



MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, APRIL 11, 2023, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Present: Jesse Brunette, Jim Hutchison, Bill Galvin, Brian Johnson

Others Present: Ald. Melinda Eck, Finance Director Diana Ellenbecker, Police Chief Chris Davis, Public Works Director Steve Grenier, Chief of Operations Joseph Faulds, Human Resources Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Jim Hutchison, seconded by Ald. Jesse Brunette to approve the agenda.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

I. Approval of the Personnel Committee minutes from March 14, 2023.

Moved by Ald. Jim Hutchison, seconded by Ald. Jesse Brunette to approve.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

E. REGULAR BUSINESS.

I. Consideration with possible action on the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.

- a. Administrative Clerk - Department of Public works
- b. Parking Maintenance Technician - Department of Public Works
- c. Purchasing Assistant - Administrative Services

d. Assistant Finance Director / Treasurer - Administrative Services

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Public Works Administrative Clerk position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to approve the request to fill the Parking Maintenance Technician position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to approve the request to fill the Purchasing Assistant position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Assistant Finance Director/Treasurer position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

F. INFORMATIONAL.

1. Report of Routine Personnel Action Items

2. Next Meeting: April 25, 2023

G. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to adjourn.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

VERBATIM MINUTES

- All right.

- It's April 11th at 4:36. This is the Green Bay Personnel Committee Meeting. Present are Alders Hutchison, Johnson, Brunette, and Galvin, and in the crowd is Alder Heck. I'll entertain a motion for the agenda.

- Move.

- Second.

- All in favor say aye.

- [Entire Committee] Aye.
- That passes unanimously. I'll entertain a motion on the minutes.
- Moved.
- Second.
- All those in favor say aye.
- [Entire Committee] Aye.
- And that passes unanimously. Onto regular business. Item E, number one: consideration with possible action on the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers. There's four here. I'll take 'em letter by letter. Item A is Administrative Clerk, Department of Public Works. Does anyone have any questions for staff?
- Move to approve.
- Second.
- All those in favor say aye.
- [Entire Committee] Aye.
- And that passes unanimously. Item B, Parking Maintenance Technician, Department of Public Works. Does anyone have any questions for the staff?
- Move to approve.
- Second.
- All those in favor say aye.
- [Entire Committee] Aye.
- That passes unanimously. Item C, Purchasing Assistant, Administrative Services. Does anyone have any questions for staff?
- Move to approve.
- Second.
- All those in favor say aye.
- [Entire Committee] Aye.
- That passes unanimously. Item D, Assistant Finance Director-Treasurer, Administrative Services. Does anyone have any questions for staff?
- Move to approve.

- Second.
- All those in favor say aye.
- [Entire Committee] Aye.
- That passes unanimously. Informational. There is a report of routine personnel action items. Does anyone have any questions on that? And our next meeting is April 25th, 2023.
- Move to adjourn.
- Second.
- All those in favor say aye.
- [Entire Committee] Aye.
- Aye. At 4:30. I'm gonna call it 4:33.
- Some of us got things to do.