



AGENDA OF THE SEX OFFENDER RESIDENCY BOARD

WEDNESDAY, DECEMBER 21, 2022, 4:00 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

- I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

- I. Approval of the agenda for the December 21, 2022 meeting of the Sex Offender Residency Board.

D. Approval of Minutes.

- I. Approval of the minutes from the November 16, 2022 meeting of the Sex Offender Residency Board.

E. Regular Business.

The Board may convene in closed session pursuant all of the following statutes: Section 19.85(1)(f), Wis. Stats., to consider financial, medical, social or personal histories of specific persons which, if discussed in public, would likely have a substantial adverse effect upon the reputation of the person referred to in such histories or data; Section 146.82(1), Wis. Stats., to discuss health and treatment related information; Sections 938.299 and 938.78 Wis. Stats., mandating confidentiality for juveniles in records, as well as proceedings involving juvenile offenders or offenses. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

- I. Appeal of Adam M. Poquette requesting to move to 702 Crooks Street (District 4, Ald. Galvin)
2. Appeal of William E. Webster requesting to move to 1242 Cass Street (District 4, Ald. Galvin)
3. Review with possible action on the revised Green Bay Sex Offender Residence Board

Appeal Form.

F. Public Hearings.

G. Informational.

- I. The next meeting date is January 18, 2023 at 4:00 p.m.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Sex Offender Residency Board meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Sex Offender Residency Board

Zoom Meeting Information

Join Zoom Meeting

<https://us06web.zoom.us/j/85911062163?pwd=WE5xRWMwb2pMSlZnUmc4TnQzYS9yQT09>

Meeting ID: 859 1106 2163

Passcode: 771698

One tap mobile

+13126266799,,85911062163#,,,,*771698# US (Chicago)

+16469313860,,85911062163#,,,,*771698# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

Meeting ID: 859 1106 2163

Passcode: 771698

Find your local number: <https://us06web.zoom.us/j/kcfbtXAi5p>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties —you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet— in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer— you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users--if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





MINUTES OF THE SEX OFFENDER RESIDENCY BOARD

WEDNESDAY, NOVEMBER 16, 2022, 4:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Voting: Heidi Michel, Pete Shedlosky, Dominique McQueen, Alex Kaker, Craig Coleman

C. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the November 16, 2022 meeting of the Sex Offender Residency Board.

Moved by Board Member Craig Coleman, seconded by Board Member Pete Shedlosky to approve.
Motion carried.

Yes- Heidi Michel, Pete Shedlosky, Dominique McQueen, Craig Coleman, Alex Kaker, No- None,
Abstain- None

D. APPROVAL OF MINUTES.

I. Approval of the minutes from the October 19, 2022 meeting of the Sex Offender Residency Board.

Moved by Board Member Pete Shedlosky, seconded by Board Member Craig Coleman to Motion to approve.

Motion Passed.

Yes- Heidi Michel, Pete Shedlosky, Dominique McQueen, Craig Coleman, Alex Kaker, No- None,
Abstain- None.

E. REGULAR BUSINESS.

1. Appeal of James R. Sanford requesting to move to 1533 Morrow Street, #3 Upper (District 5, Ald. Stevens)

Moved by Board Member Alex Kaker, seconded by None to deny.

Motion Failed.

Yes- None, No- None, Abstain- None.

Moved by Board Member Craig Coleman, seconded by Board Member Pete Shedlosky to approve address specific.

Motion Passed.

Yes- Heidi Michel, Pete Shedlosky, Dominique McQueen, Craig Coleman, No- Alex Kaker, Abstain- None.

2. Appeal of Adam A. Youra requesting to move to 842 Redwood Drive (District 8, Ald. Wery)

Moved by Board Member Craig Coleman, seconded by Board Member Pete Shedlosky to approve address specific. Motion carried.

Yes- Pete Shedlosky, Dominique McQueen, Craig Coleman, No- Heidi Michel, Abstain- None

F. PUBLIC HEARINGS.

G. INFORMATIONAL.

1. The next meeting date is December 21, 2022 at 4:00 p.m.

H. ADJOURNMENT.

Moved by Board Member Craig Coleman, seconded by Board Member Heidi Michel to adjourn.

Motion carried.

Yes- Heidi Michel, Pete Shedlosky, Dominique McQueen, Craig Coleman, No- None, Abstain- None

GREEN BAY SEX OFFENDER RESIDENCE BOARD APPEAL FORM

You must **type** or **print** answers to every question on this appeal form

PERSONAL INFORMATION

Full name: _____

Current address: _____

Date of birth: _____ Telephone #: (_____) _____ - _____

Email Address, if applicable: _____

Age/relationship of who you **currently live with**: _____

The address you wish to move? _____

Attach a letter from the property owner which shows that he/she is willing to rent to you and knows you are a registered sex offender. Your appeal will not be heard until you provide such proof.

Age/relationship of those who you **plan to live with**: _____

Name of your Dep't of Corrections Agent, if applicable: _____

SEXUAL OFFENSE(S)

List **every** sexual offense on your conviction record and answer the following questions:

SEXUAL OFFENSE #1 Conviction type: ☐ ADULT ☐ JUVENILE

Offense Degree (circle one): **1st 2nd 3rd 4th** Offense: _____

Offense Date: _____ Conviction Date: _____ County & State _____

Victim's age: _____ Sentence: _____ Time served: _____

Are you currently under supervision with the Department of Corrections for this offense? _____

How do you feel this sexual crime affected your victim? **(Do not identify victim)**

SEXUAL OFFENSE #2 Conviction type: ☐ ADULT ☐ JUVENILE

Offense Degree (circle one): **1st 2nd 3rd 4th** Offense: _____

Offense Date: _____ Conviction Date: _____ county & state _____

Victim's age: _____ Sentence: _____ Time served: _____

Are you currently under supervision with the Department of Corrections for this offense? _____

How do you feel this sexual crime affected your victim? **(Do not identify victim)**

SEXUAL OFFENSE #3 Conviction type: ☐ ADULT ☐ JUVENILE

Offense Degree (circle one): **1st 2nd 3rd 4th** Offense: _____

Offense Date: _____ Conviction Date: _____ county & state _____

Victim's age: _____ Sentence: _____ Time served: _____

Are you currently under supervision with the Department of Corrections for this offense? _____

How do you feel this sexual crime affected your victim? **(Do not identify victim)**

☐ Check here if you have been convicted of four or more sexual offenses, and attach extra sheets listing those offenses.

CRIMINAL HISTORY

Are you currently incarcerated? _____ If so, when is your expected release date? _____

List all previous criminal convictions below, including date and location of each offense (attach extra sheets, if needed):

CRIME (Exclude Juvenile Offenses)	OFFENSE YEAR	IN WHAT CITY, COUNTY, STATE?
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

COMPLETED TREATMENT PROGRAMS

(This confidential part of your appeal will only be available to the Board and not be available to the public)

List the names of any treatment programs you have **completed and attach a document proving that you have completed that treatment program**, or answer "None" if you completed no programs.

THE BOARD WILL ASSUME YOU HAVE NOT COMPLETED A TREATMENT PROGRAM UNLESS YOU PROVIDE A DOCUMENT WHICH PROVES YOU HAVE COMPLETED THE TREATMENT PROGRAM. IF YOU DO NOT HAVE VERIFICATION DOCUMENTS AT THE TIME YOU SUBMIT THIS APPLICATION, THEY MUST BE PRESENTED TO THE BOARD AT THE SCHEDULED MEETING.

	SUBJECT	NAME(S) OF COMPLETED TREATMENT PROGRAM(S)
☐	Sex Offender	
☐	Anger Mgmt.	
☐	Alcohol	
☐	Drugs	

COMMUNITY TIES AND SUPPORT

Have you ever lived in Green Bay? _____ If yes, what years? _____

Identify by name which of the following people or groups will support you if you move to Green Bay.

	NETWORK	NAMES OF OR RELATIONSHIP TO SUPPORTING PEOPLE/GROUPS
☐	Family	
☐	Work	
☐	Church	
☐	Friends	
☐	Other Support	

APPELLANT'S SIGNATURE

BY SIGNING BELOW, I HEREBY CERTIFY THAT ALL STATEMENTS MADE ON THIS APPEAL FORM ARE TRUE AND COMPLETE. I UNDERSTAND THAT ANY OMISSIONS OR UNTRUTHFUL STATEMENTS WILL BE GROUNDS FOR DENIAL OF MY APPEAL. FURTHERMORE, I AUTHORIZE THE CITY OF GREEN BAY TO CONDUCT A CRIMINAL BACKGROUND CHECK AND USE ANY INFORMATION OBTAINED THEREFROM AT MY HEARING. I HOLD HARMLESS AND INDEMNIFY THE CITY OF GREEN BAY, ITS OFFICERS, AGENTS AND EMPLOYEES, AND ANY PERSONS PROVIDING THE INFORMATION, FROM ANY LIABILITY RELATED TO PERFORMING THE BACKGROUND CHECK.

Appellant's Signature: _____ Date: _____

RETURN THIS COMPLETED APPEAL TO: **CITY OF GREEN BAY CLERK, 100 N. JEFFERSON ST., RM. 106, GREEN BAY, WI 54301.** YOU WILL BE NOTIFIED OF THE DATE AND TIME OF YOUR APPEAL HEARING BEFORE THE GREEN BAY SEX OFFENDER RESIDENCE BOARD, WHICH MAY BE 30-45 DAYS AFTER RECEIPT OF YOUR APPEAL.



Report to the
Sex Offender Residency Board
of the City of Green Bay

MEETING DATE

December 21, 2022

PREPARED BY

AGENDA ITEM # G.I

The next meeting date is January 18, 2023 at 4:00 p.m.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None