



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JULY 26, 2023, 4:30 PM

Immediately following Parks Committee meeting at 4:15 pm.

AMENDED

In person at City Hall, Room 207

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdIbmszNUhBWW9XRUVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Chris Wery, Steven Campbell, Melinda Eck

Excused: Mark Steuer

C. APPROVAL OF THE AGENDA.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to amend the agenda to discuss Item #21 followed by Item #19, both after Item #4, and address the remaining items in order. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the agenda as amended for the July 26, 2023 Improvement & Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the minutes of the June 21, 2023 Improvement & Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Frank and Doris Arcuri, 4083 Champeau Road, to extend the deferral on water main assessments against Parcel 22-SC490-2, until the property is sold or developed.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Frank and Doris Arcuri, 4083 Champeau Road, to extend the deferral on water main assessments against Parcel 22-SC490-2, until the property is sold or developed. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

2. Consideration with possible action on request by Tommy Everman (owner of Gather on Broadway) for permission to reserve two parking spaces in front of 139 North Broadway for pick-up and drop-off of guests during scheduled events on Friday and Saturday nights throughout the year.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Tommy Everman (owner of Gather on Broadway) for permission to reserve two parking spaces in front of 139 North Broadway for pick-up and drop-off of guests during scheduled events on Friday and Saturday nights throughout the year. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

3. Consideration with possible action on request by Ald. Grant to require staff to send a letter to residents who will have financial contribution to projects included in the City's Capital Improvement Program.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to hold the request by Ald. Grant to require staff to send a letter to residents who will have financial contribution to projects included in the City's Capital Improvement Program until the next regularly scheduled Improvement and Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

4. Consideration with possible action on request by Ald. Grant for the City of Green Bay to complete snow and ice management along North Huron Road for Parcel 21-7923.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Ald. Grant for the City of Green Bay to complete snow and ice management along North Huron Road for Parcel 21-7923. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

5. Consideration with possible action on request by Green Viper LLC to dedicate the watermain on west side of Erie Road that is adjacent to the Condominium Development.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Green Viper LLC to dedicate the watermain on west side of Erie Road that is adjacent to the Condominium Development. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

6. Consideration with possible action on request by Department of Public Works to purchase the following replacement equipment:

- a. One 2023 Landing Craft L Series dock and buoy service boat from Workskiff Inc. off GSA Contract #47QSWA18D004E for the purchase price of \$303,044.66 which includes delivery and warranty.
- b. One 2023 International HV607 tandem axle dump truck chassis from Packer City International off the Sourcewell Contract # 0092-NVS for the cost of \$122,467.00 which includes delivery, warranty, and driver training.
- c. One 14' dump body and hydraulic controls, one 11' reversible poly plow, and one 10' poly patrol wing from Monroe Truck Equipment off the Sourcewell Contract #062222-AEB-I for the cost of \$153,508.00 which includes installation on City-owned chassis, warranty, delivery, and driver training.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to purchase the following replacement equipment:

- a. One 2023 Landing Craft L Series dock and buoy service boat from Workskiff Inc. off GSA Contract #47QSWA18D004E for the purchase price of \$303,044.66 which includes delivery and warranty.
- b. One 2023 International HV607 tandem axle dump truck chassis from Packer City International off the Sourcewell Contract #0092-NVS for the cost of \$122,467.00 which includes delivery, warranty, and driver training.
- c. One 14' dump body and hydraulic controls, one 11' reversible poly plow, and one 10' poly patrol wing from Monroe Truck Equipment off the Sourcewell Contract #062222-AEB-I for the cost of \$153,508.00 which includes installation of City-owned chassis, warranty, delivery, and driver training.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

7. Consideration with possible action on acceptance of 2023 Downtown Parking Study completed by Desman Parking Consultants.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to hold the acceptance of 2023 Downtown Parking Study completed by Desman Parking Consultants until the next regularly scheduled Improvement and Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

8. Consideration with possible action on request by Department of Public Works to purchase one trailer mounted air compressor from Roland Machinery in the amount of \$25,221.19, using approved 2023 bond funding.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to purchase one trailer mounted air compressor from Roland Machinery in the amount of \$25,221.19, using approved 2023 bond funding. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

9. Consideration with possible action on request by Department of Public Works to approve an amendment to the State/Municipal Agreement (SMA) between the City of Green Bay and Wisconsin Department of Transportation (WisDOT) for project 4987-14-00/71, Manitowoc Road Sidewalk.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to amend the State/Municipal Agreement (SMA) between the City of Green Bay and Wisconsin Department of Transportation (WisDOT) for project 4987-14-00/71, Manitowoc Road Sidewalk and authorize the Director to execute the agreement. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

10. Consideration with possible action on request by Downtown Green Bay Inc. to add a public trash can on the west side of Washington Street at the Northland Avenue intersection.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Downtown Green Bay Inc. to add a public trash can on the west side of Washington Street at the Northland Avenue intersection with the Department of Public Works being responsible for emptying and maintaining the public trash can. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

11. Consideration with possible action to accept a grant agreement of \$85,635.00 from the Fund for Lake Michigan to hire a consultant for the East River Flood Mitigation Study.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the acceptance of a grant agreement of \$85,635.00 from the Fund for Lake Michigan to hire a consultant for the East River Flood Mitigation Study. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

12. Consideration with possible action to accept the grant agreement contract of \$39,000.00 from the Wisconsin Coastal Management Program to hire a consultant for the East River Flood Mitigation Study.

Moved by Steven Campbell, seconded by Chris Wery to approve the acceptance of the grant agreement contract of \$39,000.00 from the Wisconsin Coastal Management Program to hire a consultant for the East River Flood Mitigation Study. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

13. Consideration with possible action on request by Department of Public Works to enforce a 10-year manufacturer warranty to all City-issued/purchased tipper carts.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to enforce a 10-year manufacturer warranty to all City-issued/purchased tipper carts. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

14. Consideration with possible action on request by Department of Public Works to enter into a Service Authorization Agreement with Berners-Schober Associates, Inc. in the amount of \$50,000.00 for the design of masonry repairs at the West Side Municipal Garage.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Department of Public Works to enter into a Service Authorization Agreement with Berners-Schober Associates, Inc. in the amount of \$50,000.00 for the design of masonry repairs at the West Side Municipal Garage. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

15. Consideration with possible action on award of contract PARKING DIVISION SECURITY to Star Protection and Patrol for the period August 1, 2023 through July 31, 2027 in the amount of \$124,800.00 for the first year, with a 5% escalation rate each year thereafter.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the award of contract PARKING DIVISION SECURITY to Star Protection and Patrol for the period August 1, 2023 through July 31, 2027 in the amount of \$124,800.00 for the first year, with a 5% escalation rate each year thereafter. Motion carried.

Yes- Steven Campbell, Chris Wery, No- None, Abstain- None

16. Consideration with possible action to approve the request by Department of Public Works to award the following contracts at a staff level and report the award at the next Improvement and Services Committee meeting:

- a. PARKS 8-23 JOANNES AQUATIC CENTER REOOOFING
- b. PARKS 9-23 BAY BEACH PAVILION REROOF

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Department of Public Works to award the following contracts at a staff level and report the award at the next Improvement and Services Committee meeting:

- a. PARKS 8-23 JOANNES AQUATIC CENTER REROOFING
- b. PARKS 9-23 BAY BEACH PAVILION REROOF

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

17. Report the award of contract BRIDGE 3-23 (MAIN STREET BRIDGE B-5-141 EXPANSION JOINT RECONSTRUCTION) to Pheipher Brothers Construction Co., Inc. in the amount of \$306,291.89.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file the award of contract BRIDGE 3-23 (MAIN STREET BRIDGE B-5-141 EXPANSION JOINT RECONSTRUCTION) to Pheipher Brothers Construction Co., Inc. in the amount of \$306,291.89. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

18. Report the award of contract PAVEMENT 3-23 SCHOOL PLACE RECONSTRUCTION to Advance Construction Inc. in the amount of \$1,123,195.30.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file the award of contract PAVEMENT 3-23 SCHOOL PLACE CONSTRUCTION to Advance Construction Inc. in the amount of \$1,123,195.30. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

19. Consideration with possible action to approve the Assignment and Assumption of License Agreement from Destree Enterprises, Inc. (fka Zoll Stone Center, Inc.) to MPI3 Green Bay, LLC for use of Ashland Avenue rights-of-way.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to open the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to close the floor. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the Assignment and Assumption of License Agreement from Destree Enterprises, Inc. (fka Zoll Stone Center, Inc.) to MPI3 Green Bay, LLC for use of Ashland Avenue rights-of-way. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

20. Consideration with possible action to approve and accept a Storm Sewer Easement from Jeffery L. Schroeder for the reconstruction of S. Maple Avenue.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve and accept a Storm Sewer Easement from Jeffery L. Schroeder for the reconstruction of S. Maple Avenue. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

21. Consideration with possible action on a request to extend Isbell Street south of Mason Street to the South Mason Street Frontage Road in order to alleviate traffic issues along the South Mason Street Frontage Road, and to enter into agreements with adjacent property owners pursuant to this opening.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to open the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to close the floor. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to open the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to close the floor. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to hold the request to extend Isbell Street south of Mason Street to the South Mason Street Frontage Road in order to alleviate traffic issues along the South Mason Street Frontage Road, and to enter into agreements with adjacent property owners pursuant to this opening until the next regularly scheduled Improvement and Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

22. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

a. Global Concrete LLC

b. Naps Flatwork & Construction

2. Underground Sprinkler System

a. NEW Irrigation LLC

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to receive and place on file the actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

a. Global Concrete LLC

b. Naps Flatwork & Construction

2. Underground Sprinkler System

a. NEW Irrigation LLC

Motion carried.

Yes- Steven Campbell, Melinda Eck, No- None, Abstain- None

F. INFORMATIONAL.

I. Presentation of Proposed 2024 Fee Schedule for Chapter 16 Environment and Chapter 42 Utilities.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the amendments to the proposed 2024 Fee Schedule for Chapter 16 Environment and Chapter 42 Utilities and forward onto the Law Department to place into final ordinance form. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

2. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file the Director's Report on recent activities of the Public Works Department. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None

3. The next Improvement & Services Committee meeting is scheduled for August 16, 2023.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to adjourn. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, No- None, Abstain- None