



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, MARCH 14, 2023, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

Immediately following Personnel.

AMENDED

A. Zoom Meeting Information.

- I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

- I. Members: Ald. Brian Johnson, Ald. Jesse Brunette, Ald. Bill Galvin & Ald. Jim Hutchison.

C. Approval of the Agenda.

D. Approval of Minutes.

- I. Approval of the Finance Committee minutes from the February 21, 2023 meeting.

E. Regular Business.

- I. For consideration and possible action to approve the reimbursement of the City portion of taxes only, excluding the pavement special assessment, for the parcels identified by the Assessor that would have met the exemption requirement had the request been submitted by the deadline. Parcels include 14-426 (612 Stuart St) and 14-410-A (618 Stuart St) for St. John Evangelist Homeless Shelter Inc for a total reimbursement of \$5,356.64 from 2023 contingency account.
2. For consideration with possible action to deny the reimbursement of the City portion of taxes, for parcel 14-410 (304 S Quincy St) for St. John Evangelist Homeless Shelter Inc as identified by the Assessor as not meeting the exemption requirements regardless of deadline.
3. For consideration with possible action to deny the reimbursement of the City portion of taxes, for parcel 5-1523-1 (610 N Broadway) for N.E.W. Community Clinic as identified by the Assessor as not meeting the exemption requirements regardless of deadline.

4. For consideration with possible action to purchase camera and related equipment for the GBPD Investigative Division from Foster + Freeman for \$37,341.91.
5. Consideration with possible action on a request by the City Treasurer to approve the resolution of financial institutions the City does business with.
6. Consideration with possible action on a resolution to amend 2022 budget lines.
7. Consideration with possible action on a resolution to amend 2023 budget lines.
8. A request by Ald. Wery to the Finance Committee which states: "Request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved?"
9. Consideration with possible action to approve the 2025 and 2027 community leader agreements for the NFL Draft Bid Booklets to be submitted by the Green Bay Packers.

F. Informational.

1. 2023 Contingency Account: \$250,000.00.
2. The next Finance Committee meeting will be held on Tuesday March 28, 2023 at 4:30 PM.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Finance Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJlRFpOUHVubTdXOHZYZz09>

Meeting ID: 881 4252 4379

Passcode: 846368

One tap mobile

+13126266799,,88142524379#,,,,*846368# US (Chicago)

+19292056099,,88142524379#,,,,*846368# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 881 4252 4379

Passcode: 846368

Find your local number: <https://us02web.zoom.us/j/88142524379>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.1

For consideration and possible action to approve the reimbursement of the City portion of taxes only, excluding the pavement special assessment, for the parcels identified by the Assessor that would have met the exemption requirement had the request been submitted by the deadline. Parcels include 14-426 (612 Stuart St) and 14-410-A (618 Stuart St) for St. John Evangelist Homeless Shelter Inc for a total reimbursement of \$5,356.64 from 2023 contingency account.

BACKGROUND

2022 Tax bill

St. John's : 14-426 (612 Stuart)

City of Green Bay's portion	\$4,900.97
Northeast WI Tech portion	\$449.07
GB Area Public School portion	\$4,550.06
Brown County portion	<u>\$2,175.78</u>
	\$12,075.88
Lottery Credit	(\$68.03)
Special assessment/street imp	<u>\$484.38</u>
Total tax bill	\$12,492.23

St. John's : 14-410-A (618 Stuart – parking lot)

City of Green Bay's portion	\$455.67
Northeast WI Tech portion	\$41.75
GB Area Public School portion	\$423.05
Brown County portion	<u>\$202.30</u>
	\$1,122.77
Lottery Credit	(\$68.03)
Total tax bill	\$1,054.74

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. St John's recommendation for parcel 14-426 and 14-410-A

February 23, 2023

TO: Finance Committee

FROM: Russ Schwandt, City Assessor

RE: John's (Parcels 14-410, 14-410-A, & 14-426)

I have reviewed the exemption request for St. John's submitted 2/16/2023.

Parcel 14-410 is an empty lot used only for green space across the alley from the center. It wasn't eligible for tax exemption as of 1/1/2022 because it was not being used for exempt purposes as of the Statutory date and still is not.

Parcel 14-410-A is a parking lot used for St John's shuttle and staff parking. This property would have been exempt had the form been submitted as required.

Parcel 14-426 is the Micah Center used for training, support groups, computer lab, case management, and administrative offices. This property would have been exempt had the proper form been submitted as required.

The State Statutes are very clear, failure to submit an exemption request to the local Assessor, by the March 1st deadline, automatically prevents the entity from gaining the exemption. St John's owns two other exempt properties in the City, so the exemption process should not be unfamiliar to them.

Failure to follow the law as dictated by State Statute results in the proper denial of an exemption request as was done in this instance. Forgiving taxes for not following proper procedure only increases the tax burden for those who have.

**RESOLUTION AUTHORIZING
TRANSFER OF FUNDS**

March 21, 2023

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of March 14, 2023, the following 2023 transfer of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
From:	101099-59001 Contingency	\$5,356.64
To:	101102-59003 Assessors-Tax Adjustments	\$5,356.64

This budget amendment is for the City's portion of property taxes for St. John's (parcel 14-426 for \$4,900.97 and 14-410-A for \$455.67) for total of \$5,356.64.

Adopted _____

Approved _____

Mayor

Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.2

For consideration with possible action to deny the reimbursement of the City portion of taxes, for parcel 14-410 (304 S Quincy St) for St. John Evangelist Homeless Shelter Inc as identified by the Assessor as not meeting the exemption requirements regardless of deadline.

BACKGROUND

2022 Tax bill

St. John's : 14-410 (304 S Quincy – empty grass lot)

City of Green Bay's portion	\$112.97
Northeast WI Tech portion	\$10.35
GB Area Public School portion	\$104.88
Brown County portion	<u>\$50.15</u>
	\$278.35
Special assessment/street imp	<u>\$277.51</u>
Total tax bill	\$555.86

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Assessor memo - St John's exempt status

February 23, 2023

TO: Finance Committee

FROM: Russ Schwandt, City Assessor

RE: John's (Parcels 14-410, 14-410-A, & 14-426)

I have reviewed the exemption request for St. John's submitted 2/16/2023.

Parcel 14-410 is an empty lot used only for green space across the alley from the center. It wasn't eligible for tax exemption as of 1/1/2022 because it was not being used for exempt purposes as of the Statutory date and still is not.

Parcel 14-410-A is a parking lot used for St John's shuttle and staff parking. This property would have been exempt had the form been submitted as required.

Parcel 14-426 is the Micah Center used for training, support groups, computer lab, case management, and administrative offices. This property would have been exempt had the proper form been submitted as required.

The State Statutes are very clear, failure to submit an exemption request to the local Assessor, by the March 1st deadline, automatically prevents the entity from gaining the exemption. St John's owns two other exempt properties in the City, so the exemption process should not be unfamiliar to them.

Failure to follow the law as dictated by State Statute results in the proper denial of an exemption request as was done in this instance. Forgiving taxes for not following proper procedure only increases the tax burden for those who have.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.3

For consideration with possible action to deny the reimbursement of the City portion of taxes, for parcel 5-1523-1 (610 N Broadway) for N.E.W. Community Clinic as identified by the Assessor as not meeting the exemption requirements regardless of deadline.

BACKGROUND

2022 Tax bill

N.E.W. Community Clinic:

City of Green Bay's portion	\$4,904.76
Northeast WI Tech portion	\$ 449.41
GB Area Public School portion	\$4,553.58
Brown County portion	<u>\$2,177.46</u>
	\$12,085.21
Lottery Credit	<u>(\$68.03)</u>
Total tax bill	\$12,017.18

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Assessor memo - N.E.W Community clinic

February 23, 2023

TO: Finance Committee

FROM: Russ Schwandt, City Assessor

RE: N.E.W. Community Clinic Exemption (Parcel 5-1523-1)

I have reviewed the exemption request for the Clinic submitted 2/16/2023.

The building was only partially complete as of 1/1/2022 and therefor would not have been granted an exemption for 2022 even if they had gotten the request in. It was not being used for exempt purposes as of the Statutory date.

The State Statutes are very clear, failure to submit an exemption request to the local Assessor, by the March 1st deadline, automatically prevents the entity from gaining the exemption. This is the third property N.E.W. owns in the City, so the process should not be unfamiliar to them.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.4

For consideration with possible action to purchase camera and related equipment for the GBPD Investigative Division from Foster + Freeman for \$37,341.91.

BACKGROUND

RECOMMENDATION

To Approve

FISCAL IMPACT

ATTACHMENTS

- I. REQ #47 Crime Scene Light-Camera Specs and Sole Source 1013150-55140 2023 Budget 3-8-23

Green Bay Police Department

2023 Budget Funds

Requisition #47

Department Contact for this Requisition: Captain Jeffrey Brester @ 7529

Specs and Sole Source for Crime Scene Light/Camera

Actual Cost: \$37,341.91

Account Number: 1013150-55140 Approved 2023 Budget Funds (\$40,000)

Created and Approved by Rick Jurkanis 3/8/23

Note:

-
- Please review specs attached with Jeffrey Brester before issuing purchase order.
- Quote to include all freight/shipping costs.
- Total approved budget through 2023 Budget Funds is \$40,000.
- Vendor is Foster and Freeman USA Inc.

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE: 02/02/23

FROM: Department/Division Police Department

REQUISITION # 47

List "No Substitute" Item(s) here:

Crime Scene Light/Camera

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ 337,342
- ☐ 2) Annual Commodity purchase: Estimated annual cost: \$
- ☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)

Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☒ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- ☐ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
- ☐ 3. Item(s) is (are) only acceptable replacement part(s) known for (Identify)
- ☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- ☐ 5. Safety:
- ☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

After extensive research, this is the only crime scene light/camera we found on the market which meets our needs. The only company who makes/sells the product is Foster and Freeman USA INC.. Purchase is funded through approved 2023 Budget funds (\$40,000)(1013150-55140). Please see attached supporting documentation for details. GBPD contact is Captain Jeffrey Brester. Please review specs with Captain Brester before issuing the purchase order.

Approvals:

Requestor:

Date:

Department Head:

Date:

Purchasing Manager:

Date:



**INTEROFFICE MEMORANDUM
GREEN BAY POLICE DEPARTMENT**

January 20, 2023

To: Business Manager Rick Jurkanis
From: Captain Jeff Brester
Re: Purchase of forensic equipment

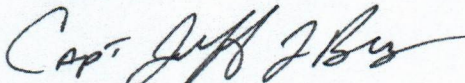
Mr. Jurkanis,

I have attached the paperwork for the purchase of a camera and related equipment for the Green Bay Police Department Investigative Division as a sole source purchase. The specs of this equipment are specifically related to the job duties and requirements of our forensic unit. We have researched the product and have been unable to locate another manufacturer to provide the equipment as needed.

Based on this, I would request the purchase be approved from Foster and Freeman USA INC.

Contact me with any questions.

Thank you


Captain Jeffrey J Brester

20145 Ashbrook Place
Suite 190
Ashburn VA 20147
Tel: 888 445 5048
Fax: 888 445 5049
www.fosterfreeman.com

January 17, 2023

Green Bay Police Department
307 S. Adams St.
Green Bay, WI 54301

Shelly Czarneski,

Re. Sole Source justification for Crime-lite® AUTO

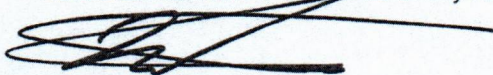
I am pleased to confirm that the Crime-lite® AUTO is manufactured by and only available from Foster & Freeman.

The AUTO design is based upon Crime-lite® technology. Combining a full-spectrum UV-Vis-IR camera and 55 illumination wavebands, the Crime-lite® AUTO is a complete evidence search and capture tool for Crime Scene and Laboratory. We are not aware of any equivalent unit available.

Some of the key features include:

- Multi-spectral LED illumination, providing up to 55 wavelength combinations.
- 20-megapixel camera, sensitive from UV to infrared.
- Extending arms for wide-angle UV, White, and Infrared illumination.
- Multiple lighting and filter combinations to capture different types of evidence.
- Motorized filter wheel with intelligent filter selection at 9 positions.
- Integrated 7" tilt able touchscreen.
- Advanced connectivity with Bluetooth, Micro SD, USB, and HDMI.
- Nine illumination wavebands. (UV, Violet, Blue, Blue Green, Green, Orange, Red, White, and IR)
- Autofocus macro lens, produces high resolution still images suitable for fingerprint comparisons.
- HDMI live video output.
- External, lightweight rechargeable Lithium ion battery pack with a 2-3 hour run time.
- Lightweight design, approx 1.6 kg (3.5 Pounds)
- To avoid destroying DNA evidence and for operator safety, the unit does not emit shortwave UV.

Please let me know if we can be of any further assistance



Yours sincerely,
Nathan Carey
Technical Sales Specialist

FOSTER+FREEMAN USA INC.
20145 ASHBROOK PLACE #190
ASHBURN, VA 20147

T: 888 445 5048
F: 888 445 5049

usoffice@fosterfreeman.com

Federal Tax ID No. 56-2316854

GST/HST No. 81939 6300 RT0001

www.fosterfreeman.com

Your Reference: RFQ -CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q211445

Date: January 6, 2023

Page 1 of 5

Green Bay Police Dept.
307 S. Adams St.
Green Bay
WI 54301
USA

Attention of Shelly Czarneski

QUOTATION Q211445 - FOR THE SUPPLY OF:

LINE	PRODUCT DESCRIPTION	QTY	UNIT PRICE	SUB TOTAL
1	CL AUTO KIT 120V CHARGER (QCL/AUTO/KIT120V)	1	30,142.82	30,142.82
2	CRIME-LITE AUTO OBLIQUE LIGHTING RING ACCESSORY (QCL/AUTO/ACC/9) - Oblique ring light accessory for use with CRIME-LITE AUTO - 5700K White OR UV 365nm (Software selectable - one at a time) - 12 LEDs per wavelength - Intensity control - Lighting direction control - Quadrant selection - Quadrant, wavelength and brightness controls appear on CRIME-LITE AUTO screen when connected.	1	1,429.63	1,429.63
3	CRIME-LITE AUTO COAX LIGHTING ACCESSORY (QCL/AUTO/ACC/10) - Clip-on accessory module for Crime-lite Auto - 5700K diffuse white coaxial light - On-screen 'on-axis' and 'off-axis' illumination mode control (0-9) - On-screen illumination intensity control - On-screen focus adjustment - Powered via USB connection to Crime-lite AUTO	1	1,763.21	1,763.21
4	INTERACTIVE EVIDENCE SAMPLE KIT (QCL/AUTO/INT-SAMPLES) Video presentation box for Crime-lite Sample Kit. Custom-made video box with integral 7" HD screen and two foam inserts to accommodate up to 20 evidence samples. Video Screen: - 7" HD display - Pre-loaded video content - Re-chargeable Li-Ion batteries - Approximately 2-hours runtime	1	1,956.25	1,956.25

Your Reference: RFQ -CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q211445

Date: January 6, 2023

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ACCELERANT (SIMULATED) (QCL/SAMPLE/A)

- Accelerant (simulated) on blue fabric to be used with blue light source (495nm LP or 530nm BP filter), blue-green light source (550nm LP or 550nm BP filter) or green light source (590nm LP filter) light source

FLUORESCENT FINGERMARK (QCL/SAMPLE/B)

- Fluorescent fingermark (plastic sample box) to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP), blue light source (495nm or 530nm BP filter), blue-green light source (550nm LP or 550nm BP filter) or green light source (590nm LP filter)

POLYCYANO FINGERMARK (QCL/SAMPLE/C)

- Polycyano (plastic bag) to be used with UV light source (visible pass or 420nm LP filter)

TEXTILE FIBRES (QCL/SAMPLE/D) (QCL/SAMPLE/D)

- Textile Fibres (green fabric with fibres) to be used with violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter) or blue-green light source (550nm LP or 550nm BP filter)

GENERAL DEBRIS (QCL/SAMPLE/E)

- Debris to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter), blue-green light source (550nm LP or 550nm BP filter) or green light source (590nm LP filter)

FOOTWEAR MARK (GEL LIFT) (QCL/SAMPLE/F)

- Footwear mark (gel lift) with white light source with visible pass filter

BODY FLUID (SIMULATED) (QCL/SAMPLE/G)

- Body fluid (simulated) on white fabric with black backing to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter) or blue-green light source (550nm LP or 550nm BP filter)

DRUGS SAMPLE (SIMULATED) (QCL/SAMPLE/H)

- Drugs (simulated) in tiny grip seal polybag to be used with UV light source (visible pass or 420nm LP filter) or violet light source (455nm LP filter)

BODY FLUID (SIMULATED) (QCL/SAMPLE/I)

- Body fluid (simulated) on black cotton to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter) or blue-green light source (550nm LP or 550nm BP filter)

BODY FLUID (SIMULATED) (QCL/SAMPLE/J)

Your Reference: RFQ -CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q211445

Date: January 6, 2023

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- Body fluid (simulated) on pink and black patterned fabric to be used with UV light source (420nm LP filter), violet light source (455nm LP), blue light source (495nm or 530nm BP filter) or blue-green light source (550nm LP or 550 BP filter) – demonstrates use of bandpass for best visualisation

CYANOACRYLATE FINGERMARK (QCL/SAMPLE/K)

- Cyanoacrylate fingermark on plastic grip-seal bag to be used with UV light source (330-385nm BP filter)

Fp NATURAL 1 FINGERMARK (QCL/SAMPLE/L)

- Fp Natural 1 fingermark on aluminium foil to be used with blue light source (715 or 780nm LP filter) or red light source (715nm or 780nm LP filter)

Fp NATURAL 2 FINGERMARK (QCL/SAMPLE/M)

- Fp Natural 2 fingermark on wrapping paper to be used with red light source (715nm or 780nm LP filter) or IR light source (850nm filter)

**NINHYDRIN FINGERMARK (SIMULATED)
(QCL/SAMPLE/N)**

- Ninhydrin fingermark (simulated) on green cardboard with green light source and visible pass filter for colour-contrast imaging

BLOOD STAIN SIMULATED (QCL/SAMPLE/O)

- Blood stain (simulated) on black with red pattern fabric to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

**GUNSHOT RESIDUE SAMPLES (SIMULATED)
(QCL/SAMPLE/P)**

- GSR (simulated) on black fabric with white backing to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

BLOOD STAIN (SIMULATED) (QCL/SAMPLE/Q)

- Blood stain (simulated) on red patterned fabric to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

PAINT (QCL/SAMPLE/R)

- Paint on cardboard – two paints; midnight sapphire (blue) under dark angel (purple) on top to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

**3D FINGERMARK (OBLIQUE ACCESSORY)
(QCL/SAMPLE/S)**

- Oblique (3D fingermark in mikrosil) with white light source and visible filter or UV light source (visible pass or 420nm LP filter) with oblique accessory for the CL Auto only.

foster+freeman
FORENSIC SCIENCE INNOVATION

FOSTER+FREEMAN USA INC.
20145 ASHBROOK PLACE #190
ASHBURN, VA 20147

T: 888 445 5048
F: 888 445 5049

usoffice@fosterfreeman.com

Federal Tax ID No. 56-2316354

GST/HST No. 81939 6300 RT0001

www.fosterfreeman.com

Your Reference: RFQ -CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q211445

Date: January 6, 2023

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**RECOVER FINGERMARK (COAXIAL ACCESSORY)
(QCL/SAMPLE/T)**

- Coaxial (brass plate) – Recover fingermark to be used with white light source and visible pass filter with coaxial accessory for the CL Auto only.

**PRINTED INSTRUCTION MANUAL STORED IN THE
SAMPLE BOX FOR EASY REFERENCE**

5	PRODUCT TRAINING	1	1,850.00	1,850.00
	1-day site visit by Foster & Freeman Applications Specialist. Includes unpacking and setup of equipment, followed by comprehensive operator training and optional testing. Training will cover both theory and practical applications, using realistic samples and scenarios. Equipment safety and maintenance will also be covered. Training and testing certificates provided. Costs are based on a single visit and include associated expenses for the Applications Specialist.			
6	SHIPPING AND HANDLING	1	200.00	200.00

foster+freeman
FORENSIC SCIENCE INNOVATION

FOSTER+FREEMAN USA INC.
20145 ASHBROOK PLACE #190
ASHBURN, VA 20147

T: 888 445 5048
F: 888 445 5049

usoffice@fosterfreeman.com

Federal Tax ID No. 55-2316854
GST/HST No. R19396300 RT0001

www.fosterfreeman.com

Your Reference: RFQ -CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q211445

Date: January 6, 2023

Page 5 of 5

TOTAL PRICE	USD		37,341.91
TOTAL TAX	USD	@ 5.5%	2,053.81 N/A
TOTAL VALUE	USD		39,395.72

DESPATCH PERIOD:

6-8 working weeks from receipt of order, subject to terms of payment details below. **Please note** despatch times are estimates and will be confirmed at time of order acknowledgement.

TERMS OF DELIVERY:

This price covers delivery including customs clearance, duties and local delivery and includes local sales tax.

TERMS OF PAYMENT:

Nett 30 Days from date of invoice Please note that a surcharge of 3% will apply to all credit card payments

BANK DETAILS:

United Bank, McLean, VA. Routing No 056004445, Foster & Freeman USA Inc., Account No. 70061289

WARRANTY:

One year from date of receipt

VALIDITY UNTIL:

April 6, 2023

SIGNED:

Nathan Carey

Foster & Freeman Ltd. terms and conditions of sale apply.

FOSTER+FREEMAN USA INC.
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ASHBURN, VA 20147
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usoffice@fosterfreeman.com

Federal Tax ID No. 56-2316854
GST/HST No. 81939 6300 RT0001
www.fosterfreeman.com

Your Reference: RFQ- CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q212199

Date: February 23, 2023

Page 1 of 5

Green Bay Police Dept.
307 S. Adams St.
Green Bay
WI 54301
USA

Attention of Shelly Czarneski

QUOTATION Q212199 - FOR THE SUPPLY OF:

LINE	PRODUCT DESCRIPTION	QTY	UNIT PRICE	SUB TOTAL
1	CL AUTO KIT 120V CHARGER (QCL/AUTO/KIT120V)	1	30,142.82	30,142.82
2	CRIME-LITE AUTO OBLIQUE LIGHTING RING ACCESSORY (QCL/AUTO/ACC/9) - Oblique ring light accessory for use with CRIME-LITE AUTO - 5700K White OR UV 365nm (Software selectable – one at a time) - 12 LEDs per wavelength - Intensity control - Lighting direction control – Quadrant selection - Quadrant, wavelength and brightness controls appear on CRIME-LITE AUTO screen when connected.	1	1,429.63	1,429.63
3	CRIME-LITE AUTO COAX LIGHTING ACCESSORY (QCL/AUTO/ACC/10) - Clip-on accessory module for Crime-lite Auto - 5700K diffuse white coaxial light - On-screen 'on-axis' and 'off-axis' illumination mode control (0-9) - On-screen illumination intensity control - On-screen focus adjustment - Powered via USB connection to Crime-lite AUTO	1	1,763.21	1,763.21
4	INTERACTIVE EVIDENCE SAMPLE KIT (QCL/AUTO/INT-SAMPLES) Video presentation box for Crime-lite Sample Kit. Custom-made video box with integral 7" HD screen and two foam inserts to accommodate up to 20 evidence samples. Video Screen: - 7" HD display - Pre-loaded video content - Re-chargeable Li-Ion batteries - Approximately 2-hours runtime	1	1,956.25	1,956.25

Your Reference: RFQ- CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q212199

Date: February 23, 2023

Page 2 of 5

ACCELERANT (SIMULATED) (QCL/SAMPLE/A)

- Accelerant (simulated) on blue fabric to be used with blue light source (495nm LP or 530nm BP filter), blue-green light source (550nm LP or 550nm BP filter) or green light source (590nm LP filter) light source

FLUORESCENT FINGERMARK (QCL/SAMPLE/B)

- Fluorescent fingerprint (plastic sample box) to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP), blue light source (495nm or 530nm BP filter), blue-green light source (550nm LP or 550nm BP filter) or green light source (590nm LP filter)

POLYCYANO FINGERMARK (QCL/SAMPLE/C)

- Polycyano (plastic bag) to be used with UV light source (visible pass or 420nm LP filter)

TEXTILE FIBRES (QCL/SAMPLE/D) (QCL/SAMPLE/D)

- Textile Fibres (green fabric with fibres) to be used with violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter) or blue-green light source (550nm LP or 550nm BP filter)

GENERAL DEBRIS (QCL/SAMPLE/E)

- Debris to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter), blue-green light source (550nm LP or 550nm BP filter) or green light source (590nm LP filter)

FOOTWEAR MARK (GEL LIFT) (QCL/SAMPLE/F)

- Footwear mark (gel lift) with white light source with visible pass filter

BODY FLUID (SIMULATED) (QCL/SAMPLE/G)

- Body fluid (simulated) on white fabric with black backing to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter) or blue-green light source (550nm LP or 550nm BP filter)

DRUGS SAMPLE (SIMULATED) (QCL/SAMPLE/H)

- Drugs (simulated) in tiny grip seal polybag to be used with UV light source (visible pass or 420nm LP filter) or violet light source (455nm LP filter)

BODY FLUID (SIMULATED) (QCL/SAMPLE/I)

- Body fluid (simulated) on black cotton to be used with UV light source (visible pass or 420nm LP filter), violet light source (455nm LP filter), blue light source (495nm LP or 530nm BP filter) or blue-green light source (550nm LP or 550nm BP filter)

BODY FLUID (SIMULATED) (QCL/SAMPLE/J)

Your Reference: RFQ- CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q212199

Date: February 23, 2023

Page 3 of 5

- Body fluid (simulated) on pink and black patterned fabric to be used with UV light source (420nm LP filter), violet light source (455nm LP), blue light source (495nm or 530nm BP filter) or blue-green light source (550nm LP or 550 BP filter) – demonstrates use of bandpass for best visualisation

CYANOACRYLATE FINGERMARK (QCL/SAMPLE/K)

- Cyanoacrylate fingermark on plastic grip-seal bag to be used with UV light source (330-385nm BP filter)

Fp NATURAL 1 FINGERMARK (QCL/SAMPLE/L)

- Fp Natural 1 fingermark on aluminium foil to be used with blue light source (715 or 780nm LP filter) or red light source (715nm or 780nm LP filter)

Fp NATURAL 2 FINGERMARK (QCL/SAMPLE/M)

- Fp Natural 2 fingermark on wrapping paper to be used with red light source (715nm or 780nm LP filter) or IR light source (850nm filter)

**NINHYDRIN FINGERMARK (SIMULATED)
(QCL/SAMPLE/N)**

- Ninhydrin fingermark (simulated) on green cardboard with green light source and visible pass filter for colour-contrast imaging

BLOOD STAIN SIMULATED (QCL/SAMPLE/O)

- Blood stain (simulated) on black with red pattern fabric to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

**GUNSHOT RESIDUE SAMPLES (SIMULATED)
(QCL/SAMPLE/P)**

- GSR (simulated) on black fabric with white backing to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

BLOOD STAIN (SIMULATED) (QCL/SAMPLE/Q)

- Blood stain (simulated) on red patterned fabric to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

PAINT (QCL/SAMPLE/R)

- Paint on cardboard – two paints; midnight sapphire (blue) under dark angel (purple) on top to be used with IR light source (IR pass filter to block out visible light either 715nm or 780nm LP filter)

**3D FINGERMARK (OBLIQUE ACCESSORY)
(QCL/SAMPLE/S)**

- Oblique (3D fingermark in mikrosil) with white light source and visible filter or UV light source (visible pass or 420nm LP filter) with oblique accessory for the CL Auto only.

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GST/HST No. 81939 6300 RT0001

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Your Reference: RFQ- CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q212199

Date: February 23, 2023

Page 4 of 5

**RECOVER FINGERMARK (COAXIAL ACCESSORY)
(QCL/SAMPLE/T)**

- Coaxial (brass plate) – Recover fingermark to be used with white light source and visible pass filter with coaxial accessory for the CL Auto only.

**PRINTED INSTRUCTION MANUAL STORED IN THE
SAMPLE BOX FOR EASY REFERENCE**

5	PRODUCT TRAINING	1	1,850.00	1,850.00
	1-day site visit by Foster & Freeman Applications Specialist. Includes unpacking and setup of equipment, followed by comprehensive operator training and optional testing. Training will cover both theory and practical applications, using realistic samples and scenarios. Equipment safety and maintenance will also be covered. Training and testing certificates provided. Costs are based on a single visit and include associated expenses for the Applications Specialist.			
6	SHIPPING AND HANDLING	1	200.00	200.00

Your Reference: RFQ- CRIME LITE AUTO

Our Reference: C102356

Quote Reference: Q212199

Date: February 23, 2023

Page 5 of 5

TOTAL PRICE	USD	37,341.91
TOTAL TAX	USD	0.00
TOTAL VALUE	USD	37,341.91

DESPATCH PERIOD:

8-10 working weeks from receipt of order, subject to terms of payment details below. **Please note** despatch times are estimates and will be confirmed at time of order acknowledgement.

TERMS OF DELIVERY:

This price covers delivery including customs clearance, duties and local delivery, but excludes local sales tax.

TERMS OF PAYMENT:

Nett 30 Days from date of invoice Please note that a surcharge of 3% will apply to all credit card payments

BANK DETAILS:

United Bank, McLean, VA. Routing No 056004445, Foster & Freeman USA Inc., Account No. 70061289

WARRANTY:

One year from date of receipt

VALIDITY UNTIL:

April 6, 2023

SIGNED:

Nathan Carey



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on a request by the City Treasurer to approve the resolution of financial institutions the City does business with.

BACKGROUND

As part of the City's Investment Policy every 1-2 years a list of qualified institutions authorized to be public depositories shall be brought forward to the Finance Committee for review and recommendation to Council.

RECOMMENDATION

To approve the resolution.

FISCAL IMPACT

ATTACHMENTS

- I. Banking Depositories-2023

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES AND AUTHORIZING WITHDRAWAL OF CITY MONEYS

Green Bay, Wisconsin
March 21, 2023

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That each of the following banks:

Associated Bank	First Business Bank
Bank First	JP Morgan Chase
BMO Harris	Local Government Investment Pool (LGIP)
BNY Mellon Pershing LLC (Ehlers)*	Nicolet National
Community First Credit Union	US Bank

**New addition*

(the "Bank"), is qualified as a public depository under Chapter 34, Wisconsin Statutes, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that specifically described account(s) may be opened and maintained in the name of this Municipality with the Bank subject to the rules and regulations of the Bank from time to time in effect; that the person(s) and the number thereof designated by title opposite the specific designation of account(s) shall be authorized, for and on behalf of this Municipality, to sign order checks as provided in Section 66.042, Wis Stat., for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Bank any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Bank for the transfer of funds or money between accounts maintained by the Municipality at the Bank.

FURTHER RESOLVED, that the Bank be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Bank, and the Bank shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Bank be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Bank, by which, in the Bank's opinion, another person or entity claims an interest in any of these accounts and Bank may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Bank's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality which may be designated are hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to give receipt therefor, and the Bank is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Bank is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3)

pursuant to Section 34.07, Wis. Stats., to accept such security and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Bank in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality which may be designated regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Bank, for refusing to honor any signatures not provided to the Bank, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Bank against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Bank resulting from or arising out of any such payment or other action.

FURTHER RESOLVED, that the Clerk of this Municipality be and hereby is authorized and directed to certify to the Bank the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of Bank to the contrary in writing; and the Bank may conclusively presume that such resolutions and signature cards are in effect and that the persons who may be identified from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

Adopted: _____, 2023

Approved: _____, 2023

Mayor

ATTEST:

City Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on a resolution to amend 2022 budget lines.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Combined Resolution for 3.14.23 Finance Meeting-2022 BUA's

RESOLUTION AUTHORIZING TO BUDGET AMENDMENT

March 21, 2023

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of March 14, 2023, the following 2022 amendment of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
Increase:	101300 50501 Police-Overtime	\$5,172.95
Increase:	101300 46223 Police Overtime Reimbursement	\$5,172.95

***This budget amendment is for 2022 unbudgeted overtime for staffing at the Bellin Women's Half Marathon and the Great Toy Giveaway.*

Increase:	101400 50501 Fire-Overtime	\$106.40
Increase:	101400 46223 Fire Overtime Reimbursement	\$106.40

***This budget amendment is for 2022 unbudgeted overtime for staffing for the Brown County Fire Investigation Task Force.*

Increase:	101400 50501 Fire-Overtime	\$3,767.50
Increase:	101400 43611 Fire-State Overtime Reimbursement	\$3,767.50

***This budget amendment is for December 2022 unbudgeted state reimbursements of costs incurred for employees to attend USAR (Urban Search & Rescue) trainings.*

Increase:	101300 54051 Police-Medical Supplies	\$393.00
Increase:	101160 45110 Muni Court-Ordinance Violations	\$393.00

***This budget amendment is for November 2022 unbudgeted costs to offset the expenses paid to local hospitals for blood draws resulting from the police department's OWI arrests-1st offense that are collected from invoicing the person that was arrested.*

Adopted _____

Approved _____

Mayor

Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on a resolution to amend 2023 budget lines.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Combined Resolution for 3.14.23 Finance Meeting-2023 BUA's

**RESOLUTION AUTHORIZING
TO BUDGET AMENDMENT**

March 21, 2023

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of March 14, 2023, the following 2023 amendment of funds is hereby authorized:

	<u>ACCOUNT</u>		<u>AMOUNT</u>
Increase:	101400 50501	Fire-Overtime	\$956.89
Increase:	101400 46223	Fire Overtime Reimbursement	\$956.89

***This budget amendment is for 2023 unbudgeted overtime for staffing for the Brown County Fire Investigation Task Force.*

Increase:	101400 50501	Fire-Overtime	\$2,420.00
Increase:	101400 43611	Fire-State Overtime Reimbursement	\$2,420.00

***This budget amendment is for January 2023 unbudgeted state reimbursements of costs incurred for employees to attend USAR (Urban Search & Rescue) trainings.*

Adopted _____

Approved _____

Mayor

Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.8

A request by Ald. Wery to the Finance Committee which states: "Request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved?"

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2023-03-09 Dist 8 to Finance

From: noreply@civicplus.com
To: [Celestine Jeffreys](#); [Eric Genrich](#)
Subject: Online Form Submittal: Alders' Petitions and Communications
Date: Thursday, March 9, 2023 8:18:19 AM

Alders' Petitions and Communications

Name	Chris Wery
Committee Name	Finance Committee
Text of Communication	Request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved? Respectfully submitted, Alderman Chris Wery

Email not displaying correctly? [View it in your browser.](#)



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 14, 2023

PREPARED BY

AGENDA ITEM # E.9

Consideration with possible action to approve the 2025 and 2027 community leader agreements for the NFL Draft Bid Booklets to be submitted by the Green Bay Packers.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. NFL Draft Support



Mayor's Office
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3005
Fax 920.448.3081

2025 Community Leader Agreement

March 21, 2023

The City of Green Bay has met with members of the National Football League (NFL) 2025 Draft Local Organizing Committee (LOC) regarding the submission of a final bid for Green Bay to host the NFL Draft in 2025.

The LOC has provided the City of Green Bay with information regarding the 2025 NFL Draft Bid Specifications.

The City of Green Bay understands the potential for this event to take place one of the three dates: April 17-19, 2025; April 24-26, 2025; or May 1-3, 2025.

The City of Green Bay (and the public entities it oversees) pledges their support and commitment to ensure the 2025 NFL Draft is a successful and smooth event. This includes agreeing to the list below:

- The host city, county, and/or state and its supporting entities must commit to generally assist the NFL and LOC in coordinating logistics for the NFL Draft, including assistance in securing additional venues, storage space, hotels, and other services and assets.
- The host city, county, and/or state must designate a dedicated point person, from each entity, to work with the NFL and the LOC throughout the planning process, both to assist in coordinating government-provided services and assets, providing PR support, and identifying and negotiating with private parties for services, venues and assets required by the NFL, LOC and its partners for NFL Draft events.
- The host city, county, and/or state must agree to seek passage of a “clean zone” ordinance (if a standing ordinance does not already exist) that prevents temporary commercial activity (e.g. temporary advertising, sampling and vending) and protects the NFL and LOC partners from competitive ambush marketing in a designated area around the key venues and hotels during the week of the NFL Draft. Additionally, the host city, county, and/or state should commit resources to enforcing the clean zone ordinance (and other applicable zoning regulations) and policing “ambush marketing” and the sale of counterfeit and illegal merchandise in and around event venues. The NFL and LOC will expect maps and legal ordinance language for legal and events review.
- The host city, county, and/or state must assist the NFL and LOC in identifying and expediting any permit applications that the NFL, LOC and/or its partners may need to file with any governmental agency in connection with the NFL Draft events. The host city, county, and/or state must provide a waiver of all permitting fees.
- The host city, county, and/or state agrees to help coordinate plans and must cover all costs related to Public Works, which may include items like city sanitation, trash collection, street cleaning, road closures, etc. during the event period. The host city, county, and/or state will only be responsible for the cost outside of the NFL secure perimeter.

- The host city, county, and/or state will be responsible to help offset any cost impacts on local businesses due to the proposed layout options in the bid and/or selected by the NFL.
- The host city, county, and/or state must agree to provide, at its cost, a post-event impact report and grant the NFL and LOC the right to use this report and its data.
- The host city, county, and/or state must cover all costs related to the deployment of city and state police, fire and emergency/medical services, street closure activities, police escort services, tactical support units and command centers required for the NFL Draft events. This includes all equipment needed for any of the above-mentioned areas, that may include vehicle message boards, site lights, signage, generators, security barriers, etc. Other deployments of public safety resources shall include but are not limited to a complete and thorough inspection of all event venues at a mutually agreeable time; explosive detection canine sweeps of any vehicles entering the secure perimeter during lockdown; uniformed armed police officers posted at all points of entry while being utilized for ingress/egress; tactical police assets as appropriate; crowd control; intelligence capabilities; motorcade/vehicle escorts; counter surveillance, investigative, mounted, motorcycle, aviation, and bicycle patrols as appropriate; airspace security resources (including counter-UAS assets, if available); local fire services; water rescue; urban search and rescue; hazmat mitigation; and mutual aid agreements resulting in support from outside police and fire services as necessary.
- The host city, county, and/or state must agree to work closely with the NFL and LOC to ensure necessary street closures are made when and where needs are identified for both partial and full closures, at no cost to the NFL or LOC. Both parties recognize that public safety remains a priority and allowing access to both private and public areas is taken into consideration when closures are requested. The host city, county, and/or state must also provide, at no cost to the NFL and LOC, any necessary equipment or material required by the NFL and LOC to prevent vehicle incursion.
- The lead law enforcement agency working with the NFL and the LOC will provide all current emergency evacuation and preparedness plans specific to the event venues being used. The NFL and LOC will work with the city and county on developing emergency preparedness plans specific to the event.
- The primary public safety agencies should designate a representative to be present in NFL Control during event hours to serve as a liaison to the event.
- The lead law enforcement agency must identify a central location to serve as the command post for public safety, transportation and logistics. This center will be staffed by decision makers from the participating public safety entities, transportation coordinators, traffic planning agency, city, county, and other municipalities, as needed. All communication will be directed through the center and it will serve as the central point of information for Draft week. This command post would preferably be equipped with camera views and communication designed to monitor traffic.

ACKNOWLEDGED AND AGREED:

By: _____

Name: Eric Genrich

Title: Mayor



Mayor's Office
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3005
Fax 920.448.3081

2027 Community Leader Agreement

March 21, 2023

The City of Green Bay has met with members of the National Football League (NFL) 2027 Draft Local Organizing Committee (LOC) regarding the submission of a final bid for Green Bay to host the NFL Draft in 2027.

The LOC has provided the City of Green Bay with information regarding the 2027 NFL Draft Bid Specifications.

The City of Green Bay understands the potential for this event to take place one of the three dates: April 15-17, 2027; April 22-24, 2027; or April 29-May 1, 2027.

The City of Green Bay (and the public entities it oversees) pledges their support and commitment to ensure the 2027 NFL Draft is a successful and smooth event. This includes agreeing to the list below:

- The host city, county, and/or state and its supporting entities must commit to generally assist the NFL and LOC in coordinating logistics for the NFL Draft, including assistance in securing additional venues, storage space, hotels, and other services and assets.
- The host city, county, and/or state must designate a dedicated point person, from each entity, to work with the NFL and the LOC throughout the planning process, both to assist in coordinating government-provided services and assets, providing PR support, and identifying and negotiating with private parties for services, venues and assets required by the NFL, LOC and its partners for NFL Draft events.
- The host city, county, and/or state must agree to seek passage of a “clean zone” ordinance (if a standing ordinance does not already exist) that prevents temporary commercial activity (e.g. temporary advertising, sampling and vending) and protects the NFL and LOC partners from competitive ambush marketing in a designated area around the key venues and hotels during the week of the NFL Draft. Additionally, the host city, county, and/or state should commit resources to enforcing the clean zone ordinance (and other applicable zoning regulations) and policing “ambush marketing” and the sale of counterfeit and illegal merchandise in and around event venues. The NFL and LOC will expect maps and legal ordinance language for legal and events review.
- The host city, county, and/or state must assist the NFL and LOC in identifying and expediting any permit applications that the NFL, LOC and/or its partners may need to file with any governmental agency in connection with the NFL Draft events. The host city, county, and/or state must provide a waiver of all permitting fees.
- The host city, county, and/or state agrees to help coordinate plans and must cover all costs related to Public Works, which may include items like city sanitation, trash collection, street cleaning, road closures, etc. during the event period. The host city, county, and/or state will only be responsible for the cost outside of the NFL secure perimeter.

- The host city, county, and/or state will be responsible to help offset any cost impacts on local businesses due to the proposed layout options in the bid and/or selected by the NFL.
- The host city, county, and/or state must agree to provide, at its cost, a post-event impact report and grant the NFL and LOC the right to use this report and its data.
- The host city, county, and/or state must cover all costs related to the deployment of city and state police, fire and emergency/medical services, street closure activities, police escort services, tactical support units and command centers required for the NFL Draft events. This includes all equipment needed for any of the above-mentioned areas, that may include vehicle message boards, site lights, signage, generators, security barriers, etc. Other deployments of public safety resources shall include but are not limited to a complete and thorough inspection of all event venues at a mutually agreeable time; explosive detection canine sweeps of any vehicles entering the secure perimeter during lockdown; uniformed armed police officers posted at all points of entry while being utilized for ingress/egress; tactical police assets as appropriate; crowd control; intelligence capabilities; motorcade/vehicle escorts; counter surveillance, investigative, mounted, motorcycle, aviation, and bicycle patrols as appropriate; airspace security resources (including counter-UAS assets, if available); local fire services; water rescue; urban search and rescue; hazmat mitigation; and mutual aid agreements resulting in support from outside police and fire services as necessary.
- The host city, county, and/or state must agree to work closely with the NFL and LOC to ensure necessary street closures are made when and where needs are identified for both partial and full closures, at no cost to the NFL or LOC. Both parties recognize that public safety remains a priority and allowing access to both private and public areas is taken into consideration when closures are requested. The host city, county, and/or state must also provide, at no cost to the NFL and LOC, any necessary equipment or material required by the NFL and LOC to prevent vehicle incursion.
- The lead law enforcement agency working with the NFL and the LOC will provide all current emergency evacuation and preparedness plans specific to the event venues being used. The NFL and LOC will work with the city and county on developing emergency preparedness plans specific to the event.
- The primary public safety agencies should designate a representative to be present in NFL Control during event hours to serve as a liaison to the event.
- The lead law enforcement agency must identify a central location to serve as the command post for public safety, transportation and logistics. This center will be staffed by decision makers from the participating public safety entities, transportation coordinators, traffic planning agency, city, county, and other municipalities, as needed. All communication will be directed through the center and it will serve as the central point of information for Draft week. This command post would preferably be equipped with camera views and communication designed to monitor traffic.

ACKNOWLEDGED AND AGREED:

By: _____

Name: Eric Genrich

Title: Mayor