



MINUTES OF THE PROTECTION AND POLICY COMMITTEE

MONDAY, MARCH 13, 2023, 6:00 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Present: Randy Scannell, Craig Stevens, Jennifer Grant, William Morgan

Also Present: Ald. Steven Campbell, Ald. Mark Steuer, Deputy City Clerk Jaime Fuge, Deputy City Attorney Lacey Cochart, Police Chief Chris Davis, Lt. Steve Mahoney, Chief Building Official Paul VanCalster, Plumbing/Heating Inspector Jason Sladky

C. APPROVAL OF THE AGENDA.

Moved by Ald. Randy Scannell, seconded by Ald. William Morgan to approve.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

I. Approval of the Protection & Policy Committee minutes from the February 27, 2023 meeting.

Moved by Ald. Randy Scannell, seconded by Ald. Jennifer Grant to approve.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

E. REGULAR BUSINESS.

I. Consideration with possible action on a change of agent to Sarah J. Thibodeau for Kwik Trip, Inc. (Kwik Trip 420) at 1712 E. Mason St.

Moved by Ald. Randy Scannell, seconded by Ald. William Morgan to approve a change of agent to Sarah J. Thibodeau for Kwik Trip, Inc. (Kwik Trip 420) at 1712 E. Mason St.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

2. Consideration with possible action on an application for a "Class A" Liquor and Class "A" Beer license for Sarpanch 3, Inc. at 1335 Main St. with a license premises description as "shelves, in coolers, behind cash counter" (Currently licensed as ASN Petroleum).

Moved by Ald. Randy Scannell, seconded by Ald. Jennifer Grant to grant an application for a "Class A" Liquor and Class "A" Beer license for Sarpanch 3, Inc. at 1335 Main St. with a license premises description as "shelves, in coolers, behind cash counter," with the approval of the proper authorities (Currently licensed as ASN Petroleum).

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

3. Consideration with possible action on a "Class A" Liquor and Class "A" Beer license for Oasis Enterprises LLC at 612 S. Military Ave. with a license premises description as "BEHIND THE COUNTER, SHELVES, BACKOFFICE," (Currently licensed with a Class "A" Beer license as Ran-di Enterprises LLC).

Moved by Ald. Randy Scannell, seconded by Ald. William Morgan to grant an application for a "Class A" Liquor and Class "A" Beer license for Oasis Enterprises LLC at 612 S. Military Ave. with a license premises description as "BEHIND THE COUNTER, SHELVES, BACKOFFICE," with the approval of the proper authorities (Currently licensed with a Class "A" Beer license as Ran-di Enterprises LLC).

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

4. Consideration with possible action on an appeal by Gregory and Jennifer Van Den Nelzen, 3486 Yorkshire Rd, regarding Building Inspector ORDER 22-1588-106, Case #132019, issued November 4, 2022.

Moved by Ald. Randy Scannell, seconded by Ald. Jennifer Grant to open the floor.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

Jennifer Van Den Nelzen, 3486 Yorkshire Rd

Moved by Ald. Randy Scannell, seconded by Ald. Jennifer Grant to close the floor.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

Moved by Ald. Jennifer Grant, seconded by Ald. Randy Scannell to deny the appeal by Gregory and Jennifer Van Den Nelzen, 3486 Yorkshire Rd, regarding Building Inspector ORDER 22-1588-106, Case #132019, issued November 4, 2022 (staff confirmed they will not require the property owner to do additional work regarding this water issue if the work under the order is completed).

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

5. Consideration with possible action on a communication by Ald. Wery to request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved?

Moved by Ald. Randy Scannell, seconded by Ald. Craig Stevens to receive and place on file a communication by Ald. Wery to request an independent/outside cyber investigation of the audio listening system at city hall to include who accessed it and when since their installation. Were any audio recordings downloaded/saved?.

Motion Failed.

Yes- Craig Stevens, Randy Scannell, No- Jennifer Grant, William Morgan, Abstain- None.

Moved by Ald. William Morgan, seconded by Ald. Jennifer Grant to refer to staff a communication by Ald. Wery regarding the audio listening devices at City Hall, amended to limit the scope of the referral to internally gather information regarding the possible scope of work, including identifying entities able to perform the work, and any implications regarding legal proceedings. Staff will return to P & P with information.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, William Morgan, No- Randy Scannell, Abstain- None.

6. Request by Ald. Wery, which was referred from the Parks Committee, for consideration with possible action on the creation of a broad surveillance ordinance and policy. For full transparency to the public, employees and elected officials, all requests for surveillance must be submitted by each department and approved by City Council.

The Committee may convene in closed session pursuant to Section 19.85(1)(g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

Moved by Ald. Jennifer Grant, seconded by Ald. William Morgan to refer to staff a request by Ald. Wery, which was referred from the Parks Committee, for consideration with possible action on the creation of a broad surveillance ordinance and policy. For full transparency to the public, employees and elected officials, all requests for surveillance must be submitted by each department and approved by City Council.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

F. INFORMATIONAL.

1. The Liquor Violation Report.

Moved by Ald. Randy Scannell, seconded by Ald. William Morgan to receive and place on file.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

2. The Clerk's Office Liquor Licensing Report

Moved by Ald. Randy Scannell, seconded by Ald. Jennifer Grant to receive and place on file.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.

G. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Ald. William Morgan to adjourn.

Motion Passed.

Yes- Craig Stevens, Jennifer Grant, Randy Scannell, William Morgan, No- None, Abstain- None.