



# **AGENDA OF THE DOWNTOWN BUSINESS IMPROVEMENT DISTRICT BOARD**

**WEDNESDAY, FEBRUARY 15, 2023, 5:15 PM**  
**Hyatt Regency or virtual via Microsoft Teams**

**A. Virtual Meeting Instructions.**

**B. Roll Call.**

**C. Approval of the Agenda.**

1. Approval of the agenda for the Downtown Business Improvement District Board.

**D. Approval of Minutes.**

1. Approval of the minutes from the 10.4.22 DGBI BID Board Meeting

**E. Regular Business.**

1. Discussion with possible action on the DGBI Business Improvement District (BID) Board composition for 2023.

- Slate of Officers and Members nominated for 3 year terms:
- President, Jim DuBois (Term expires 12/1/2025)
- Vice President, Tracy Hillesheim (Term expires 8/1/2024)
- Secretary, Jesse Wotruba (Term expires 1/1/2023)
- Treasurer, Sue Lagerman (Term expires 12/1/2024)
- Member at Large, Greg Babcock (Term Expires 1/1/2023)
- Member at Large, Ian Griffiths (Term Expires 12/1/2023)

2. Consideration with possible action on the 2022 Financials.

3. Consideration with possible action on the 2023 Amended BID Operating Plan.

**F. Informational.**

**G. Adjournment.**

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Downtown Business Improvement District Board meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



**Downtown Green Bay, Inc.  
Business Improvement District Board Meeting Minutes**

**Tuesday, October 4, 9:15 am**

**Meeting Minutes**

- 1. Call to Order-** Jim called the meeting to order at 9:15 a.m.
- 2. Accept and Place on File Minutes of February 22, 2022** – Sue motioned to approve the minutes from the 2/22/22 meeting. Tracy seconded the motion. The motion carried.
- 3. Review and approve the 2023 BID Operating Plan** – Discussion on the BID Operating Plan as continued from the Board meeting. The motion to approve the BID Operating Plan was made by Tracy, Sue seconded the motion and the motion carried with a vote cast via email from Jenny Vander Zanden.
- 4. For the Good of the Order-** Jenny discussed the total number of board members required as the board will have a different composition with the merger. Matt looked up the statute and total board members are to be no less than 15 and no more than 21. The BID Board members can total up to 7 but the preferred number is 5.
- 5. Adjourn** – Sue made a motion to adjourn. Tracy seconded the motion, and the motion carried.



Report to the  
Downtown Business Improvement District Board  
of the City of Green Bay

**MEETING DATE**

February 15, 2023

**PREPARED BY**

**AGENDA ITEM # E.1**

Discussion with possible action on the DGBI Business Improvement District (BID) Board composition for 2023.

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**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

None