staff to submit a letter of support to include Ken Euers Nature Area within the proposed boundaries of the Bay of Green Bay National Estuarine Research Reserve (NERR).
4. Consideration with possible action on the purchase of one (1) Crysteel HD Contractor truck body for a previously purchased truck chassis for the Forestry Department for the sum of \$34,614, not to exceed \$36,345, from Monroe Truck.

F. Informational.

1. Request by Alderman Wery to review Park seasonal salaries and incentives as proposed in the 2023 proposed budget.
2. Director's Report on updates and recent activities for the Parks, Recreation & Forestry

Department.

3. The next Park Committee meeting is scheduled for November 30, 2022.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hnbC9xVDhXdz09>

Meeting ID: 843 1478 4824

Passcode: 278667

One tap mobile

+13126266799,,84314784824#,,,,*278667# US (Chicago)

+19292056099,,84314784824#,,,,*278667# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 843 1478 4824

Passcode: 278667

Find your local number: <https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hnbC9xVDhXdz09>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

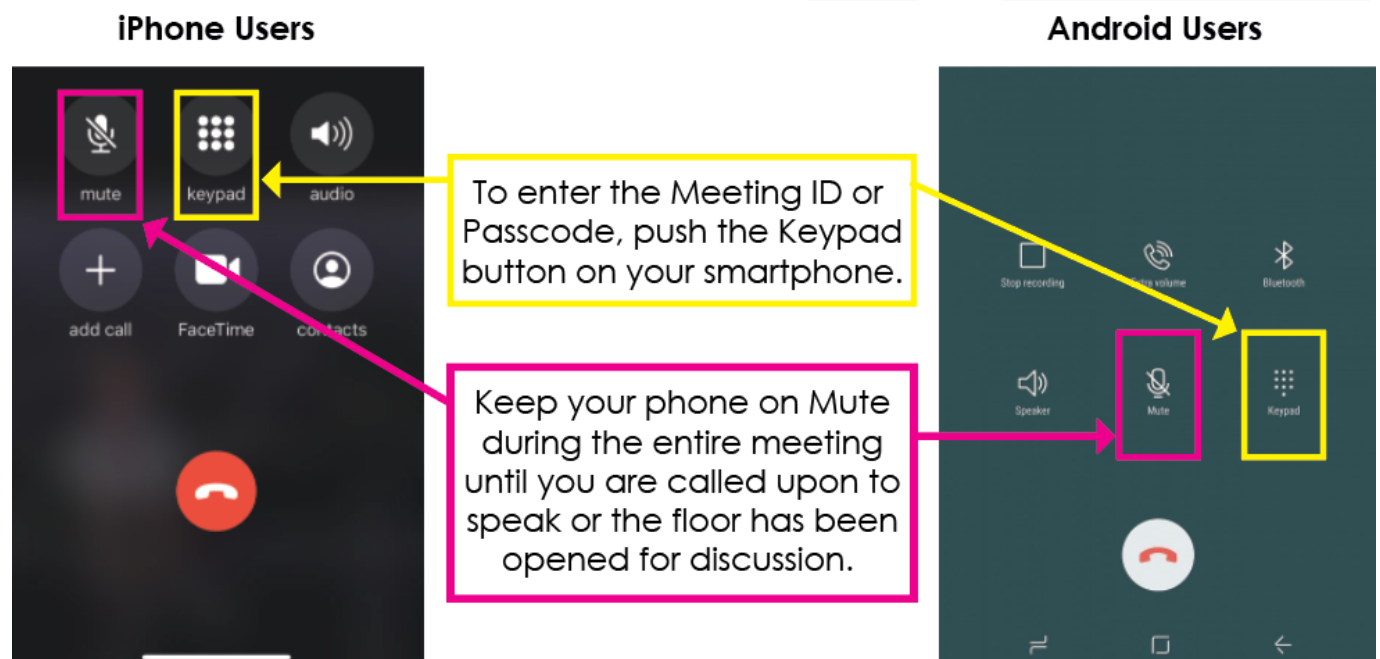
Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 26, 2022

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on the request by TDS Metrocom, LLC to approve a Utility Easement in the Beaver Dam Greenway, adjacent to Chantel Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. TDS Easement Map 2
2. Non-Exclusive Revised Easement 10.19.22



PROPOSED TDS METROCOM EASEMENT LOCATION
BEAVER DAM CREEK GREENWAY

	CONVEYANCE OF NON-EXCLUSIVE EASEMENT
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DOCUMENT NO.	
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This Conveyance of Non-Exclusive Easement (including exhibits hereto, this "Conveyance") is made as of the ____ day of _____, 2022 by City of Green Bay, its successors and assigns ("Grantor").

WHEREAS, GRANTOR is the owner of that certain land located in part of Lot 57 of C.L.A. Tank's Subdivision of Private Claims 2-9, and part of Private Claim No. 8, West side of the Fox River, City of Green Bay, Brown County, Wisconsin, and more particularly described on Exhibit "A" ("Burdened Parcel") attached hereto and made a part hereof; and

NOW, THEREFORE, for valuable consideration of One Dollars (\$1.00) and other good and valuable consideration, Grantor does hereby give, grant and convey to **TDS Metrocom LLC**, its successors and assigns ("Grantee"), an "exclusive" and "non-exclusive" perpetual easement upon, in, under, over, across, and along the Burdened Parcel ("Easement") to construct, use, maintain, operate, alter, add to, repair, replace, and/or remove its facilities consisting of underground cables, wires, conduits, and for above ground equipment, cabinets, and appurtenances for communication and/or other purposes, together with the right to have commercial electrical service extended across, and under a portion of the certain real property described as follows:

Located in part of Lot 57 of C.L.A. Tank's Subdivision of Private Claims 2 - 9, and part of Private Claim No. 8, West Side of the Fox River, City of Green Bay, Brown County, Wisconsin, more particularly described as follows:

RETURN TO

Attn: Sean Murray
Permit/Construction
TDS Metrocom LLC
525 Junction Road
Madison WI 53717

Parcel Identification Number: 6-275-A

Commencing at Government Corner 4OU/V-11/12(1) being an Angle Point on the South Line of said Private Claim No. 8; thence North 64 degrees 09 minutes 12 seconds West along the South Line of said Private Claim No. 8, a distance of 720.31 feet to the Southwest Corner of Lot 57 of C.L.A. Tank's subdivision of Private Claims 2-9; thence North 25 degrees 51 minutes 58 seconds East along the West Line of said Lot 57, a distance of 154.02 feet; thence South 64 degrees 08 minutes 02 seconds East perpendicular to said West Line, a distance of 45.00 feet to the East Right-of-Way (ROW) Line of Chantel Street and the Point of Beginning; thence North 25 degrees 51 minutes 58 seconds East along said East ROW Line, a distance of 8.00 feet to the Northeast Corner of said East ROW Line as described in Document No. 3005724 at the Brown County Register of Deeds Office; thence South 64 degrees 08 minutes 02 seconds East perpendicular to said East ROW Line, a distance of 3.00 feet; thence North 25 degrees 51 minutes 58 seconds East parallel to said East ROW Line, a distance of 15.00 feet; thence South 64 degrees 08 minutes 02 seconds East perpendicular to said East ROW Line, a distance of 15.00 feet; thence South 25 degrees 51 minutes 58 seconds West parallel to said East ROW Line, a distance of 23.00 feet; thence North 64 degrees 08 minutes 02 seconds West perpendicular to said East ROW Line, a distance of 18.00 feet to the Point of Beginning

1. **Grantee** may construct, use, maintain operate, alter, add to, repair, replace, and/or remove its facilities consisting of electronic telecommunications cabinets, overhead and underground cables, wires, ducts and conduits, and for appurtenances for communication and/or other purposes pertaining to the operation of Grantee's telecommunications systems, together with commercial electrical service extended upon, in, under, over, across, and along an easement area, 15 feet x 15 feet and a strip 8 feet x 18 feet Area along those portions of the Burdened Parcel ("Easement Area") as more particularly described and depicted on Exhibit A.

2. **Grantee** shall have the right of ingress to and egress from the land of the Grantor for the purpose of exercising the rights herein granted, and the right to cut down and control the future growth of all trees and brush which may, in Grantee's sole but reasonable judgment, interfere with Grantee's use of the Easement.
3. **Grantee** agrees that it will pay the reasonable value of actual physical damage done to the Burdened Parcel, arising at any time out of the exercise by it of the rights herein granted.
4. **Grantor** covenants not to erect any structure upon the aforesaid real property that would interfere with Grantee's use of said easement and this covenant shall be binding upon Grantor's successors and assigns.
5. **Grantor** agrees that all facilities consisting of poles, pedestals, underground cables and wires, and for appurtenances for communication and/or other purposes pertaining to the operation of Grantee's telecommunications systems, installed on or above the Burdened Parcel at the Grantee's expense shall remain the property of the Grantee, removable at the option of the Grantee.
6. **Grantor** reserves for itself and its successor and assigns the right to use any portion of the Burdened Parcel, within or without the Easement Area, in any reasonable manner, provided such use does not interfere with or unduly inconvenience Grantee's full use and enjoyment of the Easement granted to Grantee herein.
7. **Grantor** covenants that they are the owners of the above-described lands and the said lands are free and clear of encumbrances and liens of whatsoever character, except those personally held by the Grantor.

TDS TELECOM USE ONLY

Company No. 0864

Easement No. EGRB-22-13-RH

Exchange No. 0913

WBS Element: TC-210913027

DATED: _____

By _____ (SEAL)

City of Green Bay

By _____ (SEAL)

[Name]

STATE OF Wisconsin)
) SS.
County of Brown)

On this day of , 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared

 known to me to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged to me that they executed the same.

Witness my hand and official seal

Signature of Notary

Printed Name of Notary

Notary Public _____ County,

My Commission Expires: _____, 20_____

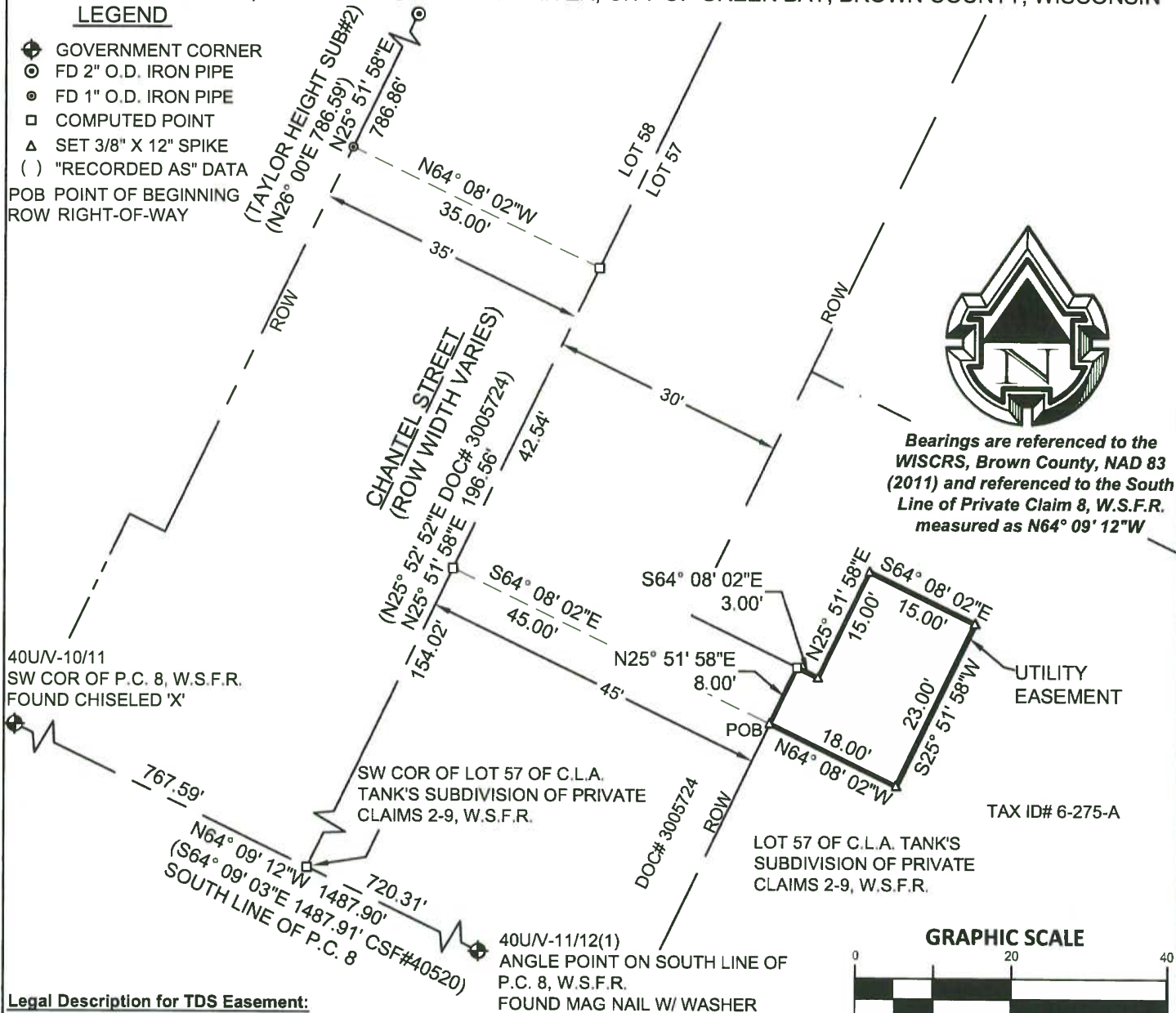
The instrument was drafted by: Sean Murray, TDS Telecommunications Corporation
Insertions by: Jolene Applegate-Mi-Tech Services, Inc.

EXHIBIT "A"

LOCATED IN PART OF LOT 57 OF C.L.A. TANK'S SUBDIVISION OF PRIVATE CLAIMS 2 - 9, AND PART OF PRIVATE CLAIM NO. 8, WEST SIDE OF THE FOX RIVER, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN

LEGEND

- ⊕ GOVERNMENT CORNER
- FD 2" O.D. IRON PIPE
- FD 1" O.D. IRON PIPE
- COMPUTED POINT
- △ SET 3/8" X 12" SPIKE
- () "RECORDED AS" DATA
- POB POINT OF BEGINNING
- ROW RIGHT-OF-WAY



Legal Description for TDS Easement:

Located in part of Lot 57 of C.L.A. Tank's Subdivision of Private Claims 2 - 9, and part of Private Claim No. 8, West Side of the Fox River, City of Green Bay, Brown County, Wisconsin, more particularly described as follows:

Commencing at Government Corner 40U/V-11/12(1) being an Angle Point on the South Line of said Private Claim No. 8; thence North 64 degrees 09 minutes 12 seconds West along the South Line of said Private Claim No. 8, a distance of 720.31 feet to the Southwest Corner of Lot 57 of C.L.A. Tank's subdivision of Private Claims 2-9; thence North 25 degrees 51 minutes 58 seconds East along the West Line of said Lot 57, a distance of 154.02 feet; thence South 64 degrees 08 minutes 02 seconds East perpendicular to said West Line, a distance of 45.00 feet to the East Right-of-Way (ROW) Line of Chantel Street and the Point of Beginning; thence North 25 degrees 51 minutes 58 seconds East along said East ROW Line, a distance of 8.00 feet to the Northeast Corner of said East ROW Line as described in Document No. 3005724 at the Brown County Register of Deeds Office; thence South 64 degrees 08 minutes 02 seconds East perpendicular to said East ROW Line, a distance of 3.00 feet; thence North 25 degrees 51 minutes 58 seconds East parallel to said East ROW Line, a distance of 15.00 feet; thence South 64 degrees 08 minutes 02 seconds East perpendicular to said East ROW Line, a distance of 15.00 feet; thence South 25 degrees 51 minutes 58 seconds West parallel to said East ROW Line, a distance of 23.00 feet; thence North 64 degrees 08 minutes 02 seconds West perpendicular to said East ROW Line, a distance of 18.00 feet to the Point of Beginning.





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 26, 2022

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on a request by Ald. Wery to install an ADA accessible walk at Colburn Park from the pool parking lot to the soccer field.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Colburn Park ADA Walk Plan 2



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 26, 2022

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on allowing staff to submit a letter of support to include Ken Euers Nature Area within the proposed boundaries of the Bay of Green Bay National Estuarine Research Reserve (NERR).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Ken Euers NERR Designation Letter I-22



Parks, Recreation & Forestry Department
100 North Jefferson Street - Room 510
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3365
Fax 920.448.3393

10/25/22

Dr. Michael Alexander
Chancellor
University of Wisconsin-Green Bay
2420 Nicolet Drive
Green Bay, WI 54311

Re: Bay of Green Bay NERR Site Nomination

Dear Chancellor Alexander,

The City of Green Bay is expressing its support for including City parkland within the proposed boundaries of the Bay of Green Bay National Estuarine Research Reserve (NERR). A Bay of Green Bay NERR will benefit this region's population and natural resources base by enhancing research capacities, providing access to the talent of the 30 reserves within the NERR system, creating a robust framework for stewardship, training, K-12 educational programming, and enhancing proven coastal best management practices throughout the country to the shores of Green Bay, Lake Michigan, and Lake Huron. The exposure that comes from inclusion in the reserve system will help strengthen the connection between regional communities and our natural resources, enhance economic benefits resulting from our water resources, and serve as a clear coordinating force for non-governmental organizations, government agencies, and industry working to the benefit of the Green Bay ecosystem.

City of Green Bay lands within the proposed boundary include the Ken Euers Nature Area.

There is great potential for collaboration with the Bay of Green Bay NERR and opportunities to forge new partnerships for continued stewardship of the estuary. The NERR designation will increase awareness of the value of the Green Bay watershed to the nation and foster a sense of pride for this natural resource treasure among the citizens of Wisconsin.

Sincerely,

Dan Ditscheit
Parks, Recreation & Forestry Director



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 26, 2022

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on the purchase of one (1) Crysteel HD Contractor truck body for a previously purchased truck chassis for the Forestry Department for the sum of \$34,614, not to exceed \$36,345, from Monroe Truck.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 10-25-22 Parks Agenda Report -Contractor Body



Purchasing Department
100 North Jefferson Street - Room 101
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3047
Fax 920.448.3050

TO: Parks Committee
DT: 10/25/2022
RE: Purchasing Report
Cc: Dan Ditscheit; Thomas Walenski

Report of Procurement:

1. Purchase of one (1) Contractor body (see below quote) for the Parks & Recreation Department for Forestry for the sum of \$34,614 not to exceed \$36,345 from Monroe Truck. This procurement is purchased off the Sourcewell Cooperative contract # 062222-AEB which was competitively bid.

Account: 205670/426670 55140 92211 Parks Equipment Replacement



Per Sourcwell contract # 062222-AEB

- Description: 2023 Crysteel HD Contractor Body
- Quantity: One (1)
- Bid Price: \$34,614 not to exceed \$36,345 (Due to current Market Conditions, if the Chassis will not be on-ground at Monroe Truck Equipment within 240 calendar days of order. The Municipality could be subject to 3% - 5% price increase on bid price at time of invoice)
- Price Includes option for a LED light bar on cab shield ADD:\$760.00
- Lead-Time: Twelve (12) weeks
- Warranty: 5 years (3 years 100% + 2 years 50/50)
- Payment Terms: Net 30 days

Troy Redfearn
Monroe Truck Equipment
Account Manager | Municipal Division

 Office 800-848-5400
 Cell (920) 360-4446
 tredfearn@monroetruck.com
 monroetruck.com





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 26, 2022

PREPARED BY

AGENDA ITEM # F.1

Request by Alderman Wery to review Park seasonal salaries and incentives as proposed in the 2023 proposed budget.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Proposed 2023 Seasonal Pay Plan - 10% Increase

PARK SEASONAL/SUMMER EMPLOYEE PAY PLAN MAYOR'S PROPOSED 2023 BUDGET- 10% INCREASE \$00.00 - 2022 Seasonal Hourly Wage Rates \$00.00 - 2023 Proposed Seasonal Hourly Wage Rates						
Pay Grade	PRF Budget	Job Title	Step 1	Step 2	Step 3	Step 4
A	620	Facility Attendant - Pools/Wading	\$10.56	\$10.85	\$11.21	\$11.56
	620	Facility Attendant - Triangle Hill	\$11.61	\$11.93	\$12.33	\$12.71
	624	Program Attendant - Recital/Dance				
	624	Program Attendant- Score keeper/Timer				
	602	Seasonal Nature Center Visitor Specialist				
	603	WLS Nature Center Specialist				
	614	WLS Visitor Specialist				
B	621	Facility Leader	\$11.43	\$11.79	\$12.20	\$12.56
	627	Program Leader	\$12.57	\$12.96	\$13.42	\$13.81
	604	Seasonal Maintenance Employee				
		Seasonal Maintenance Employee (Night/Week)				
	612	Temporary Clerical Employee				
	613	WLS Animal Keeper				
		WLS Maintenance				
C	627	Playground Leader	\$11.73	\$12.20	\$12.56	\$12.98
		Misc. Instructor	\$12.90	\$13.42	\$13.81	\$14.27
D	604	Forestry TSME - EAB	\$12.26	\$12.62	\$13.10	\$13.45
	625	Program Coordinator	\$13.48	\$13.88	\$14.41	\$14.79
	625	Special Event - Program Coordinator				
	629	Lifeguard				
	630	Instructor - Jr Lifeguard				
	631	Swim Instructor				
E	626	Instructor - Programs (Not Lifeguard)	\$13.21	\$13.69	\$14.23	\$14.81
	657	Instructor - Water Aerobics	\$14.53	\$15.05	\$15.65	\$16.29
	604	Forestry Prune Climber				
G		Engineering Aide	\$14.91	\$15.51	\$16.24	\$16.82
H	617	Asst. Manager - TSA, Playgrounds	\$16.84	\$17.47	\$18.20	\$18.89
	619	Director - Facility / Program	\$18.52	\$19.21	\$20.02	\$20.77
	656	Instructor - Lifeguard				
	619	Lifeguard Instructor (Outdoor pools)				
	619	Pool Director				
		Seasonal Recreation Coordinator (Aquatics)				
		Seasonal WLS Banquet/Event Coordinator				
I	623	Officials (Basketball, Football, Softball)	\$19.36	\$19.95	\$20.73	\$21.38
		Seasonal Recreation Coordinator (Aquatics)	\$21.29	\$21.94	\$22.80	\$23.51
		Seasonal WLS Banquet/Event Coordinator				

BAY BEACH SEASONAL/SUMMER EMPLOYEE PAY PLAN MAYOR'S PROPOSED 2023 BUDGET- 10% INCREASE \$00.00 - 2022 Seasonal Hourly Wage Rates \$00.00 - 2023 Proposed Seasonal Hourly Wage Rates						
Pay Grade	PRF Budget	Job Title	Step 1	Step 2	Step 3	Step 4
B	618	Facility Attendant (BB)	\$12.45	\$12.81	\$13.22	\$13.58
			\$13.69	\$14.09	\$14.54	\$14.93
D	628	Ride Operator (BB)	\$13.28	\$13.64	\$14.12	\$14.47
			\$14.60	\$15.00	\$15.53	\$15.91
E	636	Bay Beach Site Supervisor	\$14.23	\$14.71	\$15.25	\$15.83
			\$15.65	\$16.18	\$16.77	\$17.41
F	640	Facility Coordinator (BB)	\$15.35	\$16.00	\$16.67	\$17.42
			\$16.88	\$17.60	\$18.33	\$19.16
G	651	Asst Mgr (BB)	\$17.86	\$18.49	\$19.22	\$19.91
			\$19.64	\$20.33	\$21.14	\$21.90



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 26, 2022

PREPARED BY

AGENDA ITEM # F.2

Director's Report on updates and recent activities for the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 10.26

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, OCTOBER 26, 2022**

PARK DIVISION

- As the leaves begin to fall, park crews are starting to blow leaves from fence lines, around shelters and landscape beds.
- Park crews are continuing to perform fall pruning of beauty spots and landscape beds.
- On a daily basis park crews pick up garbage, litter, and check facilities.
- Ball diamond crews continue to prepare athletics fields for remaining fall leagues.
- Athletic field maintenance is being performed at a number of fields as time and weather allows.
- Off season maintenance continues to be done in the aquatic centers in preparation for winter.
- Repairs to the two damaged backstops at Beaver Dam Park have been completed. The repairs to the backstop at Perkins are set to be made in the next few weeks.

FORESTRY DIVISION

- Ash tree evaluations and data entry are done. Data analysis is in progress to set removal lists for this winter and assess treatment success and strategies for 2023.
- Early analysis shows we have 3,800 street Ash trees. We are anticipating a heavy tree removal load this winter, but by 2024 we should see removals start to decrease. The long-term goal is to retain between 1,500 and 2,000 ash trees on the streets and protect them with treatments.
- Stump grinding operations are progressing on the eastside. Current stump grinding operations are in the Preble Park neighborhood. There are roughly 300 stumps remaining on the eastside. The next area the crew will move to is Kennedy and Farlin Park neighborhoods moving toward the city center. Weather and equipment permitting, we do anticipate finishing all stumps on the street in 2022.
- Fall tree planting has begun this week. We will be planting 200 trees this fall.
- Staff will begin marking trees for the winter removal list. We will be in the range of 1,200-1,500 trees again this cycle.
- Crews continue to work on priority pruning requests and high priority removals.

DESIGN & DEVELOPMENT DIVISION

- Baird Creek Greenway – Invasive Species Removal:
 - The UW Extension is implementing a buckthorn removal demonstration area within the greenway south of Danz Park/School, where different methods of removal will be completed and evaluated.

- Bay Beach Amusement Park – NebulaZ Ride:
 - Site planning has begun for the placement of the new ride.
 - The tot chairplane ride will be placed in storage and the new ride will be installed in it's place.
- City Deck – Holiday Lighting:
 - Staff is working with Downtown Green Bay, Inc. on the planning for the installation of the holiday lighting, which will be funded by Downtown Green Bay, Inc.
- Colburn Park – Winter Lighting:
 - Staff is currently planning for a winter lighting display at Colburn Park.
- Leicht Memorial Park – Master Planning, Shelter & Stage:
 - Staff and design team members continue to work with the consultant on the sitework, shelter and stage design.
- Porlier Pier – Structural Review:
 - Staff hired a structural engineer consultant to develop several proposed options and cost estimates for the pier replacement. This information will be discussed at a future Park Committee meeting.
- Seymour Park – Playground:
 - The playground equipment has been delivered.
- Shipyard – Phase 1 – Construction continues on the shoreline development portion of the project.

GREEN BAY CONSERVATION CORPS

- The Woodland Room at the Wildlife Sanctuary has been completed with internet hookups and a Wi-Fi router. This room will serve as the main office for the Conservation Corps program.
- Staff continues to promote the program at community events.
- The Crew has mapped East and West side parks for invasives species and other hazards.
- Members cleaned out the unused greenhouse at the WLS and have it ready for use this fall.
- Members have started to collect native prairie seeds to spread at designated parks/locations.
- Members are planning a volunteer day at Red Smith Park on October 29 to clean out buckthorn in the woods at Red Smith Park. They have created a Facebook event and distributed flyers to local businesses.

RECREATION DIVISION

- The adult fall softball leagues have finished for the season.
- The fall session of our partnership with GGLeagues Esports began the week of October 3. These competitive leagues for youth and adults will allow participants to compete against participants in other Wisconsin communities. Leagues will run during the week, and we will be offering leagues in Madden 22, Fortnite, Rocket League, and Super Smash Bros.

- The table tennis league is being held on Wednesday evenings beginning October 5 at Franklin Middle School. There are 10 players registered.
- The Youth Basketball Skills program for grades 1-4 is being held for 6 weeks on Monday evenings at Franklin Middle School. There are 25 participants registered.
- The adult basketball program will begin on November 2 at various area high schools. There are currently 24 teams registered.
- The Adult Football League is going very well. Championship games will be played on October 12th and 13th.
- Open Gyms will begin on November 5th. Programs will be offered at Beaumont, Jackson, Baird, Wilder, Chappell, and Franklin. Please see our website for dates and times.
- Youth Soccer and Football Leagues will be completed by October 23rd.
- Recreation and Administrative staff are working closely together to create new and exciting marketing pieces for the Green Bay Parks, Recreation, and Forestry Department.
- Planning is underway for the Frenzy on the Fox event to take place on Friday, January 13, 2023. This event promotes winter recreation while utilizing the Fox River Trail for running, walking, and biking. More details to come soon.
- The Youth Dance Program is set to start the week of November 14. Classes offered are: Preschool Ballet, Creative Movement, Jazz, Tap/Ballet, Tap/Jazz, Poms, Musical Theater and Adult Jazz. Registration is open now. Classes will run through the beginning of March.

AQUATICS

- This Fall we will reevaluate our staffing issues and come up with a plan to start recruitment early. Besides wages, staff will look at restructuring schedules, bonus pay for certified lifeguards, and incentive programs.
- Other offseason projects will include updating the Staff Handbook, updating staff discipline procedures, researching new staff payroll and scheduling platforms, restructuring the facility attendant staff, and digitizing all daily forms.

BAY BEACH AMUSEMENT PARK

- Staffing:
 - We are already starting to look at rehires. We will look at the number of hours they worked, number of days they missed, work ethic, etc.
 - Onboarding paperwork needs to be updated.
- Concessions and shelters:
 - Cleaning has begun for all concession areas. The trailer, concessions, back bar and kitchen are being cleaned and winterized.
 - The shelter water has been turned off and winterized.
- Policies and Procedures will be updated as needed.
- Alternative revenue sources will be researched such as events, enhancing current offerings and online sales.
- The website and social media has been updated.

- Signage is currently being updated.
- Maintenance work is being done on the parking lots.

TRIANGLE SPORTS AREA

- Snow making equipment and machinery is being researched.
- Park carpenters and mechanics are developing a game plan and getting the pieces into place to install the magic carpet tube lift at TSA. If the weather cooperates and no unforeseen issues arrive its hopeful to have it up and running for this winter season.
- The hill will be closed Monday through Wednesday this winter due to historically low attendance levels on these days.

METRO BOAT LAUNCH

- Weekends have slowed down due to colder weather.
- The new docks are on order and scheduled to be delivered in early November. Because the boating season will be over by then, the new docks will be put in storage, for installation in the spring of 2023.

WILDLIFE SANCTUARY

- WLS animal care staff held a training course for GBPD CSOs on how to handle and transport wildlife for the public to BBWLS. This partnership and training should better prepare these individuals in how to handle wildlife related issues safely for themselves and the public (in addition to the animal).
- R-PAWs (Rehabilitation Program at the Wildlife Sanctuary) has admitted over 6,540 wildlife rehab patients in 2022 already. We admitted approximately 5,800 in 2021.
- Staff participated in a Packer prediction before the London Packer game on Good Day WI. Unfortunately, Walter the Opossum picked the Giants - and was correct!
- Rangers and animal care staff are working hard to winterize cages, move animals to winter quarters and winterize our waterfalls and water systems in our public and animal exhibits.
- The WLS Curator met with Brown County Health Department about a public display regarding rabies and the possibility of working together to get information to the public about bats.
- An Eagle Scout completed his eagle scout project of adding bridges over Woodland Building pools for safety of animals and staff, including our Otter, Bobcat, Fox and Cougar exhibits.
- There are continual steady increases in on-site field trips with schools scheduling and booking programs.
- Free Fall public programming is underway, including Sanctuary Storytime on Mondays, Wolf Feedings on Mondays and Wednesdays, and Trail Fitness Walks on Tuesdays and Thursdays.

- The 2nd Annual Howling Halloween Hike is set to take place on Friday, October 21 at the Bay Beach Wildlife Sanctuary. This event has SOLD OUT with 600 registered participants. The event will include a trick-or-treat trail, city emergency vehicle showcase, campfire, and s'mores, and is \$5 per trick-or-treater. Last year's event sold out at 400 people. The event will run 5:30 p.m. - 8:00 p.m.
- New permanent fencing was installed along alternate public entry to Raptor trail to provide better safety for patrons and exhibit animals.

ADMINISTRATION

- Registration for Adult Basketball League has closed, and registration is now being accepted for Dance classes.
- The Adult Football League season has wrapped up, and Table Tennis Leagues are underway.
- Frenzy on the Fox planning and preparation has started.
- Season passes for the Metro Boat Launch are still being reconciled for end of the season.
- The Wildlife Sanctuary Gift Shop and Welcome Desk are being prepared for opening soon.
- Park shelters are open for weekend rentals and will continue to be available through the end of October.
- The Wildlife Sanctuary Administrative Clerk answers customer inquiries both in person and on the phone as well as assisting staff during this very busy season out at the Sanctuary.
- Currently preparing flyers and brochures for the Howling Halloween Hike, Dance classes, Frenzy on the Fox, and fall seasonal official hires.
- We are advertising for the GGLeagues.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

October 26, 2022

PREPARED BY

AGENDA ITEM # F.3

The next Park Committee meeting is scheduled for November 30, 2022.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None