



AGENDA OF THE PERSONNEL COMMITTEE

TUESDAY, AUGUST 15, 2023, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/86846491807?pwd=K3NJQlNxdXUlcjB2RlR0TWVtUkYydz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 868 4649 1807

Passcode: 298054

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

- I.** Approval of the Minutes from the July 25, 2023 Personnel Committee meeting.

E. Regular Business.

- I.** For consideration with possible action to overhire one firefighter through December 31, 2023

F. Informational.

- I.** Report of Routine Personnel Action Items
- 2.** Next Meeting: September 12, 2023

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Personnel Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

August 15, 2023

AGENDA ITEM # E.I

For consideration with possible action to overhire one firefighter through December 31, 2023

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. FIRE OVERHIRE MEMO KNOTT



Green Bay Metro Fire Department
501 South Washington Street
Green Bay, Wisconsin 54301-4218
www.greenbaywi.gov/fire

Phone 920.448.3280

Matthew W. Knott
Fire Chief

MEMORANDUM

To: Personnel Committee

From: Matthew W. Knott, Fire

Date: Chief August 10, 2023

Re: Fire Personnel Over Hire

The Fire Department currently has 6 open positions in the fire department that will be filled by the Police and Fire Commission with a start date of September 5, 2023.

Additionally, we have one Captain retiring in mid-December 2023 which creates one additional vacancy. I am requesting that the department be allowed to over hire for the one December retirement to begin on September 5, 2023, as well. We will conduct a 10-week academy for new personnel. This is the second round of hiring in 2023 as we were unable to fill all vacancies in the Spring 2023 hiring process and have had additional retirement. It is important to fill these vacancies with qualified applicants as soon as possible.

The over hire for only 2 ½ months will reduce the strain on existing personnel to fill the overtime slots and reduce the overtime budget.

Cc: Joe Faulds, Diana Ellenbecker





Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

August 15, 2023

PREPARED BY

AGENDA ITEM # F.I

Report of Routine Personnel Action Items

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Personnel Action Report 8.15.23

**REPORT OF ROUTINE PERSONNEL ACTIONS
FOR REGULAR EMPLOYEES
August 15, 2023**

<u>Position</u>	<u>Department/Division</u>	<u>Name</u>	<u>Date</u>
<u>New Hire</u>			
Parking Maintenance Technician	DPW	Dawson Gmeinder	8/7/2023
Arborist Youth Apprentice	PRF	Brenna Ruonavarra	8/21/2023
Patrol Officer Recruit	PD	John Anderson	8/7/2023
<u>Promotion</u>			
Lieutenant	Fire	Timothy Hattendorf	8/1/2023
Engineer	Fire	Luke Schuster	8/1/2023
Firefighter	Fire	Andrew Aschenbrenner	8/1/2023
<u>Grade/Step Change</u>			
Operator I	DPW	Andrew Theis	7/26/2023
HVAC Technician	DPW	Dante Bott	7/26/2023
Appraiser II	Admin Svs	Matt Johnson	7/19/2023
Public Works Supervisor	DPW	Stuart Stormer	7/18/2023
Parking Maintenance Technician	DPW	Jason Shelly	8/1/2023
Financial Supervisor	DPW	Nancy Clifford	6/24/2023
Mechanic	PRF	Thomas Marto	7/19/2023
Accounting Assistant	PRF	Kala Winkler	8/6/2023
Erosion Control Specialist	DPW	Vivica Miller	7/30/2023
Sewer Maintenance Worker	DPW	Wade Harris	8/8/2023
Electrical Inspector II	DCED	Kevin Davister	8/14/2023
Mechanic	DPW	Jamie Hendricks	8/12/2023
Operator II	DPW	Kevin Burmeister	8/9/2023
Public Works Supervisor	DPW	Crede Haut	8/6/2023
Truck Driver - Streets	DPW	R. Scott Blank	8/30/2023
<u>End of Employment</u>			
Plumbing/Heating Inspector	DPW	Jason Sladky	7/28/2023
Purchasing Assistant	Admin Svs	Lexi Dachelet	7/14/2023
Americorps Seasonal Crew Member	PRF	Jacob Smither	8/31/2023
Americorps Seasonal Crew Member	PRF	Heather Thomas	8/31/2023
Americorps Seasonal Crew Member	PRF	Ciara Urbanek	8/18/2023
Americorps Seasonal Crew Member	PRF	Carolina Cortez	8/18/2023
Americorps Seasonal Crew Member	PRF	Jake Brown	8/18/2023
Americorps Seasonal Crew Member	PRF	Taylor Zipperer	8/21/2023
Americorps Seasonal Crew Member	PRF	Baylee Woiak	8/31/2023
Americorps Seasonal Crew Member	PRF	Jacob Warpinski	8/31/2023
Americorps Seasonal Crew Member	PRF	Rebecca Walder	8/31/2023
Americorps Seasonal Crew Member	PRF	Allison Vista	8/31/2023
Americorps Seasonal Crew Member	PRF	Lindsey Kurtz	8/31/2023
Americorps Seasonal Crew Member	PRF	Megan Cihaski	8/31/2023
Americorps Seasonal Crew Member	PRF	Francis Rosa	8/31/2023
Americorps Seasonal Crew Member	PRF	Mirran Barr	8/31/2023

Americorps Seasonal Crew Member	PRF	Karrina DePas	8/31/2023
Americorps Seasonal Crew Member	PRF	Michael Clapper	8/31/2023
Americorps Seasonal Crew Member	PRF	Austin Nichols	8/31/2023
Americorps Seasonal Crew Member	PRF	Evelyn Perrien	8/31/2023
Americorps Seasonal Crew Member	PRF	Abigail Riske	8/31/2023
Americorps Seasonal Crew Member	PRF	Janny Robertson	8/31/2023
Dispatcher	Transit	Kathy Shelly	8/9/2023
Mechanic	DPW	Joshua Babler	8/3/2023
Captain	Fire	Donald Rozz	8/1/2023
Seasonal Maint. Employee	DPW	Brennen Soletski	8/11/2023
Patrol Officer	PD	Tonya Brice	8/7/2023