



# **AGENDA OF THE PROTECTION AND POLICY COMMITTEE**

**MONDAY, MARCH 13, 2023, 6:00 PM**

**In person at City Hall, Room 207.**

**Virtual attendance also available via Zoom.**

**A. Zoom Meeting Information.**

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

**B. Roll Call.**

**C. Approval of the Agenda.**

**D. Approval of Minutes.**

1. Approval of the Protection & Policy Committee minutes from the February 27, 2023 meeting.

**E. Regular Business.**

1. Consideration with possible action on a change of agent to Sarah J. Thibodeau for Kwik Trip, Inc. (Kwik Trip 420) at 1712 E. Mason St.
2. Consideration with possible action on an application for a "Class A" Liquor and Class "A" Beer license for Sarpanch 3, Inc. at 1335 Main St. with a license premises description as "shelves, in coolers, behind cash counter" (Currently licensed as ASN Petroleum).
3. Consideration with possible action on a "Class A" Liquor and Class "A" Beer license for Oasis Enterprises LLC at 612 S. Military Ave. with a license premises description as "BEHIND THE COUNTER, SHELVES, BACKOFFICE," (Currently licensed with a Class "A" Beer license as Ran-di Enterprises LLC).
4. Consideration with possible action on an appeal by Gregory and Jennifer Van Den Nelzen, 3486 Yorkshire Rd, regarding Building Inspector ORDER 22-1588-106, Case #132019, issued November 4, 2022.

5. Consideration with possible action on a communication by Ald. Wery to request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved?
6. Request by Ald. Wery, which was referred from the Parks Committee, for consideration with possible action on the creation of a broad surveillance ordinance and policy. For full transparency to the public, employees and elected officials, all requests for surveillance must be submitted by each department and approved by City Council.

*The Committee may convene in closed session pursuant to Section 19.85(1)(g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.*

#### **F. Informational.**

1. The Liquor Violation Report.
2. The Clerk's Office Liquor Licensing Report

#### **G. Adjournment.**

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT [www.greenbaywi.gov](http://www.greenbaywi.gov)
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Protection and Policy committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.
- 5) FOR ALL LICENSING ISSUES, the Committee may convene in closed session pursuant to §19.85 (1)(b) and/or §19.85 (1)(f) Wis. Stats., for the purpose of considering information with respect to licensing for a person, including financial, social, or personal information. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

# Virtual Meeting Instructions



## 3/13/2023 Protection and Policy Meeting

### Zoom Meeting Information

#### Join Zoom Meeting

<https://us02web.zoom.us/j/88528181369>

Meeting ID: 885 2818 1369

Passcode: 619715

One tap mobile

+13052241968,,88528181369#,,, \*619715# US

+13092053325,,88528181369#,,, \*619715# US

#### Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

Meeting ID: 885 2818 1369

Passcode: 619715

Find your local number: <https://us02web.zoom.us/j/88528181369>

## Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

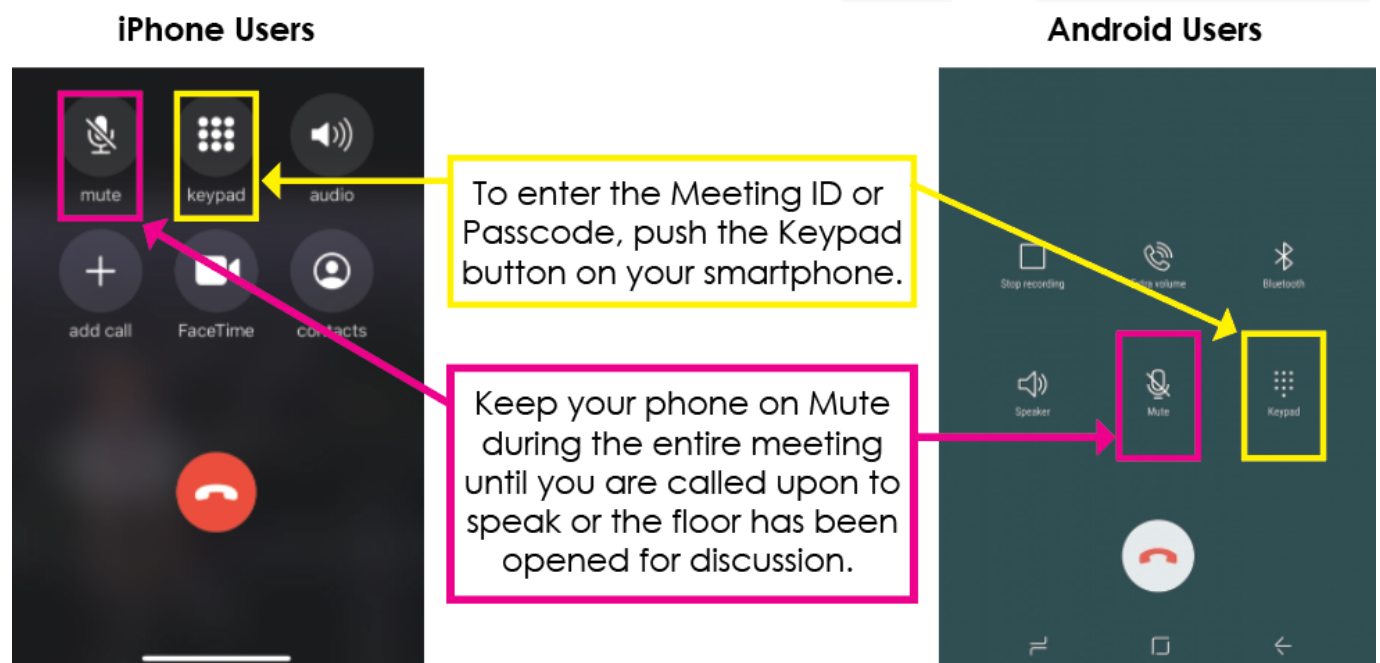
## Additional Information

1. Wisconsin Open Meetings Law still applies
  - a. Persons interested in speaking to an item must give their name and address
  - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
  - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourselves.
  - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
  - a. When you call in, all callers/participants will be placed in a “waiting room.”
  - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
5. Using Zoom with a tablet or computer
  - a. Tablet - Download the app either with the Apple Store or the Play Store
  - b. Computer - You may download the app or click on the link to open Zoom in your web browser.
6. Registering
  - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
  - b. If you're using a phone, your registration will still be tied to an email.
7. Raising your hand
  - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you'd need to use a computer or tablet) to let the host know you'd like to speak. You can also un-mute yourselves and start speaking.
  - b. Persons on the agenda—you can “raise your hand” but you'd need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
8. What devices should I use?
  - a. Smart phone (please see more detailed instructions on page 3)
  - b. Land line
  - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You may also be asked to verify your email.
  - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
  - e. For tablet and computer users—if you download the app you may be asked to verify your email.

9. Zoom etiquette
  - a. Muting yourselves when you're not talking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
  - b. If you're using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
10. Closed session
  - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
  - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
11. Persons interested in attending anonymously or listening to the meeting may call in by dialing \*67 followed by the phone number above.

### Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
  - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the  
**Protection and Policy Committee**  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # E.I**

Consideration with possible action on a change of agent to Sarah J. Thibodeau for Kwik Trip, Inc. (Kwik Trip 420) at 1712 E. Mason St.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

I. 3219\_001



Report to the  
Protection and Policy Committee  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # E.2**

Consideration with possible action on an application for a "Class A" Liquor and Class "A" Beer license for Sarpanch 3, Inc. at 1335 Main St. with a license premises description as "shelves, in coolers, behind cash counter" (Currently licensed as ASN Petroleum).

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

1. 1335 main st. application
2. Stipulation agreement .ROBINSONDA.558-20233981939930



Report to the  
Protection and Policy Committee  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # E.3**

Consideration with possible action on a "Class A" Liquor and Class "A" Beer license for Oasis Enterprises LLC at 612 S. Military Ave. with a license premises description as "BEHIND THE COUNTER, SHELVES, BACKOFFICE," (Currently licensed with a Class "A" Beer license as Ran-di Enterprises LLC).

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

1. surrender-612 s military
2. application\_612 S military
3. Stipulation agreement .ROBINSONDA.558-20233981550355



Report to the  
**Protection and Policy Committee**  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # E.4**

Consideration with possible action on an appeal by Gregory and Jennifer Van Den Nelzen, 3486 Yorkshire Rd, regarding Building Inspector ORDER 22-1588-106, Case #132019, issued November 4, 2022.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

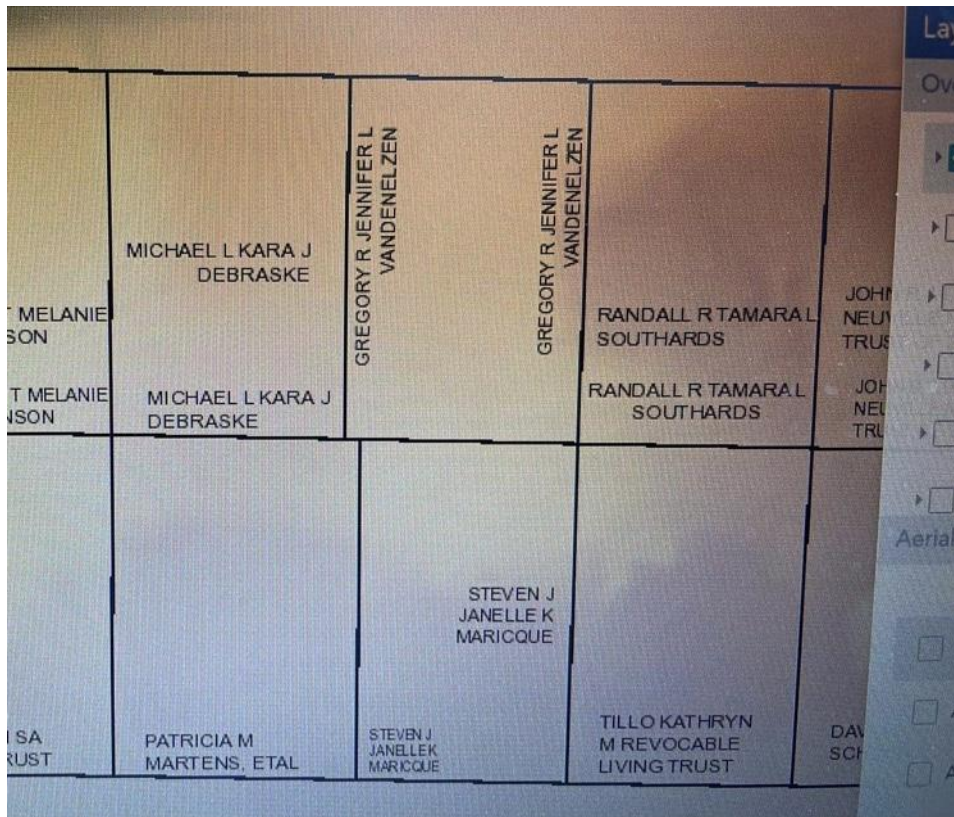
1. 3486 Yorkshire Rd Violation Appeal\_Policy and Protection Committee
2. Attachment A\_Violation Notice Nov 2022
3. Attachment B\_Violation Notice\_updated Feb 2023
4. Attachment C\_Complaint 2021
5. PP Meeting - 3486 YORKSHIRE DR Packet

## SUMMARY

-In Fall 2020 we had an inground pool professionally installed by Pool Works Inc in the backyard of our home at 3486 Yorkshire Rd. We worked with the City of Green Bay to pull all of the necessary permits (for both the pool and the fence) and the project was inspected and approved multiple times throughout the process. Upon completion of the pool installation Pool Works hauled away the fill that had been excavated and did a rough grade of our property. We then had a fence installed around the perimeter of our property (in keeping with municipal code pertaining to the installation of a pool), taking care to not change the elevation at the property line so as to avoid any stormwater runoff issues. We brought in 20 yards of topsoil which was spread across our entire front and back yards so that we could plant grass (Municipal Code indicates that a permit is required if 100 yards of dirt or more is brought in). This amounted to approximately 1" of topsoil once distributed.

-On 11/8/2022 (two years after the installation of our pool), we received a letter from the City indicating we had violated municipal code (*Attachment A*) and accusing us of intentionally draining stormwater onto the neighboring property to the south with no attempts to mitigate. This is the first we had heard of any issues purportedly caused by our property and according to the letter we had until 12/4/2022 to install a mitigation system which was subsequently quoted at approximately \$20,000 and would require us to drain all of the stormwater off of the neighboring property to the south through our yard and out to the storm sewer on our street. The property alleging these complaints regarding stormwater also made complaints against two additional neighboring properties that had constructed large sheds and raised the property at the back corner of their lots in 2021.

-The implication that we are contributing in a meaningful way to a stormwater issue on the neighboring property to the south is wholly untrue as we have taken extensive efforts to improve stormwater management on our property since purchasing it in 2019. When we purchased our property the backyard was primarily made up of dirt and dying trees. We have since planted six new healthy trees as well as planted grass across the backyard which significantly improves stormwater retention. We have also installed an inground pool which essentially acts as a retention pond. The implication that we have done nothing to control the water on our property is false. The neighboring lot lodging the complaints is the original homeowner on that property and when they built their home they graded their lot with a slope from front to back, which would naturally push their own stormwater to the back of their lot. As long as we have owned our home (since 2019), the neighboring lot to the South has had a large amount of pooled water at the back of their lot whenever there is significant rain. There has been no visible change to this that we have seen, so the suggestion that we have somehow now contributed to this problem and created a nuisance by installing a pool is untrue. Important to note is that according to Brown County GIS records, our property is at a lower elevation than the neighboring properties (see below).



*Land elevation map from Brown County, 2020. The darker areas are higher elevation, lighter areas are lower elevation. The Maricque property is the one alleging that our property (Van Den Elzen), the Southards property and the Tillo property are intentionally draining stormwater onto their property and they have claimed that this has resulted in basement flooding and damage to their home. Of note, the Southards and the Tillo properties constructed raised sheds at the back corner of their properties in 2021 that borders the Maricque property. Our pool was completed in November 2020. The complaints from the Mariques to the City began in August of 2021 according to the records from the City.*

-We have been prompt and clear with our communication with the City, despite the slow response times and an unwillingness by the inspectors issuing the violation notice to provide any concrete evidence that we have violated any state or municipal code. Not only does correlation not prove causation, but the timeline of our pool construction and the start of the complaints do not even align. The legal standard indicates that the burden of proof lies with the City to provide clear and convincing evidence that we have violated Municipal Code. As we were not provided this proof, we filed an open records request with the City on 12/6/2022 and received an extension from the inspector's office until which date we received the results of this open records request. After an initial response to the open records request in January 2023 in which the inspector's office withheld the majority of the records, we have now received a more full response and would like to appeal the unfounded Violations Notice we received. The current deadline set by the inspector's office for us to take action is 2/24/2023 (*Attachment B*).

## **DOCUMENTATION FROM CONVERSATIONS AND THE OPEN RECORDS REQUEST**

-When we initially received the Violation Notice letter on 11/8/2022 we reached out to the City by email that very same night as well as by phone the very next morning. We were not granted an initial meeting with the inspectors until a date after which the first deadline they had imposed on us had already passed. Also of importance to note is that according to the inspectors they had been working on this 'issue' for quite some time but waited until a full year and a half had passed before involving us in the conversation. They also admitted to requiring no proof from the complaining property to validate their allegations.

-In a conversation with City Inspector Erik Wasilewski on 11/28/2022 he indicated that his department had received 'near daily phone calls and emails' from the property to the south regarding stormwater issues created by our property and as well as against two neighboring properties. The results of our open records request indicated only two complaints had been made - one in August 2021 and one in May of 2022. The August 2021 complaint (*Attachment C*) shows that the complaint was closed out as a private matter with no action the City should take according to Municipal Code. Evidence of the May 2022 complaint was found in an email within the results of the open records request (below). Furthermore, in this conversation with Erik he admitted that if there was an issue it should have been brought to our attention in 2020 when our pool was constructed and inspected. He also used the exact words 'this is DPW's fault.' I am unclear exactly what he meant by that.

*From: Jessica Deal <Jessica.Deal@greenbaywi.gov>*

*Sent: Wednesday, May 4, 2022 11:24 AM*

*To: Scott Nelson <Scott.Nelson@greenbaywi.gov>; Jason Sladky*

*<Jason.Sladky@greenbaywi.gov>; Erik Wasilewski*

*<Erik.Wasilewski@greenbaywi.gov>*

*Subject: COMPLAINTS*

*Hi all,*

*Had a call from a Janelle has some issues with neighbors at 3486 & 3490 Yorkshire and 3495 Edinburgh regarding water discharging from down spouts and sump pumps and a construction site into her yard and causing issues. There are 2 open complaints for these issues 3489 Yorkshire and 3495 Edinburgh; 3486 Yorkshire has been closed out. If someone could please call her back to get an update or what the next step would be.*

*I am sending this to all of you as you all have at least one of the complaints under your name.*

*Thank you in advance!!*

*Jessica Deal*

*Administrative Clerk*

*City of Green Bay*

*Community & Economic Development Department*

-We met at City Hall on 12/1/2022 with City Inspector Erik Wasilewski and his supervisor Paul Van Calster. Paul indicated his belief was that our property was a minor contributor to the

stormwater issue on the neighboring property to the south and the other two neighboring properties that had constructed large sheds close to the property lines were the major contributors. We disagreed that our property was a contributor to stormwater runoff into the neighboring property to the south in a significant or unreasonable way. We did not concede that we would perform any mitigation measures. We did agree in good faith to have a contractor out to our property to assess the situation and provide an estimate for the work the City is ordering. Paul supplied the name of Champion Plumbing as a good contractor to use (we later found that the company is actually called Champion Trenching). Also of note during this meeting was Paul's assertion that the reason this is now an issue that must be addressed is that the neighboring property to the south reports they have sustained damage to their basement due to flooding. No proof of this damage has been provided. Paul indicated he believed that the stormwater pooling at the back of this property's yard was causing the water table to rise in that neighbor's yard specifically and then subsequently flooding their basement. He believed this was due to our property as well as the two other properties accused of draining water improperly onto the complaining property's yard. We disagreed with this assertion.

-On the recommendation of inspectors Paul and Erik from the City, I called Kevin at Champion Trenching on 12/1/2022 to obtain an estimate for the work ordered by the City. Kevin indicated he had been doing this type of work for 27 years and he had never heard of the City ordering a resident to connect into the storm sewer. Kevin sent one of his team members, Steve, out to our property to review the situation and provide an estimate. When Steve arrived shortly thereafter he was equally as surprised that the City was ordering us to do work as he did not see a drainage issue with our property and found that the most effective solution would be for the neighboring property to the south that made the complaints to install their own backyard inlet to drain their water to the storm sewer on their street.

-On 12/3/2022 I spoke with a geotechnical engineer and verified that the regional water table is 4 ft BGS, which means that basements in this neighborhood are in contact with water regardless of whether the water table were to rise due to stormwater. If the complaining property's basement flooded specifically due to the water table, it would be more likely that it was a faulty sump pump. Furthermore, the soil infiltration is low in this region, meaning that pooled stormwater cannot easily or quickly affect the water table. The City's assertion that stormwater pooling in the complaining property's backyard would cause their basement to flood is not supported by the evidence. It was the opinion of the geotechnical engineer that the reported basement flooding was more likely due to that property's roof drains, or a break in the water line, or as stated previously, due to a sump pump failure. The geotechnical engineer also pointed to the County's elevation map, which clearly shows our lot as the lowest amongst all lots neighboring ours. An additional point of consideration is that the installation of the pool on our property would actually aid in stormwater retention, not increase runoff, as it would act to pond/pool stormwater.

-On 12/6/2022 I received an email from Jason Sladky, DPW Plumbing Inspector from the City indicating they had reason to believe that there may be piping buried in our yard that is conveying water to the neighboring property to the south. I was surprised by this accusation but agreed to allow him to come to our property to dig for this alleged pipe.

-On 12/7/2022 Erik (City Inspector) and Jason (City Plumbing Inspector) came out to our property with a shovel and a probe to determine whether we had any illegally buried pipes. They concluded that we do not have any illegally buried pipes. Jason indicated he did not find any plumbing violations on our property and would be reporting this back to his supervisor (Paul Van Calster). Jason also indicated that he discovered yesterday when reviewing one of the other neighboring properties (the Tillo Property) that they had found the source of excess water being diverted onto the complaining property's yard.

-I sent multiple emails and left multiple voicemails for the Inspector's Office following the encounter on 12/7/2022 and finally on 12/16/2022 I received notice that the Inspector's Office would grant us a second 30-day extension while we awaited the response to our open records request. The Inspector's Office asserted that they still believed we were at fault despite the Plumbing Inspector not finding any plumbing code violations on our property.

-On 1/6/2023 I received a phone call from Erik Wasilewski at the City thanking me for my patience and updating me that he would like to speak with his supervisor, Paul Van Calster, after he returns from vacation to discuss whether the orders to us might be updated given their findings on the other two neighboring properties where sheds had been built. He does still believe that we raised our property and this resulted in some change of stormwater flow, but he acknowledged that 90% or more of the issue was being created by the other two properties in question, not ours. He also conceded that installing some type of inlet or drain on our property would not be necessary. He indicated the potential to still need to connect one of our downspouts into the storm sewer. I pushed back on this again saying that both contractors we reached out to reviewed the property and disagreed that stormwater mitigation on our property would address the stormwater issues on the complaining property to the south of us. Erik used the exact words 'you are right Jen' with regards to my assertion that we are not responsible for the drainage issues on the complaining property to the south. He also agreed that perhaps waiting to see how the mitigation efforts on the other two properties affected things might be a good approach. Erik thanked me again for my patience and said that he would speak to his supervisor Paul next week and call me back. He also indicated they will continue to issue 30-day extensions as needed with no penalty.

-On Thursday 1/12/2023 I sent an email to Erik as a follow up to our phone call the previous week, asking him for an update and also indicating that he should consider this email my formal request for an extension on the 1/18/2023 deadline. I did not receive a response to this email.

-On 1/18/2023 I left another voicemail for Erik requesting an extension and to discuss this issue. In response I received an email from Erik with a copy of revised orders extending our deadline to pull a permit until 2/3/2023 and the deadline to conduct the requested work by 6/1/2023. I called and left another voicemail as well as followed up with an email to communicate to Erik that we will not pull a permit or conduct any work until we receive the requested records as the burden of proof is on the City to provide clear and convincing evidence that we are creating this problem and that the mitigation effort they are proposing would solve this problem.

-On 1/25/2023 I received an email from Deanna in the City Attorney's office with the formal response to my open records request from 12/6/2022. Attached to the email was a 42 page pdf filled with only emails I had sent to the City with regards to the orders we received, also at the end of the email were a few photographs dated August of 2021 of the neighboring backyard to the south issuing the complaints and our fenceline. There was not a single email complaining about our property within the response to my open records request. I called Deanna and stated my concern that information had been withheld as both Paul Van Calster and Erik Wasilewski from the City had indicated to us that they had received 'near daily phone calls and emails' complaining about our property over the last year and a half as well as had claimed to have photo and video evidence of water 'pouring off of our property' onto the neighboring property. Deanna indicated she would follow up with Erik and also do an email search of her own. She said there was no legal reason we shouldn't have access to these records if they do exist.

-On 2/1/2023 Received an email from Deanna in the City Attorney's office with a supplemental response to our open records request, this time it included copies of the original complaint report in 2021 as well as a variety of internal emails regarding our property. I emailed Erik at the City formally requesting an extension on the 2/3/2023 deadline to pull a permit as I now finally had a response to my open records request and needed time to review the information. Within the emails provided to me from the open records there is documentation of Paul Van Calster receiving pushback from other City employees that there are 'red flags' with his intention around our property. There is also no documentation of proof that stormwater is flowing off of our property onto the neighboring property to the south, despite Paul and Erik asserting in a previous meeting that they had photos and videos depicting this.

-On 2/6/2023 I received an email from the inspector Erik at the City granting us an extension until 2/24/2023 to submit a plan and pull a permit. He indicated that he spoke with his supervisor Paul Van Calster and this is the final extension they will grant. The deadline for work to be completed is 6/1/2023. We continue to maintain that we will not do any work on our property unless the City provides us with evidence that there is a code violation.



Community & Economic Development Department  
100 North Jefferson Street • Room 608  
Green Bay, Wisconsin 54301-5026  
www.greenbaywi.gov

Phone 920.448.3300  
Fax 920.448.3426

To: **GREGORY VANDENELZEN**

**3486 YORKSHIRE RD  
GREEN BAY WI 54311**

November 04, 2022

Case #: **132019**

**(Initial Inspection 11/4/2022)**

Property Address: 3486 YORKSHIRE DR, 22-1588-106

Dear Property Owner:

An inspection was recently conducted at your property. Results of this inspection identified Municipal Ordinance violation(s) that need to be addressed by you, the property owner. Please note the "Correct By" date for correcting each item listed below. Unless I hear from you prior to the Correct By date(s), a re-inspection to check for compliance will be performed on or shortly after each date listed. The City greatly appreciates your effort and commitment to improving the quality of life in our neighborhoods. **Please contact me directly** if you have any questions regarding this notice. Again, thank you for maintaining your property in a code compliant condition.

**Erik Wasilewski, Building Inspector**  
**(920) 448-3314 Erik.Wasilewski@greenbaywi.gov**

### **Violations Notice:**

| Order Number | Findings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Correct By | Inspector Comments |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------|
|              | <p>Hello,</p> <p>We are writing these orders as a result to the numerous complaints due to stormwater issues that have been created and the immediate need to get the issues resolved by the contributing properties involved. The construction that has taken place on your property as well as your neighbor's properties is causing a significant nuisance to another neighboring property. <u>We</u> have come up with a solution that will help resolve these outstanding issues and eliminate as much of the direct flow of water off of your property and on to your neighbors. We will require you to handle the stormwater on your own property as necessary through these included orders. Please read through your orders and call with any questions.</p> <p>Thanks,<br/>Erik</p> | 12/4/2022  |                    |
| GBMC         | RAIN GUTTERS LOCATED WITHIN 6' OF A PROPERTY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 12/4/2022  |                    |

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |  |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--|
|                 | LINE MAY NOT BE DIRECTED TOWARD THE NEIGHBORING PROPERTY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |  |
| SPS<br>382.38-1 | DISCHARGE OF STORM WATER TO SURFACE AREA<br>MAY NOT CREATE A NUISANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 12/4/2022  |  |
|                 | <p>Storm water and ground water discharges may not create a nuisance. You currently are contributing to water running off your property directly on to your neighbors properly without any attempt to control the water on your own property.</p> <p>You must connect the rear yard downspouts around the house and connect to the front yard into the storm sewer pipes. You must also install a rear yard inlet at the lowest point of your backyard (southwest corner area along fence line) to be connected into the storm sewer as well and properly grade area to drain. This rear yard inlet will be connected to another rear yard inlet in your neighbor's backyard to the south where the nuisance is located. See attached drawing. These need need and installed prior to the date shown.</p> | 12/4/2022  |  |
| 15.05(1)        | <p><b>BUILDING PERMIT REQUIRED.</b> No person shall erect or construct any building or structure, or shall add to, enlarge, move, improve, alter, convert, extend, or demolish any building or structure or cause the same to be done, or shall commence any work covered by this chapter on any structure without first obtaining a building permit.</p> <p>Additional work requiring permits includes the construction of sheds, fences and replacement of or additions to driveways. Owner shall obtain a building permit.</p>                                                                                                                                                                                                                                                                         | 11/18/2022 |  |

All cited violations must be corrected by the date(s) indicated above unless an extension of time is granted. A re-inspection fee in the amount of fifty dollars (\$50) will be assessed for each re-inspection required after the above noted correction date or extension date passes and the property is still in non-compliance. In addition, each day that violations continue after this notice shall constitute a separate offense and may be subject to additional re-inspection fees and/or the issuance of Municipal Court citations.

*An owner of real property shall give notice to any purchaser that a notice has been issued concerning code violations, where the condition giving rise to the notice of violation has not been corrected.*



---

Erik Wasilewski, Building Inspector  
(920) 448-3314,  
Erik.Wasilewski@greenbaywi.gov

---

November 04, 2022  
Date



STUB  
ON  
INET

NEW  
YARD  
INET



Community & Economic Development Department  
100 North Jefferson Street - Room 608  
Green Bay, Wisconsin 54301-5026  
www.greenbaywi.gov

Phone 920.448.3300  
Fax 920.448.3426

To: **GREGORY VANDENELZEN**  
**3486 YORKSHIRE RD**  
**GREEN BAY WI 54311**

February 06, 2023  
Case #: **132019**  
**(Initial Inspection 11/4/2022)**

Property Address: 3486 YORKSHIRE DR, 22-1588-106

Dear Property Owner:

An inspection was recently conducted at your property. Results of this inspection identified Municipal Ordinance violation(s) that need to be addressed by you, the property owner. Please note the "Correct By" date for correcting each item listed below. Unless I hear from you prior to the Correct By date(s), a re-inspection to check for compliance will be performed on or shortly after each date listed. The City greatly appreciates your effort and commitment to improving the quality of life in our neighborhoods. **Please contact me directly** if you have any questions regarding this notice. Again, thank you for maintaining your property in a code compliant condition.

**Erik Wasilewski, Building Inspector**  
**(920) 448-3314 Erik.Wasilewski@greenbaywi.gov**

### Violations Notice:

| Order Number | Findings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Correct By | Inspector Comments |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------|
|              | <p>Hello,</p> <p>We are writing these orders as a result to the numerous complaints due to stormwater issues that have been created and the immediate need to get the issues resolved by the contributing properties involved. The construction that has taken place on your property as well as your neighbor's properties is causing a significant nuisance to another neighboring property. We have come up with a solution that will help resolve these outstanding issues and eliminate as much of the direct flow of water off of your property and on to your neighbors. We will require you to handle the stormwater on your own property as necessary through these included orders. Please read through your orders and call with any questions.</p> <p>Thanks,<br/>Erik</p> |            |                    |
| SPS          | DISCHARGE OF STORM WATER TO SURFACE AREA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 11/4/2022  |                    |

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |  |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--|
| 382.38-I        | MAY NOT CREATE A NUISANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |  |
|                 | Storm water and ground water discharges may not create a nuisance. You currently are contributing to water running off your property directly on to your neighbors properly without any attempt to control the water on your own property.<br>You must connect the rear yard southwest downspout around the house and connect to the front yard into the storm sewer pipes.                                                                                                                                  | 6/1/2023  |  |
| 15.05(1)        | BUILDING PERMIT REQUIRED. No person shall erect or construct any building or structure, or shall add to, enlarge, move, improve, alter, convert, extend, or demolish any building or structure or cause the same to be done, or shall commence any work covered by this chapter on any structure without first obtaining a building permit. Additional work requiring permits includes the construction of sheds, fences and replacement of or additions to driveways. Owner shall obtain a building permit. | 2/24/2023 |  |
| GBMC Sec. 8-360 | A plumbing permit is required prior to the installation of plumbing. There will be a permit required for the necessary work on this property                                                                                                                                                                                                                                                                                                                                                                 | 2/24/2023 |  |

All cited violations must be corrected by the date(s) indicated above unless an extension of time is granted. A re-inspection fee in the amount of seventy-five dollars (\$75) will be assessed for each re-inspection required after the above noted correction date or extension date passes and the property is still in non-compliance. In addition, each day that violations continue after this notice shall constitute a separate offense and may be subject to additional re-inspection fees and/or the issuance of Municipal Court citations.

*An owner of real property shall give notice to any purchaser that a notice has been issued concerning code violations, where the condition giving rise to the notice of violation has not been corrected.*



Erik Wasilewski, Building Inspector  
(920) 448-3314,  
Erik.Wasilewski@greenbaywi.gov

February 06, 2023

Date

## Complaint Report

Complaint No: 117694

Closed

**Address:** 3486 YORKSHIRE DR...22-1588-106

**Condition:**

**District:** City 1

**Description:** Because of construction by neighbors the flow of water has resulted in our property receiving all the runoff water and flooding the back yard of our property. The neighbors construction has changed the surrounding property to a higher elevation. Now all the water flows into our backyard.

**Div & Type:** Housing / Zoning...OTHER

**Dates:** Added: 8/12/2021, Received: 8/12/2021, 1st Insp: 8/17/2021, InitNotice: , Reinspection: , Complying: 8/17/2021

**Owner:** GREGORY VANDENELZEN, 3486 YORKSHIRE RD, GREEN BAY WI 54311

| Tenants |                |                |             |
|---------|----------------|----------------|-------------|
| Name    | Street Address | City State Zip | Phone/Email |
|         |                |                |             |

| Assigned To |  |
|-------------|--|
| User Id     |  |
| ScottNe     |  |

| Inspections |               |           |                                                                                                                                                                                                                      |
|-------------|---------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date        | Type          | Inspector | Action                                                                                                                                                                                                               |
| 8/17/2021   | Admin         | ScottNe   | DISCUSSED MATTER WITH R CORMIER. STATES NOTHING WE CAN DO BY CODE SO IT IS PRIVATE MATTER. THERE IS A GREEN PEDISTAL IN THE REAR THAT GETS FLOOD FROM THIS ISSUE.                                                    |
| 8/17/2021   | Initial       | ScottNe   | INSPECTION. NEIGHBOR USED THE EXCAVATED MATERIAL FROM CONSTRUCTION OF AN IN GROUND POOLFOR FILL. THE BACKYARD HAS BEEN RAISED 4" FROM NEIGHBORING GRADE TO THE REAR. NOW THE LOW AREA AT 3485 EDINBURGH IS FLOODING. |
| 8/17/2021   | Cust. Service | ScottNe   | PH CON W/ COMPL. EXPLAINED FINDINGS. CASE CLOSED.                                                                                                                                                                    |

| Violations |          |          |             |              |
|------------|----------|----------|-------------|--------------|
| Ordinance  | Findings | Comments | Complete By | Corrected On |
|            |          |          |             |              |

| Tagged Vehicles |            |             |           |          |             |         |      |       |
|-----------------|------------|-------------|-----------|----------|-------------|---------|------|-------|
| Status          | Order Date | Notified On | Comply By | Tow Date | Date Closed | License | Make | Model |
|                 |            |             |           |          |             |         |      |       |

# Information Packet from Inspections Division, Community and Economic Development Department, Feburary 24, 2023

## **3486 YORKSHIRE DR – SPS 382.38-1 -DISCHARGE OF STORM WATER TO SURFACE AREA MAY NOT CREATE A NUISANCE**

### Key Points:

- **Pool Permit issued on 9/8/2020**
- **Inspection states “POOL OK FENCE NOT UP” 1/12/2021**
- Complaint entered – Concrete slab base poured without a building permit - 4/26/2021 [3490 Yorkshire - Golf Simulator]
- Permit issued – No Site grading mentioned. 5/17/2021 [3495 Edingburgh Rd – Shed]
- Permit issued – No site grading mentioned. 6/22/2021 [3490 Yorkshire - Golf Simulator]
- **Complaint stated “Because of construction by neighbors the flow of water has resulted in our property receiving all the runoff water and flooding the back yard of our property. The neighbors construction has changed the surrounding property to a higher elevation. Now all the water flows into our backyard.” 8/12/2021**
- **Inspection states “OK complete - Fence is up” 8/24/2021**
- Complaint entered 10/11/2021 [3495 Edingburgh Rd – Shed]
- Complaint entered- 3/15/2022 [3490 Yorkshire - Golf Simulator]
- **Created a Complaint that stated “Storm Water Nuisance”and sent out orders – 11/4/2022**
- Created a Complaint that stated “Storm Water Nuisance”and sent out orders – 11/4/2022 [3490 Yorkshire - Golf Simulator]
- Created a Complaint that stated “Storm Water Nuisance”and sent out orders – 11/4/2022 [3495 Edingburgh Rd – Shed]
- **Extended the Building Permit required due date multiple times. 11/15/2022, 12/19/2022, 1/13/2023, and 2/6/2023.**

Complaints

Case Information

**Case ID**  
**132019**  
1 of 1

[Add Case](#)

[Move Case](#)

[Delete](#)

☐ Hold Permits

Checklists

Post-It Notes (0)

Drag Files

**Assigned Inspector(s)**  
ErikWa

Find Cases

Load Cases by: Date or Assigned or Case ID:  [Find](#)

Insp. Condition: **Good**

Address and Date Information

**Case Status**  
Pending

**Address:** 3486 YORKSHIRE DR

**Parcel ID:** 22-1588-106 **District:** City 1 **Zone:** R1

[Complaint Report](#)

**Date Received** 11/4/2022 **Initial Inspection** 11/4/2022 **Initial Notice** 11/4/2022 **Re-Inspection** 2/25/2022 **Complying** ☐ **Project ID**

**Lot Cleanup**  
**Secure Building**

Complaint

General Information Inspector Activity Violations and Orders

[+ Add Inspection](#) [X Delete Inspection](#)

| Insp. Date | Type    | Action                                                                                                                                                                                                                                                                                                                                                                                                    | Time     | Duration | Insp. By |
|------------|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|
| 2/6/2023   | Admin   | extended the building permit required date - per PVC                                                                                                                                                                                                                                                                                                                                                      | 1:30 AM  | 0        | ErikWa   |
| 1/13/2023  | Admin   | SENT OUT REVISED ORDERS                                                                                                                                                                                                                                                                                                                                                                                   | 2:00 AM  | 30       | ErikWa   |
| 12/16/2022 | Admin   | Spoke to Jen today and let her know that I would ok another 30 day extension. Also, i explained to not have any confusion on this matter of proof that Jen is looking for on how they are contributing to the nuisance is as follows. Their property is contributing to the nuisance of the neighbors backyard because their yard's grading has been elevated above the previous and existing topography. | 2:00 AM  | 30       | ErikWa   |
| 11/10/2022 | Admin   | Spoke to Jen. Very concerned with the orders and does not agree. would like to set up a meeting at her house next week.                                                                                                                                                                                                                                                                                   | 11:00 AM | 30       | ErikWa   |
| 11/4/2022  | Initial | Storm Water Nuisance                                                                                                                                                                                                                                                                                                                                                                                      |          | 0        | ErikWa   |

**Complaints**

Case Information

**Case ID**  
132019  
1 of 1

**Add Case**  
**Move Case**  
**Delete**

☐ **Hold Permits**

**Checklists**  
**Post-It Notes (0)**

**Drag Files**  
27

**Assigned Inspector(s)**  
EnkWa  
JasonSI (OFF)

**Avail. Inspectors:**  
<None>  
**Assign to Intern**

**Find Cases**

**Load Cases by:** **Date** or **Assigned** or **Case ID:** **Find** **Insp. Condition:** **Good**

**Address and Date Information**

**Case Status:** Pending **Address:** 3486 YORKSHIRE DR **Complaint Report**

**Parcel ID:** 22-1588-106 **District:** City 1 **Zone:** R1

**Date Received:** 11/4/2022 **Initial Inspection:** 11/4/2022 **Initial Notice:** 11/4/2022 **Re-Inspection:** 2/25/2022 **Complying:** **Project ID:** **Lot Cleanup Secure Building**

**Complaint**

**General Information** **Inspector Activity** **Violations and Orders**

**Add Violation** **Delete Violation** **abc** **Insert Formal Ord.** **Insert Custom Ord.** **Send Orders** **5** **Envelopes**

| Ordinance       | Findings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Complete By | Corrected On |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|
|                 | <p>Hello,</p> <p>We are writing these orders as a result to the numerous complaints due to stormwater issues that have been created and the immediate need to get the issues resolved by the contributing properties involved. The construction that has taken place on your property as well as your neighbor's properties is causing a significant nuisance to another neighboring property. We have come up with a solution that will help resolve these outstanding issues and eliminate as much of the direct flow of water off of your property and on to your neighbors. We will require you to handle the stormwater on your own property as necessary through these included orders. Please read through your orders and call with any questions.</p> <p>Thanks,<br/>Enk</p> |             |              |
| SPS 382.38-1    | DISCHARGE OF STORM WATER TO SURFACE AREA MAY NOT CREATE A NUISANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 11/4/2022   |              |
|                 | Storm water and ground water discharges may not create a nuisance. You currently are contributing to water running off your property directly on to your neighbors property without any attempt to control the water on your own property. You must connect the rear yard southwest downspout around the house and connect to the front yard into the storm sewer pipes.                                                                                                                                                                                                                                                                                                                                                                                                              | 6/1/2023    |              |
| 15.05(1)        | BUILDING PERMIT REQUIRED. No person shall erect or construct any building or structure, or shall add to, enlarge, move, improve, alter, convert, extend, or demolish any building or structure or cause the same to be done, or shall commence any work covered by this chapter on any structure without first obtaining a building permit. Additional work requiring permits includes the construction of sheds, fences and replacement of or additions to driveways. Owner shall obtain a building permit.                                                                                                                                                                                                                                                                          | 2/24/2023   |              |
| GBMC Sec. 8-360 | A plumbing permit is required prior to the installation of plumbing. There will be a permit required for the necessary work on this property                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2/24/2023   |              |

## Authority

Muni Code 8-355 – adopts DSPS 382

SPS 382 – Discharge of storm water may not create a nuisance, see Table 382.38 footnote b

Muni Code 8 – 365(c) – address roof drains to not create a nuisance

Muni Code 24 – 5(4) – standing water is a nuisance

Muni Code 36-38 – sequential grading plans must comply with this code

Muni Code 36-38(13) – address the need for site plans to address grading when it is being altered

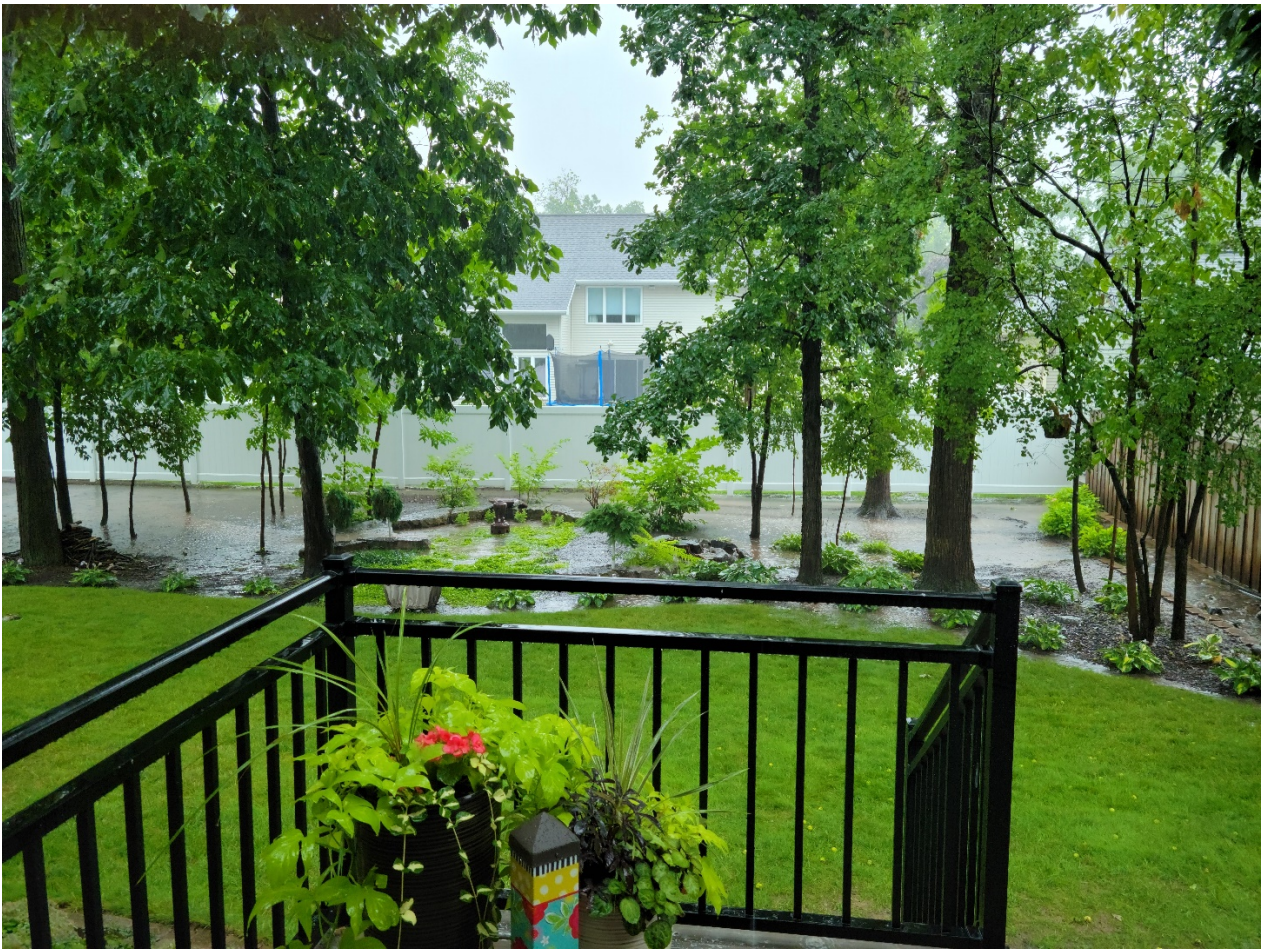
















Report to the  
**Protection and Policy Committee**  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # E.5**

Consideration with possible action on a communication by Ald. Wery to request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved?

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

- I. 2023-03-09 Dist 8 to P and P

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Celestine Jeffreys](#); [Eric Genrich](#)  
**Subject:** Online Form Submittal: Alders' Petitions and Communications  
**Date:** Thursday, March 9, 2023 8:18:52 AM

---

## Alders' Petitions and Communications

|                       |                                                                                                                                                                                                                                                                          |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name                  | Chris Wery                                                                                                                                                                                                                                                               |
| Committee Name        | Protection and Policy Committee                                                                                                                                                                                                                                          |
| Text of Communication | <p>Request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved?</p> <p>Respectfully submitted,</p> <p>Alderman Chris Wery</p> |

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Email not displaying correctly? [View it in your browser.](#)





Report to the  
**Parks Committee**  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # E.6**

Request by Ald. Wery, which was referred from the Parks Committee, for consideration with possible action on the creation of a broad surveillance ordinance and policy. For full transparency to the public, employees and elected officials, all requests for surveillance must be submitted by each department and approved by City Council.

*The Committee may convene in closed session pursuant to Section 19.85(1)(g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.*

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

- I. 2023-02-07 Dist 8 to Parks

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Celestine Jeffreys](#); [Eric Genrich](#)  
**Subject:** Online Form Submittal: Alders' Petitions and Communications  
**Date:** Wednesday, February 8, 2023 9:17:22 PM

---

## Alders' Petitions and Communications

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name                  | Chris Wery                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Committee Name        | Parks Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Text of Communication | <p>Audio Spying at City Hall</p> <p>I hereby request immediate removal of all audio spying surveillance in city hall and the creation of a broad surveillance ordinance and policy. For full transparency to the public, employees and elected official all requests for surveillance must be submitted by each department and approved by city council.</p> <p>Request for review of unethical/illegal audio surveillance at city hall.</p> <ol style="list-style-type: none"><li>1) Why was audio surveillance installed?</li><li>2) Where is audio surveillance installed?</li><li>3) Who requested each location?</li><li>4) Who approved each location?</li><li>5) Why was city council not advised?</li><li>6) Do city employees know they are being spied on? If so, provide all notifications.</li><li>7) Why is surveillance signage not posted?</li><li>8) Why did the City of Green Bay break their own audio surveillance policy and what penalties should be enacted for breaking it for anyone involved in the approval process?</li><li>9) How long are audio recordings stored? Who has access? Are recordings subject to open records requests?</li><li>10) Provide any and all notifications (text messages, emails etc) provided to anyone regarding audio surveillance.</li></ol> <p>Respectfully submitted,</p> <p>Alderman Chris Wery</p> |

Email not displaying correctly? [View it in your browser.](#)





Report to the  
Protection and Policy Committee  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # F.I**

The Liquor Violation Report.

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

1. Report March 13 2023
2. 23LiqVio

# **CITY OF GREEN BAY POLICE DEPARTMENT**

**TO: PROTECTION AND POLICY COMMITTEE**

**FROM: COMMUNITY POLICING**

**DATE: March 13, 2023**

**From February 27, 2023, to March 13, 2023, there were no liquor violations, no DA referrals, no ordinance violations and no property referrals.**

**Sincerely,**

**LT. STEVE MAHONEY & LT. ERIN BLOCH  
DISTRICT POLICING**

**sp**

## 2023 LIQUOR VIOLATIONS

[illegible]



Report to the  
**Protection and Policy Committee**  
of the City of Green Bay

**MEETING DATE**

March 13, 2023

**PREPARED BY**

**AGENDA ITEM # F.2**

The Clerk's Office Liquor Licensing Report

**BACKGROUND**

**RECOMMENDATION**

**FISCAL IMPACT**

**ATTACHMENTS**

- I. 3.8.2023 CLERK'S OFFICE LIQUOR LICENSING REPORT

**Licenses Granted By Common Council, but not yet  
Issued as of (3/8/2023):**

| COMPANY NAME                                      | TRADE NAME              | ADDRESS              | TYPE                                              | APPROVER    | LICENSE GRANTED                                                                                                         |
|---------------------------------------------------|-------------------------|----------------------|---------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------|
| Confetti's, Inc.<br>(Renewal)                     | Confetti's              | 217 E. Walnut St.    | "Class B" Liquor & Class "B" Beer License         | Inspections | License Start Date of 7/1/2022. Extension granted until May 2023                                                        |
| Taqueria Maldonado's Main Street LLC<br>(Renewal) | The Razz by Maldonado's | 400 Schoen St.       | "Class B" Liquor & Class "B" Beer License         | Inspections | License Start Date of 7/1/2022<br>(Council Granted Extension on 9-20-2022 to anticipated opening date end of November). |
| 1001 Club, LLC                                    | 1001 Club               | 1001 Main St.        | "Class B" Liquor & Class "B" Beer License         | Inspections | Granted 9/20/2022<br>(Council granted extension until mid-February 2023.                                                |
| Catering With Taste, Inc.                         | Catering With Taste     | 618 Gray St.         | "Class B" Liquor & Class "B" Beer License         | Inspections | Granted 9/20/2022, extension granted until April 11, 2023.                                                              |
| R&D and Restaurant Holdings LLC                   | Delilah's               | 115 N. Adams         | "Class B" Liquor and Class "B" Beer License       | Inspections | Granted 12/6/2022                                                                                                       |
| Allegedly LLC                                     | Allegedly               | 2056 Main St.        | Class "B" Beer License                            | Inspections | Granted 12/20/2022                                                                                                      |
| Vast Properties Group LLC                         | Waterfront Market       | 401 N Washington St. | "Class B" Liquor & Class "B" Beer Reserve License | Inspections | Granted 1/17/2023                                                                                                       |

# **Summary of Licenses Granted and Issued for Available Liquor Licenses:**

The City of Green Bay has a quota of 172 Class B Combination Liquor and Beer licenses under state law.

The City of Green Bay issued 167 of the 172 available Class B Combination Liquor and Beer licenses.

The City granted 5 licenses that have not yet been issued (see page 1).

The Clerk's Office cannot take any more applications for available liquor licenses at this time.

The City of Green Bay set forth by resolution that available liquor licenses are considered to those who apply with fully completed applications and first in time.

Liquor License Checklist:

(<https://greenbaywi.gov/264/Liquor-Sales---New-Establishments>)

The Clerk's Office shall only accept the number of applications that we have available licenses.

# **Summary of Licenses Granted and Issued for Reserve Liquor Licenses:**

The City of Green Bay has a quota of 23 Class B Combination Liquor and Beer Reserve licenses under state law.

The City of Green Bay has 1 Class B Combination Liquor and Beer Reserve issued.

The City of Green Bay has 1 Class B Combination Liquor and Beer Reserve license pending.

The difference between a Reserve and available liquor license is that a reserve is at a cost of a one-time non-refundable \$10,000 issuance fee (plus license fee). The license shall not be transferred or surrendered.