



MINUTES OF THE WATER COMMISSION

MONDAY, JUNE 12, 2023, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains a document that provides call-in information and instructions for the attendees to join the meeting online using Zoom.

B. ROLL CALL.

I. Roll call for the Water Commission Meeting of June 12, 2023.

On Monday June 12, 2023, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Six voting commission members: President John Heugel (In Person), Vice President Jamie Wall (Virtually via Zoom), Secretary-Treasurer Tom Karmen (In Person), Kathryn Hasselblad-Pascale (Virtually via Zoom), Al Farvour (Virtually via Zoom), and Jacque Boyle (Virtually via Zoom) arrived at 9:22 a.m. during Item F2. Elizabeth Wheat was excused.

Also present: Alder Craig Stevens (In Person, non-voting), Council Representative to the Water Commission, Attorney William Vande Castle (Virtually via Zoom), and Ryan O'Donnell from Baker Tilly (Virtually via Zoom).

Staff present: Nancy Quirk, Stephanie Rogers, Russ Hardwick, Sarah Fidler, Jennifer Smits, Karen Smits, Seng Yang, Jason Maes, Kristin Romanowicz, and Jonathan Peters.

C. APPROVAL OF THE AGENDA.

I. Approval of the Water Commission Meeting Agenda for June 12, 2023.

Moved by Kathryn Hasselblad-Pascale, seconded by Thomas Karman to approve the agenda as presented. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

I. Approval of the Water Commission Meeting Minutes for May 8, 2023.

Moved by Allen Farvour, seconded by Thomas Karman to approve the minutes as presented. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

I. Approval of the 2022 Annual Comprehensive Financial Report; presentation by Baker Tilly.

Ryan O'Donnell from Baker Tilly presented the 2022 Annual Comprehensive Financial Report.

Moved by Thomas Karman, seconded by Kathryn Hasselblad-Pascale to accept as presented. Voice vote being had, the motion passed unanimously.

2. April 2023 Financial Report.

Moved by Kathryn Hasselblad-Pascale, seconded by Jamie Wall to accept as presented. Voice vote being had, the motion passed unanimously.

3. GBWU Water Main Rehabilitation.

Moved by Jamie Wall, seconded by Thomas Karman to approve the bid proposal for the water main rehabilitation. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

I. Safety Report.

Safety Coordinator Seng Yang presented the Safety Report.

2. General Manager Recruitment Update.

City of Green Bay Human Resources Generalist Jennifer Smits provided the General Manager recruitment update.

Vice President Jamie Wall advised that an additional commissioner may be asked to step in as an alternative to the Ad Hoc Committee in case there is a conflict of interest between one of the Ad Hoc Committee members and a candidate.

3. General Manager Update.

1. WDNR 2023 Sanitary Survey
2. CCR (Consumer Confidence Report) distribution status
3. Lead and Copper Rule Revision Update
4. Sustainability and Energy Efficiency Update
5. Water Quality Update
6. GBWU Testimony for Wisconsin Senate Bill 270
7. Workforce Report
 - a. Retirements
 - b. Recruitment
 - i. Filter Plant Technician (FT)
 - ii. Distribution Maintenance Assistant (FT)
 - iii. Summer Helpers (FT Summer)

- iv. Distribution Crew Leader (FT)
- v. Metering and Cross Connection Technician (FT)
- 8. City of Green Bay Citizen Academy at Water Utility

G. ADJOURNMENT.

I. Motion to adjourn the Water Commission meeting of June 12, 2023.

Moved by Jamie Wall, seconded by Thomas Karman to adjourn. Voice vote being had, the motion passed unanimously. President Heugel adjourned the meeting at 9:42 a.m.