



AGENDA OF THE PERSONNEL COMMITTEE

TUESDAY, APRIL 25, 2023, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

Immediately following Finance.

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

1. Approval of the Minutes from the April 11, 2023 Personnel Committee meeting.

E. Regular Business.

1. For consideration with possible action on the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. Park Maintenance Worker
 - b. Park Maintenance Worker
 - c. Parking Enforcement Officer
 - d. Civil Engineer
 - e. IT Director
2. For consideration with possible action on the 2023 City of Green Bay and City of Green Bay international Brotherhood of Electrical Workers Local No. 158 labor agreement.

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

3. For consideration with possible action on the market assessment and pay grade adjustment for the Electrician position from Pay Grade I to Pay Grade J and Electrician Foreperson

position from Pay Grade J to Pay Grade K.

4. For consideration with possible action on the reclassification of the following positions in Community and Economic Development:
 - a. Economic Development Specialist (Pay Grade I) to Senior Economic Development Specialist (Pay Grade K)
 - b. Administrative Assistant (Pay Grade I) to Administrative Operations Supervisor (Pay Grade J)
 - c. Administrative Clerk (Pay Grade D) to Inspections Support Specialist and Development Support Specialist (Pay Grade E)
5. For consideration with possible action to amend the July 1, 2023 timeline for the increase of two legal assistant positions (one at 80% and the other at 93.75%) to full-time as soon as practicable.

F. Informational.

1. Report of Routine Personnel Action Items
2. Next Meeting: May 9, 2023

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Personnel Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

