



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, AUGUST 16, 2023, 5:00 PM
Immediately following Parks Committee.

AMENDED

In person at City Hall, Room 203 - Council Chambers.
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdIbmszNUhBWW9XRUVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Steven Campbell, Chris Wery, Melinda Eck, Mark Steuer

Excused:

C. APPROVAL OF THE AGENDA.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to amend the agenda to discuss items #4, #5, and #7 first and address the remaining items in order.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the agenda as amended

for the August 16, 2023 Improvement & Services Committee meeting. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the minutes of the July 26, 2023 Improvement & Services Committee meeting. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on request by CH Robinson to enter into a rental agreement for sixty (60) stalls in River Ramp, in association with their space in the FEWI Building.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by CH Robinson to enter into a rental agreement for sixty (60) stalls in River Ramp, in association with their space in the FEWI Building. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

2. Consideration with possible action on request by HCW, LLC and Baylake Food Court Real Estate, LLC to enter into a rental agreement for fifty (50) stalls in River Ramp, in association with condominium development in the Baylake City Center Building.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to hold the request by HCW, LLC and Baylake Food Court Real Estate, LLC to enter into a rental agreement for fifty (50) stalls in Cherry Street Ramp, in association with condominium development in the Baylake City Center Building. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

3. Consideration with possible action on request by Ald. Grant to require staff to send a letter to residents who will have financial contribution to projects included in the City's Capital Improvement Program (held over from July 26, 2023 Improvement & Services meeting).

Moved by Ald. Chris Wery, seconded by Ald. Mark Steuer to refer to staff the request by Ald. Grant to require staff to send a letter to residents who will have financial contribution to new sidewalk included in the City's Capital Improvement Program (held over from July 26, 2023 Improvement & Services meeting). Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

4. Consideration with possible action on request by Ald. Hutchison, on behalf of Mike Miksch, 426 Easy Street, to have sidewalk ordered along the south side of Sitka Street, between Robert Lane and McAuliffe Heights Trail, at all locations where sidewalk does not currently exist.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Ald. Hutchison, on behalf of Mike Miksch, 426 Easy Street, to have sidewalk ordered along the south side of Sitka Street, between Robert Lane and McAuliffe Heights Trail, at all locations where sidewalk does not currently exist and include the project in the 2024 Capital Improvement Program. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

5. Consideration with possible action on request by Ald. Mark Steuer to extend Isbell Street south of Mason Street to the South Mason Street Frontage Road in order to alleviate traffic issues along the

South Mason Street Frontage Road, and to enter into agreements with adjacent property owners pursuant to this opening (held over from the July 26, 2023 Improvement & Services meeting).

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to develop funding to extend Isbell Street south of Mason Street to the South Mason Street Frontage Road in order to alleviate traffic issues along the South Mason Street Frontage Road, and to enter into agreements with adjacent property owners pursuant to this opening and to work with Community & Economic Development to determine the funding mechanism for the project. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to open the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to close the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to open the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to close the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to open the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to close the floor for discussion. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request to extend Isbell Street and to work with Community & Economic Development to determine the funding mechanism for the project. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

6. Consideration with possible action on request by Ald. Brunette, on behalf of residents on Country Club Road, regarding the plan to include sidewalks on the upcoming Country Club Road reconstruction project.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to hold the request by Ald. Brunette, on behalf of residents on Country Club Road, regarding the plan to include sidewalks on the upcoming Country Club Road reconstruction project. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

7. Consideration with possible action on acceptance of 2023 Downtown Parking Study completed by Desman Parking Consultants (held over from the July 26, 2023 Improvement & Services meeting).

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to accept the 2023 Downtown Parking Study completed by Desman Parking Consultants and direct staff to solicit comments from stakeholders and prepare list of recommendations for implementation (held over from the July 26, 2023 Improvement & Services meeting). Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to open the floor for discussion.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None
Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to open the floor for discussion.
Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None
Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to close the floor. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None
Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to close the floor for. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None
Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

8. Consideration with possible action on request by Department of Public Works to enter into a Cooperative Purchasing Agreement with KONE Care in the amount of \$129,832.00 for repairs to the Police Station Elevator.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to enter into a Cooperative Purchasing Agreement with KONE Care in the amount of \$129,832.00 for repairs to the Police Station Elevator. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

9. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with ECS Midwest, LLC in the amount of \$25,206.00 for Geotechnical Soil Exploration for 2024 reconstruction projects.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to enter into a Professional Services Agreement with ECS Midwest, LLC in the amount of \$25,206.00 for Geotechnical Soil Exploration for 2024 reconstruction projects. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

10. Report the award of contract SEWERS I-23 MINI-SEWERS to Highway Landscapers, Inc. in the amount of \$468,281.00.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file the award of contract SEWERS I-23 MINI-SEWERS to Highway Landscapers, Inc. in the amount of \$468,281.00. Motion carried.
Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None

11. Report the award of contract ASPHALT PAVING 2023 to MCC Inc. in the amount of \$295,220.04.

Moved by Ald. Steven Campbell, seconded by Ald. Mark Steuer to receive and place on file the award of contract ASPHALT PAVING 2023 to MCC Inc. in the amount of \$295,220.04. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

12. Report the award of contract SEWERS 2-23 BASIN REPAIRS to Vinton Construction Company in the amount of \$1,243,438.45.

Moved by Ald. Mark Steuer, seconded by Ald. Steven Campbell to receive and place on file the award of contract SEWERS 2-23 BASIN REPAIRS to Vinton Construction Company in the amount of \$1,243,438.45. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

13. Report the award of contract PAVEMENT 4-23 BERNER STREET RECONSTRUCTION to PTS Contractors, Inc. in the amount of \$1,886,000.00.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to receive and place on file the award of contract PAVEMENT 4-23 BERNER STREET RECONSTRUCTION to PTS Contractors, Inc. in the amount of \$1,886,000.00. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

14. Report the non-award of contract PARKS 8-23 JOANNES AQUATIC CENTER REROOFING.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file the non-award of contract PARKS 8-23 JOANNES AQUATIC CENTER REROOFING. Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None

15. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

a. Jerry Parham

2. Underground Sprinkler System

a. Rain Master Irrigation Inc.

Report of actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

a. Jerry Parham

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

2. Underground Sprinkler System

a. Rain Master Irrigation Inc.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to receive and place on file the Director's Report. Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None

2. The next Improvement & Services Committee meeting is scheduled for September 13, 2023.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Steven Campbell, seconded by Ald. Mark Steuer to adjourn. Motion carried.
Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None