AGENDA OF THE FINANCE COMMITTEE

TUESDAY, MAY 23, 2023, 4:30 PM

In person at City Hall, Room 207.
Virtual attendance also available via Zoom.
Immediately following Personnel.

A. Zoom Meeting Information.

1. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

C. Approval of the Agenda.

1. Approval of the Finance Committee agenda for the May 23, 2023, meeting.

D. Approval of Minutes.

1. Approval of the Finance Committee minutes from the May 9, 2023, meeting.

E. Regular Business.

1. Consideration with possible action to authorize the engagement of economic advisors related to the Lambeau Field Stadium Lease negotiations.

   The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

2. Consideration with possible action on a resolution to rescind or refund 2022 real estate taxes for Stacey L. Johnson, parcel #21-8198 for $1,692.57.

3. Consideration with possible action regarding a budget amendment resolution for unbudgeted overtime for special events.

F. Informational.

1. 2023 Contingency Account: $244,643.36, with an unobligated amount of $200,004.96.

2. The next Finance Committee meeting will be held on June 13, 2023 at 4:30 PM.

G. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions

Finance Committee

Zoom Meeting Information

Join Zoom Meeting
https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJ1RFpOUHVubTdXOHZYZz09

Meeting ID: 881 4252 4379
Passcode: 846368

One tap mobile
+13126266799,,88142524379#,,,,*846368# US (Chicago)
+19292056099,,88142524379#,,,,*846368# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 881 4252 4379
Passcode: 846368
Find your local number: https://us02web.zoom.us/u/keah3KVR0u

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online Comment Form prior to the meeting.

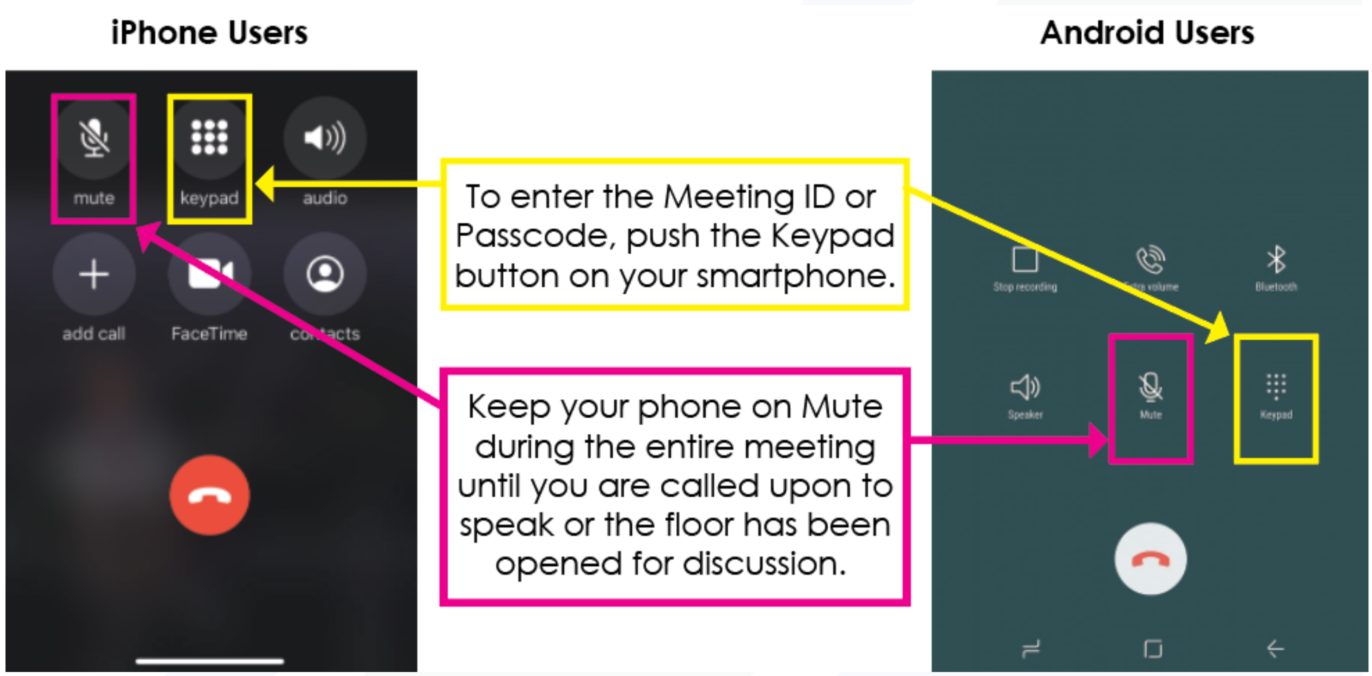
Additional Information

1. Wisconsin Open Meetings Law still applies
   a. Persons interested in speaking to an item must state their name and address for the minutes.
   b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition.*
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
   a. If you are a Board Member, please log into CivicClerk with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
   a. You may unmute yourself when you are called upon to speak.
4. Waiting room
   a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
   b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
   a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
   b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
   a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
   b. Persons with items on the agenda or other interested parties —you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
   a. Smart phone (please see more detailed instructions on page 3)
   b. Land line
   c. Tablet— in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
   d. Computer— you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
   e. For tablet and computer users--if you download the app you may be asked to verify your email.

8. Zoom etiquette
    a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
    b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
    a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
    b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by **#**
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
    a. If you're using a smartphone, look at your screen and click the Mute button



Report to the

Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
May 23, 2023	Diana Ellenbecker, Finance Director

AGENDA ITEM # E.1

Consideration with possible action to authorize the engagement of economic advisors related to the Lambeau Field Stadium Lease negotiations.

The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Revised Green Bay Scope 5-2-23 clean rh
2. Hunden Proposal - Green Bay NFL Impact 4-4-23-compressed
3. CAA ICON Proposal - City of Green Bay

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
May 23, 2023	Diana Ellenbecker, Finance Director

AGENDA ITEM # E.2

Consideration with possible action on a resolution to rescind or refund 2022 real estate taxes for Stacey L. Johnson, parcel #21-8198 for $1,692.57.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Rescinded 21-8198 for Stacey Johnson

Office of the City Assessor

DATE: May 11, 2023

TO: Finance Committee
City of Green Bay

FROM: Russ Schwandt
Assessor

RE: Adjustment of **2022** REAL ESTATE Tax Bill

Please be advised that I am recommending that the **2022** tax bill be adjusted for the following REAL ESTATE parcel:

Pacel #	OWNER NAME	ADDRESS
#21-8198	Stacey L. Johnson	422 Kristy Lee Ct

Reason: Correction of error

The 2022 assessed value of the real estate was $467,800
The corrected 2022 real estate assessment is $ 377,200

The 2022 tax bill has been paid in full.

Refund taxes according to this adjustment.

Cc: Diana Ellenbecker

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1 Assessment year: **2022** | Co-muni code: **05 – 231** | Municipality: **CITY OF GREEN BAY** | County: **BROWN**

2 ☒ Real estate parcel no. ☐ Personal property account no.

21-8198

Is this parcel in a TID? ☒ No ☐ Yes TID no.

3 Property owner name

STACEY L JOHNSON

Personal property category *(see instructions)*

4 **Real Estate**

Class	(a) Land	(b) Improvement	(c) Total (a + b)	Class	(d) Land	(e) Improvement	(f) Total (d + e)	(g) Total Assessment Difference (c - f)
	Assessment BEFORE Adjustment			**Assessment AFTER Adjustment**				
1 Res.	47,100	420,700	467,800	1 Res.	47,100	330,100	377,200	90,600
								0
								0
								0
								0
Total	47,100	420,700	467,800		47,100	330,100	377,200	90,600

5 Personal Property

☐ Non-manufacturing ☐ Manufacturing

BEFORE Adjustment	AFTER Adjustment	Difference
		0

6 Total manufacturing interest refund/rescinded

(a)	(b) = (a) x .80	(c) = (a) x .20
	0	0

7 Net taxes rescinded or refunded to be charged back to taxing jurisdictions – EXCLUDING INTEREST

	Code	Name of Taxing Jurisdictions		Net Tax
a.		State of Wisconsin		
b.		County	BROWN	
c.1	05 – 5040	Special district	GREEN BAY METRO SEWER DISTRICT	
c.2	–	Special district	< Select a District >	
d.		Local	CITY OF GREEN BAY	
e.	05 – 2289	School district	GREEN BAY	
f.	–	Union high school district		
g.	1300	Technical college district	NORTHEAST WISCONSIN TECH COLLEGE GNBY	
h.		Total net tax rescinded or refunded – EXCLUDING INTEREST *(This amount is after School Levy Tax Credit.)*		

8 Select the appropriate statute and explanation why these taxes were rescinded or refunded.

Statute no(s). **70.43 - Assessor correction of error** Explanation: **Arithmetic, Transpositional, or similar error**

Additional explanation: *(If you need more space, include as an attachment)*

An error was discovered in the computation of the value of the Improvements for the 2022 assessment year.

9 Preparer name: **JIM PLACEK**

Email: **JIM.PLACEK@GREENBAYWI.GOV**

Daytime phone: **(920) 448-3069**

ORIGINAL TAX BILL 2022

Stacey Johnson
422 Kristy Lee Ct
Green Bay, WI

Calculation for Real Estate - Assessed Value

FILING RECINDED/REFUNDED TAX IN 2023

TAX ROLL YEAR 2022

ACCOUNT #	
PARCEL	21-8198

LAND	IMPROV	TOTAL ASSESSED VALUE	TAX RATE	TOTAL DUE	RATIO	ESTIMATED FAIR MARKET VALUE
47,100	420,700	**467,800**	18.68	$8,739.30	0.9548	489,900
						TOTAL TAX
						$8,739.32
				Less first $ Credit		$ (68.03)
						$8,671.29
					$8,739.32	

REVISED TAX BILL 2022

Stacey Johnson
422 Kristy Lee Ct
Green Bay, WI

Calculation for Real Estate - Assessed Value

FILING RECINDED/REFUNDED TAX IN 2023

TAX ROLL YEAR 2022

ACCOUNT #	
PARCEL	21-8198

LAND	IMPROV	TOTAL ASSESSED VALUE	TAX RATE	TOTAL DUE	RATIO	ESTIMATED FAIR MARKET VALUE
47,100	330,100	**377,200**	18.68	$7,046.80	0.9548	395,100
						TOTAL TAX
						$7,046.75
				Less first $ Credit		$ (68.03)
						$6,978.72
					$7,046.75	

TAX BILL CHANGE 2023

Stacey Johnson
422 Kristy Lee Ct
Green Bay, WI

Calculation for Real Estate - Assessed Value

FILING RECINDED/REFUNDED TAX IN 2023

TAX ROLL YEAR 2022

ACCOUNT #	
PARCEL	21-8198

LAND	IMPROV	TOTAL ASSESSED VALUE	TAX RATE	TOTAL DUE	RATIO	ESTIMATED FAIR MARKET VALUE
-	90,600	90,600	18.68	$1,692.60	0.9548	94,900
						TOTAL TAX
						$1,692.57
						$ -
				Amount City to refund		$1,692.57
					$1,692.57	

RESOLUTION AUTHORIZING CANCELLATION OF 2022 REAL ESTATE PROPERTY TAXES

JUNE 6, 2023

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to the recommendation of the Finance Committee at its meeting of May 23, 2023, the real estate property taxes for 2022 for the following parcel is hereby rescinded.

Parcel	Amount
# 21-8198 Stacey L. Johnson 422 Kristy Lee Ct Green Bay, WI 54311	$1,692.57

Adopted ______________________

Approved ______________________

____
Mayor

____
Clerk

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
May 23, 2023	Kim Rivest

AGENDA ITEM # E.3

Consideration with possible action regarding a budget amendment resolution for unbudgeted overtime for special events.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Combined Resolution for 5.23.23 Finance Meeting

RESOLUTION AUTHORIZING
BUDGET AMENDMENT

June 6, 2023

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of May 23, 2023, the following 2023 amendment of funds is hereby authorized:

	ACCOUNT		AMOUNT
Increase:	101300 50501	Police-Overtime	$31,769.69
Increase:	101300 46223	Police Overtime Reimbursement	$31,769.69

***This budget amendment is for 2023 unbudgeted overtime for staffing at events such as the Luxemburg-Casco High School prom at the Tundra Lodge, Easter Egg Extravaganza, Dick Lytie Spring Classic, Pi Day 5K, Tarlton Theatre security during a documentary film and reimbursements from the Federal Task Forces for FBI and US Marshalls.*

Increase:	101400 50501	Fire-Overtime	$1,383.57
Increase:	101400 46223	Fire Overtime Reimbursement	$1,383.57

***This budget amendment is for 2023 unbudgeted overtime for staffing at the UWGB Women's Basketball game on 3/2/23 and the Brown County Fire Investigation Task Force.*

Increase:	101400 50501	Fire-Overtime	$5,252.50
Increase:	101400 43611	Fire-State Overtime Reimbursement	$5,252.50

***This budget amendment is for 2023 unbudgeted state reimbursements of costs incurred for employees to attend USAR (Urban Search & Rescue) trainings.*

Adopted ____________________________

Approved ___________________________

____
Mayor

____
Clerk