



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, APRIL 26, 2023, 5:00 PM

In person at City Hall, Room 207.

Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

- I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

- I. Consideration with possible action on the request by NEW Leaf to install and manage various food forest gardens at Seymour Park.

F. Informational.

- I. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
2. Next Meeting: May 10, 2023.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hnbC9xVDhXdz09>

Meeting ID: 843 1478 4824

Passcode: 278667

One tap mobile

+13126266799,,84314784824#,,,,*278667# US (Chicago)

+19292056099,,84314784824#,,,,*278667# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 843 1478 4824

Passcode: 278667

Find your local number: <https://us02web.zoom.us/j/84314784824?pwd=THBkd mRwT1k4MG5DV3hnbC9xVDhXdz09>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

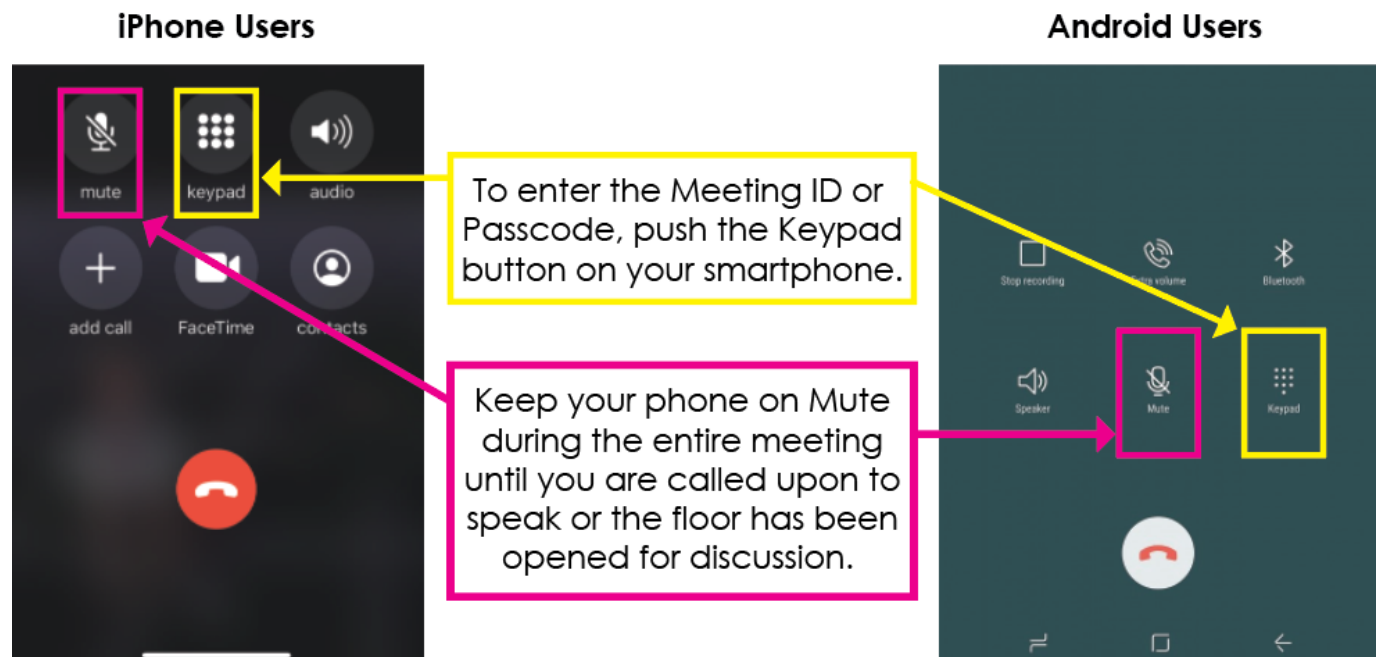
Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

April 26, 2023

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on the request by NEW Leaf to install and manage various food forest gardens at Seymour Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Seymour Food Forest Master Plan
2. Seymour Food Forest Zone 2 Plan
3. Seymour Food Forest Zone 2 Prep



Comprehensive Plan

March 2023

- [What is a food forest?](#)
- [Planting areas and timeline](#)
- [Maintenance](#)
- [Vision](#)
- [Food Exports](#)
- [Public Input](#)
- [Implementation/Budget](#)

What is a food forest?

Forests are ecosystems with a diversity of plants, animals, and fungi. They were designed by nature to have perfect balance. A food forest is a version of this in which the different, balanced components produce food. A food forest typically consists of seven layers, the uppermost layer being the canopy layer. The canopy layer consists of tall trees — typically large fruit and nut trees. Between the tall canopy layer trees, there is a layer of low growing, typically dwarf fruit trees. Nestled between all the small trees are the shrubs – which are well represented by currants and berries. Filling the remaining space are the herbaceous layer, these are the culinary and medicinal herbs, companion plants, bee-forage plants and poultry forage plants. Any remaining space is occupied by ground cover plants. These form a living mulch that protects the soil, reduces water loss to evaporation, and prevents weeds growing. We can still go a level deeper to the rhizosphere, or root zone, the underground level which is occupied by all our root crops, such as potatoes, carrots, ginger, yacon, etc. While that might seem like a lot of plants in one space, we still have one more to fill, the upright vertical space. This is filled by climbers and vines, which can be run up trellises, arbors, fences, trees or any other vertical support. This category includes grapes, climbing beans, many berries, kiwi fruit, climbing peas, chokos and many other species that love to climb.

See attached packet for a more detailed look at what a food forest is and what it can do for the public. [GBFFPacket.pdf](#)

LAYERS OF A FOOD FOREST

1. Canopy

Large Fruit & Nut Trees

2. Low Tree Layer

Dwarf Fruit Trees

3. Shrub Layer

Berry Bushes & useful Shrubs

4. Herbaceous

Flowers, Herbs & Vegetables

5. Soil Surface

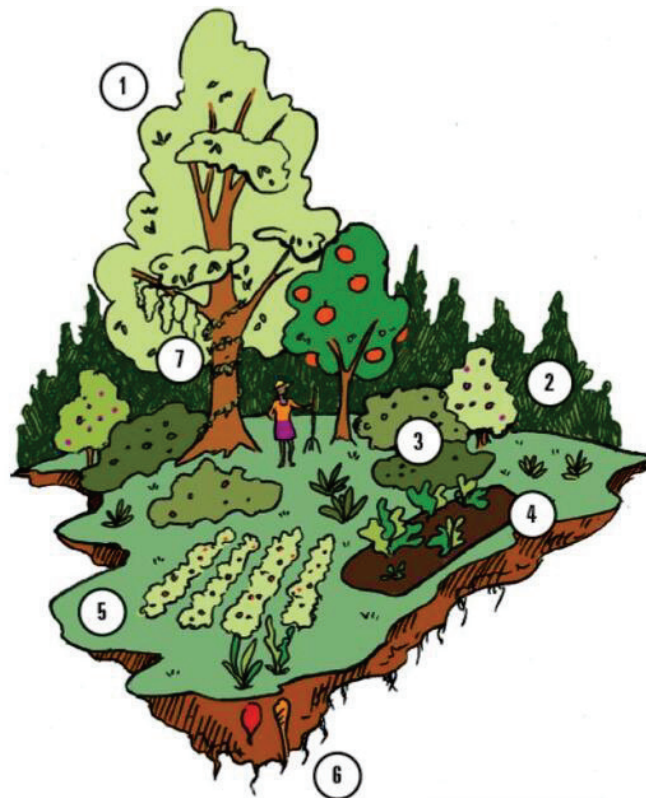
Low-Growing Ground Covers

6. Root Layer

Fungi and Root Vegetables

7. Vertical Layer

Vines & Espaliers



Planting areas and timeline



Description of zones and size

Zone 1 - Current edible walkway size is about 6500 sq ft. With the addition the size would increase to 11000 sq ft. Full sun.

Zone 2 - East side, around 10000 sq ft. North side is shaded by tree cover but good south exposure on the southside.

Zone 3 - Old Playground, 18000 sq ft. Only 5500 sq ft of sun to partial sun. Possible secure compost site, nursery, classroom or picnic area.

Zone 4 - Old Parking lot, 8000 sq ft. Full sun, a few small pines.

Zone 5 - South side of pond. 19000 sq ft. Mixed light. Northeast of pond 11500 sq ft. Midday and afternoon sun.

Total = 77500 sq ft or 1.75 acres

Timeline

Spring 2023

- Zone 1 - Thin and organize the current edible walkway.
- Zone 2 - Plan, and plant the East side.
 -  Zone 2 Prep & Plan
 -  Zone 2 Plant & Grant list

Summer 2023

- Build community boards and social media accounts.

Fall 2023

- Finish planting Zone 2 if need be.
- Add signage. Must get approval from the city. Plant signage will be added within 6 months of planting a new Zone.
- Start a propagation station. Create a small area to grow cuttings and keep replacement plants to fill voids.
- Community Compost. Either at current neighborhood garden or alley on the eastside

2024 & Beyond

- TBD till we know the cities plan

Plants

Attached below is an ever growing plant list. We plan to expand the details and to add photos as we build.

 Food Forest plants

With the list we will be growing a QR code system to help people to identify. We will also create a pictorial guide on a powerpoint that is available online via a QR code that can go on outdoor signs that have all of our plants we will include in the food forest. This will help gardeners not pull good plants and the public to know what to pick.

We will be working with the Parks Dept. to finalize an approved planting for each zone.

Signage & Community Board

Signage will be needed to create a food forest that everyone can enjoy. Signs will be placed next to the food with a QR code linking to more information. NWTC sustainability dept will host the QR code. We think showing the food in its harvestable state would help the public. Below are a few examples.



A community board would also be a great place to have a map of the park and to educate people about the plants in the park. This could be a good partnership with the ship to talk about the native swale planting and maybe a bit of history of the area. Attached to the board could be a chalkboard which indicates what is in harvest or coming into harvest.

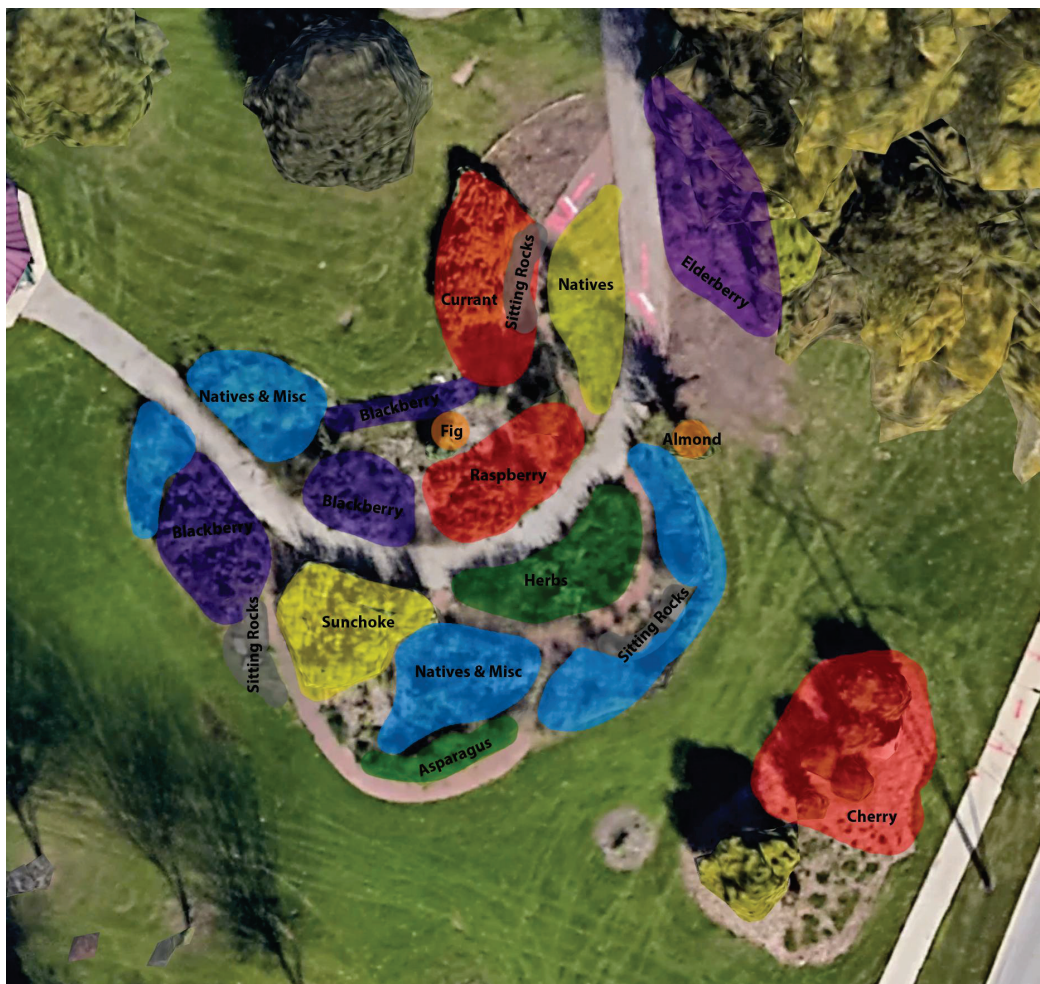


Maintenance

Goal

Our approach to maintenance will be heavy on the front end. A thick layer of wood chips during planting will keep many weeds at bay. This will be followed in the summer with 1-3 days a month of weeding until we have reached ground cover. Each zone will be broken down to specific areas in which we can make a more targeted approach to maintenance. We will have seasonal tasks with man hours attached to each.

In June and October we will review the progress and adapt the plan accordingly.



2023 Schedule of Maintenance for Zone 1

Asparagus patch

Spring - Cut old plants and compost

 Weed and mulch bare spots. 4 hrs

 Harvest at 8-10 inches. Snap or cut. 2 times a week. 5 mins

Summer - Weed. 20 minutes monthly

Fall - Weed. Assess mulch. Collect seeds for next year. 1 hr monthly

Winter - Nothing

[Growing Asparagus in Wisconsin](#)

[Asparagus Beetle – Wisconsin Horticulture](#)

Raspberry patch

Spring - Weed and mulch bare spots. Look for bindweed and pull the whole root. Divide and move regrowth. 6 hrs

Summer - Weed. Mostly bull thistle, bring gloves and pull after nice rain. 3 hrs monthly

 Harvest weekly 1 hr for the patch.

Fall - Weed. Assess mulch. 2 hrs monthly

Winter - Nothing

[Growing Raspberries in Wisconsin \(A1610\)](#)

Elderberry patch

Spring - Weed and mulch bare spots, pull suckers and pot or replant. 6 hrs monthly

Summer - Weed. Mostly bull thistle, bring gloves and pull after nice rain. 2 hrs monthly

Harvest weekly 1 hr for the patch.

Fall - Weed. Assess mulch. 2 hrs monthly

Winter - Trim dead or damaged. Cuttings for spring propagation. 2 hrs

[Growing Currants, Gooseberries, and Elderberries in Wisconsin \(A1960\)](#)

Cherry patch

Spring - Weed and mulch bare spots, pull suckers and pot or replant. 4 hrs

 Harvest weekly 15 mins a bush.

Summer - Weed. Less than 10 minutes a month the previous 3 years.

Fall - Weed. Assess mulch. 2 hrs monthly

Winter - Trim dead or damaged. 10 mins a bush.

Currant patch

Spring - Weed and mulch bare spots. Trim back seating area. 4 hrs

Summer - Weed. 2 hr monthly

 Harvest 1 hrs weekly

Fall - Weed. Assess mulch.

Winter - Trim dead or damaged. 10 mins a bush.

[Growing Currants, Gooseberries, and Elderberries in Wisconsin \(A1960\)](#)

Natives

Spring - Weed and mulch bare spots. Pull and replant overgrowth. 8 hrs

Summer - Weed. 8 hours monthly

Harvest whenever

Fall - Weed. Assess mulch. Collect seeds for next year. 6 hrs monthly

Winter - Nothing

Herbs

Spring - Weed and mulch bare spots. Plant new herbs. Pull out natives and replant. 4 hrs

Summer - Weed. Less than 1 hr monthly

Harvest whenever

Fall - Weed. Assess mulch. 1 hr monthly

Winter - Nothing

Trees

Fig & Hardy Almond

Spring - Unwrap protection. Weed and mulch bare spots. 2 hrs

Summer - Weed. Less than 1 hr a month

Fall - Weed. Assess mulch. Insulate for winter. 2 hrs

Winter - Trim. 1 hr

Sunchokes

Spring - Pull as many tubers as possible. Eat, ferment, and donate. 6 hrs

Find the 3 Honeyberries and cage. 1 hr

Assess Mulberry

Revision some of the space.

Summer - Weed and water new plants if needed. 4 hrs monthly

Overall Zone 1

Keep plants from crowding paths.

Add signage to the whole garden. Quick Signs have shown interest in help. Talk to the city.

Make sure seating areas are cleared. Look into planting some shade for each of the three sitting areas.

More detailed document

 Maintenance Schedule

New site preparation

Step One:

Responsibilities

City - Review and approve food forest plan and installation. Approve, install (or approve of contractor to install), and maintain signs. Provide guidance to program groups on creating City approved comprehensive Food Forest plans for all phases (provide them with examples and feedback). Deliver wood chips. Mow lawn that isn't food forest, mulched, or native grass areas. Prune and maintain large overstory trees especially if they are damaged or pose a safety risk. Remove large trees that are dead or posing a safety risk. Remove or "chip and leave" larger fallen branches (3" diameter +). Not spraying chemicals or pesticides in or near food forest or native grasses area. Turn water on in the spring and turn it off in the fall. Assist the volunteers with appraisal and assessment of maintenance plans each year. Be main contact for food forest volunteers with other city and brown county municipal offices and contractors in regards to Food Forest matters (E.G. Please dump wood chips in a specific location). Have Kaurie design the space.

Volunteers - Develop a comprehensive maintenance plan for the city to review and approve. Review and update the comprehensive maintenance plan for the city to review and approve yearly. Escalate safety concerns in Seymour Green Commons to the city as needed. Contact the city to turn on and turn off water access. Contact the city or other city approved group to request woodchip or mulch be delivered. Coordinate and get approval for any major changes to the food forest such as additional zones. Create the info for the signs for the city to review and approve. Coordinate with affiliates to ensure that sign QR codes are up to date and working. Coordinate volunteer work days to accomplish basic maintenance tasks in the food forest. Mulch areas that need to be mulched. Pick up trash and keep the food forest tidy. Plant the food forest. Water the food forest. Hand Weed the food forest. Manage the food forest compost piles (food forest material such as leaves, branches, and pruning clippings only, no food waste from community allowed). Prune and maintain food forest plants that are below the canopy level. Harvest food forest plants that are below the canopy level and get the harvest to its export destination. Spray [USDA Organic Pesticides](#) and post on the community board and social media what we have applied and when for transparency. Be the contact for the city if there are food forest related complaints and address said complaints.

Step Two:

Responsibilities

City - Mow area staked by the volunteers as low as possible in preparation for them to cover the area with cardboard and heavily mulch it to kill the grass there. Provide piles of wood

chip/mulch for the volunteers to cover the space with. Remove dead or dangerous trees at the locations.

Volunteers - Stake the area to be mowed by the city. Lay down the cardboard. Water the cardboard. Heavily mulch (2" +) the area. Plant the food forest. Water the food forest. Weed the food forest. Remove trash and keep the food forest tidy.

Harvesting

The food will be harvested when it is ready. The public will get the first opportunity to pick what they want. Whenever the park is open the food forest will be open. When we notice any spoilable food not being picked we will contact our list of groups. The only food of concern are the fruit and nut trees. All of the berry bushes and such the birds will pick clean.

We currently have 15 black plastic crates and a four wheeled cart. Access to a commercial kitchen at Trinity Lutheran has also been given.

Vision

Our hope is to build a sustainable food forest system at Seymour Park. This can work as a template to help NEW Leaf Foods create a grand plan for Brown Co. We think we have a great opportunity to work with the city to create an amazing master plan for Seymour. A park that will blend the beauty of the native swale with the abundance of a food forest and the functionality of the stormwater ponds. As food prices continue to rise and access to whole foods is limited in this neighborhood the food forest could help a bit of the burden.

We plan to program the park, either through local groups or city parkies. These events can be anything from educational walks, planting days, cider making, canning classes or chefs tables with local restaurants. Building the community through food will be a great way to become neighbors again. This neighborhood is one of the most diverse in Green Bay and there is no better way to bring people together than food.

The key to success will be hinged on a great partnership between the city and volunteers. A small group consisting of a master gardener, an arborist, and a community gardener will lead this project while working with New Leaf Foods. We have had many great conversations in the last 4 months with groups around our community. There seems to be support coming from all over. With the current timeline we have proposed it will give us a good gauge on where we are with volunteers. Overall we have been met with a lot of excitement for this project and can't wait to build something that will provide nutrients for generations to come.

Outdoor Classroom

An outdoor classroom in the food forest would give local schools and other organizations a place to educate. A homeschool group and a teacher from Aldo have already reached out in using our food forest to teach. This space could also be used as just a gathering space or even things such as live music.



Food Exports

The only food that will be a pest problem will be the larger fruits. So picking apples, plums, peach, pears, and paw paw are the bigger problems. These will be picked by the volunteers, delivered or set out for pick up. We are 3-5 years away from any of this food hitting the ground.

Public
Local food pantries
Wildlife Sanctuary

Public Input

NEW Leaf Foods
Seymour
Tank
Shipyard

Implementation/Budget

We currently have \$7314.46 in our account from the edible walkway built many years ago.

Community Development Block Grant

Neighborhood Grants

ARPA funding

Green Bay Packers

Trinity Lutheran - donation and kitchen

Norbinte brothers

Augustine Stewardship

Volunteers

Green Bay Conservation Corps

NEW Leaf

UW- Ext

Northeast Wisconsin Technical College

UWGB

Listed below are examples of other food forests

[Photo Examples](#)

[Design Examples](#)

In the Trial Version, a watermark
will appear on Printouts and
exported images.



Zone 2 Site Preparation

- Trim up all the trees
- Cut down the north 5 dead trees down.
 - Hugelkultur these on the east over the stumps
- Cut down SE tree by power lines. A box elder is falling into lines. Andy thinks there may be a grant from ATC
- Build a medicine garden around the middle stumps with bench seating of some sort.
- Pathways will be turf grass for now and should be the width of the city's mower deck for easy mowing.
- Put up a plastic shed on the East Side next to the alley.
- Right off of the corner of the alley will be the city's dump site for woodchips and such. This provides an easy in and out and will keep anything dumped away from the stormwater system
- A patch of Thimbleberries in the Northwest corner
- Plant 4 Paw Paw on the westside. They are understory trees and benefit from the shade when they are young.
- A mixture of shade and spring plants will be planted along the Northern line
- Vining crops will run up the existing trees. Hardy kiwi, grapes and schisandra berry
- A mixture of plum, apricot and quince will go in front of the current tree line. We will plant blue false indigo, and seaberry for nitrogen
- Seaberry, guomi and goji will be the next layer with spacing between the fruit trees
- A patch of blueberry and lingonberry will be on the southeast corner. This will need acid via coffee ground to start and monitor growth
- Mixed through will be misc ground cover
- Keep all plants 10 feet from the stormwater line, alley, and the sidewalk

Thing to do

- Investigate which plants the bunnies will eat and fence them



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

April 26, 2023

PREPARED BY

AGENDA ITEM # F.I

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 4.26

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, April 26, 2023**

PARK DIVISION

- Park crews took advantage of the warmer temperatures and installed all of the tennis nets in the city's parks along with the pickleball nets at Edison Park.
- Park crews continue to monitor the parks on a daily basis by removing litter, emptying garbage cans, and inspecting facilities.
- John Muir Park has received a fresh coat of paint on the interior of the shelter.
- The skate park is now open for the season.
- Our park painter has been busy working on keeping graffiti cleaned up throughout our park system. In a typical week he spends one to two days a week cleaning up and removing graffiti off of park buildings, playgrounds, amenities, and structures. In between graffiti detail he is working on other projects such as painting the new soccer goals, and painting at Bay Beach or other park sites.
- Pressure washing of the pool vessels have begun so any pre-season caulking, tile work, etc. can be completed.
- Plans are being put together in anticipation of our seasonal summer help to arrive. Crews have begun mowing and garbage routes are being put together.
- Despite the challenges this spring has brought us, ball diamond crews have been busy painting soccer fields, dragging diamonds, and getting the fields ready to play on.
- Park mechanics have assisted in building ten new goals for the increased number of kids playing soccer this year.

FORESTRY DIVISION

- Tree removal operations are coming to an end. Our winter ash list has been completed. Most construction project tree removals have been done as well.
- Our pruning crew is working on pruning young trees and service requests as needed. Oak pruning has been completed for the season. There is an oak pruning ban from March 15th to October 15th.
- Staff is busy with planning for Spring tree planting and coordinating deliveries to our tree nursery.
- Emerald Ash Borer inspections and 2023 ash tree treatment season is quickly approaching. As soon as the ground dries to normal soil moisture, treatments will begin. We plan to treat approximately 2,000 ash trees this year.
- Seasonal positions are still available, applications are very light again this year.
- The City has been recognized again as Tree City USA for the 41st year, the City also received the Tree City USA Growth Award for 2022!

DESIGN & DEVELOPMENT DIVISION

- Staff is working with the consultant on planning for the HVAC upgrades and roof replacement for the Bay Beach Amusement Park pavilion.
- Bid proposals for the NebulaZ foundation, concrete, and electrical work are due April 25th.
- The East River Trail Expansion and Canoe/Kayak Launch construction project has started. The erosion control measures have been installed and demolition should begin in the next week.
- Staff is working with the consultant on the Farlin Park redevelopment masterplan and splash pad design. A follow-up neighborhood input meeting is being planned.
- The Finger Road concession stand with restroom construction is expected to begin May 1st.
- The WPS remediation work continues on the Fox River Trail near the former WPS headquarters. They have temporarily blocked off this section of trail until the work is complete. WPS will replace a section of the trail as part of the remediation work.
- Ducks Unlimited has started the removal of the trees along the berm for the Ken Euers West Berm Waterfowl Nesting Habitat project. The tree removal portion of the project should be completed by mid-May.
- The Leicht Memorial Park master planning, shelter, and stage is progressing. Staff and design team members continue to work with the consultant on the design. The consultant submitted the 75% complete construction plan set for the City's review.
- Shipyard Phase 1 construction continues.
- Construction of the Perkins Park ballfield renovations will begin soon.

GREEN BAY CONSERVATION CORPS

- Currently 12 out of 15 seasonal summer positions are filled. Three summer members have already begun. The remaining summer members will start in the next few weeks. Staff continues to conduct interviews weekly to fill the final three slots. It is likely that the program will reach full recruitment by the end of April.
- Members and staff completed one night of frog and toad surveys at parks on the eastside last week. Parks surveyed include Joliet, Red Smith, McAuliffe, and Baird Creek Greenway.
- All full-time crew members completed Wilderness First Aid Training and are certified.
- Greenhouse plants have sprouted and over 1,000 plants are growing. Members continue to water and maintain these plants in preparation for planting in May.
- Staff submitted the continuation grant for AmeriCorps on April 4th. It is expected to receive notification by the end of June.
- Staff have seen an increase of volunteer inquiries for opportunities in the Spring including a UWGB class planning a Campus Service Day at the WLS.
- De Pere High School's Key Club volunteered in the greenhouse on Saturday, April 15th. Thirteen students planted milkweed and learned about the Conservation

Corps.

- Notre Dame Academy students participated in their Day of Service on April 18th. GBCC hosted four service locations at Colburn, Baird Creek Greenway, Westside Trail, and Bay Beach Amusement Park.
- Staff met with Girl Scout troops at Newberry Conservancy to plan volunteer events and projects.
- Staff is working to create an online volunteer portal through Volgistics which will help manage and recruit more volunteers. It is anticipated to be launched in the next month.
- GBCC will hold volunteer opportunities on Earth Day throughout the City at four locations. Events will be held from 1:00 p.m. – 4:00 p.m. on April 22nd.
- The GBCC continues to partner with the Oak Learning Center and provide presentations and learning opportunities for the 4K students. On April 28th, members and staff will assist the 4K with a planting day for the students.
- Crew and staff attend monthly trainings for the Wisconsin Disaster Team in preparation for flooding events or other natural disasters.

RECREATION DIVISION

- Youth baseball/softball spring/summer permits have been issued.
- The adult softball league registration has begun. We will be offering men's slow-pitch, co-ed slow-pitch and men's modified softball leagues at Beaver Dam Park. The season is scheduled to begin the week of May 1st. We currently have 43 teams registered.
- Registration is currently taking place for our recreation summer day camps at the WLS. The camps will run Monday through Thursday for eight weeks. The recreation summer day camp at the WLS is scheduled to begin the week of June 20th. There are eight weekly camps being offered from 9:00 a.m. – 4:00 p.m., Mondays through Thursdays. Field Trips will take place on Thursdays. Classes are limited to 15 participants.
- The Youth Soccer Skills Program at Edison Middle School began March 13th. We have 20 participants currently enrolled.
- The Latin Fusion Dance featuring Grupo Kn Zavor will be held at the Bay Beach Amusement Park Pavilion on Friday, May 12 from 7:00 p.m. - 10:00 p.m. Doors will open at 6:30 p.m. The eight-piece Latin Rhythmic Bands will play a wide range of music including Salsa, Cumbia, Bachata and Merengue. Tickets can be purchased now for \$10 each by calling the park office.
- The Summer Playground Program will begin on Tuesday, June 13th at 1:00 p.m. Recreation staff recently had Job Fairs at the Bay Beach Wildlife Sanctuary and Triangle Ski Hill. The next job fair will be at Green Bay West High School on May 2nd UWGB, we previously attended one on April 4th. Staff are scheduling in playground program visits from the Wildlife Sanctuary, Einstein Project, Mobile Bike Repair, Brown County Library, Garden Programs, and Bookmobile at various locations.

- Recreation facility permits are being done for Soccer, Tennis, Baseball, and Softball. Many of the sanctioned groups will begin playing in early April. High school spring sports are well underway.
- Recreation staff are working closely with the Green Bay Jazz Orchestra to plan future special events in fall.
- Planning is underway for the FIT in the Parks program. Staff is currently seeking fitness instructors and business sponsorships for the 2023 season.

AQUATICS

- A lifeguard training course has been scheduled to begin on May 19th. Currently, there are eight lifeguard candidates enrolled in this course and we can take up to four more.
- Staffing Update:
 - We still need at least 22 lifeguards to open all three facilities this summer.
 - We need about 18 more facility attendants with our main need of 16+ year-olds to help manage our slide duties.
 - Staff will be at Green Bay West High school on May 2nd for a job fair.
- Pre-season training and in-services will begin May 29th.
- Swim Lesson registration has opened for all four sessions this summer.
- A new program this summer will be Tot Time at Resch. From 10:00 a.m. – 12:00 p.m. on Tuesdays and Thursdays, the pool will be open to parents with young children and children with sensory concerns. The zero-depth entry, shallow water, sand play and limited concessions will be available during this time. Cost is \$5/child (parent will not be charged admission unless they choose to stay for regular open swim).
- We have increased the number of swim lessons we're offering in the evening at Colburn Pool. Open swim will be 12:00 p.m. – 5:00 p.m. and swim lessons will take place 5:30 p.m. -7:00 p.m. Lap swimming and water walking will be available during swim lessons (staff dependent).

BAY BEACH AMUSEMENT PARK

- Staffing:
 - Interviews for Ride Operators and Cashiers continue.
 - Team Lead and Supervisor interviews have been completed and candidates have been selected.
 - Hands on training sessions are scheduled for May 4 and May 5.
- Concessions and shelters:
 - Initial product orders are being placed.
 - The gift shop has received a needed update. New products are arriving daily.
 - Final menus have been set for the season.
- Rides:
 - NebulaZ ride placement and planning continues.
 - All inspection and operating documents have been updated for the season.
 - The new Bumper Cars will be arriving in May.

- The new Scrambler buckets will be arriving in the coming week.
- Signage updates:
 - Map of park.
 - Informational sandwich boards.
 - Ride rules.
 - Exit signs.
 - Height signs.
 - Parking lot signs.
 - Shelters.
- Parking Lot updates:
 - Painting lines, holes, crosswalk, stop signs, handicap parking.

Metro Boat Launch

- The docks have been installed.
- The season's first fishing tournament took place on April 1st.

Triangle Sports Area

- Snow making machinery is being researched.
- The purchase of a new snow grooming tractor is currently being quoted out.

WILDLIFE SANCTUARY

- Bay Beach Wildlife Sanctuary Friends Organization (with staff) raised \$43,854.84 during the annual Give Big Green Bay Day of Giving. The WLS was honored to be chosen for a fourth year in a row along with many other notable local non-profits.
- Seasonal summer positions for WLS have been filled that include new teammates along with several returning employees. Schedules have been set for coverage once WLS moves to summer hours on May 6th, coordinating with opening day at the amusement park.
- Summer animal series daily free programming is set with a few new offerings this year.
- OAK 4K leaders are working with city staff to increase awareness and ultimately reach enrollment to 80-student capacity. The morning session for the next school year is nearly full with recruiting underway to fill the afternoon sessions. Several tours with prospective families are currently scheduled and an upcoming media blitz is planned.
- A large fencing improvement project is underway to update and improve resident animal ambassador's enclosures including additional fencing to protect from CWD/Covid, further enclosing our observation lagoon, and rebuilding a couple mammal shifts.

- Recent large snowfalls caused some damage to the exterior cage roofing in front of our Woodland Building. An inspection also revealed deterioration of beams on the structure. Work is underway to assess the next steps and begin repairment as soon as possible.
- In addition to banquet rental opportunities to the public, staff is offering events such as canvas painting, city wellness fair, real estate class, cooking demonstrations, etc. all in addition to our in-house programming events.

ADMINISTRATION

- Reservations are open for all our shelter rentals, and we have been busy setting up our customer's reservations.
- Annual boat launch passes are now available for purchase in our office.
- The Metro boat launch pay station is now open for daily launch.
- Registration opened for Summer Camps on February 1st and the sessions are already filled. Registration is also open for Indoor Soccer Skills, Adult Softball, and Pickleball 101.
- All Summer 2023 seasonal positions have been posted. The administrative section takes the lead on all graphics, advertisements, press releases, and printed materials.
- All seasonal rehires have been rehired in the system and are completing paperwork.
- Junior lifeguard classes are now available for registration.
- Swim lessons are now available for registration.
- The Summer Guide is now completed and has been made available for patrons for all upcoming seasonal information.
- WPRA Milwaukee Zoo tickets are now available for purchase in the Park Administration office.
- Administrative staff are preparing all forms and necessary materials for upcoming programs to include playground program, pools, etc., for the opening of the season.