



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, AUGUST 16, 2023, 5:00 PM
In person at City Hall, Room 203 - Council Chambers.
Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/84314784824?pwd=THBkdMwTlk4MG5DV3hnbC9xVDhXdz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 843 1478 4824

Passcode: 278667

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on updates to the budget and phasing plan for Farlin Park.
2. Consideration with possible action on the request by Ducks Unlimited Inc. to apply herbicide to the phragmites located in the eastern managed wetland area at Ken Euers Nature Area.
3. Consideration with possible action on the purchase of a Toro Groundsmaster 5910 Mower from Reinders for a total cost of \$154,480.87.
4. Consideration with possible action on the purchase of a T4 Bobcat Skid Steer Loader for a total cost of \$58,894.61 from Bobcat Plus, Inc.

F. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
2. Next Meeting: September 13, 2023.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 16, 2023

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on updates to the budget and phasing plan for Farlin Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 16541_Farlin Park Master Plan Concept-Final
2. Farlin Budget 2



FARLIN PARK REDEVELOPMENT

ORIGINAL PHASE 1 BUDGET

\$ 250,000	ARPA Funding
\$ 173,500	2022 Community Development Block Grant Funding
\$ 230,000	2024 Bond Request (**Not approved yet**)
\$ 653,500	Total Funding

This funding is being used to replace the basketball court, splash pad, playground and the associated engineering fees.

ADDITIONAL FUNDING AVAILABLE

\$ 250,000	2022 Community Development Block Grant Funding
\$ 139,400	2023 Community Development Block Grant Funding
\$ 50,000	2022 Community Development Block Grant Funding for Artwork
\$ 439,400	Total Funding Available

This funding will be used to install a new restroom facility, open shelter and sculpture within the park.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 16, 2023

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on the request by Ducks Unlimited Inc. to apply herbicide to the phragmites located in the eastern managed wetland area at Ken Euers Nature Area.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Ken Euers Map 3



KEN EUERS NATURE AREA



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 16, 2023

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the purchase of a Toro Groundsmaster 5910 Mower from Reinders for a total cost of \$154,480.87.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Toro GM5910



Acct #: 94318

Green Bay Parks
100 N Jefferson St
Green Bay WI

Attn: Andy Krzewina

Prepared By:

Bob Giesler

Territory Manager

13400 Watertown Plank Rd.

Elm Grove, WI 53122-2227

Cell (920) 660-4227

Fax (262) 786-6111

bgiesler@reinders.com

Quote ID RRG21923	Prices are subject to change without notice
Quote Date 5.19.23	Contract Quote

Sourcewell #031121-TTC / Omnia #2017025

Qty	Code	Description	Suggested List	Contract Price
1	31699	Groundsmaster 5910 (T4)	\$190,435.00	\$148,539.30



Equipment Subtotal:	\$148,539.30
Freight:	\$4,456.18
Set-up/Delivery:	\$1,485.39
Trade Totals:	-
TPP Total:	\$0.00
Equipment Total:	\$154,480.87

Budgetary Cap , Not-To-Exceed Pricing-10% Above Current Contract Price : \$15,448.09
Total w/ Budgetary Cap : \$169,928.96

Order Acceptance Agreement

As a result of extreme volatility in the commodity pricing and logistics costs. Toro cannot guarantee pricing on this order. Upon Completion of a signed sales agreement, the final price will not exceed 10% over the quoted contract price or the current contract price at the time of delivery, whichever is lower.

Prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the seller. All proposals and agreements are contingent on availability of product from the manufacturer. Typographical errors are subject to correction. Purchaser is responsible for applicable taxes. Financed product will require lease company approval prior to delivery. Net 30 terms will require a signed UCC form prior to, or upon delivery in order for transaction to be complete. **1% service fee will be added to all credit card transactions.**

By signing below, I acknowledge that I have reviewed the quote in its entirety and I commit to the purchase as detailed on the quote above. I reserve the right to opt out of intended purchase at any time prior to scheduled delivery. Unless otherwise indicated I agree to accept delivery on the earliest date that this product can be shipped to our location. **All trades associated with this order are required to be ready for pickup and in the same condition we originally evaluated them in.**

Quote I.D. RRG21923

Reinders Account # : 94318

PO # _____

Contract # :

#N/A	#N/A
Sourcwell	Omnia

Delivery Contact : _____

Phone #: _____

Email : _____

Earliest date of delivery and invoicing? : _____

Delivery Address: _____

Payment Structure Request : * Finance _____ Net 30 terms with qualified credit _____ C.O.D. _____

* Finance Documentation Contact Name : _____ Email : _____

Authorized By : _____

Print Name : _____

Date : _____

Bob Giesler
Territory Manager
Reinders, Inc.



Grounds & Sports Turf

Sourcewell 



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 16, 2023

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on the purchase of a T4 Bobcat Skid Steer Loader for a total cost of \$58,894.61 from Bobcat Plus, Inc.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CITY OF GREEN BAY-PARKS - S64 - quote-MB28002



Product Quotation
 Quotation Number: **MB28002**
 Quote Sent Date: **Jul 28, 2023**
 Expiration Date: **Aug 27, 2023**

Your Bobcat Contact
Mason Brekke
 Phone:
 E-mail: mason.brekke@doosan.com

Your Customer Contact

Deliver to
CITY OF GREEN BAY-PARKS
 919 CROCKER ST
 GREEN BAY, WI, 54303-3661

Bobcat Dealer
Bobcat Plus, Inc., DePere, WI
 1372 MID VALLEY DR.
 DEPERE, WI, 54115

Bill To
CITY OF GREEN BAY-PARKS
 919 CROCKER ST
 GREEN BAY, WI, 54303-3661

Item Name	Item Number	Quantity	Price Each	Total
S64 T4 Bobcat Skid Steer Loader <i>Standard Equipment:</i> 68.0 HP Tier 4 V2 Bobcat Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Performance De-rate Protection Glow Plugs (Automatically Activated)	M0359	1	\$40,384.80	\$40,384.80
		<i>Horn</i> <i>Instrumentation: Standard 5" Display (Rear Camera Ready) with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, auto idle, and security lockouts.</i> <i>Lift Arm Support</i> <i>Lift Path: Vertical</i> <i>Lights, Front and Rear LED</i> <i>Operator Cab</i> <i>Includes: Adjustable Vinyl Suspension Seat, Top and Rear Windows, Parking Brake, Seat Bar and Seat Belt</i> <i>Roll Over Protective Structure (ROPS) meets SAE-J1040 and ISO 3471</i> <i>Falling Object Protective Structure (FOPS) meets SAE-J1043 and ISO 3449, Level I; (Level II is available through Bobcat Parts)</i> <i>Parking Brake: Wedge Brake System</i> <i>Tires: 10x16.5, 8 PR, Bobcat Standard Duty</i> <i>Warranty: 2 years, or 2000 hours whichever occurs first</i>		
Comfort Package <i>Included: Comfort Package:, Enclosed HVAC Cab, Power Bob-Tach, 5" Display, Premium Lights, Heated Cloth Air Ride Seat, Keyless Start, Two-Speed Travel, 7-Pin Attachment Control, Dual Direction Bucket Positioning, Radio, Rear Camera</i>	M0359-P11-C07	1	\$7,608.24	\$7,608.24
Selectable Joystick Controls	M0359-R01-C04	1	\$583.92	\$583.92
10-16.5, 10PR, Bobcat Heavy Duty Tires	M0359-R09-C02	1	\$197.28	\$197.28
68" Heavy Duty Bucket	7272679	1	\$1,301.12	\$1,301.12
Bolt-On Cutting Edge, 68"	6718006	1	\$278.01	\$278.01
68" Industrial Bucket Grapple	7168340	1	\$3,720.96	\$3,720.96
Port Relief	6684646	1	\$99.70	\$99.70

Bolt-On Cutting Edge, 66"	6704666	1	\$223.17	\$223.17
Strobe Light Kit, Amber	7375339	1	\$281.66	\$281.66
	Total for S64 T4 Bobcat Skid Steer Loader			\$54,678.86
Parts Manual	TBD	1	\$150.00	\$150.00
	Total for Parts Manual			\$150.00
Service Manual	TBD	1	\$170.00	\$170.00
	Total for Service Manual			\$170.00
		Quote Total - US dollars		\$54,998.86
		Dealer P.D.I.		\$500.00
		Freight Charges		\$1,225.00
		Destination Charges		\$349.00
		Dealer Assembly Charges		\$321.75
		Charges		
		Severe Duty Tires		\$1,500.00
		Quote Total - US dollars		\$58,894.61

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #_040319-CEC.

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Clark Equipment Company d/b/a Bobcat Company, P. O. Box 74007382, Chicago, IL 60674-7382

*Questions can be submitted via email to randy.fuss@doosan.com or by phone at: 1-800-965-4232

Customer Acceptance:

Quotation Number: **MB28002**

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses:

Delivery Address: _____

Billing Address (if different from ship to): _____

Tax Exempt: Y ☐ / N ☐

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 16, 2023

PREPARED BY

AGENDA ITEM # F.1

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 8.16

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, July 26, 2023**

PARK DIVISION

- Park crews continue to have daily presence in the parks picking litter, opening bathrooms, and emptying garbage cans.
- Park mowing crews have been maintaining weekly mowing routes. With the drier summer, the mowing crews have been able to focus on pruning suckers, trimming fence lines and trimming soccer goals.
- Park crews have been addressing public concerns as they come in. These include trimming overgrown fence lines, adding additional garbage cans where needed, and addressing sports lighting at facilities.
- Ball diamond crews are beginning to line the fields for football and fall rec sports leagues. For the ballfields that will have a brief rest time between summer ball and fall we are taking that time to make field improvements such as cutting outfield lips and new sod around the infield playing surface.
- Park crews assisted with the setup and take down of Kiddie Karnival Rec event. This involves setting up the booths for each playground site, delivering benches, and picnic tables, along with event clean up.
- The Aquatic facilities have continued to run this year with just minor repairs to keep the equipment up and running. A fall maintenance list has been started to take care of items once the aquatics are closed.
- Park landscape crews are maintaining the various landscape beds and roundabouts within the city. Maintaining the landscaping beds includes weeding, pruning shrubs, and mulching the beds.
- Park Carpenters have been busy installing a number of memorial benches in the parks, installing the new 4k dock at the WLS, and the NebulaZ utility shed for the new ride coming to Bay Beach Amusement Park.

FORESTRY DIVISION

- Crews continue to pull stakes and structure prune young trees. Crews are also addressing service requests as needed, throughout the city.
- Tree removal of large trees posing an increased risk are being done across the city. All other tree removals are being added to our winter list.
- Stump grinding is in full operation. The crew is wrapping up operations on the east side of town and will be moving to the west side in the next week. West side operations will start in the Lambeau Field neighborhoods and then move toward Beaumont, Marquette and Tank Park neighborhoods. Crews will be grinding stumps until the snow flies this winter.
- Emerald Ash Borer treatments have been completed for the season. Crews have made ~2,000 applications to ash trees this spring and summer. Tree inspections are taking place, data is being entered and evaluated for current tree conditions. This process will help determine the next cycle of tree removals and assess tree health and vigor for future treatment protocols.

- Tree whip orders for the nursery have been sent out to growers. We are continuing to add species diversity and increase the representation of well performing species to provide an aesthetic to the neighborhood streetscapes.
- Staff continues to work with DPW and Water on road reconstruction and resurfacing where trees are in conflict with construction.

DESIGN & DEVELOPMENT DIVISION

- Staff is working with the consultant on planning for the HVAC upgrades and roof replacement for the Bay Beach Amusement Park pavilion. The roof replacement is currently out to bid. Bids are due Aug. 16th.
- Construction on the East River Trail Expansion and Canoe/Kayak Launch project continues. The trail has been paved and the canoe/kayak launch was installed.
- The Wisconsin Public Service remediation work continues on the Fox River Trail near the former WPS headquarters. WPS is in the process of replacing that portion of the trail at their expense as part of their project.
- Construction has resumed on the construction of the west berm waterfowl habitat project at Ken Euers.
- The Leicht Memorial Park engineering of the site work, shelter and stage is progressing. The consultant will be submitting the 90% complete set of construction plans soon.
- Shipyard Phase 1 construction continues.
- Construction of the Perkins Park ballfield renovations is completed.
- A Request for Proposals has been issued to hire a consultant for environmental design services within and adjacent to Joliet Park. Proposals are due Aug. 29th. Staff worked with the DNR to apply for a grant to fund these engineering services. We are still waiting for confirmation on the award of the grant.
- The bike skills course at Triangle Hill is open to the public. Staff is coordinating with the Baird Creek Preservation Foundation to plant native plants around the course this fall.
- The City finally received the grant contract for the purchase of the Woods Golf Course Greenway. The Parks Committee previously accepted this grant. We are hopeful that the property acquisition will occur in the next few weeks.

GREEN BAY CONSERVATION CORPS

- Greenhouse plants have been planted at Wilder Park, Emilie Park, and Newberry Conservancy. Over 1,200 plants were installed across these parks in July.
- An additional round of seeds was planted in the greenhouse. Over 900 native plants are growing and ready to be planted. This brings the total plants grown in the greenhouse to nearly 2,700.
- 1,600 sunflowers were planted at the 2nd annual sunflower planting at the JBS site on July 29th.
- Members continue maintaining all biofilters and native plantings across the City. A total of 18 plantings are managed by the GBCC.

- Members continue to remove invasive species across the park system including garlic mustard, dame's rocket, buckthorn and hound's tongue.
- Members continue to mulch trails to improve access.
- Members completed pollinator habitat surveys on all 67 parks and a few greenways. An online map was created to show the results: <https://arcg.is/f1vqT>
- The Conservation Corps was awarded a grant from Brown County United Way for the installation of a rain garden and native planting at Navarino Park. Members have begun removing turf grass in anticipation of planting on August 16th. Join the crew from 9am-12pm or 1pm-4pm to help plant.
- Members have begun the exit process as the AmeriCorps term ends August 31st.
- Staff have started recruitment for the next term positions. 8 full-time and 5 part-time positions will be available.
- Staff continue the recruitment process for the new staff position with interviews being held on August 14th.

RECREATION DIVISION

- The adult fall softball leagues begin August 14. We are offering Co-Ed Slow-pitch, Men's Slow-pitch and Men's Modified softball leagues at Beaver Dam Park. We have 26 teams registered for the season which will run on Mondays and Tuesdays through mid-October.
- We are currently taking registrations for the Youth Basketball Skills program for grades 1-4. It will be held for 6 weeks on Monday evenings at Franklin Middle School beginning September 24. We have 28 participants registered.
- We are currently taking registrations for the table tennis league which will be held on Wednesday evenings beginning October 4 at Franklin Middle School.
- Fall permits have been issued for youth baseball programs.
- Planning is underway for the annual Howling Halloween Hike. We are currently seeking booth sponsors for our trick-or-treat trail. Businesses or organizations that are looking to participate by setting up a Halloween-themed booth along our trail are encouraged to register. The event takes place on Friday the 13th (October) from 5:30-8:00 p.m.
- Adult football leagues will begin on August 24th. Games will be played at Fritsch and McAuliffe Parks.
- The Summer Playground Program will be completed on August 18th. The attendance has been very good this year. The Playground Program will have a field trip to the Aquatic Centers on August 14th.
- Wading Pools will be closed for the year on August 20th.
- Pickleball 101 classes were sold out. Classes are conducted on August 1 & August 10.
- The Pickleball 70 & over tournament will be held at Edison Park on August 15th.
- Fall field permits have been completed for Cross Country, Football, Tennis, and Soccer.

AQUATICS

- End of summer hours are in place. Resch and Joannes will be open 12-6 Monday-Thursday. All 3 pools will be open 12-5 Friday-Sunday. Colburn Pool will still be open 12-5 for open swim and 5:30-7 for adult lap swim Monday-Thursday.
- Our final day of operation for Colburn and Joannes will be Sunday, August 20. Resch will close for the season on Thursday, August 24.
- On July 28 we hosted the NEWPRO Lifeguard Competition. 11 teams from the northeast Wisconsin area met to compete in various lifeguard games. Events included: Rescue Tube Tow, Brick Retrieval Relay and an Obstacle Course. A team from Neenah took home the Golden Rescue Tube and gold whistles. Our team from Resch took home 2nd place! We are proud of all the lifeguards who competed and all the lifeguards who keep their pools safe and fun for their communities. It was a fun morning to celebrate their hard work.
- Our final lifeguard in-service of the season took place on August 11. This in-service tests the guards by doing "60 Drills in 60 Minutes". During this in-service we work on a progressive save that tests endurance, speed and builds muscle memory. The goal is to work together as a team to complete the drill quickly and efficiently. This in-service is one the staff look forward to every summer.

BAY BEACH AMUSEMENT PARK

- Attendance and revenue
 - Concession and ticket sales have been decent in August with better weather and more out of town customers.
- Staffing
 - Ride Operator position has been posted again to try and maintain staff for end of August and weekends in September.
- Concessions and shelters
 - Product gets delivered twice a week. Some items are out of stock from vendors so we are doing what we can.
 - Shelter rentals have been consistent, especially on weekends.
- Rides
 - The NebulaZ site work continues. The ride has been delivered and is currently being installed. Concrete flatwork and fencing will need to be installed after the ride installation is completed.
 - The new Bumper Cars will arrive in early September.
 - The "New" Sea Dragon is up and running.
 - Work is still underway on the installation of the Bay Beast Ride.
- Signage updates
 - Menus get updated as items change from vendors.

Triangle Sports Area

- The new Bike Skills Course opened to the public.

- Work continues on the planning for the infrastructure installation needed to accommodate the new snow cannons and snow groomer. This work includes the installation of a shed, water line, electric line, drive to the shed and stormwater management.

WILDLIFE SANCTUARY

- Multiple erosion areas have been repaired.
- The Eagle exhibit repairs are underway, and it should be re-opened soon.
- With the help of the carpenters, the whirlingig dock has been installed. This was a donation from Leadership Green Bay.
- We have 2 more weeks of summer camp. 14 sessions of camp were held over 7 weeks of the summer.
- We recently received a donation of 10 rods and reels along with 2 tackle boxes complete with bobbers, sinkers, pliers, etc. to complement our fishing camps and programs. This equipment will be housed at the Wildlife Sanctuary and shared with the USFWS.
- The bees have arrived! Thanks to Brook and Jake from Forest to Brook Enrichment Education Services LLC we now have 2 very active bee colonies on-site. Austin, Natalie, Kim and Paul learned all about bees and what we need to do to help these amazing pollinators. With Brook and Jake's guidance and patience the bees were transferred to brand new hives across the lagoon behind the Nature Center. This area is not accessible to the public, but it is a great place for the bees to go in and out to do their foraging and collecting of pollen. The bees will provide a great addition to our educational programs for camps, school groups, the public and our 4K students.

ADMINISTRATION

- Reservations are open for all our shelter rentals, and we have been busy setting up our customer reservations.
- Annual boat launch passes are available for purchase in our office.
- WPRA Milwaukee Zoo tickets and Noah's Ark tickets are available for purchase in the Park Administration office.
- Admin staff are assisting program managers who are opening summer programming.
- Budget Formulation is ongoing for the upcoming Parks Budget for 2024 as well as the Capital Improvement Plan.
- Table Tennis registration and Youth Basketball Skills are now open for registration.