



AGENDA OF THE POLICE AND FIRE COMMISSION

THURSDAY, FEBRUARY 2, 2023, 3:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

1. Approval of the minutes from the regular meeting held January 5, 2023 and the special meeting held January 24, 2023.

E. Informational.

1. President's Report.
2. Report from the Chiefs.

F. Regular Business.

1. Consideration with possible action on the following communications:
 - a. Budget Status Report.
 - b. Budget Spreadsheet.
2. Consideration with possible action on request to approve the monthly bills.
3. Interviews with Fire Fighter candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose

of interviewing, evaluating and considering employment of Fire Fighter candidates.

4. Consideration with possible action on the review of Fire Fighter candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
5. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
6. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Police and Fire Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Police and Fire Commission

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88991125727?pwd=cWEyNUd5dHZaNFhIWVFMW9oWXRTQT09>

Meeting ID: 889 9112 5727

Passcode: 109101

One tap mobile

+13126266799,,88991125727#,,,,*109101# US (Chicago)

+19292056099,,88991125727#,,,,*109101# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 889 9112 5727

Passcode: 109101

Find your local number: <https://us02web.zoom.us/j/kdCXkk2f4z>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

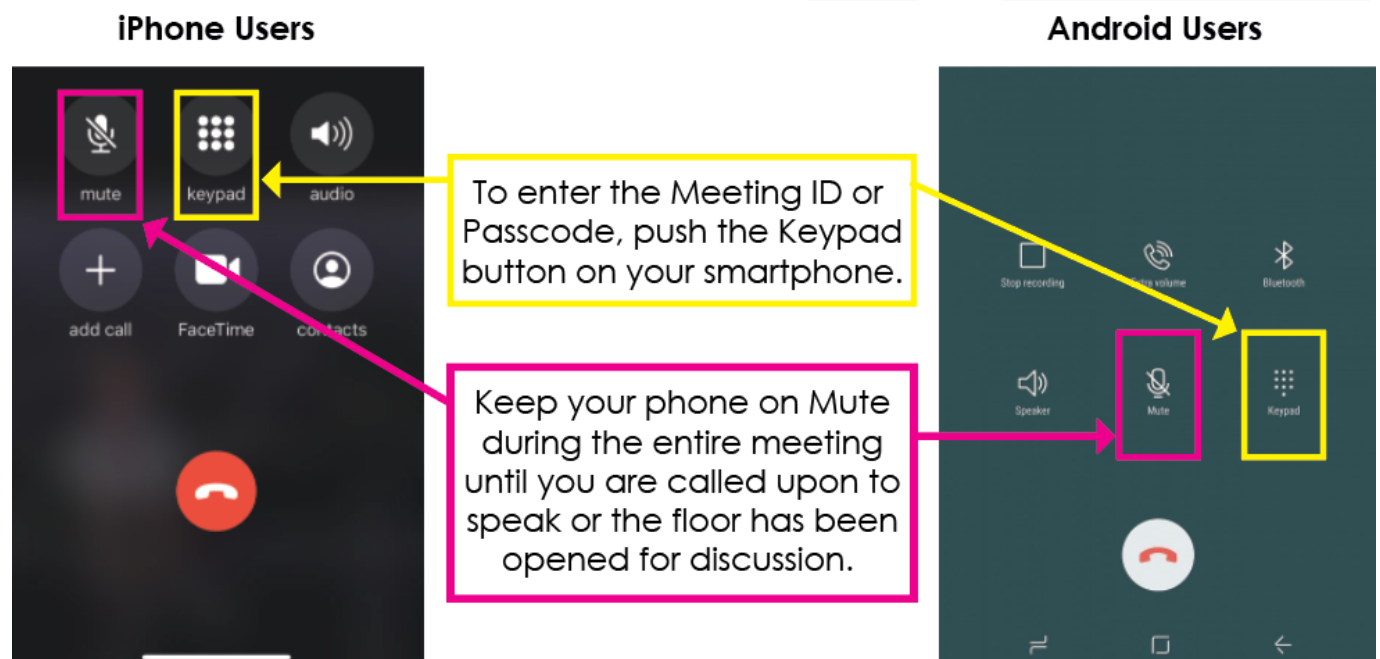
Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





MINUTES OF THE POLICE AND FIRE COMMISSION

THURSDAY, JANUARY 5, 2023, 3:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Present: Rod Goldhahn, Marian Boyle-Rohloff, Rashad Cobb, John Laux

Excused: Ed Dorff

Others present: Police Chief Chris Davis, Fire Chief Matthew Knott, HR Manager Melanie Falk, HR Generalist Jen Smits and others.

C. APPROVAL OF THE AGENDA.

President Goldhahn noted that there would be no Fire Fighter interviews because one candidate withdrew and one candidate broke his leg. Moved by Commissioner Rashad Cobb, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

D. APPROVAL OF MINUTES.

I. Approval of the minutes from the special meeting held November 30, 2022 and the regular meeting held December 1, 2022.

Moved by Commissioner John Laux, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

E. INFORMATIONAL.

1. President's Report.

President Goldhahn commented on the nice retirement ceremony and sendoff for Chief Litton following his 10 years with the City.

2. Report from the Chiefs.

Police Chief Chris Davis and Fire Chief Matthew Knott reported on their respective department events and activities.

3. Police Department Commander Promotional Process.

Moved by Commissioner John Laux, seconded by Commissioner Rashad Cobb to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

F. REGULAR BUSINESS.

1. Consideration with possible action on the following communications:

a. Budget Status Report.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Rashad Cobb to receive and place on file the budget status report and the budget spreadsheet. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

b. Budget Spreadsheet.

2. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Rashad Cobb, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

3. Consideration with possible action on request for promotion to the rank of Police Sergeant.

The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner John Laux, seconded by Commissioner Marian Boyle-Rohloff to go into closed session for items #3 and #4. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner John Laux to return to regular order of business. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

Out of closed session, President Goldhahn reported that the Commission approved the request for promotions of Riley Peterson to Sergeant and Kristopher Thoreson to Lieutenant.

Moved by Commissioner Rashad Cobb, seconded by Commissioner John Laux to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None

4. Consideration with possible action on request for promotion to the rank of Police Lieutenant.

The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

5. Interviews with Fire Fighter candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Fire Fighter candidates.

There were no Fire Fighter interviews.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner John Laux to adjourn. Motion carried.

Yes- Marian Boyle-Rohloff, Rod Goldhahn, Rashad Cobb, John Laux, No- None, Abstain- None



MINUTES OF THE POLICE AND FIRE COMMISSION

TUESDAY, JANUARY 24, 2023, 12:30 PM

In person at City Hall, Room 604.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Present: Rod Goldhahn, Ed Dorff, Rashad Cobb

Excused: Marian Boyle-Rohloff, John Laux

Others Present: Fire Chief Matthew Knott, HR Generalist Jen Smits, and others

C. APPROVAL OF THE AGENDA.

Moved by Commissioner Ed Dorff, seconded by Commissioner Rashad Cobb to approve the agenda.
Motion Passed.

Yes- Rod Goldhahn, Rashad Cobb, Ed Dorff, No- None, Abstain- None.

D. REGULAR BUSINESS.

I. Interviews with Fire Fighter candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Fire Fighter candidates.

Moved by Commissioner Rashad Cobb, seconded by Commissioner Ed Dorff to enter closed session. Motion carried.

Yes- Rod Goldhahn, Rashad Cobb, Ed Dorff, No- None, Abstain- None

Moved by Commissioner Rashad Cobb, seconded by Commissioner Ed Dorff to return to regular order of business. Motion carried.

Yes- Rod Goldhahn, Rashad Cobb, Ed Dorff, No- None, Abstain- None

Out of closed session President Goldhahn reported that the Commission interviewed 3 Fire Fighter candidates. The Commission also reviewed 12 Fire Fighter candidate backgrounds and those candidates were approved to continue in the hiring process.

Moved by Commissioner Ed Dorff, seconded by Commissioner Rashad Cobb to approve. Motion carried.

Yes- Rod Goldhahn, Rashad Cobb, Ed Dorff, No- None, Abstain- None

2. Consideration with possible action on the review of Fire Fighter candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

E. ADJOURNMENT.

Moved by Commissioner Ed Dorff, seconded by Commissioner Rashad Cobb to adjourn. Motion carried.

Yes- Rod Goldhahn, Rashad Cobb, Ed Dorff, No- None, Abstain- None



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2023 02

ACCOUNTS FOR: 400	FIRE ADMINISTRATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007	RECRUITING	5,000	5,000	.00	.00	.00	5,000.00	.0%
	TOTAL FIRE ADMINISTRATION	5,000	5,000	.00	.00	.00	5,000.00	.0%

2023 POLICE & FIRE COMMISSION BUDGET

Account: 101300-52007 Recruiting (PD)

[illegible]

2023 POLICE & FIRE COMMISSION BUDGET

Account: 101400-52007 (FIRE)

[illegible]