



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JANUARY 11, 2023, 5:00 PM

In person at City Hall, Room 207

Virtual attendance also available via Zoom.

- A. Zoom Meeting Information.**
- B. Roll Call.**
- C. Approval of the Agenda.**
- D. Approval of Minutes.**
- E. Regular Business.**
 - 1. Consideration with possible action on the review and approval of the 2023 Special Assessment factors and rates.
 - 2. Consideration with possible action on request by Speedy Clean, Inc. and KS Energy Services to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.
 - 3. Consideration with possible action on request by Green Viper, LLC to rescind the previously deferred storm sewer and sanitary sewer special assessments against Parcels 21-8400, 21-8401, and 21-8402 resulting from double-frontage conditions on each parcel.
 - 4. Consideration with possible action on request by Department of Public Works to enter into a State/Municipal Agreement with Wisconsin Department of Transportation for design and construction services associated with the replacement of the Ashland Avenue bridge, WisDOT Structure B-05-0018.
 - 5. Consideration with possible action on request by Department of Public Works to replace two lift station pumps for the Parkwood Sanitary Sewer Lift Station at a cost of \$21,604.35 each for a total of \$43,208.70.
 - 6. Consideration with possible action on the review and award of contract BRIDGE 7-22 MAIN STREET BRIDGE B-5-311 (HYDRAULIC REHABILITATION PHASE I).

7. Report of actions taken by Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

- a. The Boldt Company
- b. Bryan McEwen Concrete, LLC
- c. Dorner Equipment Sales and Service, LLC
- d. Highway Landscapers
- e. Helme Construction & Concrete, LLC
- f. Howard Immel, Inc.
- g. Martell Construction, Inc.
- h. Pro 1 Property Services, LLC
- i. Quinn & Sons Concrete Construction, LLC
- j. Rabine America Maintenance, LLC
- k. Tilson Technology, Inc.
- l. Titledown Construction, LLC
- m. Utility Traffic & Restoration

2. Tree & Brush Trimmer

- a. A Four Season Tree Care
- b. A to Z Tree Service
- c. A-I Tree Service, Inc.
- d. Asplundh Tree Expert, LLC
- e. BEST Enterprises, LLC
- f. Economy Tree Service, LLC
- g. Epic Innovations, LLC
- h. Fall-Rite Services, LLC
- i. Fox Valley Tree Care & Landscape
- j. Highway Landscapers, Inc.
- k. Holtger Bros., Inc.
- l. R&J Tree Services, LLC
- m. Rigo's Landscaping, LLC
- n. Selner Tree & Shrub Care
- o. Tree-B-Gone, LLC
- p. Urban Tree Service
- q. Yesterdays Trees, LLC

F. Informational.

- 1. Director's Report on recent activities of the Public Works Department.
- 2. The next Improvement & Services Committee meeting is scheduled for January 25, 2023.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on the review and approval of the 2023 Special Assessment factors and rates.

BACKGROUND

Pursuant to Chapter 34, Green Bay Municipal Code, the Department of Public Works develops assessment factors (A.F.) for pavement construction/reconstruction, pavement resurfacing, sanitary sewer main, sanitary sewer connections, storm sewer main, and storm sewer connections. Additionally, DPW staff coordinates with Green Bay Water Utility staff who develop assessment factors for water main and water service connections. These assessment factors are intended to represent the cost of infrastructure construction that results in benefit to the adjoining property owners.

To develop these assessment factors, staff reviews actual construction cost to build these facilities from prior year construction contracts. Previous year special assessment factors are also reviewed and adjusted using the Engineering News Record Construction Cost Index (ENR – CCI), and industry standard for public infrastructure costs. Based upon a review of all data generated, staff then makes our recommendation to the Improvement & Services Committee regarding assessment factors to be adopted for the year.

RECOMMENDATION

Staff recommends approval of the special assessment factors and rates for 2023 provided in the attached table.

FISCAL IMPACT

ATTACHMENTS

1. 2023 Assessment Rates-GBWU Attachment
2. 2023 Factors & Rates



GREEN BAY WATER

631 South Adams Street
Green Bay, WI 54301
(920) 448-3480

1/3/2023

Mr. Mark Steuer, Chairperson
Improvement and Service Committee
100 North Jefferson Street
Green Bay, WI 54301

Dear Chairperson Steuer:

The Green Bay Water Utility recommends the following assessment rates for 2023:

Residential and other ordinary users	\$75.00/front foot
Residential and other ordinary users (Project requiring rock excavation)	\$105.00/front foot
Users requiring larger than 8" diameter mains (commercial and industrial)	\$85.00/front foot
Users requiring larger than 8" diameter mains (commercial and industrial) (Project requiring rock excavation)	\$115.00/front foot
1" water lateral installed with new water main	\$2,300.00/lateral
1" water lateral installed with new water main (Project requiring rock excavation)	\$3,300.00/lateral
1" water lateral installed on existing main in conjunction with street reconstruction	\$3,300.00/lateral
1" water lateral installed on existing main in conjunction with street reconstruction (Project requiring rock excavation)	\$4,300.00/lateral
New 1" service connection on existing main requested by owner	Actual cost
New larger than 1" service connection on existing main requested by owner	Actual cost

Sincerely,

THE GREEN BAY WATER UTILITY

Kristin Romanowicz, P.E.
Engineering Services Supervisor

cc: Steve Grenier, Brian Powell

CITY OF GREEN BAY		
SPECIAL ASSESSMENT FACTORS AND RATES		
2023 FACTORS AND RATES		
I. <u>SANITARY SEWER</u>	<u>2022 RATES</u>	<u>2023 RATES</u>
Sewer	\$65.00 Per Front Foot	\$65.00
Sewer with Rock Excavation	\$95.00 Per Front Foot	\$100.00
4" Sanitary Connection with Rock Excavation	\$1,590.00 Each \$2,590.00 Each	\$1,700.00 \$2,800.00
6" Sanitary Connection with Rock Excavation	\$1,875.00 Each \$2,875.00 Each	\$2,000.00 \$2,875.00
II. <u>STORM SEWER</u>		
Sewer	\$65.00 Per Front Foot (New Streets, and Type B Streets in Urban Expansion & Reserve Districts and new main installation)	\$65.00
6" Storm Connection	\$1,050.00 Each	\$1,100.00
12" Storm Connection	\$1,875.00 Each	\$2,000.00
Stormwater Management (Fee in lieu of)	\$3,900.00 Per ERU	\$4,175.00 Per ERU
III. <u>WATER</u>		
Residential and Other Ordinary Users with Rock Excavation	\$75.00 Per Front Foot \$105.00 Per Front Foot	\$75.00 Per Front Foot \$105.00 Per Front Foot
User Requiring Larger Than 8" Mains with Rock Excavation	\$85.00 Per Front Foot \$115.00 Per Front Foot	\$85.00 Per Front Foot \$115.00 Per Front Foot
1" Lateral with New Water Main with Rock Excavation	\$2,300.00 Each \$3,300.00 Each	\$2,300.00 Each \$3,300.00 Each
1" Lateral on Existing Water Main with Rock Excavation	\$3,300.00 Each \$4,300.00 Each	\$3,300.00 Each \$4,300.00 Each
New 1" Service Connection	Actual Cost	Actual Cost
New Larger than 1" Service Connection	Actual Cost	Actual Cost

IV. <u>STREET CONSTRUCTION</u>	<u>2022 RATES</u>		<u>2023 RATES</u>	
	<u>ASPHALT PAVEMENT</u>	<u>CONCRETE PAVEMENT</u>	<u>ASPHALT PAVEMENT</u>	<u>CONCRETE PAVEMENT</u>
	Assessment Factor = \$155.00	\$230.00	\$175.00	\$245.00
1. <u>Type "A" Street</u> (New Street, Not Previously Open to Traffic)				
Residential Zones	\$155.00	\$155.00	\$175.00	\$175.00
All Other Zone Classifications (1 and 2 Family Use Apply Residential Zones Rate)	\$155.00	\$230.00	\$175.00	\$245.00
2. <u>Type "B" Street</u> (Existing Street, No Curb & Gutter)				
Residential Zones	\$93.00	\$93.00	\$105.00	\$105.00
All Other Zone Classifications (1 and 2 Family Use Apply Residential Zones Rate)	\$139.50	\$207.00	\$157.50	\$220.50
3. <u>Type "C" Street</u> (Existing Street, Has Pavement and Curb & Gutter)				
A. Local Streets				
Residential Zones	\$46.50	\$46.50	\$52.50	\$52.50
Residential Zones on Bus and/or Heavy Traffic Routes	\$41.85	\$41.85	\$47.25	\$47.25
All Other Zone Classifications (1 and 2 Family Use Apply Residential Zones Rate)	\$100.80	\$149.50	\$113.80	\$159.30
B. STP and NHS Streets				
Residential Zones	\$31.00	\$31.00	\$35.00	\$35.00
Residential Zones on Bus and/or Heavy Traffic Routes	\$27.90	\$27.90	\$31.50	\$31.50
All Other Zone Classifications (1 and 2 Family Use Apply Residential Zones Rate)	\$100.80	\$149.50	\$113.80	\$159.30

V. <u>ASPHALT RESURFACING</u> <u>ALL STREET TYPES</u> Assessment Factor =	2022 RATES <u>ASPHALT RESURFACING</u> \$32.00	2023 RATES <u>ASPHALT RESURFACING</u> \$40.00
Residential Zones	\$19.20	\$24.00
Residential Zones on Bus and/or Heavy Traffic Routes	\$17.28	\$21.60
All Other Zone Classifications (1 and 2 Family Use Apply Residential Zones Rate)	\$28.80	\$36.00
INTEREST RATE FOR UNPAID SPECIAL ASSESSMENTS	<u>2022 RATES</u> 3.75%	<u>2023 RATES</u> 6.50%



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on request by Speedy Clean, Inc. and KS Energy Services to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

BACKGROUND

Speedy Clean, Inc. and KS Energy Services are contracted by utility service providers like Wisconsin Public Service to perform Subsurface Utility Engineering (SUE) services. Among the SUE services provided, these firms locate City-owned sewer mains and laterals by inserting closed circuit television (CCTV) camera and locating devices into City sewers, which can then be detected by their staff within the public right-of-way. This benefits the utility company, the City, and our property owners by accurately locating these buried facilities, significantly reducing the number of sewers being cross-bored by utility installation across the City. It further benefits the City by providing another inspection of the City sewer as the SUE firm is completing the CCTV inspection, who will then alert City staff if any pipe defects or potential blockages are encountered, minimizing the potential for sewer backups. Both firms have been completing these services inside City-owned sewers for several years, and it has been a relationship of mutual benefit.

RECOMMENDATION

Staff recommends approval of the annual Hold Harmless Agreements between the City of Green Bay and Speedy Clean, Inc and the City of Green Bay and KS Energy Services for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request by Green Viper, LLC to rescind the previously deferred storm sewer and sanitary sewer special assessments against Parcels 21-8400, 21-8401, and 21-8402 resulting from double-frontage conditions on each parcel.

BACKGROUND

In 2019, Sitka Street between Superior Road and Ontario Road was reconstructed. At the time of reconstruction, sanitary sewer and storm sewer were extended along Sitka to provide for development of currently undeveloped parcels both north and south of Sitka Street. As part of this project, and in accordance with municipal ordinance, the special assessments for sanitary sewer and storm sewer levied against parcel 21-68-3 were deferred until the property was sold or developed.

In 2021, the property owner subdivided parent parcel 21-68-3 into the subdivision shown on the attached graphic, creating parcels 21-8392 through 21-8405, inclusive. This subdivision triggered the “development” clause of the deferred assessments, resulting in assessments for sanitary and storm sewer to be reinstated against new parcels 21-8400, 21-8401, and 21-8402, which represent the frontage of former parcel 21-68-3 on Sitka Street. However, given how the new subdivision laid out, sanitary sewer and storm sewer service are being provided from Brady Court. The sewers on Sitka Street now represent a double frontage as defined under section 30-40 (b), Green Bay Municipal Code. The cost to provide sanitary and storm sewer service to these three parcels is being charged to the parcels on the Brady Court frontage.

RECOMMENDATION

Pursuant to the conditions of Section 30-40 (b), Green Bay Municipal Code, staff recommends that parcels 21-8400, 21-8401, and 21-8402 be considered fronted on Brady Court, any frontage on Sitka Street for each of these parcels be deemed double frontage, and the previous assessments for sanitary and storm sewer be rescinded due to double frontage conditions.

FISCAL IMPACT

ATTACHMENTS

1. Green Viper - Code of Ordinances
2. Green Viper - Map

Sec. 34-40. - Exemptions from special assessments.

(a) *Corner lot exemptions.*

- (1) *Sanitary sewers.* Corner lots shall be exempt one-half of the total lot frontage, up to a maximum of 100 feet. The full assessment shall be levied on the first side served up to a maximum of one-half of the total frontage.
- (2) *Storm sewers.* Corner lots shall be exempt one-half of the total lot frontage, up to a maximum of 100 feet. The full assessment shall be levied on the first side served up to a maximum of one-half of the total frontage.
- (3) *Water main.* Corner lots shall be exempt one-half of the total lot frontage, up to a maximum of 100 feet. The full assessment shall be levied on the first side served up to a maximum of one-half of the total frontage.
- (4) *Street improvements.*
 - a. Corner lots shall be exempt one-half of the total lot frontage, up to a maximum of 100 feet for any type of street improvement for which an assessment is levied, including curb and gutter and surfacing and resurfacing installations.
 - b. When the street right-of-way for both streets is owned by the City, the exemption shall be prorated for each side, up to a maximum of 100 feet.
 - c. When the street right-of-way for the second street is not owned by the City, the full assessment shall be levied on the first street paved, and the exemption shall not be granted until the second street is paved. At that time, the property shall be exempt one-half of the total lot frontage, up to a maximum of 100 feet, and the assessment prorated for each side.
- (5) *Sidewalks.* No exemptions shall be allowed for sidewalk assessments levied against corner lots, since assessments are levied for the full cost and the full frontage on all lots.
- (6) *Unplatted areas.* In unplatted areas, corner lot size shall be assumed to be 80 feet by 120 feet of total lot frontage.

(b) *Double frontage exemptions.*

- (1) Any property fronting on two streets shall be assessed only for the first street installed, provided such property is not of sufficient depth to be divided into two lots of reasonable size, or provided a dwelling is located upon the property so as to prevent such division. Sufficient depth shall be considered to be any depth in excess of 200 feet.
- (2) Any property meeting the requirements for double frontage, as defined in subsection (b)(1) of this section, shall only be assessed for the first sidewalk installed, unless access is restricted.

(c)

Payment of development fees. If property has been subdivided in accordance with Chapter 36 and the development fees have been paid, the property shall be exempted from paying special assessments for the initial improvements for which the payment of the development fees was made. For property that has been subdivided and the development fees have been postponed or deferred, the special assessment shall not be exempted.

(Code 1984, § 9.40; Ord. No. 15-94)



Parcels 21-8400, 21-8401, 21-8402

Map printed on 1/4/2023

1:2,400

1 inch = 200 feet*

1 inch = 0.0379 miles*

**original page size: 8.5"x11"*

Appropriate format depends on zoom level

Parcel ownership key

Parcel Boundary

Condominium

Gap or Overlap

"hooks" indicate parcel ownership crosses a line

Parcel line

Right of Way line

Meander line

Lines between deeds or lots

Historic Parcel Line

Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480
www.browncountywi.gov



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on request by Department of Public Works to enter into a State/Municipal Agreement with Wisconsin Department of Transportation for design and construction services associated with the replacement of the Ashland Avenue bridge, WisDOT Structure B-05-0018.

BACKGROUND

Ashland Avenue is a 4-lane, divided connecting highway. Bridge structure B-05-0018 was originally constructed in 1955. The proposed replacement improvement was identified within the Wisconsin Structures Asset Management System (WiSAMS). This project will include a planning study and the design (and ultimately the construction) of a bridge replacement improvement project. The project details will be further defined as this project continues through the planning, scoping and design process.

The Municipality will be responsible for 25% of the planning and design for the anticipated bridge replacement improvement project. It is anticipated the planning and design contract will be completed in stages. The amount shown on the table above will be further defined as this project continues through the planning, scoping and design process. Non-participating construction costs and cost share will be further defined as this project continues through the planning, scoping and design process. Any additional work per the request of the Municipality will be funded by the Municipality.

RECOMMENDATION

Staff recommends approving the State/Municipal Agreement and authorizing the Director of Public Works to execute the document.

FISCAL IMPACT

ATTACHMENTS

- I. DOT Financial Agreement



**Original
STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: October 17, 2022
I.D.: 4190-20-00/70
Road Name: State Highway 32, Ashland Avenue
Title: STH 32, Ashland Ave Bridge
Limits: 9th Street – STH 54
County: Brown
Roadway Length: TBD

The signatory **city of Green Bay**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: Ashland Avenue is a 4-lane, divided connecting highway. Bridge structure B-05-0018 was originally constructed in 1955. The proposed replacement improvement was identified within the Wisconsin Structures Asset Management System (WiSAMS).

Proposed Improvement - Nature of work: This project will include a planning study and the design (and ultimately the construction) of a bridge replacement improvement project. The project details will be further defined as this project continues through the planning, scoping and design process.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: Non-participating construction costs and cost share will be further defined as this project continues through the planning, scoping and design process.

TABLE 1: SUMMARY OF ESTIMATED COSTS

Phase	Total Estimated Cost	Federal/State Funds	%	Municipal Funds	%
¹ Preliminary Engineering:					
4190-20-00 Planning Investigation/Plan Development	\$ 1,050,000	\$ 787,500	75%	\$ 262,500	25%
Real Estate Acquisition:					
Acquisition: TBD	\$ -	\$ -		\$ -	
¹ Construction:					
4190-20-70					
Participating:	\$ 9,000,000	\$ 9,000,000	100%	\$ -	
Non-Participating: TBD	\$ -	\$ -	0%	\$ -	100%

Total Cost Distribution	\$ 10,050,000	\$ 9,787,500	\$ 262,500
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1. Costs shown are estimates only and will be updated throughout planning, scope and design

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 3 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the **City of Green Bay** (please sign in blue ink)

Name (print)	Title
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Signature	Date
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Signed for and in behalf of the **State** (please sign in blue ink)

Name	Title
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Signature	Date
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TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - (f) Parking lane costs.

- (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (i) Conditioning, if required, and maintenance of detour routes.
 - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State on behalf of the project.
 6. The work will be administered by the State and may include items not eligible for federal/state participation.
 7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
 8. Basis for local participation:
 - (a) The Municipality will be responsible for 25% of the planning and design for the anticipated bridge replacement improvement project. It is anticipated the planning and design contract will be completed in stages. The amount shown on the table above will be further defined as this project continues through the planning, scoping and design process.
 - (b) Non-participating construction costs and cost share will be further defined as this project continues through the planning, scoping and design process. Any additional work per the request of the Municipality will be funded by the Municipality.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on request by Department of Public Works to replace two lift station pumps for the Parkwood Sanitary Sewer Lift Station at a cost of \$21,604.35 each for a total of \$43,208.70.

BACKGROUND

The City of Green Bay Sanitary Sewer Utility operates 14 sanitary sewer lift stations. The purpose of a lift station is to pump sanitary sewerage from a regional low point to a higher elevation, allowing for continued gravity drainage along the system. These sanitary sewer lift stations are critical infrastructure and without their proper and continuing operation, significant sanitary sewer backups to properties upstream from the station is guaranteed.

The Parkwood Drive lift station is located on the west side of Green Bay, near the intersection of Parkwood Drive and Fawn Lane. In addition to servicing residential neighborhoods to the north and west, this lift station also receives flow from the Georgia Pacific landfill on STH 172. During periods when Georgia Pacific is discharging leachate from the landfill, flow through the lift station is heavy and constant.

One existing pump at the lift station is damaged and currently emitting sounds and vibration consistent with a bearing failure. Staff has obtained quotes from Xylem, our local Flygt pump distributor, on both rehabilitation and replacement of the pumps. Quotes for each option have been provided.

RECOMMENDATION

Staff recommends replacing both pumps at the Parkwood Sanitary Sewer Lift Station with new Flygt pumps as quoted by Xylem.

FISCAL IMPACT

ATTACHMENTS

1. Xylem Quote
2. Xylem Quote (2)



**Xylem Water Solutions USA, Inc.
Flygt Products**

January 5, 2023

CITY OF GRN BAY
RM 300
100 N JEFFERSON ST
GREEN BAY WI 54301

N26 W23445 Paul Road
Pewaukee, WI 53072
Tel (262) 544-1922
Fax (262) 544-1399

Quote # 2023-PEW-0018
Project Name: CITY OF GREEN BAY
Job Name: 3152 PUMP REPL

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

REPL FOR 3152.181-0968 S/N: 0050341

Qty	Part Number	Description	Disc.%	Unit Price
1	3153.185-1008	Flygt Model NP-3153.185 6" volute Submersible pump equipped with a 208 Volt / 3 phase / 60 Hz 15 HP 1750 RPM motor, 436 impeller, 1 x 50 Ft. length of SUBCAB 4G16+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve	15.00	\$ 20,545.35

Total Price \$ 20,545.35

Freight Charge \$ 1,059.00

Total Price \$ 21,604.35

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per Incoterms 2020)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.



Schedule: Submittals are not applicable. **Delivery lead times are 14-weeks** after order acceptance.

Terms of Payment: 100% N30 after invoice date.
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

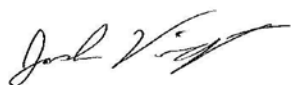
Terms of Delivery: PP/Add Order Position

Validity: This Quote is valid for sixty (60) days.

COVID 19: Our current delivery lead-times are forecasted estimates only due to the outbreak of the COVID-19 virus pandemic and its global effects on commerce, supply chain, and logistics. Xylem will, however, use all commercially reasonable efforts to minimize any delivery delay impacts.

I hope that this information is helpful to you. Should you require additional information or have any questions, please do not hesitate to contact me.

Sincerely,



Joshua Voigt
Sales Representative

Phone: 262/506-2343
Cell: 414/719-5567
joshua.voigt@xylem.com
Fax: 262/544-1399



Theresa Pirozzoli
Senior Customer Support Specialist, Central
US

Phone: 262/506-2349

theresa.pirozzoli@xylem.com
Fax: 262/544-1399



***Xylem Water Solutions USA, Inc.
Flygt Products***

Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2023-PEW-0018
Customer Name: CITY OF GRN BAY
Job Name: 3152 PUMP REPL
Total Amount: \$ 20,545.35
(excluding freight)

Signature: _____	Name: _____ (PLEASE PRINT)
Company/Utility: _____	PO: _____
Address: _____	Date: _____
_____	Phone: _____
_____	Email: _____
_____	Fax: _____





**Xylem Water Solutions USA, Inc.
Flygt Products**

January 5, 2023

CITY OF GRN BAY
RM 300
100 N JEFFERSON ST
GREEN BAY WI 54301

N26 W23445 Paul Road
Pewaukee, WI 53072
Tel (262) 544-1922
Fax (262) 544-1399

Quote # 2023-PEW-0016
Project Name: GREEN BAY
Job Name: PARTS FOR 3152

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

REPAIR PARTS 3152.181-0968 S/N: 0050341

Qty	Part Number	Description	Unit Price
1	381 18 00	IMPELLER,C MT CODE 436 CI	\$ 4,365.00
1	345 25 02	RING,WEAR ROTATING 304	\$ 607.00
1	606 50 20	VOLUTE,MT 6" UVF FV CI	\$ 4,755.00
1	601 89 21	KIT,REPAIR BASIC+ 3152.091,181	\$ 4,111.00
8	14-69 00 02	LABOR,SERVICE FLYGT Z3-TP MODELS: 3000,7000,8000	\$ 140.00

Total Price \$ 14,958.00

Freight Charge \$ 655.00

Total Price \$ 15,613.00

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per Incoterms 2020)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.



Schedule: Submittals are not applicable. **Delivery lead times are STOCK "except" Pump Housing will be 11-12 weeks** after order acceptance.

Terms of Payment: 100% N30 after invoice date.
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Terms of Delivery: PP/Add Order Position

Validity: This Quote is valid for sixty (60) days.

COVID 19: Our current delivery lead-times are forecasted estimates only due to the outbreak of the COVID-19 virus pandemic and its global effects on commerce, supply chain, and logistics. Xylem will, however, use all commercially reasonable efforts to minimize any delivery delay impacts.

I hope that this information is helpful to you. Should you require additional information or have any questions, please do not hesitate to contact me.

Sincerely,



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***Xylem Water Solutions USA, Inc.
Flygt Products***

Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2023-PEW-0016
Customer Name: CITY OF GRN BAY
Job Name: PARTS FOR 3152
Total Amount: \$ 14,958.00
(excluding freight)

Signature: _____	Name: _____ (PLEASE PRINT)
Company/Utility: _____	PO: _____
Address: _____	Date: _____
_____	Phone: _____
_____	Email: _____
_____	Fax: _____





Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on the review and award of contract BRIDGE 7-22 MAIN STREET BRIDGE B-5-311 (HYDRAULIC REHABILITATION PHASE I).

BACKGROUND

The hydraulic system that operates the opening and closing of the Ray Nitschke Memorial (Main Street) Bridge, WisDOT Structure ID B-5-311, has been in need of repair or replacement for several years. Staff first noticed metal flakes in the hydraulic fluid, confirming undue wear of internal pump components, several years ago. The pump in question was taken out of service, leaving one of the lift spans with no redundant hardware in case of a pump failure or malfunction. Also, as all of the pumps are of the same vintage, any of the three remaining pumps could be similarly impacted in the future.

Staff began evaluation of hydraulic system replacement as the entire hydraulic system was approaching (no exceeding) 20 years of operation. However, due to the high cost of complete system replacement, DPW has been unsuccessful in securing the necessary funding. Beginning in late 2021, DPW staff investigated a new approach of splitting the necessary work into several phases and completing the hydraulic system replacement over time, as opposed to all at once. This multi-phased approach is more economically sustainable, spreading the project costs out over multiple years. This project represents the first phase of the hydraulic system replacement.

RECOMMENDATION

Staff recommends awarding Contract Bridge 7-11 MAIN STREET BRIDGE B-5-311 (HYDRAULIC REHABILITATION PHASE I) to Drax, Inc. in the amount of \$67,762.

FISCAL IMPACT

ATTACHMENTS

- I. [View Results](#)

BRIDGE 7-22 MAIN STREET BRIDGE B-5-311 (HYDRAULIC REHABILITATION PHASE I)

Quest Number: 8348729

Closing Date: Tue, 01/03/2023 02:00 PM CST

Posting Type: Construction Project

Owner Name:	Green Bay WI, City of
Owner Contact:	Steven Grenier, P.E.
Owner Phone:	920-448-3100
Solicitor Name:	Green Bay WI, City of
Contact:	Kayla Wasielewski
Email:	kaylawasielewski@greenbaywi.gov
Phone:	920-448-3134
Award Date:	
Comments:	
Award Status:	Pending
Letting Bid Tabulation:	View on vBid

Company	Contact	Phone	E-mail	Amount	Awarded	Comment
Drax Inc.	Scott Langum	608-692-5650	scottlangum@draxco.com	\$ 67,762.00		
Zenith Tech, INC. bridge	JASON SAMZ	715-241-6992	ztiquote@zenithtechinc.com	\$ 224,002.00		
LUNDA CONSTRUCTION	Lunda Estimating	715-284-9491	wiquotes@lundaconstruction.com	\$ 280,450.00		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # E.7

Report of actions taken by Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

- a. The Boldt Company
- b. Bryan McEwen Concrete, LLC
- c. Dorner Equipment Sales and Service, LLC
- d. Highway Landscapers
- e. Helme Construction & Concrete, LLC
- f. Howard Immel, Inc.
- g. Martell Construction, Inc.
- h. Pro 1 Property Services, LLC
- i. Quinn & Sons Concrete Construction, LLC
- j. Rabine America Maintenance, LLC
- k. Tilson Technology, Inc.
- l. Titledown Construction, LLC
- m. Utility Traffic & Restoration

2. Tree & Brush Trimmer

- a. A Four Season Tree Care
- b. A to Z Tree Service
- c. A-I Tree Service, Inc.
- d. Asplundh Tree Expert, LLC
- e. BEST Enterprises, LLC
- f. Economy Tree Service, LLC
- g. Epic Innovations, LLC
- h. Fall-Rite Services, LLC
- i. Fox Valley Tree Care & Landscape
- j. Highway Landscapers, Inc.
- k. Holtger Bros., Inc.
- l. R&J Tree Services, LLC
- m. Rigo's Landscaping, LLC
- n. Selner Tree & Shrub Care
- o. Tree-B-Gone, LLC
- p. Urban Tree Service
- q. Yesterdays Trees, LLC

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # F.1

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 11, 2023

PREPARED BY

AGENDA ITEM # F.2

The next Improvement & Services Committee meeting is scheduled for January 25, 2023.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None