



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, NOVEMBER 30, 2022, 5:00 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

AMENDED

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on the approval of a fundraising campaign by the Baird Creek Preservation Foundation on behalf of the City of Green Bay, to go towards the purchase of snow making equipment at Triangle Hill.
2. Consideration with possible action on accepting \$8,585 in grant funding from The Western Great Lakes Bird and Bat Observatory to plant rain gardens, plant pollinator habitat and install a Motus Wildlife Tracking Receiver at the Wildlife Sanctuary.
3. Consideration with possible action on the removal of the Porlier Pier and review options for possible replacement.
4. Consideration with possible action on hiring Berner Schoeber for \$48,500 to complete the engineering bid documents for the Bay Beach Pavilion renovations.
5. Consideration with possible action on purchasing 15 bumper cars for Bay Beach Amusement Park from Majestic Mfg. Inc. for a total cost of \$115,275 plus freight.
6. Consideration with possible action on the purchase of (4) 52 seat bleachers for Colburn Park from JW Industries for a total cost of \$31,920.

F. Informational.

1. Director's Report on updates and recent activities for the Parks, Recreation & Forestry Department.
2. The next Parks Committee meeting is scheduled for December 14, 2022.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hhbC9xVDhXdz09>

Meeting ID: 843 1478 4824

Passcode: 278667

One tap mobile

+13126266799,,84314784824#,,,,*278667# US (Chicago)

+19292056099,,84314784824#,,,,*278667# US (New York)

Dial by your location

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+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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Meeting ID: 843 1478 4824

Passcode: 278667

Find your local number: <https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hhbC9xVDhXdz09>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on the approval of a fundraising campaign by the Baird Creek Preservation Foundation on behalf of the City of Green Bay, to go towards the purchase of snow making equipment at Triangle Hill.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Snow Project Baird Creek (5)



Sponsorship Levels

SLEDDING/SKIING @ BAIRD CREEK

01

\$50,000 Outdoor Champion

- *logo on snow groomer*
- *main speaker at grand opening*
- *logo on main sign*
- *name largest on main hill signage*
- *name in all media coverage*
- *everything from levels listed below*

02

\$25,000 Snow Advocate

- *name larger on main hill signage*
- *acknowledgment at grand opening*
- *logo on all social media coverage*
- *everything from levels below*

03

\$10,000 Icy Ally

- *name larger on main sign*
- *logo on website*
- *everything from levels below*

04

\$5,000 Frosty Friend

- *name listed on website*
- *social media post about donation*
- *name on main sign*

05

\$1,000 Snowflake Support

- *name listed on website*



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on accepting \$8,585 in grant funding from The Western Great Lakes Bird and Bat Observatory to plant rain gardens, plant pollinator habitat and install a Motus Wildlife Tracking Receiver at the Wildlife Sanctuary.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Green Bay WGLBBO Grant Info

Western Great Lakes Bird and Bat Observatory – Grant Recipient
National Fish and Wildlife Foundation Sustain Our Great Lakes - Grant Funding Source

Project Abstract: This project combines bird and pollinator habitat enhancement with applied migratory research infrastructure to inform future conservation actions, while being informed and guided by community needs 19 Lake Michigan communities. Project partners will plant native plants and/or trees at 15 of 19 sites, resulting in 4,415 trees planted, 662,319 gallons of avoided runoff, 46.6 acres of green spaces enhanced, and improved habitat for pollinators and birds. At 15 of 19 sites, a Motus Wildlife Tracking System receivers will be installed, to complement the four that are or will be installed at the remaining four sites. Motus receivers allow scientists to track migratory animals with radio transmitters, enabling data collection on important stopover sites, migration routes, stopover duration, and impact of different conservation actions on migration. Furthermore, the project uses Motus as a tool for science education at 11 sites. The project, led by the Western Great Lakes Bird and Bat Observatory (the Observatory), is funded by the National Fish and Wildlife Foundation Sustain Our Great Lakes program (\$231,000) and in-kind and monetary donations (\$321,100).

Back Beach Wildlife Sanctuary Subproject: Green Bay Conservation Corp members will remove sod and plant up to 17,000 square feet of rain gardens and pollinator plantings (estimated 5 trees, 10 woody shrubs, and 4,000 herbaceous plugs). These estimates can be modified depending on site conditions. Total funding would be \$8,585. The Western Great Lakes Bird and Bat Observatory is asking for a commitment from the City of Green Bay, like all partners, to provide in-kind matching of staff/volunteer time contributing to the project. This would include preparing the site and planting the plants. Additionally, the grant requires that all partners maintain the plantings for five years.

As part of the Motus component of the project and in collaboration with University of Wisconsin- Green Bay, the Observatory will install a Motus receiver at a site of staff's choice. UW-GB will be donating the equipment, and the Observatory will provide labor both for installation and maintenance. The Observatory requests that all sites provide electricity (if feasible), coordinate with Observatory staff for any maintenance that may need to be done, and give as much notice as possible if the Motus receiver needs to be removed at a future point, so that staff can find a new location for it.

Please contact Jennifer Phillips-Vanderberg (contact information below) with any questions.

Jennifer Phillips-Vanderberg, Ph.D., Director
Western Great Lakes Bird and Bat Observatory
116 W. Grand Ave Suite 207
Port Washington, WI 53074
262-235-2570
jpv@wglbbo.org



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the removal of the Porlier Pier and review options for possible replacement.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Porlier Pier - Budgetary Estimate Report - 11.14.22-2
2. Porlier Pier Structural Assessment Report - 11.21.22 REVISION-compressed
3. Timber Pile Survey - Sheet - 101 - TIMBER PILE SURVEY REV 11.21 8.5x11

BUDGETARY COST ESTIMATES

PORLIER PIER ON THE FOX RIVER

CITY OF GREEN BAY



COST ESTIAMTE REPORT

Prepared by:	Erik Johnson, P.E.
Job Name:	PORLIER PIER
Client:	CITY OF GREEN BAY
Project Number:	
Date:	11.14.22

Table of Contents:

- I. Introduction and overview
- II. Cost estimates
 - a. Demolition of Existing Pier
 - b. Rebuild with same size and character
 - c. Rebuild half size and shorter, modern materials
 - d. Small shoreline fishing platform
- III. Appendix
 - a. Detailed cost estimate reports

I. Introduction and Overview

This report contains preliminary FEL-1 estimates (+50%/- 30%) for various options to replace the Porlier Pier on the Fox River in Green Bay, WI. These budgetary estimates are based on 2023 construction and utilize RSMeans construction cost data adjusted for local pricing. Brief narratives of the options are presented, and line item estimates are included in the appendix.

II. Cost Estimates

A. Demolition of existing structure

Includes removal of entire wood pier structure and supporting timber piles. Requires barge work. Pile linear footage estimated at 61 piles with average depth of 20'. Does not include any work at the abutment.

Budgetary Estimate: **\$145,000.00**

B. New fishing pier to match existing character and size

Replace with new fishing pier, same size (138' x 16') and character as original including wood timber piles, heavy timber girders, cross bracing, wood decking, lighting, and abutment repairs with landscaping. Requires barge work.

Note: does not include cost of demolition of existing pier

Budgetary Estimate: **\$1,604,000.00**

C. New smaller fishing pier 50' x 16'

Replace with new smaller fishing pier, 50' x 16', closer to water level and utilizing more economical, modern materials. Includes changes at abutment for lowering the grade and repairing the landscape. Requires barge work.

Note: does not include cost of demolition of existing pier

Budgetary Estimate: **\$631,000.00**

D. New small fishing platform, shoreline mounted

Replace with new, small fishing platform 40'x8'. All work is to be completed from shoreline. Includes changes at abutment for lowering the grade and repairing the landscape.

Note: does not include cost of demolition of existing pier

Budgetary Estimate: **\$94,000.00**

For a detailed breakdown of what is included, please review the four cost estimate reports contained in the Appendix.

STRUCTURAL ASSESSMENT REPORT

PORLIER PIER ON THE FOX RIVER

CITY OF GREEN BAY



STRUCTURAL INSPECTION REPORT

Prepared by:	Erik Johnson, P.E.
Job Name:	PORLIER PIER
Client:	CITY OF GREEN BAY
Project Number:	
Date:	9.13.22 11.21.22 Revised – Piles 10D, 10F

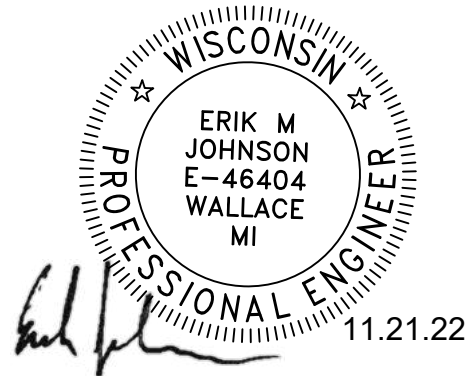


Table of Contents:

- I. Introduction and overview
- II. Summary of Inspection and Recommendations
- III. Appendix
 - A. Survey Drawing and Conceptual Repair Drawing
 - B. Member Survey
 - C. Inspection Photos
 - D. References

I. Introduction and Overview

The Porlier Pier was originally a railroad bridge likely constructed circa 1900. A Rehabilitation project took place in 1949. The bridge was eventually shut down and attempted to be burned down. In 2005 the structure was inspected by STS consultants and the current pedestrian bridge was designed and built per Robert E. Lee design in 2005. The 2005 project included steel reinforcement at Bents 8,9,10 and 11, additional deck joists, 2x6 decking and handrails.

In 2021 a structural inspection was completed by Ayres and indicated several potential issues.

On August 30, 2022, AKRO Engineering performed a detailed structural inspection to determine the structural integrity of the pier and the scope of repair work required. The inspection included an evaluation of every timber pile, checks of all main framing members, and inspection of decking and rail components. The abutment and approach areas were also inspected.

II. Summary of Inspection

Date of Inspection: August 30, 2022

Location: Porlier Pier Located on Fox River in Green Bay, WI

Weather: Sunny and 70 degrees F

Equipment: Kayak, Sounding Hammer, 3/4" Auger Drill, Screwdriver, Tape Measure

Inspector: Erik Johnson, PE

Definitions:

Good: Considered to be in average or better-than-average condition and functioning properly. Normal weathering or wear and tear may be evident.

Fair: Considered to be in average or worse-than average condition, but still functioning properly. Significant weathering or moderate decay may be setting in indicating remaining life is limited. Maintenance may be required. Repair or replacement soon is necessary to maintain proper function.

Poor: Considered to be failing or in danger of imminent failure. Materials may be decayed beyond point of repair and strength may be compromised. Replacement or major repair is required.

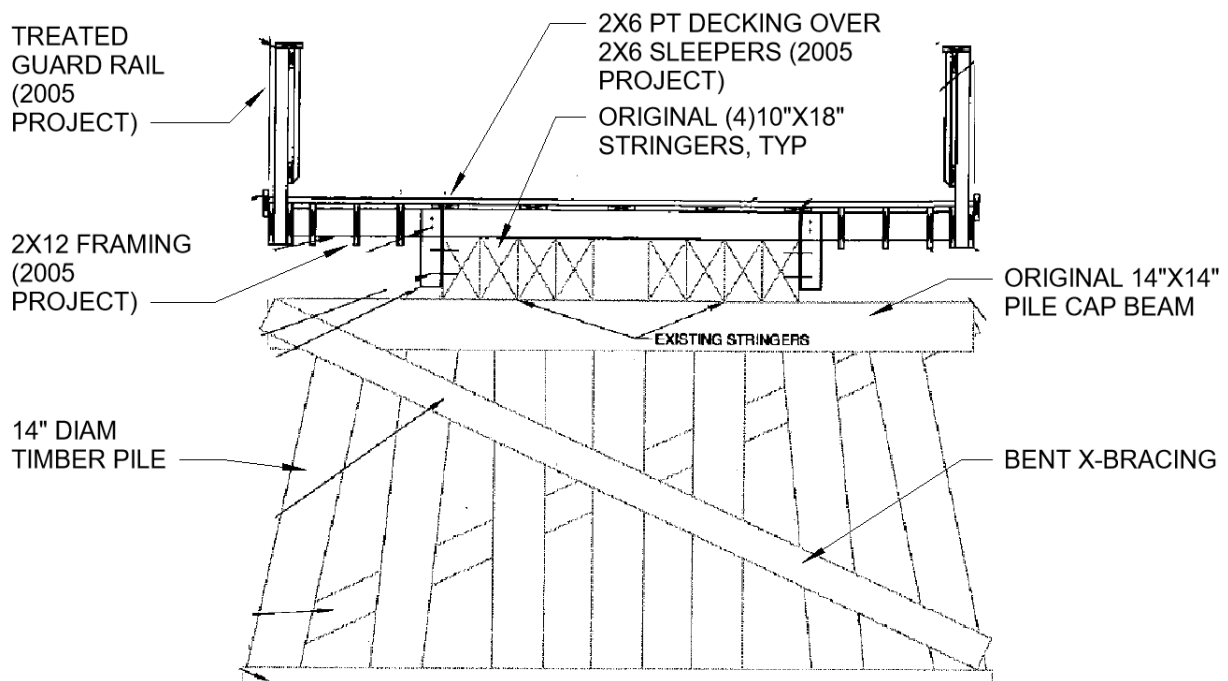


Figure 1 - Typical Cross Section

Summary of Inspection Findings and recommendations:

14" Timber Piles:

The piles are in poor condition. The entire pier is supported on (75) timber piles. See attached pile survey in the appendix for detailed checks and photos. Also see attached pile layout indicating pile labels and inspection results. Every pile was visually inspected and checked with a sounding hammer. Some of the questionable piles were also checked with an auger drill bit to verify accuracy of soundings. The inspection revealed approximately 70% of the wood piles are no longer structurally sound with estimated capacity of less than 50% remaining due to interior decay. The location of these decayed piles is such that all of the bents except bent #5 are at risk of failure. The attached drawing at the end of this section indicates the typical cross section of the deteriorated piles and a plan view indicating the summary of inspection results. The auger drillings confirmed that only 1.5" to 3" of sound material remains at the outside of the decayed piles. This is common in old wood piles due to lack of penetration of water treating oils. While the remaining material may provide enough strength for current pedestrian loads and normal conditions, **there is significant risk of structural failure in the event of powerful storms or ice shoves.**

Recommendation: **Do not allow further use until structural repairs are made.** It is necessary to have one sound pier at each side of every bent. It is not feasible to replace piles without removing the entire structure; additional piles could be added to the exterior ends with new beams and bracing tying the piles together. Existing piles could then be removed or left in place. See attached conceptual repair plan.

Cross Bracing:

The cross bracing is in poor condition. There is cross bracing located on each side of most bents. Some of this bracing was replaced in the 2005 project. A few of the bent cross braces have deteriorated. Since this cross bracing is connected to deteriorated piles, it is not effective.

There is also cross bracing that ties each bent together along the south side of the pier. Most of this bracing is in poor condition or has failed.

Similar to the assessment of the wood piles, the cross bracing currently provides enough lateral stability for normal conditions, however the majority of it has failed or is at risk of failure.

Recommendation: Install new bracing at new pile locations in both the North-South direction at each bent and the East-West Direction along both sides to provide a new braced framework.

14" x 14: Timber Pile Caps:

The pile caps are in fair or poor condition. See attached pile survey for detailed inspection findings on each pile cap. The pile cap at bents 7,8,9, and 10 had significant charring and decay. These were reinforced in 2005 with the steel frame repairs shown on the attached drawings and photos.

The pile caps at bents 0 thru 6 were all structurally sound.

Recommendation: Since the majority of piles below these caps are unsound, these pile caps are at risk of failure. The recommended repairs will no longer utilize these beams and therefore they can remain in place or be removed at the construction phase.

10"x18" Timber Stringers

The stringers are in fair condition. The 10"x16" timber stringers in groups of four provide the main beam support between each bent. There was some minor decay found at the bearing near the end of the pier, however overall the stringers are structurally sound.

Recommendation: Continue future inspection and monitoring to observe any future deterioration.

9" x 9" Railroad ties

The railroad ties are in fair to poor condition. The railroad ties sit on top of the stringers and provide joist support of the deck above. They were inspected visually from below. There is heavy charring and some decay found between the last few bents, however the remainder of these beams did not appear to have any decay. There may be hidden decay which would be revealed at removal of the deck boards.

Recommendation: Upon removal of the 2x6 decking above, it will become clear if there is any decay of the railroad ties. Recommend an allowance of approximately 20% replacement of railroad ties.

Treated 2x joists and framing (2005 project)

All the treated 2x joists and framing members added on the East and West side of the pier were found to be structurally sound in good condition. See attached photos. Note: there are 2x6 sleepers located under the 2x6 decking, above the railroad ties. The large contact area between these sleepers and the decking and railroad ties provides an area prone to decay from sitting water.

Recommendation: At replacement of the deck, also replace the sleepers with a narrower material and provide waterproofing material over the top of any wood sleepers and wood joists in direct contact with the decking.

2x6 Decking

The decking is in poor condition; it has significant deterioration on the top surface and some of the deck boards have completely failed. See photo report for additional details.

Recommendation: Remove and replace all decking. Consider use of composite decking or other materials with longer lifespan.

Guard Rails

The guard rails are in fair to poor condition. The top rails have significant weathering. Approximately 5 of the spindles are broken and the bottom rail is in poor condition due to weathering. The posts are in fair condition.

Recommendation: Replace the rails, and spindles. Consider changing the design to a water shedding angle the does not allow water to collect on the top surface. The existing 4x4 posts can be re-used.

Light Poles

The anchorage of the light poles is questionable. Significant movement is possible in the poles with applied pressure. Recommend reinforcing light pole anchorage for reduced sway movement.

Approach

The approach retaining walls are in poor condition. Significant wash out and sink holes have appeared.

Recommend rebuilding the retaining walls on the East and West side of the pavement at the approach and placing new pavement. The split cedar railings at the approach are also failing or missing and should be replaced.

Conclusion and Preliminary Scope of Work:

The structural integrity of the pier is poor. 68% of the timber piles and bracing are failing or near failure. If the pier is to be salvaged, then significant rebuilding of the pile and bracing system must take place. The beams above the piles are in mostly good condition. The decking and railing should be replaced. AKRO can provide further details and design assistance as needed going forward. Below is a preliminary scope of required repairs and attached is a proposed conceptual repair plan that allow the existing pier to remain in place. Final design of the repairs must be designed by a licensed professional engineer.

REQUIRED PRELIMINARY SCOPE OF WORK FOR REPAIRS:

- 1) INSTALL NEW TIMBER PILE BENTS WITH (2) PILES EACH AT EITHER SIDE OF EACH EXISTING BENT 0 THROUGH 10, ALONG WITH NEW STEEL BEAM TO SUPPORT STRINGERS AND X-BRACING IN NORTH SOUTH AND EAST-WEST DIRECTIONS (NOTE ONLY 1 NEW BENT REQUIRED AT BENT 0 AND 10) SEE ATTACHED CONCEPTUAL DESIGN
- 2) REMOVE EXISTING FAILING MEMBERS
- 3) REMOVE AND REPLACE EXISTING DECKING
- 4) REMOVE AND UPGRADE EXISTING DECKING SLEEPERS
- 5) ADD WEATHERPROOFING TO ANY EXISTING JOISTS OR FUTURE SLEEPERS IN CONTACT WITH FUTURE DECKING
- 6) REMOVE AND REPLACE EXISTING GUARDRAIL SYSTEM. RE-USE EXISTING 4X4 POSTS OR UPGRADE TO STEEL RAILING SYSTEM.
- 7) REPLACE RETAINING WALLS AT EAST AND WEST SIDE OF APPROACH AND REPAIR PAVEMENT.
- 8) REINFORCE ANCHORAGE OF LIGHT POSTS FOR REDUCED SWAY.

IV. APPENDIX

DETAILED MEMBER SURVEY

SEE ATTACHED SKETCH 101 FOR PILE LABELS AND ADDITIONAL INFORMATION

MEMBER INSPECTED	FINDINGS	PHOTOS
PILE 0A	POOR – SOUNDING TEST HOLLOW, CONFIRMED WITH AUGER	1
PILE 0B	POOR – DECAYED HOLLOW FULL HEIGHT, AWL FULL PENETRATION	2
PILE 0C	POOR – DECAYED HOLLOW FULL HEIGHT, AWL FULL PENETRATION	3
PILE 0D	FAIR – SOUNDING TEST GOOD, MINOR SPLIT	4
PILE 0E	POOR – SOUNDING PARTIALLY HOLLOW	5
PILE 0F	POOR – FAILING DECAYED	6
BENT 0 PILE CAP BEAM	FAIR – PREVIOUSLY ADDED SHIMS AT BEARING ARE FAILING	7
STRINGERS BETWEEN BENT 0 AND 1	FAIR, MINOR CHECKING	8
RAIL TIES BETWEEN 0 AND 1	FAIR – NO DECAY FROM BELOW, MAY HAVE HIDDEN DECAY FROM ABOVE	9
PILE 1A	FAIR - SOUNDING TEST OK	10
PILE 1B	POOR – SOUNDING TEST HOLLOW, LARGE SPLIT	11
PILE 1C	FAIR – SOUNDING TEST OK	12
PILE 1D	POOR – SOUNDING TEST HOLLOW, CONFIRMED WITH AUGER	13
PILE 1E	POOR – SOUNDING HOLLOW NEAR BEARING	14
PILE 1F	POOR - SPLIT AND FAILING	15
BENT 1 PILE CAP BEAM	FAIR – MINOR CHECKING, NEEDS SHIMMING	16
BENT 1 WEST SIDE X BRACE	FAIR	17
STRINGERS BETWEEN BENT 1 AND 2	FAIR – MINOR DECAY NOTICED AT BENT 1 BEARING	18
RAIL TIES BETWEEN BENT 1 AND 2	FAIR – NO DECAY FROM BELOW, MAY HAVE HIDDEN DECAY FROM ABOVE	19
PILE 2A	POOR - SOUNDING TEST HOLLOW – CONFIRMED WITH AUGER	20
PILE 2B	POOR - SOUNDING TEST HOLLOW – CONFIRMED WITH AUGER	21
PILE 2C	FAIR - SOUNDING TEST OK, MINOR SPLITTING	22
PILE 2D	FAIR - SOUNDING TEST OK	23
PILE 2E	FAIR – SOUNDING TEST OK MINOR SPLITTING	24
PILE 2F	POOR – SOUNDING TEST HOLLOW AND LARGE SPLITS	25
PILE 2G	FAIR – SOUNDING TEST OK, MINOR SPLITTING	26
BENT 2 PILE CAP BEAM	FAIR – NO NOTICEABLE DECAY	--
BENT 2 EAST SIDE X BRACE	POOR – FAILED	27
BENT 2 WEST SIDE X BRACE	POOR - FAILED	28
STRINGERS BETWEEN BENT 2 AND 3	FAIR – MINOR CHECKING	29
RAIL TIES BETWEEN BENT 2 AND 3	FAIR – NO DECAY FROM BELOW, MAY HAVE HIDDEN DECAY FROM ABOVE	29
SOUTH SIDE X-BRACE BETWEEN BENT 2 AND 3	POOR – SIGNIFICANT WEATHING AND SPLIT CONNECTIONS	131,133
PILE 3A	POOR – SOUNDING PARTIAL HOLLOW FULL HT, MED SPLITS	30
PILE 3B	POOR – SOUNDING PARTIAL HOLLOW FULL HT, MED SPLITS	31
PILE 3C	FAIR – SOUNDING GOOD, MINOR CHARRING APPROX ¼"	32
PILE 3D	POOR – SOUNDING PARTIALLY HOLLOW ABOVE WATER, CHARRING, MINOR SPLITTING	33
PILE 3E	FAIR – SOUNDING TEST GOOD, MINOR SPLITTING	34

MEMBER INSPECTED	FINDINGS	PHOTOS
PILE 3F	POOR – SOUNDING PARTIALLY HOLLOW NEAR WATER	35
PILE 3G	POOR – SOUNDING TEST PARTIALLY HOLLOW, LARGE SPLITS	36
BENT 3 PILE CAP BEAM	FAIR – NO DECAY FOUND, MINOR SPLITS AND ¼” CHARRING	39
BENT 3 EAST SIDE X BRACE	FAIR – MINOR CHARRING	37
BENT 3 WEST SIDE X BRACE	FAIR – 2005 REPAIR IS SOUND	38
STRINGERS BETWEEN BENT 3 AND 4	FAIR – ½” CHAR, SOME MINOR DECAY	40
RAIL TIES BETWEEN BENT 3 AND 4	FAIR – ½” CHARRING, NO DECAY FROM BELOW, MAY HAVE HIDDEN DECAY FROM ABOVE	--
SOUTH SIDE X-BRACE BETWEEN BENT 3 AND 4	POOR - CONNECTIONS FAILED	131-133
PILE 4A	POOR – DECAYED HOLLOW	41-42
PILE 4B	FAIR – SOUNDING TEST OK – MINOR SPLITTING ½” CHAR AT TOP	43
PILE 4C	FAIR – SOUNDING TEST OK – MINOR SPLITTING ½” CHAR AT TOP	44
PILE 4D	FAIR – SOUNDING TEST OK – MINOR SPLITTING ½” CHAR AT TOP	45
PILE 4E	FAIR – LARGE SPLITS AT WATER BUT AWL DID NOT PENETRATE	46
PILE 4F	FAIR – SOUNDING TEST OK – MINOR SPLITTING ½” CHAR AT TOP	47
PILE 4G	FAIR – SOUNDING TEST OK – MINOR SPLITTING ½” CHAR AT TOP	48
BENT 4 PILE CAP BEAM	FAIR – APPROX ½” CHAR, NO DECAY FOUND	51
BENT 4 EAST SIDE X BRACE	FAIR – REPAIRED W/ 3X10 IN 2005	49
BENT 4 WEST SIDE X BRACE	FAIR –REPAIRED W/ 3X10 IN 2005	50
STRINGERS BETWEEN BENT 4 AND 5	FAIR – APPROX ½” CHAR	52
RAIL TIES BETWEEN BENT 4 AND 5	FAIR – APPROX ½” CHAR	53
SOUTH SIDE X-BRACE BETWEEN BENT 4 AND 5	POOR - MISSING	132-133
PILE 5A	POOR – DECAYED AND FAILED	54
PILE 5B	FAIR – SOUNDING TEST OK, VISUALLY OK	55
PILE 5C	FAIR – SOUNDING TEST OK, CONFIRMED WITH AUGER	56
PILE 5D	FAIR – SOUNDING TEST OK, CONFIRMED WITH AUGER	57
PILE 5E	POOR – DECAYED HOLLOW	58
PILE 5F	POOR – DECAYED HOLLOW	59
PILE 5G	POOR – SOUNDING TEST HOLLOW FULL HEIGHT	60
BENT 5 PILE CAP BEAM	FAIR – APPROX ½” CHAR NO VISIBLE DECAY	63
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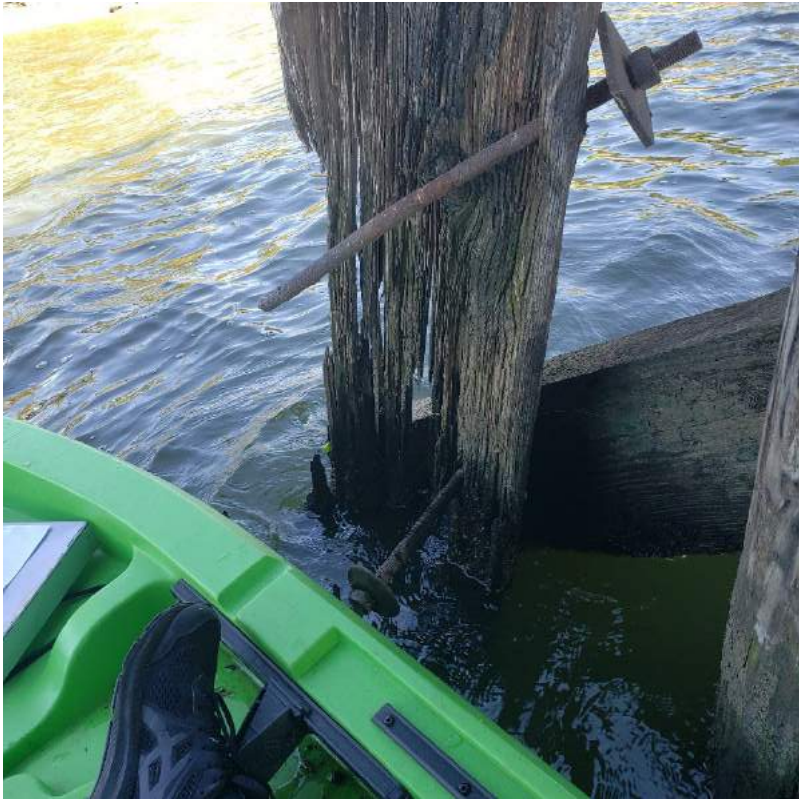
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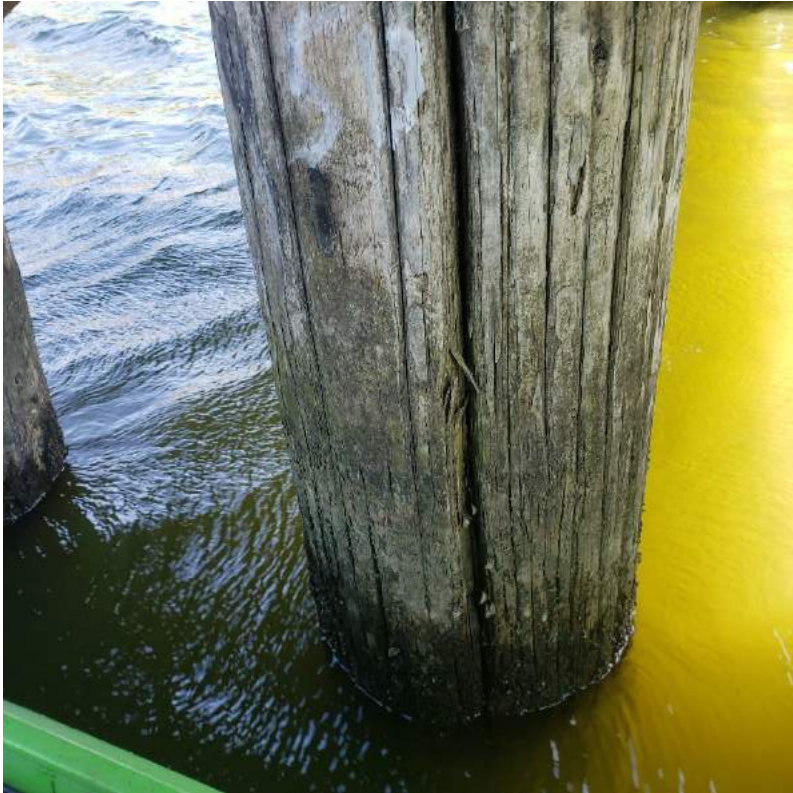
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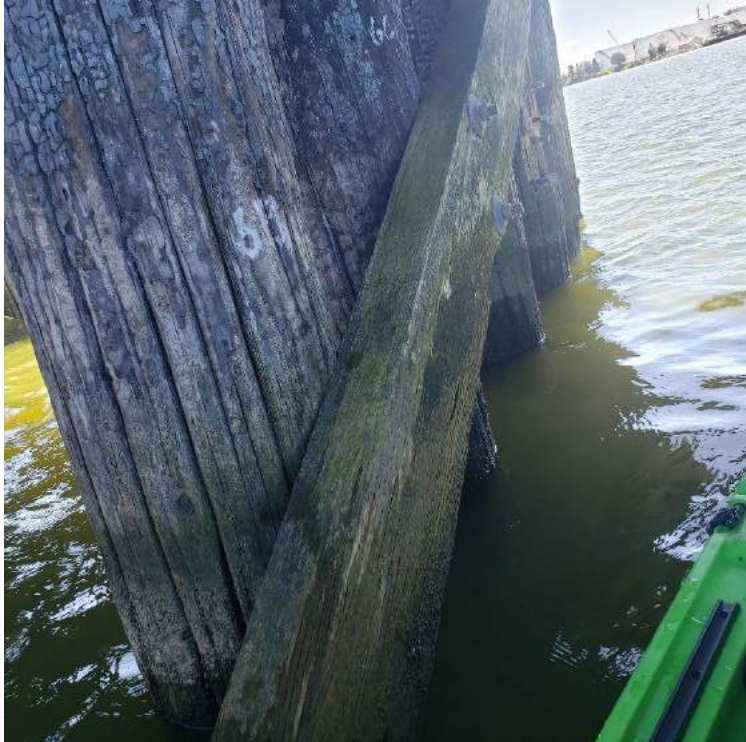
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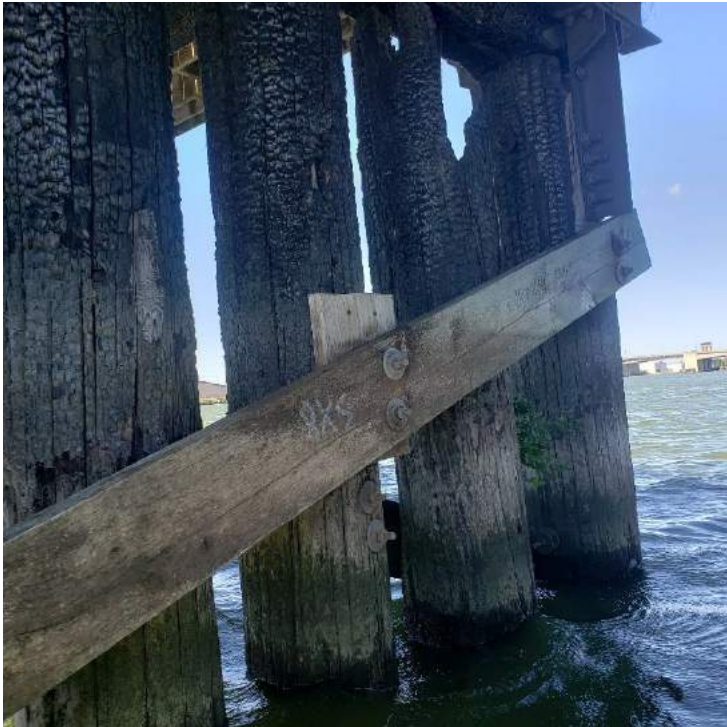
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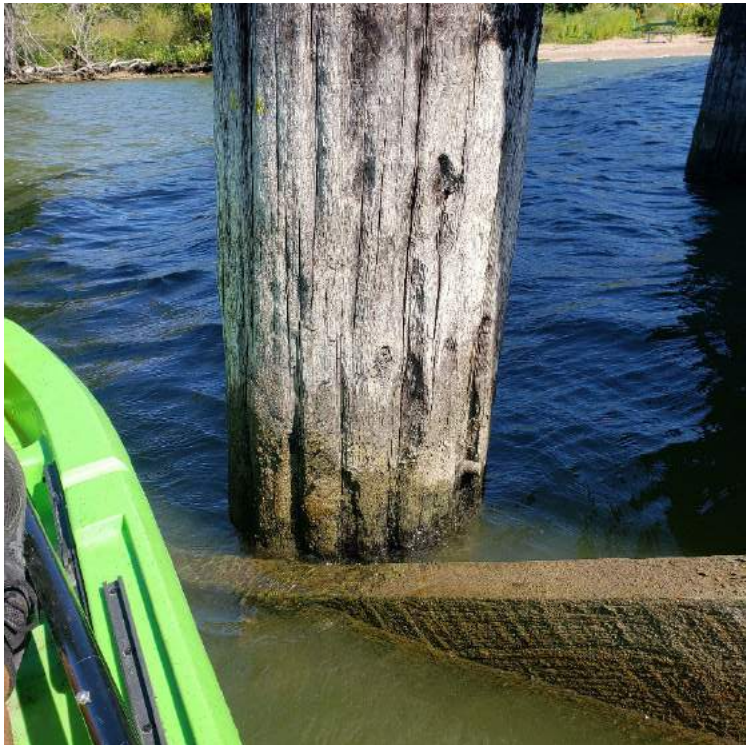
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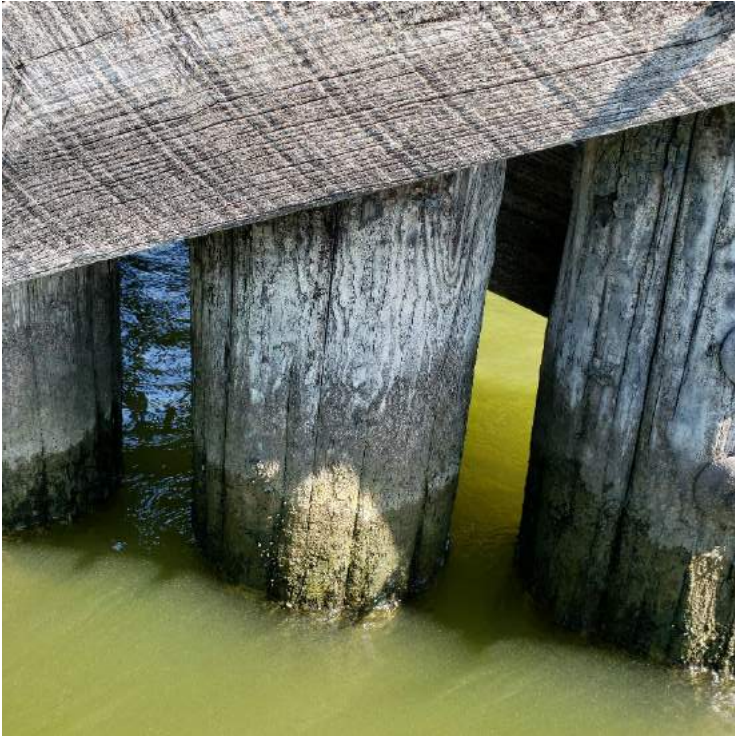
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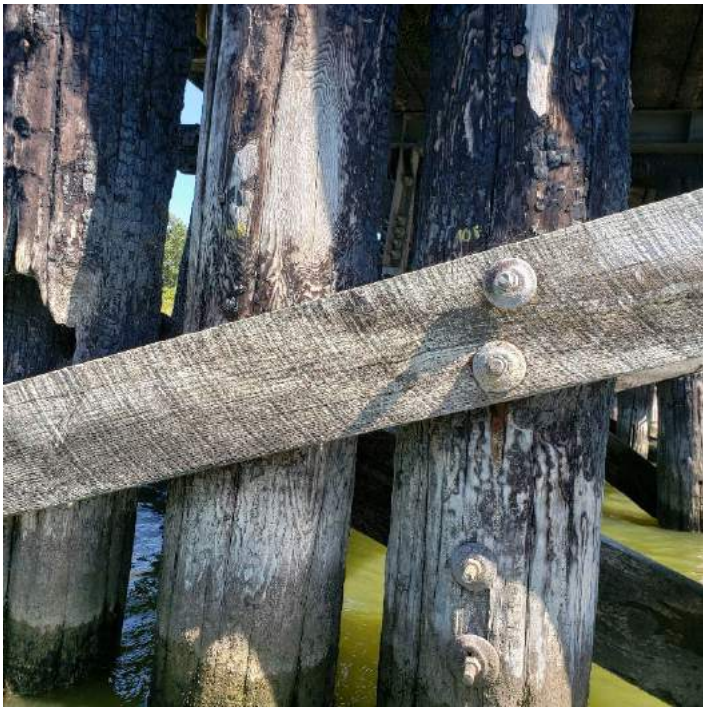
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PHOTO

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SOUTH SIDE BRACING
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SOUTH SIDE BRACING
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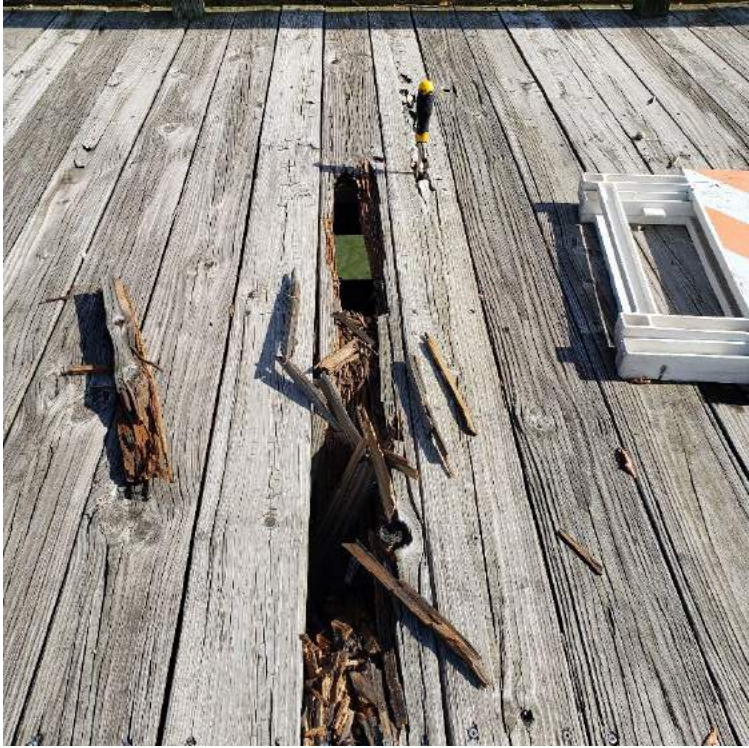
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REFERENCES

STS CONSULTANTS STRUCTURAL CONDITION EVALUATION REPORT – DATED JULY 8, 2005, REVISED JULY 25, 2005

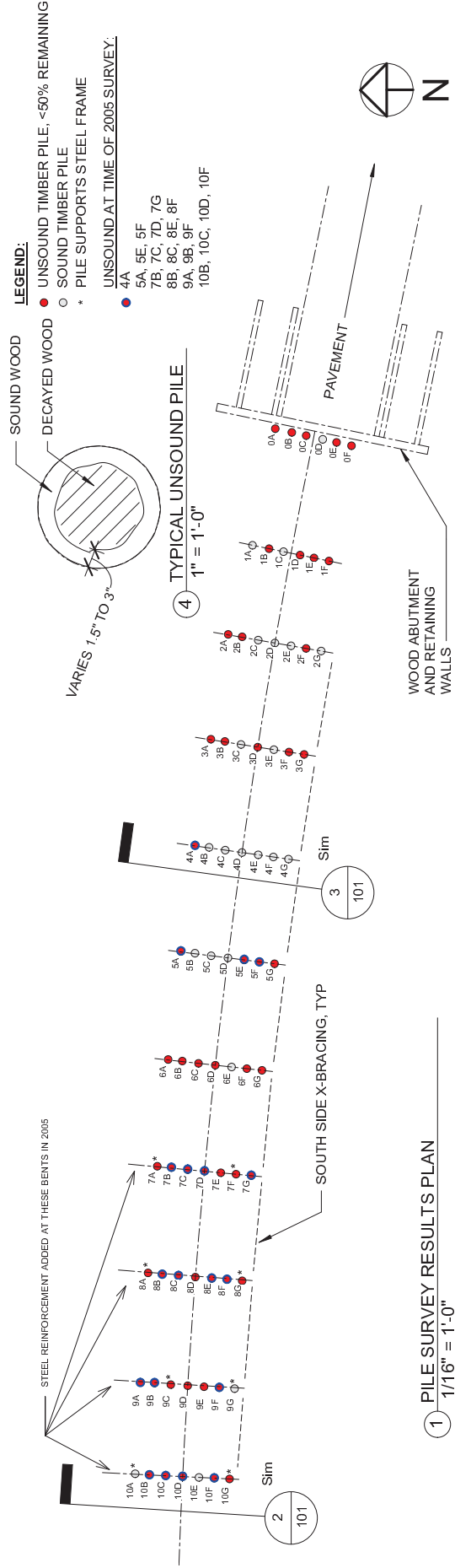
ROBERT E. LEE & ASSOCIATES, INC – 2005 PORLIER PIER PROJECT DRAWINGS – 2005

AYRES – BRIDGE INSPECTION REPORT – DATED 10/18/2021

No.	Description	Date	9.14.22	STRUCTURAL ASSES.	REVISION	11.21.22	BUILDING DESIGN / STRUCTURAL ENGINEERING / CIVIL ENGINEERING			www.akro-engineering.com
										
								AKRO		

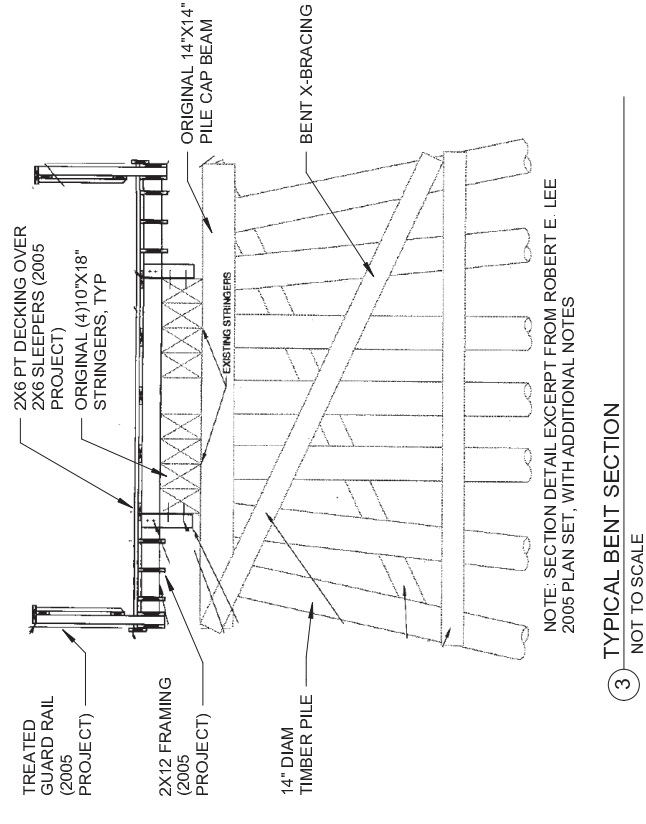
CITY OF GREEN BAY
PORTLER PIER
ASSESSMENT

TIMBER PILE SURVEY	
Project number	Project Number
Date	9.14.22
Drawn by	EMJ
Checked by	AKRO
Scale As indicated	101

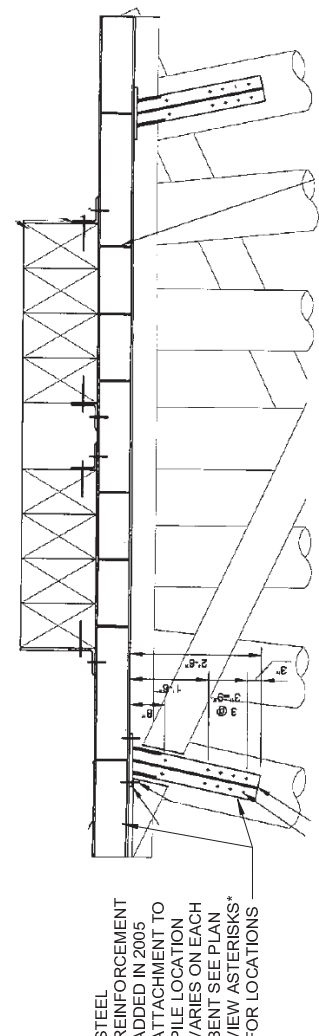


1 PILE SURVEY RESULTS PLAN
1/16" = 1'-0"

DETAILS FROM 2005 PROJECT:



3 TYPICAL BENT SECTION
NOT TO SCALE



2 TYPICAL 2005 STEEL REINFORCEMENT
NOT TO SCALE

NOTE: SECTION DETAIL EXCERPT FROM ROBERT E. LEE
2005 PLAN SET, WITH ADDITIONAL NOTES

DETAILS FOR INFORMATION ONLY, NOT FOR CONSTRUCTION



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on hiring Berner Schoeber for \$48,500 to complete the engineering bid documents for the Bay Beach Pavilion renovations.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. BayBeachPavilionUpgrades-RFP

project milestones & fee

BERNERS SCHOBER

Milestone Schedule

RFQ Issued	October 12, 2022
RFQ Responses	November 8, 2022
A/E Selection	November 16, 2022
Project Kick-Off	Week of November 21, 2022
Task I and Task II Complete	January 20, 2023
Task III and Task IV Complete	February 24, 2023
Substantial Completion for Roofing	May 19, 2023
Substantial Completion for HVAC	April 2024

Architectural/Engineering Fee Schedule

Task I- Kick Off Meeting	Included
Task II- Winterization (Study Only)	\$10,000.00 (N.T.E.)
Task III- Roofing Documents for Bidding	\$8,500.00
Task IV- HVAC Documents for Bidding	\$24,000.00
Subtotal:	\$42,500.00
Task V - Procurement and Construction Administration	\$6,000.00 (50 hours)
Task VI - Building Improvements	Negotiated at a later Date
Total:	\$48,500.00

* Assumptions: Decorative Exposed Ductwork, On-Grade Units, and sufficient Building Utilities (gas and electric).
Reimbursables for printing, code review, etc not included.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on purchasing 15 bumper cars for Bay Beach Amusement Park from Majestic Mfg. Inc. for a total cost of \$115,275 plus freight.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 15 Vette Bumper Car Quote
2. Bumper Car Sole Source Form
3. Vette Bumper Car - Majestic Manufacturi..

Majestic Mfg. Inc.

4536 St. Rt. 7, New Waterford, Ohio 44445
(330) 457-2447 FAX (330) 457-7490

Quote No. **1**
Date Quoted: 11/29/2022
Quoted By: Vince Kudler

Vette Bumper Cars *Floor Ceiling Pick up*

Name Pete Smet Beach Bay Amusement Park
Address _____
City _____ State _____ ZIP _____
Email Pete.Smet@greenbaywi.gov

Description	Unit Price	TOTAL
<u>Vette Bumper Car</u> <u>Vette Body Style</u> <u>Assorted Metal Flake or Gel Coat colors to choose from</u> Fiberglass reinforced body LED Lights Front and Rear of Car Circuit Breaker installed to protect motor and wiring Micro Switch Pedal with DC solenoid contactor 2 passenger molded seat Standard Bumper Tire Seat will accommodate 2 persons 90 Volt DC 4 brush motor with disc style clutch Trolley Pole with pickup for Ceiling(Note: height from floor to ceiling requested) Trolley Pole Pad Black rubber wheels on front and rear wheel 6 inch wire brush under car for negative pickup Soft Padded Steering Wheel with Safety Pad Lap Bar with padding <u>Availability</u> May 2023 estimated <u>Crating</u> Bumper Cars Loaded on Trailer <u>Warranty</u> 6 months on all components <u>Freight</u> <u>Ocean freight cannot be quoted with a firm price.All carriers are not quoting prices with a 6 month time frame before pickup at the ports.</u> My current price on a shipment leaving in November 2022 is averaging \$625.00 per car. I can only suggest that this is used as a guideline for final pricing, Majestic will furnish invoicing from the steamship lines on total cost to confirm actual shipping costs. This is the only fair solution for us to propose to you Freight Charges from New Waterford,Ohio to Green Bay Wisconsin is estimated at This price is based on current shipping charges. Depending on the price of fuel this may change between now and next May. I can check with my shippers and see if they will lock in a price,but I am doubtful they will.	\$3,500.00	
<u>Total Price FOB New Waterford Ohio each car less freight charges</u>		\$7,275.00
<u>Total Price for 15 Vette Bumper Cars FOB NWO less freight</u>		\$109,125.00
<u>Note: As noted above this price does not include ocean freight from Italy to Majestic. The current freight rate is \$625.00 per car.</u> <u>The freight rate is changing daily and the freight rate will be</u>		

added to the quoted price above.

Note* Majestic will furnish the invoice received from forwarder on Ocean Freight Charges and only will invoice for the amount that Majestic is invoiced for. We receive 24 cars in one 40 foot container and Beach Bay will only be invoiced for the 15 cars.

Terms:

25% deposit

65% before shipping

Hold back 10% for 30 days after receiving the new bumper cars.

Options:

Galvanized Chassis \$ 315.00.00

Polyurethane Wheels on all wheels \$ 95.00

Prices valid for 20 days

All Quoted pricing subject to change without notice.

Total Shown excludes all federal state and local taxes

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE: 11/03/22

FROM: Department/Division PRF Bay Beach

REQUISITION #

List "No Substitute" item(s) here:

15 Bumper Cars

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ \$118,500
☐ 2) Annual Commodity purchase: Estimated annual cost: \$
☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$
Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)

Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☒ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
☐ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
☐ 3. Item(s) is (are) only acceptable replacement part(s) known for _____ (Identify)
☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
☐ 5. Safety:
☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

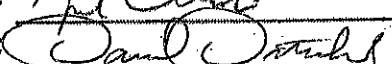
PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

Our current bumper cars have been in service for 30 seasons and are in need of immediate replacement as only nine are in working condition and any further repairs are not possible as the cars are at the end of their usable life. This purchase needs to be a sole source through Majestic for a number of reasons. Currently they are the only US based company offering bumper cars that would not require us to do any renovations to the plate or ride operations. It is imperative to have a US contact for our rides for support and replacement parts. Other companies offering similar cars do not have a US based contact or part supply inventory making it difficult to diagnose ride issues and receive parts, leading to an increase in downtime. Majestic is the only company that can guarantee a 2023 delivery date. Other Italian based companies cannot guarantee anything before 2024 and beyond. Each car produces \$10,000 a year in revenue so any delay in shipment of these cars will negatively affect park revenue and customer satisfaction. Funding for this purchase will be from the Bay Beach Development account. (436)

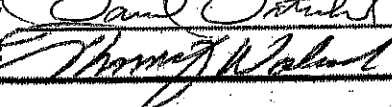
Approvals:

Requestor: 

Date: 11/3/22

Department Head: 

Date: 11/28/22

Purchasing Manager: 

Date: 11/28/22

[HOME](#)[BUMPER CARS](#)[RIDES](#)[FABRICATION](#)[more...](#)

VETTE

VETTE BUMPER CAR

The Vette Bumper Car is a true showstopper. Taking inspiration from american muscle cars with its iconic look, the Vette will take the checkered flag on any bumper car track.



- Capacity: 2

- Height

Restrictions:

- Drivers - 48" Minimum with Lap Bar
- Passengers - 42" Minimum with Lap Bar
- Available in Ceiling



HOME

BUMPER CARS

RIDES

FABRICATION

more...

- Material

Construction:

- Steel
Chassis
- Fiberglass
Body
- Rubber
Bumper
Tire
- Polyurethane
Wheels

PHOTOS



HOME

BUMPER CARS

RIDES

FABRICATION

more...



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Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on the purchase of (4) 52 seat bleachers for Colburn Park from JW Industries for a total cost of \$31,920.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

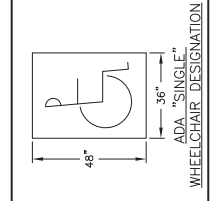
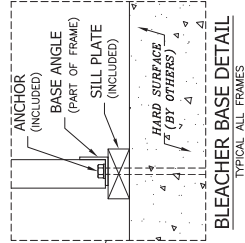
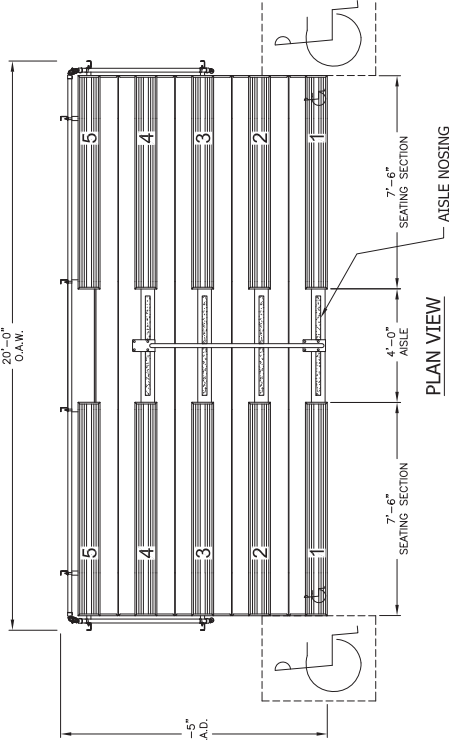
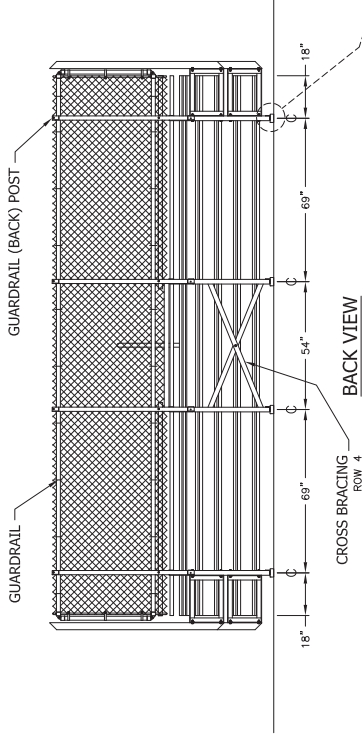
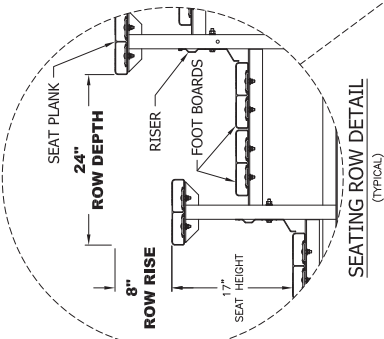
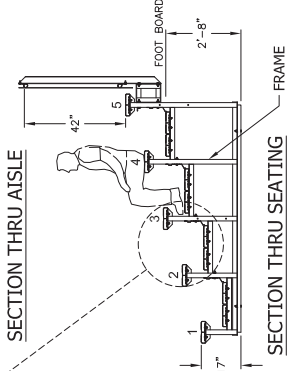
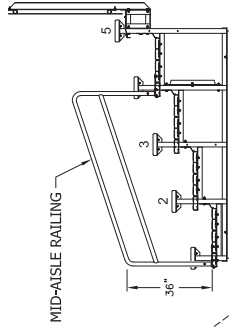
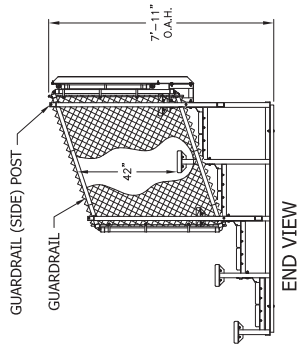
ATTACHMENTS

1. #2022-59 Bleachers Summary
2. 5R19A-IGR-WCS - 5-Row x 19 FT (WCS) Bleacher (52 Seats) 2

CITY OF GREEN BAY BID SUMMARY
RFB #2022-59 - Bleachers

DEPT: Parks REQ # 178 Planholders: Vendors CC# 420-04 ISSUED: 10/25/22 DUE: 11/10/22			Technology International		Valiern Company		GT Grandstands		JW Industries		BSN Sports		Home Team Sports		Premium Parks Products		Winning Teams by Nissel		Strudisteel Company	
			5R19A-1GR-WCS		Bleachers International															
QTY	UNIT	DESCRIPTION	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE
4	EA	Aluminum Bleachers-need to compare to or match current Bleachers (specifications) Similar to 5R19A-1GR-WCS, 5 rows 19 ft wide 52 seats. Bleachers need to meet all required safety standards for public park. Wheelchair access on bottom row preferred	\$ 9,050.00	\$36,200.00	\$ 5,495.00	\$21,980.00	\$ 8,125.00	\$32,500.00	\$ 7,980.00	\$31,920.00	\$10,799.60	\$43,198.40	\$ 7,708.07	\$30,832.28	\$ 8,624.00	\$34,496.00	\$ 8,365.00	\$33,460.00	\$ 9,585.00	\$38,340.00
LEAD TIME:			18 Weeks		12 Weeks		8 Weeks		4 Weeks		2 Weeks		3-Weeks		6 Weeks		2 Weeks		6 weeks	
PAYMENT TERMS: NET 30 EARLY PAYMENT DISCOUNT:			N30		50%down 50% delivery		N30		N30		N30		N20		N30		N30		N30	
COMPANY ACCEPTS P-CARD PAYMENTS:			NO		YES		YES		NO		YES		YES		NO		NO		NO	
BID COMPLIANT:			YES		NO		YES		YES		YES		NO		YES		YES		YES	

Recommendation: Award to the lowest responsive, responsible vendor.....
 JW Industries lowest responsible Bidder per specifications
 Valiern Company design not optimal - Didn't meet seating specs (Qty)
 Home Team Sports quote missing handrail and stairs



MATERIALS & FINISH

- FRAMES**
 - 2" x 2" ALUMINUM TUBE (UPRIGHTS)
 - 2" x 2" ALUMINUM ANGLE (SEAT & FOOT BOARD SUPPORT)
 - 1-PIECE ALUMINUM ANGLE (BASE)
 - FINISH: MILL
- CROSS BRACING**
 - 2" x 2" ALUMINUM ANGLE
 - FINISH: MILL
- PLANK**
 - 2 x 10 ALUMINUM EXTRUSION
 - SEAT PLANK FINISH: ANODIZED
 - FOOT BOARD FINISH: MILL
- RISER**
 - 2 x 9 ALUMINUM EXTRUSION
 - FINISH: MILL (COLOR: OPTIONAL)
- GUARDRAIL**
 - 2" CHAINLINK (FABRIC)
 - 1 5/8" STEEL TUBE (RAIL PIPE)
 - FINISH: GALVANIZED
- GUARDRAIL POSTS (SIDES & BACK)**
 - 3" ALUMINUM CHANNEL
 - FINISH: MILL
- MID-AISLE RAILING**
 - 1 5/8" ROUND ALUMINUM TUBE
 - FINISH: ANODIZED
- AISLE NOSING**
 - 2" WIDE, NON-SKID
 - COLOR: BLACK
- FASTENERS**
 - GRADE 5
 - FINISH: GALVANIZED
- SILL PLATES**
 - 2x4 TREATED WOOD
- ANCHORS**
 - 1/2" x 7" GALVANIZED ANCHOR (CONCRETE)
 - 1/2" x 18" PIN (ASPHALT or COMPACTED STONE)

DESIGN PARAMETERS - BLEACHER (AS PER 2015 IBC CODE - ICC 300-12)

- CLASSIFICATION (SECTION 302)
ASSEMBLY - GROUP A
- OCCUPANCY (SECTION 303)
A-5
- LIVE LOADS
DECKING LOADS = 100 PSF
SEATS & FOOTBOARDS = 120 PLF
SEATING PLATFORMS = 100 PSF
AISLES = 100 PSF
- SWAY LOADS
PARALLEL TO SEATING = 24 PLF
NORMAL TO SEATING = 10 PLF
- WIND LOADS = 21 PSF
(BASED ON 80 MPH AND A STRUCTURE HEIGHT OF 10' or LESS)
- GUARDRAILS = 50 PLF or 200 LB CONCENTRATED LOAD

5 ROW x 19 FOOT BLEACHER MODEL #5R19A-1GR-WCS () Units Required

SEATING CAPACITY: 52
50 BENCH SEATS*
*based on 18" seat width
2 WHEELCHAIRS

UNIT WEIGHT: 1090 LBS.

REV	DATE	DESCRIPTION	BY	CHK

JW INDUSTRIES, INC.
3442 Gladwin Ave.
Grand Rapids, MI 49508
(616) 797-1300 FAX (616) 845-7777
jwinfo@jwindustries.com
www.jwindustries.com

"We provide everything except the operators."

PROJECT	BLEACHER SEATING SYSTEM MODEL #5R19A-1GR-WCS
CLIENT	
DESIGN FIRM	RISE ENGINEERING, INC.
REPRESENTATIVE	
DATE	09-10-20
DESIGNED BY	
CHECKED BY	
DATE	
OF	1



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # F.1

Director's Report on updates and recent activities for the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 11.30

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, NOVEMBER 30, 2022**

PARK DIVISION

- Park crews continue to have a presence in the parks for picking litter, emptying garbage cans, and inspecting facilities.
- Park landscape crews are done with fall pruning. As the weather allows, crews will be mulching landscape bed within the parks.
- Park crews are preparing for winter weather. As the snow arrives, crews will clear snow on sidewalks, trails, and parking lots.
- As parks are wrapping up for the winter months, repairs are being performed.
- Park carpenters and mechanics have begun the installation of the magic carpet tube lift at Triangle Hill. This lift should be installed by mid-December.
- Tennis court nets throughout the parks have been taken down for the winter.
- The disc golf baskets at TSA have been removed for the winter.
- Off season repairs and preparation on the pools are continuing.

FORESTRY DIVISION

- Staff has completed the fall tree planting. Two hundred trees were planted.
- Stump grinding operations are getting close to winding up on the eastside. Current stump grinding operations are in the Joannes and Astor Park neighborhoods, along with the downtown area. There are roughly 50 stumps remaining on the eastside, we anticipate completing the list if the snow holds off for the rest of November.
- Staff is preparing lists for winter tree removal. Our removal list will be in the range of 1,200-1,500 trees again this cycle.
- Our pruning crew is working on the east side in the Baird Park Neighborhood and Lake Largo area, dormant pruning oak trees.

DESIGN & DEVELOPMENT DIVISION

- Bay Beach Amusement Park – NebulaZ Ride:
 - The ride has been purchased. Staff is working on the site planning in preparation for the delivery and installation of the ride.
- City Deck – Holiday Lighting:
 - The holiday lighting has been installed. This lighting was donated by Downtown Green Bay Inc.
- Colburn Park – Scoreboards/Bleachers:
 - Staff will be purchasing 2 scoreboards and 4 sets of bleachers to install at the new ballfields at Colburn Park.
- Leicht Memorial Park – Master Planning, Shelter & Stage:

- The consultant has finalized the conceptual plans and has begun work on the detailed engineering bid documents.
- Porlier Pier – Structural Review:
 - Staff hired a consultant to explore options for replacing the dock. These options have been reviewed with the Astor Neighborhood Association.
- Shipyard – Phase 1 – Construction continues on the shoreline development.

GREEN BAY CONSERVATION CORPS

- Members continue to seed collect native plants to spread at designated parks/locations. Approximately 6 pounds of seed has been collected thus far.
- GBCC held a volunteer event at Red Smith to remove buckthorn. We had approximately 20 volunteers including Alderperson Grant and Mayor Genrich.
- Members have removed buckthorn and honeysuckle at numerous parks including: East River Emilie, Colburn, He-Nis-Ra, Joliet and WLS.
- Members planted 94 trees at Colburn Park.
- Members continue to complete fall maintenance on native plantings and biofilters.
- Crews continue to measure and plan for native plantings to be installed in the Spring of 2023.
- Members participated in the Hollowing Halloween Hike at the WLS.
- Members transplanted numerous plants at the WLS in preparation for the new parking lot construction. These plants will be utilized in future planting designs and offset the budget costs.
- The GBCC will begin partnering with the Oak Learning Center to provide presentations and learning opportunities for students.

RECREATION DIVISION

- The fall session of our partnership with GGLeagues Esports began the week of October 3. These competitive leagues for youth and adults will allow participants to compete against participants in other Wisconsin communities. Leagues will run during the week, and we will be offering leagues in Madden 22, Fortnite, Rocket League, and Super Smash Bros.
- The table tennis league championship will be held on Wednesday, November 30. There are 10 participants.
- The adult basketball program began on November 2 at various area high schools. There are currently 24 teams registered.
- We are currently taking registrations for our Mini-Dribblers Youth Basketball Program. These programs will be held at Red Smith and King schools. There are 15 participants currently registered. Classes begin January 16th and 24th.
- We are currently taking registration for our Winter Table Tennis League. It will be held on Wednesday evenings beginning January 5th at Franklin Middle School.
- The 2022-23 Chill Chaser. There will be 20 parks around Green Bay with a symbol hanging in the window of the shelter located at the park. Participants will

receive prizes for the number of symbols they find. The program will run mid-December-early February.

- The adult basketball program began November 2nd at various area high schools. There are currently 24 teams registered.
- Open Gyms started on November 5th. Please check our website for dates, age brackets and times. Sites are as follows:
 - Mondays – Beaumont and Jackson- 6:00 p.m.-10:00 p.m.
 - Thursdays – Baird and Chappell-6:00 p.m.-10:00 p.m.
 - Saturdays - Franklin - 9:00 a.m.-12:00 noon.
- Recreation and Administrative staff are working closely together to create new and exciting marketing pieces for the Green Bay Parks, Recreation, and Forestry Department.
- The Frenzy on the Fox will be Friday, January 13th.
- The Winter Wonderland Lighting Ceremony will take place at Colburn Park on Thursday, December 15th at 5:30 p.m. at 901 Fisk St. (lower shelter by the hockey rink). Come and tour the beautiful holiday light display! The Green Bay Southwest High School Marching Band will be playing holiday music and Santa Claus will be making a visit at 5:30 p.m. Scooter's Coffee will be providing free coffee, hot chocolate and cinnamon rolls! Glow sticks, candy canes, and holiday trinkets will be handed out at the event! We look forward to seeing you there.
- The Youth Dance Program began the week of November 14. There are about 50 people registered for this year's program. Classes offered are: Preschool Ballet, Creative Movement, Jazz, Tap/Ballet, Tap/Jazz, Poms, Musical Theater and Adult Jazz. Registration is open now. Classes will run through the beginning of March and will conclude with a recital.

AQUATICS

- This Fall we will reevaluate our staffing issues and come up with a plan to start recruitment early. Besides wages, staff will look at restructuring schedules, bonus pay for certified lifeguards, and incentive programs.
- Other offseason projects will include updating the Staff Handbook, updating staff discipline procedures, researching new staff payroll, and scheduling platforms, restructuring the facility attendant staff, and digitizing all daily forms.

BAY BEACH AMUSEMENT PARK

- Staffing:
 - We have already begun looking at rehires for the 2023 season.
 - Onboarding paperwork needs to be updated:
 - Orientation.
 - Handbook.
 - Rehire letter.
 - Interview procedure.
- Concessions and shelters:
 - Cleaning has begun for all concession areas.

- Trailer is completed, needs to be winterized.
 - Concessions is in the process of being cleaned, needs to be winterized.
 - Back bar and kitchen are in the process of being cleaned, still needs to be winterized.
- Shelter water has been turned off and winterized.
- Update RecTrac.
- Menu updates.
- Policies and Procedures need to be updated:
 - Heights and measurements.
 - Bus parking.
 - Supervisor and team lead requirements.
 - Ride operating documents.
 - Employee apparel.
- Alternative revenue sources will be researched:
 - Parking.
 - Events.
 - Enhance current offerings.
 - Online sales.
- Website and social media updated.
- Signage is currently being updated:
 - Informational sandwich boards.
 - Ride rules.
 - Exit signs.
 - Height signs.
 - Parking lot signs.
 - Shelters.
- Parking Lot updates:
 - Painting lines, holes, crosswalk, stop signs, handicap parking.

TRIANGLE SPORTS AREA

- Snow making machinery is being researched.
- The Magic Carpet tube lift is currently being installed and should be completed by mid-December.
- This winter the Hill will be closed Monday through Wednesday due historically low attendance levels on those days.

WILDLIFE SANCTUARY

- Progress continues on winterizing cages, moving animals to winter quarters and waterfall maintenance and other water systems in our public and animal exhibits.
- 4K Teacher Ms. Emily and 4K Naturalist Mr. Logan both left their respective positions for new opportunities furthering their career paths. Ms. Emily has been with the sanctuary for just over a year and an amazing teacher, while Mr Logan is leaving after 7+ years in different roles all of which with WLS. Both of them will be

missed and we wish them nothing but success.

- Recruitment underway for 4K Naturalist and 4K Teacher with candidates starting to apply. Interim subs familiar with our program and GBAPS are already onboard and have started in this transition period. OAK 4K leaders Steve and James, along with WLS Naturalists Kim and Jody also assisting in the transition, in an effort to make the change as seamless as possible with the current students.
- WLS will be home to a MOTUS tower which is a science driven wildlife tracking network throughout migratory routes in the US providing current data on species movement in general and the ability to track specific banded individuals on their migration journey in real-time. The WLS education team will develop potential programming and informational signage in conjunction with UWGB to educate the public on this tracking system.
- The primary heat pump in the Nature Center recently failed. The cost to replace and install a new 10 ton water cooled heat pump is \$16,185. The unit was purchased from TSI and AMA will install it. The work will be done as quickly as possible.
- The Nature Center Welcome Desk and Gift Shop is completed and open to the public. Current staff working through the POS/register system and establishing best practices and day to day functions. Official grand opening and set hours to be posted and released VERY soon.
- With the help of the Forestry department several already fallen and potentially dangerous/dead trees removed from WLS during last week of November.

ADMINISTRATION

- The Administrative staff members are busy updating fees, dates, and information regarding park shelter rentals, Bay Beach rentals, field rentals, programs, activities, and events. Preparation for 2023 is a large undertaking that effects our software, marketing materials, and website.
- After registration setup and material preparation, staff is currently taking registrations for Mini Dribblers and Table Tennis. Advertising is also taking place for programs including Open Gym, GGLeagues, Cookies & Cocoa with Santa, Health & Wellness Summit and many Wildlife Sanctuary events.
- Frenzy on the Fox planning and preparation has started.
- The Wildlife Sanctuary Gift Shop has officially opened. The Administrative Division worked with staff to design and order products, implement the POS and inventory system, and setup the gift shop. Administrative staff members are also training the Gift Shop employee.
- Rehires are being processed and new position requisitions are being prepared to be posted immediately after.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 30, 2022

PREPARED BY

AGENDA ITEM # F.2

The next Parks Committee meeting is scheduled for December 14, 2022.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None