



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

**WEDNESDAY, OCTOBER 26, 2022, 5:00 PM
AMENDED**

Immediately following Parks Committee.

**In person at City Hall, Room 207
Virtual attendance also available via Zoom.**

A. ZOOM MEETING INSTRUCTIONS.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Present: Melinda Eck, Chris Wery, Mark Steuer, Steven Campbell

Excused:

C. APPROVAL OF THE AGENDA.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the agenda of October 26, 2022 Improvement & Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the minutes of the October 12, 2022 Improvement & Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Paul Neja (1064 Roscoe Street) for unrestricted on-street parking allowances due to unique family circumstances and limited off-street parking options for the remainder of 2022 and all of 2023.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by Paul Neja (1064 Roscoe Street) for unrestricted on-street parking allowances due to unique family circumstances and limited off-street parking options for the remainder of 2022 and all of 2023.. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

2. Consideration with possible action on request by Pat Daschner (1705 Spence Street) to rescind the charges for sidewalk replacement.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Pat Daschner (1705 Spence Street) to rescind fifty percent of the cost of the sidewalk replacement. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

3. Consideration with possible action on an amendment to the professional services contract with Modjeski and Masters for the onsite investigation and troubleshooting of center lock mechanisms of the Main Street Bridge over the Fox River, B-5-311, in the amount of \$10,070.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the amendment to the professional services contract with Modjeski and Masters for the onsite investigation and troubleshooting of center lock mechanisms of the Main Street Bridge over the Fox River, B-5-311, in the amount of \$10,070. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

4. Consideration with possible action on the acquisition of a Watermain Easement along the north side of Finger Road east of Grandview Road from Car Green Bay (WI), LLC (Carnivore Meat).

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the acquisition of a Watermain Easement along the north side of Finger Road east of Grandview Road from Car Green Bay(WI), LLC (Carnivore Meat). Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

5. Consideration with possible action on request by Department of Public Works to award a contract for the development of a Citywide Green Stormwater Infrastructure Plan to Stormwater Solutions Engineering in the amount of \$133,370.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works to award a contract for the development of a Citywide Green Stormwater Infrastructure Plan to Stormwater Solutions Engineering in the amount of \$133,370. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

6. Consideration with possible action on request by Department of Public Works to award a contract for 2023 Design Services for Berner Street Reconstruction from N. Irwin Avenue to N. Webster Avenue.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Department of Public Works to award a contractor for 2023 Design Services for Berner Street

Reconstruction from N. Irwin Avenue to N. Webster Avenue to JT Engineering in the amount of \$54,475.00. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to receive and place on file the recent activities of the Public Works Department. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

2. The next Improvement & Services Committee meeting is scheduled for November 30, 2022.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to adjourn. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

VERBATIM MINUTES

- [Recorded Voice] Recording in progress.

- Okay, we're ready to go. All right. Welcome to Improvement and Services Committee. Today is what? October twenty-

- 6th.

- 26th. Role call. Alder Steuer, I'm here.

- Alder Wery?

- Here.

- Alder Eck?

- Here.

- Alder Campbell

- Here. All present and unaccounted for. I need a approval for the agenda.

- Move to.

- Motion by Eck.

- Second.

- Seconded by Campbell. All in favor, please say, "Aye."

- [Together] Aye.
- Aye, all opposed, that passes unanimously. Approval of the minutes. Same thing. Move to prove it.
- Move by Wery.
- Second.
- Second by Eck. All in favor, please say aye.
- Aye.
- Aye. All oppose, that passes unanimously. Under regular business, number one. Consideration with possible action on request by Paul Neeja, 1064 Roswell Street for unrestricted on-street parking allowances due to unique family circumstances and limited off-street parking options for the remainder of 2022 and all of 2023, Director.
- And actually, I want to turn this over to Chris Perrla.
- Yeah, I spoke with Mr. Neeja and like, he's got a, got a single stall driveway. It's about one and a half cars wide, so it's not a double stall. I don't think there's space for it, I took a look at it, Single stall garage. He's, it's a blended family from a second marriage. One of- one, or one of the older children is starting over. I don't know the whole story, but she's back home, unfortunately. Well, not for unfortunately in the bad sense of family being together, but- And then there's a college-age son that moves between houses from mom and dad and they, they're just at an impasse for parking. Like I said, they have probably about six cars and can keep four. They're not, they're, he's not asking for this every single night of the year. But you know, like when the kids come from, Mom's house or whatever, he wants to be able to have them park there. Taking a look at it, I, I definitely empathize with him. And I'm the one who reprimanded, I said, "You know, it seems like a legitimate request. We're getting toward the end of the year 2022. It's supposed to be requested annually." So I recommended, let's put it on the agenda to request the remainder of '22 and all of '23. He said it's probably gonna be all done by the end of '23. The family situation stuff, that he'll be back to not worrying about it. So based on, you know, my, like I said, an extended conversation on several occasions and I took a look at the site, I would recommend that we allow this.
- Except winter no dice. Right?
- Right. Well in the winter, if it's a, if it's a- and I, he does understand that. I explained it to him. If there is a snow emergency, all bets are off for everybody in the city.
- Right.
- Right.
- Okay. Any discussion, otherwise I'll entertain the motion?
- I'm good.
- Anybody?
- Motion to approve? Does that worry you? Do I have a second?
- I'll second it.

- Seconded on by Eck. Any other discussion, all in favor of this, say, "Aye."
- Aye.
- Tell the family good luck, from all of us. I was tired just listening to that. All right. Number two, consideration with possible action on request by Pat Dashner. 1705 Spence Street to rescind charges for sidewalk replacement. If I go to-
- Mr. Dashner got called out of town for work today. He emailed me earlier. So if it's all right, he just wanted to hold it. I mean, unless you have like a, a motion to, to approve it right away.
- Well, uh-
- He's not here to plead his case.
- I emailed, he emailed me last night, and told me he was called by the town and I asked him if he wanted to hold or proceed.
- Oh.
- He actually emailed me back and said, "Go ahead and proceed."
- Alright.
- So.
- By all means, that's-
- Mr. Dashner sent in- Well, actually had sent an email to Ald. Wery before moving on to me, indicating that he had, Mr. Dashner had epoxy to his sidewalks. The sidewalks that were in defect. He repaired using epoxy back in June when they got the letter on what were acceptable repairs. But he missed on the communication that the city sent out. He missed where it said that it had to be reinspected by the city. After he went back and reviewed the letter, he did see where, where it's in the, in the instructions that he has to notify the city, so we can come out and do a re-inspection because he had not requested the re-inspection, the mark indicating replacement was still on the sidewalk when the sidewalk contractor got there and the sidewalk contractor popped the panels out and replaced them. So we're talking about 200.5 square feet at 11 square feet. We're talking roughly 2200 hours worth of sidewalk that was removed and replaced after he had repaired it.
- So we don't know if the, I'm sorry.
- Yeah.
- Well, go ahead.
- Do we, we don't know if the repairs were acceptable because they didn't get rechecked?
- Yeah, we never had a chance to look at it.
- Wow.
- So he missed the letter. So does, I mean- it sounded like he put it in the email

- How did he miss that part?
- he was doing things correctly, but he just didn't, he oversaw something we didn't see?
- Correct.
- It's your district-
- Do you have anything to add?
- What's your take?
- Can't split.
- I haven't been on that portion of sidewalk after or before. So I- And I don't know if it was repaired to the standards or not.
- It's right down the walk from here.
- Yeah, it's up about a couple, couple blocks. I mean obviously it might improve it, but, but if everybody just came in and said, "Hey, I had these repaired before I pulled 'em out." Okay, maybe you did. Maybe you did. I- That causes a bit of, under there. So,
- Well-
- I'd like to hear from rest of the committee can see both here. Alright.
- Is the amount 500 or the 2200?
- About \$2,200.
- Okay.
- So what is he saying? I'd like to avoid a \$500 bill for misunderstanding.
- 500 Plus.
- Maybe he didn't know how much
- Hundred plus, but it's 2200.
- I don't, I don't know that he knew the exact dollar amount. He's-
- Oh.
- Just put them-
- I think he's guesstimating. Well.
- So how, how big of an area was it? How many sidewalk squares?
- At 200?

- Yeah.
- That had to have been roughly 40 feet long. So that was 8 panels, give or take.
- Divide by 5, right?
- 40 Feet. 8 panels.
- 25, 25 cubic feet.
- So-
- or 25 square feet. to a panel.
- Yes sir.
- And what, what does it cost per panel roughly again?
- Well, it's \$11 a square foot.
- 25 Square feet, \$250 a piece.
- I actually get called today on that. So is it 250 per cake or whatever they call it.
- A cake.
- Under this year's contract? The costs for- okay, forgive me. I, I don't, I don't like the term "cake."
- Okay.
- That's what the guy said today, when he called me.
- Sorry.
- I, I prefer panel \$275 per panel. Roughly.
- Hard to put a max on that.
- That's this year's contract.
- Yes.
- Okay.
- So, no food, do not describe it as food.
- Hard to put hacks on that.
- All the work.
- Thanks. Did you have any other residents calling in with the same type of situation?
- Um- Can't be a loner one, maybe months ago.

- New unusual things. So.

- We have, I don't know that anybody has appealed when we've- I know I had a couple over in the Preval area down Skyline James for, so south of- immediately due south of the high school off of Skyline Boulevard, where the high, the power line goes through, in that generalized area. And what we, you know, "Well, hey, I, I fixed this and why are you guys out here removing it?" And I actually went out and met the, at least two people in the field to discuss it. And I, the first question I asked them was, did you get the letter, the packet of information relative to the repairs the city? And yes, that was informed. "Yes, we did." That's how we knew how to- what repair would be acceptable. And it, do you still have the letter? And they went in and got the letter and-

- Sure enough.

- Right here you're supposed to "Oh, I didn't read that part." And in those, those two cases, "Oh, I guess I, I missed it." And-

- Is there a way to highlight that? You know, like in the yellow or something? I know, I know it sounds kind of crazy, but this almost seems like we've had a few problems that- If not-

- We, we can, I will tell you, this is the third year that we've put together a pretty extensive packet and we refined it every year.

- Okay. Alder Wery?

- I'm gonna tell you, \$2,200 is not gonna break the city. Okay. I'll be honest with you about that right now. The reason I didn't act on this, and I'm bringing it to the committee, is because we have spent probably close to 200 hours of staff time over the last three years developing these educational materials. We have made them as plain language and easy to follow as we can. So I can, I can see the resident's concern. I can see where somebody didn't read through the whole thing or miss something and okay, mistake got made, but they had all the information they needed. So I can't make that decision, because I would be biased, and I don't want that. So I'm gonna give it to you to make a more impartial

- Thank you.

- decision.

- Yeah, thanks.

- But if it's pink, okay, so my understanding is that they, did they go, did they get that pink marking on there, which meant this is going to be replaced?

- No, it's a white X.

- White x.

- Well, my friend called me. I, I say friend, so somebody in my district, I, I do know, you know, as a personal, but she said they came out and put pink marks, which meant it's coming. They're gonna be replacing. They-

- She told you?

- and I went out there.

- White paint?
- It shouldn't have been pink unless-
- Well, I went out there and I saw it and it was pink and- But then you went out there, they had done the work themselves, if you remember.
- I remember you called it. Yes.
- Chateau pink. Yeah. Which then, then they were allowed to keep 'em.
- Yeah.
- Yeah. They were pink. That's what I thought.
- No, it shouldn't be pink. It should be white.
- Weird.
- And we block out the X if somebody's completed the repairs properly.
- And I've seen those, but they had pink. Okay.
- I guess my question would be, I mean first of all, you say it's not gonna kill us, but at the same time, I mean, were the people gone on vacation? They didn't see the guy out there starting to take the sidewalk out? I mean, it just seems kind of an odd story, you know, between that, and it just seems kind of weird, the timing of it all. And I mean
- Well-
- What do you think, there's a week in there, a day or what? Hard to make a decision, how close was it?
- It's not unforeseeable that the sidewalk contractor came in there, cut the panels and removed them in one day?
- Yeah.
- So if, if he's at work and it happens while he is at work, he comes home and all of a sudden the panels are gone.
- Well, Ald. Wery, I know I said it's your district. I know in the past we've looked at some of these and every situation's different. Sometimes we've split the cost, thanks on that order. We've done that in the past.
- I think that's reasonable.
- It's a possibility, that would be one thought, to split the difference. But, but any anybody else in the committee?
- Throw that out as a proposal, then, eh?
- I'm throwing that out to the committee, to split it.
- I mean, so we have to decide that.

- No.
- We have to propose
- for discussion
- would be whatever-
- Discussion.
- Or the city
- Or the city.
- One of the other parties. We have two parties here, right. City. And the-
- Yes.
- Basically we're deciding here.
- You decide between the city and-
- Steve doesn't want to.
- No he's does not.
- Well that's what he just said.
- Yeah.
- And just in my, and as you said, my history of doing this, a lot of times you split the difference. I've seen that so many times in 20 years.
- You're not right.
- You split the difference because you're not quite sure. We're all right, we're all wrong.
- You're making a good faith effort to show up. I can tell you never had any issues with this gentleman ever, any kind. So, for what it's worth, I don't smell any treachery there of any kind.
- Well, it looks like he tried, I mean if I'm reading, I'm reading this letter, it says he called the hotline to let them know.
- Yeah.
- He didn't receive a call back. Until-
- Well, like I said, think-
- He called.

- The staff has put together a big effort to put educational materials together. So I believe the staff on that, as well.
- Yeah.
- So, you know, ignorance is no excuse, right? I mean we all, we all get a lot of mail and we, it's like, whoops.
- I, I had the same thing with, you know, with a development coming, and "Oh, we never saw the letter!" Then, now- you know what, it like, now it's too late, it's happening. So-
- Yes. Right. Well, does-
- Makes it hard.
- All agree?
- You wanna throw that out?
- I'm open to listen to the committee. I mean, it's my district, so I'll put split the difference, you know.
- Make that a motion.
- Whatever half the cost is, I would make that motion.
- Okay. Motion by Wery to split the cost between the city and the individual. Do we have a second?
- Second.
- Second Ald. Campbell, is there any other discussion? We can all vote you, we all vote on this too. So be your name. So all in favor please say, "Aye."
- [Together] Aye.
- All opposed? Okay. Is that unanimous? Okay.
- Okay. I just, I don't wanna set up precedence, either.
- No. Alright.
- We get very many of these?
- This is the first one that we had this year.
- Okay.
- And everyone's case-by-case basis.
- So like, trees that get cut down.
- That's pretty good.
- Alright, that passes unanimously. All right. And this all goes to city council next Tuesday at six o'clock. This is just advisory for that. All right. Number three, consideration with possible action on an amendment to the

professional services contract with Majeski and Masters for the onsite investigation and troubleshooting of center lock mechanisms of the Main Street bridge over the Fox River. E-5-311 in the amount of \$10,070 and staff.

- So Majeski and Masters is the engineering firm that we've retained to assist us with the design of repairs to the Main Street Radius Memorial Bridge. For those of you who've been on the committee for a while, you know we have been proposing some pretty expensive hydraulic repairs to that bridge. So what we did was we got M&M on board and we're kind of breaking it out in smaller pieces. So it's something we can afford a year at a time as we're doing it. And as we're getting into some of the design and repair issues, we're finding little things that need to be tweaked as well. So in this case, we had part of the contract earlier this year, was for balance of the bridge to make sure that it's getting to its proper down position. And when the bridge, it comes down, there are a series of six pins. There's one at the tail, on both the north and south side of each leaf. And then there's also center locks, where the pin drives through both leaves in the down position. One north, one south, the center locks weren't aligning. And this is actually related to the replacement of the pins, the center lock pins. These things are like 6 by 12 solid steel.

- Bigger.

- Than

- Bigger?

- Yeah. They're about 24 tall by about 12 wide.

- Okay. So this is a huge chunk of steel that slides into a key way, like an old fashioned door lock. Okay. And helps keep the bridge from flexing while it's in its down position. So there were some issues. We replaced the pins themselves. They had gotten grooved on the top from bridge vibration over the last 25 years of operation. We replaced the pins and you can't just go to Home Depot and buy these pins. Okay? There's specialized pieces of equipment and there's not parts on the shelf for a lot of the stuff that's in that bridge. So there were some modifications to the center locks that we had to do to accommodate current part inventory and things of that nature. So there was some investigation and troubleshooting in order to get everything to line back up and reassemble it. So M and M is requesting a change order for their design services in the amount of \$10,070. If staff does support that request.

- Ald. Eck?

- I, I thought that the, the Main Street Bridge was County.

- No, no.

- No. The Bar Star Bridge on Walnut Street and the Dante Tillman Memorial Bridge at Mason Street are both owned by the Wisconsin Department of Transportation.

- Oh, okay.

- Main Street Bridge is owned by city of Green Bay. They are linked together fiberoptically. So there is a single bridge tender at Star, and that bridge tender can remotely operate the other two bridges. And the county, being the maintenance arm of Westad, the county is the one that supplies the bridge tender. So that's the county's involvement, but this is our bridge.

- Oh, okay. That must be where I had heard the county was-

- How far was it missing, in as far as, was it not off that much?

- No, no. You're talking fractions of an inch.

- Fractions of an inch.

- But one of the things that, that's- people tend to look at Mitchkey and say that it's a problem bridge. It's not that it's a problem bridge, it's functioning the way it's supposed to. If things aren't correctly lined up and the drive motor for the center lock is trying to drive the pin into a hole that's not properly aligned, that back-pressure on the motor gets interpreted as, "There's something wrong here." And it shuts down. Okay. It shuts down, then we gotta go figure out what happened. Okay. It's off alignment. We gotta get the alignment back in. It's a problem with your bridge. No, it's not a problem with the bridge. The bridge is, is trying not to hurt itself. It's not going to force that pin into a hole where-

- It does. That happened a few times.

- A couple.

- There's a number of little things that pop up here and there.

- Motion to approve.

- Seconded.

- Motion by Eck. Seconded by Wery. Any other discussion? All in favor please say "Aye."

- [All] Aye.

- That passes unanimous. All right, where we at? You guys? Ready? Number four, consideration with possible action on the acquisition of a water main easement along the north side of Finger Road, east of Brand New Road from Carr Green Bay, W I LLC, Carnivore meat. Staff.

- Okay. In the information, the supplemental information I handed out to you today, there is a document that says Exhibit A continued on the top of it.

- Yes.

- So what you're seeing is South Grandview Road runs north - south along the, the left side of the, that exhibit, East Mason Street kind of makes an S-curve through there. And where you see existing 12 foot utilities easement in Mason Street, immediately to the west of that, Finger Road makes a cul-de-sac. Okay. Finger used to come straight through. When we extended East Mason Street out a couple of years ago, we cut Finger off and made it called the same.

- Cut finger off.

- Sounds funny.

- So

- On purpose?

- No, that was quite the accident-

- He cut the middle finger off.

- This is the bandaaid.

- Sorry.

- I think Alder Campbell would be proud of me-

- Yeah, that's-

- We are too.

- So Parcel 21-22 is where the new Carnivore project is being built. And in order to supply water to them, we have to come back from the west at the corner of Grandview and Finger Road and we have to come back and install the new water main. There's actually plenty of water underneath Finger Road. Unfortunately, it happens to be the twin 36 inch mains coming in from the filter plant. So you don't exactly cap those.

- No.

- And that's the reason we have the twin 36's and there's a lot of stuff under Finger Road right now. So we want to put the, the, the distribution main as opposed to a transmission main. We want to put the distribution main on the north side of the road, but there's not enough room up there to do that. So what we're, what we're doing is simply acquiring that water utility easement that's shown at 17 feet, and that'll provide a permanent home for the distribution main. And that distribution main ultimately will continue on the east, to the east city limits to serve the new industrial area. Caramoor is in support of this. This is their source of water.

- Right.

- Questions? Go ahead, Adler Eck.

- Yeah, I mean, I see on the second page, there was something about \$54,000. Is this gonna cost the city money?

- It's a second-

- It's a memo?

- That's a completely different-

- Just wanna make sure on that.

- That's a different number-

- That was a different- Okay. Alright. I was just trying to be-

- Well, that's-

- Getting all that information so it's gonna

- Yeah, so.

- Not gonna cost us money.

- No, there is no, there is no cost
- Just easement.
- associated with this. This is just an easement.
- Move to approve.
- Okay, sorry.
- Motion by Wery to approve. Do I have a second?
- Second.
- Seconded by Campbell, any other discussion? All in favor, please say, "Aye."
- [Together] Aye. All opposed? That passes unanimously. All right. Number five, consideration with possible action on request by Department of Public Works to award a contract for the development of a citywide green, green storm water infrastructure planned to storm water solutions engineering in the amount of \$133,000 3, that's 133,370. Staff, And I know that Melissa is here, as well.
- And this, we are gonna turn over to the Resiliency coordinator, Melissa Smith.
- Okay.
- Okay.
- [Melissa] So I've provided some background information.
- Melissa, why don't you come up.
- Otherwise, they're not gonna see you.
- I know. I mean, you almost got away with it.
- You're on TV now.
- Yeah.
- Point your back that way.
- Okay.
- Go ahead.
- So the background to this item is in February, earlier of this year, during Common Council meetings, staff was directed to develop a citywide green stormwater infrastructure plan. And to meet this request, our department developed an RFP to solicit proposals from consultants to prepare- to prepare a GSI plan for the city of Green Bay. The plan will be critical strategy in the city's flood resiliency planning. And it will, the plan will identify projects and make recommendations for integrating green storm water infrastructure into public and private properties to reduce localized flooding, increasing green space in our neighborhoods and improving water quality. The RFP period closed September 30th and we received four proposals, which are in your packets. We, the staff, we assembled a review team from staff to evaluate and score those proposals

based on, and the evaluation was based on several criteria, including the firm's technical expertise and experience with providing innovative, sustainable, and cost-effective green stormwater GSI solutions, the credentials of their team and the understanding of the task requirements, the ability of the engineering firm to complete the plan in a timely manner, nine to 10 months. And, you know, other criteria overall quality and completeness of their submittal and cost of services. We expect, from the time a contract is executed that the project should take nine months and our recommendation is to award the contract to Stormwater Solutions Engineering. And it's in the amount, \$133,000 and \$133,370. The, the cost is being allocated through contractual services, through the stormwater utility budget.

- That's a lot of information here.

- I know.

- So in, in addition to the actual proposals, we provided you a copy of the RFP two weeks ago at our last meeting as part of the packet. This time, Melissa provided you with full copies of the proposals that we received. In addition to that, part of the packet is the scoring matrix that was used by staff and the scores that the reviewers assigned to it. All of the proposals we received were good. Melissa went out to 12 firms. We only got four responses back, but the four we got were very strong proposals. We have worked with many of the firms on this list in the past, SSE and REL Stormwater Solutions Engineering out of Milwaukee. Very, very talented, very capable firm to do this kind of work. And then having Robert E. Lee and Associates working with them as a local presence in Ariel's knowledge of city process. We think this makes it a very strong team that will be able to put together a good plan for the city to-

- Alder Eck?

- So I remember the, there was the, that presentation of different areas that had more problems with flooding than others. Is that being in, taken into consideration for this plan?

- Are you referring to the presentation that I did with two other people?

- Yes.

- At city council?

- Yeah.

- Yes. So part of the, the strategy is, you know, it's community-wide, and we'll be looking at public and private properties, but they'll need to prioritize areas based on the areas of the city that do experience flooding. So they'll be working very closely with me and other staff with the, some of the existing information that we already have. So it's not like it's hands off and they just do the project. So yes, that, that will be taken into consideration.

- Okay. Thank you.

- Nobody else on the committee?

- No, I looked at it all and looked at their website and looking at it again, here and they seem very businesslike and straightforward and seemed like know what they're doing. That's good.

- I'm just happy that we got four different firms, staff.

- Yeah.

- Mm-hm. We've been struggling a little bit lately to get, you know, firms coming in on anything. So that's that's really good. Alder Campbell, you alright? You're, you're frowning.

- No, I'm not frowning.

- Okay. All right. Committee?

- Motion to approve.

- Motion by Eck.

- Same.

- To approve, a second by Wery. All in favor, please say, "Aye."

- [Together] Aye.

- Great job.

- Thank you.

- Okay.

- I gotta get another phone. Sorry, I put my glasses up. I gotta work on that. All right, number... Number... six.

- Six? All right. Consideration with possible action on request by the Department of Public Works to award a contract for 2023 design services for Burner Street Reconstruction from North Irwin to North Web Street.

- Sure.

- Okay.

- Staff.

- As the department has risen to the challenge that Council has given us to increase the amount of roads we're working on, one of the things I have identified to you in the past is staff is currently working at our max capacity. So we have been forced to contract out to consult engineering firms to assist us with design engineering on some of our road projects. So Burner Street is one that was selected. That's the memo. That was the second page in the handout that I gave you tonight. We did go out to 11 local firms. We got three proposals back. One was the lowest scoring firm, so they were eliminated for consideration. JT Engineering and Ruekert & Mielke, actually came out when they did the, when the staff did the internal scoring on it, they actually came out tied, the exact same score on a proposal basis. So then the, the staff went and looked at project completion date and compensation, and the combination of project completion date and compensation pushed JT ahead. So staff is recommending awarding a design contract to JT engineering in the amount of \$54,475.

- Sounds good. Does this mean we're doing more work next year than this year?

- We're definitely pushing for that. Part of that's gonna be dependent upon getting this EIP approved.

- Based on dollar.

- It's all based on dollar values.

- And this is, this is in the budget?
- This is, this is actually come, comes out of our capital program.
- Okay. Alright.
- Make a motion to approve.
- Motion approved by Campbell.
- Second.
- Second by Wery. Any other discussion? All in favor, please say, "Aye."
- [Together] Aye.
- All opposed?
- Road work! Road work! Road work!
- You'll start, you'll start singing.
- Road work! Road work!
- All right. Informational director's report on recent activities.

- The only thing that I wanted to bring to your attention tonight, was we did start fall loose leaf collection this week. So staff is actively engaged with that effort and we do expect that to go on again. We are- The formal program ends the week of Thanksgiving. And what that means is if you have your leaves out to the curb prior to that Sunday, the Sunday prior to Thanksgiving, we will guarantee that we'll pick them up. But there are no guarantees after that. If weather permits and allows us to continue leaf collection after Thanksgiving, we will do that until we can't. But it's done with significantly reduced forces because you can't use the dump trucks, you can't use the loaders, can't use the tractor very much. Those things have to be converted. It takes about three weeks from the time we start to convert the fleet from summer for the winter, and we can't get caught not ready to plow. The leaves will be there in the spring, but if we don't plow it, it's gonna be stuck to the road and we're gonna have to deal with the ice leaking, and the- that, here, precipitation until we get suitable weather conditions to melt it back off. So we've gotta, we've gotta be ready for winter operations following Thanksgiving. But we have our old rear-load garbage trucks. If you've seen those running around, there's a big assembly that tilts down off the back. That's what we refer to as our pans. So we can continue. We've got, do we still have one back truck?

- Pans?

- Three, two for sure.

- Cake pans!

- So we have, we have two vacuum capable trucks that we can suck up leaf piles with that aren't part of the winter fleet. And we've got the pans up. And to pair a tracker up with a pan is not that big a deal. We can swap that out. There's not a whole lot of hydraulics that go along with it, but the trucks, you gotta put the spreader box in the back. You gotta put the sound tank in there. You gotta make sure everything's calibrated

so that the liquid and the solids coming out working together. Hydraulic hoses fail due to dry rot. There's a whole lot that goes into them.

- Yes.

- into the trucks and, and the heavy equipment, but the tractors that accompany the pan, we can continue to use those and swap those over relatively quickly. So we will do what we can after Thanksgiving, but we can't guarantee anything.

- They can't guarantee the leaves won't fall off my two maple trees. It's, they hang on right to the end.

- I, yeah-

- They hang on!

- I have a tree like that, too.

- Well, I'm gonna do, I'm just, I'm-

- The maples. I was taking my Christmas lights down in January and I was pulling the leaves off my oaks.

- You're gonna need a snow plow 150 feet in front of mine just to get the leaves off them.

- Yeah.

- That's how much-

- That's a whole 'nother story. All right.

- Got stuck this morning.

- We... is, I remember we voted on- in charging a fee for going out there for- So that, would this kick in then if people keep throwing leaves out? The leaves?

- If you had to do it after the fact?

- What's that?

- Was there a fee?

- The fee. The fee. We voted on a fee for going outside-

- Oh sorry, that was outside of these periods. There's-

- Right. So is that gonna kick in?

- a fall leaf collection period, and the spring yard waste collection period, then we are doing curbside collection. If the fee we enacted was any time of the year outside of those designated periods.

- Right. So that will kick in for this season

- Right.

- After season for the-
- After the season's over?
- Yes.
- Yeah, that's what I mean. You know, like right away it's, it's done.
- Well, no, if somebody's got leaves out on December 1st, we're not gonna hit them with a charge for that because if we can get to 'em, we're still gonna get to 'em.
- Okay.
- Might take a little longer.
- If somebody's out there, it, we get an early spring and somebody's out there the last week of February, and suddenly they're putting their rake debris at the curb, then we're going to, we're gonna impose the fee, but we guarantee we won't charge anybody during the, the published time "Fall" loosely. But if folks are continuing, the leaves continue to fall, they're putting 'em out and the weather's conducive for us to continue to pick 'em up, we'll extend that program. We just don't do it officially.
- Okay.
- Just remember we're on Zoom now, so you're being watched.
- Oh yeah.
- Okay.
- You you heard it, folks.
- Yeah.
- Steve, is that it?
- That's it.
- Alright. Next improvement and services meeting, November 30th.
- Don't we get to ask any questions?
- You're right.
- Second.
- You-
- We can do it afterwards.
- You have a question?
- I do. Yes.

- They're being disruptive.
- Sorry, do I have to put in a, something I have to request to fix all the Eastman Avenue. By the River. Tax holes.
- Talk to him afterwards. How do we, do, how we.
- That's what I said to him. Just talk to him after.
- Give me a call or send me an email.
- Alright. I'll get the address.
- I second it.
- So we have overseen the placing file. Seconded by Eck, All in favor, please say, "Aye."
- [Together] Aye.
- Next meeting INS is November 30th. Do we have a motion to adjourn?
- Adjourned!
- Adjourned by Wery.
- Second.
- Seconded by Eck. All in favor, please say, "Aye."
- [Together] Aye.
- Thank you all, for everything.
- Thanks folks, for coming.
- Can we switch the date for the next meeting?
- For everything?
- For everything.
- Covers me.
- Well it does.
- It's my daughter's 18th birthday.
- Oh.
- [Recorded Voice] Recording stopped.
- Recording st-