AGENDA OF THE SUSTAINABILITY COMMISSION

WEDNESDAY, FEBRUARY 8, 2023, 5:00 PM
In person at City Hall, Room 310.
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

1. Chair- Seth Hoffmeister; Vice Chair-Ned Dorff; Alder Mark Steuer; John Arendt; Amy Kox; Kaurie Mihm-PRF; Julia Noordyk; Christa Kananen; Mark Walter.

C. Approval of the Agenda.

1. Approval of the Sustainability Commission meeting agenda for February 8, 2023.

D. Approval of Minutes.

1. Approval of minutes from January 18, 2023.

E. Regular Business.

1. Discussion and possible action regarding a grant opportunity for USDA Composting & Food Waste Reduction cooperative agreements.

F. Informational.

1. Work Group Updates

G. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov

2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Sustainability Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions

Sustainability Commission

Zoom Meeting Information

Join Zoom Meeting

https://us02web.zoom.us/j/82236285137?pwd=bzBScDVVRysrQlpSZEZpK2FMSnd4Zz09

Meeting ID: 822 3628 5137
Passcode: 769016

One tap mobile

+13126266799,,82236285137#,,,,*769016# US (Chicago)
+19292056099,,82236285137#,,,,*769016# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 822 3628 5137
Passcode: 769016
Find your local number: https://us02web.zoom.us/u/kxwwGfSBc

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting.

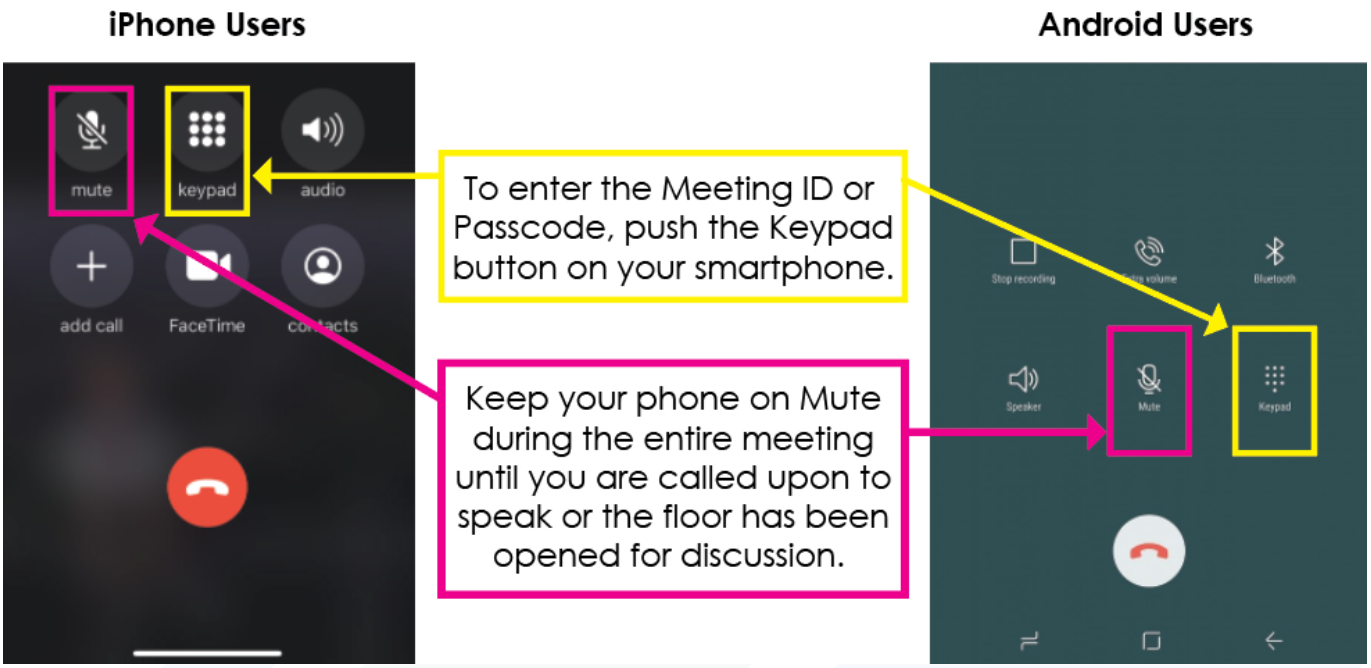
Additional Information

1. Wisconsin Open Meetings Law still applies
    a. Persons interested in speaking to an item must state their name and address for the minutes.
    b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition.*
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
    a. If you are a Board Member, please log into CivicClerk with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
    a. You may unmute yourself when you are called upon to speak.
4. Waiting room
    a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
    b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
    a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
    b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
    a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
    b. Persons with items on the agenda or other interested parties —you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
    a. Smart phone (please see more detailed instructions on page 3)
    b. Land line
    c. Tablet— in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
    d. Computer— you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
    e. For tablet and computer users--if you download the app you may be asked to verify your email.

8. Zoom etiquette
    a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
    b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
    a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
    b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by **#**
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
    a. If you're using a smartphone, look at your screen and click the Mute button



Report to the
Sustainability Commission of the City of Green Bay

MEETING DATE

February 8, 2023

AGENDA ITEM # E.1

Discussion and possible action regarding a grant opportunity for USDA Composting & Food Waste Reduction cooperative agreements.

BACKGROUND

Composting and Food Waste Reduction cooperative agreements pilot program funds strategies to reduce food waste and create compost. Min-Max $55,000 - $400,000 as of 2023. 25% match requirement can be met via volunteer hours or HUD Community Development Block Grants. Eligible entities: local governments and tribal organizations can apply with multiple partner organizations.
https://www.usda.gov/topics/urban/coop-agreements

RECOMMENDATION

For Sustainability Commission members in collaboration with City staff to investigate potential projects and aid in the writing of a grant application if applying for the grant is deemed to move forward.

FISCAL IMPACT

25% match requirement can be met via volunteer hours or HUD Community Development Block Grants.

ATTACHMENTS

None

Report to the
Sustainability Commission of the City of Green Bay

MEETING DATE

February 8, 2023

AGENDA ITEM # F.1

Work Group Updates

BACKGROUND

4 work groups: 1. Clean Energy, 2.Climate Resilience and Adaptation, 3. Healthy Habitat for All, 4.Waste Reduction

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None