



MINUTES OF THE BOARD OF REVIEW

**MONDAY, MAY 15, 2023, 9:00 AM
CITY HALL, 203**

A. ZOOM INFORMATION

I. This item contains virtual Zoom meeting information and instructions.

B. ROLL CALL.

J. Thomas Aziere, Jim Blumreich, Eric Drzewiecki, Jesse Sharp, in attendance. Ron Antonneau is excused.

C. APPROVAL OF THE AGENDA.

I. The Board of Review will remain in session for at least two hours on Monday, May 15, 2023, beginning at 9:00 am. Agenda items A to K will be discussed on Monday, May 15, 2023. Agenda items L to M will be discussed on Thursday, May 18, 2023, beginning at 9 am.

D. APPROVAL OF MINUTES.

Moved by Board Member John Thomas Aziere, seconded by Board Member James Blumreich to hold until Thursday, May 18, 2023.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

E. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Moved by Board Member James Blumreich, seconded by Board Member Eric Drzewiecki to elect Chair J. Thomas Aziere.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

Moved by Board Member Eric Drzewiecki, seconded by Board Member John Thomas Aziere to elect Vice Chair Drzewiecki.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

F. PRESENTATION ON AND ADOPTION OF PROCEDURES GOVERNING REVIEW PROCESS AND NEW LAWS AFFECTING THE PROCEEDINGS.

1. Adoption of Board of Review Policy regarding procedure for waiver of BOR hearing requests.

Moved by Board Member James Blumreich, seconded by Board Member Eric Drzewiecki to approve.
Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

2. Adoption of Board of Review Policy regarding sworn telephone and sworn written testimony.

Moved by Board Member James Blumreich, seconded by Board Member Eric Drzewiecki to approve.
Motion Passed.

Yes- Russ Schwandt, John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

3. Review of new laws.

no new laws

4. Verification of ordinance for confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. sec. 70.47(7)(af)).

Moved by Board Member James Blumreich, seconded by Board Member Eric Drzewiecki to approve.
Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

G. STATEMENT AND VERIFICATION BY THE CITY CLERK.

1. Member(s) have met the mandatory training requirements.

Mr. J. Thomas Aziere took the training.

2. Filing and summary of annual assessment report by the Assessor's office

Clerk Jeffreys verifies the Assessor's office filed the assessment report and posted in on the City's website.

3. Verify receipt of the assessment roll by the Clerk from the Assessor.

Clerk Jeffreys verified receipt of the assessment roll from the Assessor.

4. Receive assessment roll and sworn statements from the Clerk.

Moved by Board Member James Blumreich, seconded by Board Member Eric Drzewiecki to approve receipt of the assessment roll.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

H. ANNUAL ASSESSMENT REPORT.

1. Examine the assessment roll.

Moved by Board Member Jesse Sharp, seconded by Board Member James Blumreich to approve, Mr.

Sharp and Mr. Blumreich examined the roll and found it satisfactory.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

2. Correct description or calculation errors.

Moved by Board Member Eric Drzewiecki, seconded by Board Member James Blumreich to accept.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

Assessor Russell Schwandt made a presentation on the roll. There were less than 100 property owners who visited during open book. Assessor Schwandy verified there were no description or calculation errors, nor omitted property and double-assessed property. All open book changes were added to the roll.

3. Add omitted property and eliminate double-assessed property, if any.

4. Certify all corrections of error under state law, Wis. Stat. section 70.43.

5. Verify with the Assessor that open book changes are included in the assessment roll.

6. Taxpayers may examine assessment data.

No taxpayers came forward to examine the roll.

I. DURING THE FIRST TWO HOURS OF THE BOARD OF REVIEW MEETING, CONSIDERATION OF:

1. Requests for waiver of the 48-hour notice of intent to file an objection, where there is good cause.

There were no requests for waiver of 48 hour notice.

2. Requests for waiver of Board of Review hearing, allowing the property owner an appeal directly to the circuit court.

Assessor Schwandt requests that 18-4, 410 Prairie be waived.

3. Requests to testify by telephone or submit a sworn written statement.

Moved by Board Member James Blumreich, seconded by Board Member Eric Drzewiecki to deny, 12-130; 118 S. Adams, Mark Gigot

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

Moved by Board Member James Blumreich, seconded by Board Member Jesse Sharp to approve 17-448, 645 S. Irwin, Friar House Flats .

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

Moved by Board Member James Blumreich, seconded by Board Member Eric Drzewiecki to approve 17-444, 0 S. Irwin, Friar House Flats .

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

Moved by Board Member Eric Drzewiecki, seconded by Board Member James Blumreich to deny 18-4, 410 Prairie, Buckeye Terminals.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

J. CONSIDERATION WITH POSSIBLE ACTION ON NOTICES OF INTENT TO FILE OBJECTIONS.

The board took a 10 minute break

Moved by Board Member James Blumreich, seconded by Board Member Jesse Sharp to delay items J and K until Thursday.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

Moved by Board Member Jesse Sharp, seconded by Board Member James Blumreich to reconsider this item to review the completeness of each objection.

Motion passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

Moved by Board Member Eric Drzewiecki, seconded by Board Member James Blumreich to delay review of objection forms for completion.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.

K. REVIEW OBJECTIONS AND CREATE A LIST FOR THURSDAY, MAY 18, 2023.

There are three objections. We will take these items, in the order by which the Clerk received them, beginning at 9 am on May 18, 2023, first--12-130, 118 S. Adams; second--17-448, 645 S. Irwin; third--17-444, 0 S. Irwin; fourth--18-4, 410 S. Prairie.

L. ADJOURN TO THURSDAY, MAY 18, 2023, 9 AM, COUNCIL CHAMBERS.

Moved by Board Member James Blumreich, seconded by Board Member Jesse Sharp to adjourn until Thursday, May 18, 2023 at 9 am.

Motion Passed.

Yes- John Thomas Aziere, Eric Drzewiecki, Jesse Sharp, James Blumreich, No- None, Abstain- None.