



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, SEPTEMBER 13, 2023, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdIbmszNUhBWW9XRUVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on request by Village of Ashwaubenon to enter into an agreement for City of Green Bay to maintain their traffic signalized intersections.
2. Consideration with possible action on proposed 2024 Parking Division rate structure.
3. Consideration with possible action on report for the 2024 Department of Public Works equipment acquisition plan.
4. Consideration with possible action on request by Department of Public Works to enter into

an Intergovernmental Cooperative Agreement with Brown County for 2024.

5. Consideration with possible action on request by Department of Public Works to enter into a three-way Professional Services Agreement with WisDOT and TBD Consultant for the design of the Manitowoc Road Sidewalk.
6. Consideration with possible action on request by Department of Public Works seeking authorization to place an order for a 2024 1-ton chassis with flatbed body to replace a ¾-ton pickup truck, Unit #190.
7. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

- a. SDA Lawnservice LLC

2. Tree & Brush Trimmer

- a. SDA Lawnservice LLC

F. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement & Services Committee meeting is scheduled for September 27, 2023.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 13, 2023

PREPARED BY**AGENDA ITEM # E.1**

Consideration with possible action on request by Village of Ashwaubenon to enter into an agreement for City of Green Bay to maintain their traffic signalized intersections.

BACKGROUND

Agreement document has not been drafted yet. If approved, the agreement would be similar to the existing traffic signal maintenance agreement with the City of DePere. Services would be only for routine maintenance and emergency repair of existing traffic signalized intersections owned by the Village. The City of Green Bay will not participate in traffic signal construction projects for the Village. County-owned traffic signalized located within the Village of Ashwaubenon are not included. The Village of Ashwaubenon would reimburse the City for all time, materials, and equipment usage involved with the proposed agreement.

RECOMMENDATION

Authorize Department of Public Works, Legal Department, and the Mayor's Office to draft and effectuate an agreement with the Village of Ashwaubenon for routine maintenance and repair of Village-owned traffic signals.

FISCAL IMPACT**ATTACHMENTS**

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 13, 2023

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on proposed 2024 Parking Division rate structure.

BACKGROUND

RECOMMENDATION

Approve 2024 parking rate structure as presented

FISCAL IMPACT

ATTACHMENTS

- I. 2024 parking rate report

To: Improvements and Services Committee

From: Christopher J. Pirlot, PE
Parking Manager/Operations Director

Date: August 22, 2023

Re: Proposed 2024 Parking Division Rates and Fees

INTRODUCTION

DPW-Parking System Division (a.k.a. – Parking Division) must generate 100% of its own revenue to cover operations and maintenance expenses. In addition, Parking Division must pay 1) parking ramp construction and maintenance bond costs, and 2) Finance, I/T, and Law Departments for their support. City property tax revenue contributes no funding (0.00%) toward Parking Division costs.

Due to Parking Division's self-funded nature, annual revenue must keep up with operating expenses. Operating expenses are kept as low as practical to maintain financial stability while providing reasonable parking rates and fees. But when operating costs increase, parking rates and fees must increase to balance the budget.

Proposals for rate/fee changes are based on 1) economic trends, 2) parking industry trends, 3) operating expenses, and 4) cost of Parking Division programs. These factors are compared against revenue, and the budget is balanced accordingly. The intent of this report is to document the recommended 2024 Parking Division rate and fee structure.

HISTORY AND DISCUSSION

Monthly parking ramp/lot rental rates – Rental parking contributes the largest number of parked vehicles to the City's parking system and generates the highest percentage compared to other sources of parking revenue. Because of this, Parking Division makes attempts to be frugal when adjusting rental rates and still maintain a financially-solvent parking system.

Typical annual rental rate increases have ranged from 2% to 3% to keep up with economic trends with a few years at 4%. Recent economic effects have greatly increased operating costs, resulting in a double-digit increase in the consumer price index (CPI) and Parking Division operating costs have increased as a result. So, Parking Division had to increase rental parking rates by five percent (5%) for 2023 to maintain financial solvency.

In addition to higher prices, the global pandemic led to a global trend in work-from-home policies, which severely reduced parking facility occupancy. As a result, Parking Division occupancy has remained down 40% compared to 2019 (pre-pandemic) occupancy. Reduced occupancy means reduced economics-of-scale benefit, which means higher prices for consumers.

Parking rental rates historically increase by a prescribed percentage, adjusted up to the nearest dime. Advertised parking rental rates do not include sales tax. So sales tax is charged to rental parking patrons on top of rental fees. A history of ramp/lot rental rate increases is included in Table 1.

Hourly parking fees – Parking ramp and parking meter hourly rates vary from city to city depending on size of the parking program, strength of business district, local economy, and political environment in each community. The City of Green Bay parking ramp hourly rate was increased to \$0.85 per hour for 2019, and the parking meter rate was increased to \$0.95 per hour for 2022.

In addition to the parking meter rate increase, the metered hourly parking rate in River Ramp and Adams Street Lot were increased to \$1.10 per hour for 2022. These are high-demand parking facilities that fill to capacity regularly. Higher rates at these locations encourage longer-term parking patrons to park at another location. Parking Division proposes to increase the hourly parking rate for Main, Pine, and Cherry Street Ramps to \$1.00 per hour for 2024. A history of hourly parking fees is included in Table 2.

Parking citation rates – Parking citation rates vary from city to city depending on size of the parking program, strength of business district, political environment, and local economy. Green Bay's citation rates typically increase due with regional trends, and local indicators that identify parking patrons are getting too accepting of citation rates. If parking patrons get comfortable paying a certain citation fee, then the rate structure is not effective and citation rate increases should be considered.

All parking citation rates, and late fees were last increased in 2020. Parking Division proposes no change in parking citation rates or associated late fees for 2024 because many parking patrons complain about high parking rates. However, a statewide citation rate evaluation will be conducted to determine if rates should be changed for 2025. A history of parking citation rates is included in Table 3.

CONCLUSIONS AND RECOMMENDATIONS

Based on 2024 operating expense projections and Parking Division's goal to avoid use of property tax revenue, it is recommended that the following parking rate/fee structure be adopted effective January 1, 2024:

1. **Increase parking rental rates** three percent (3%) rounded up to the nearest dime
2. **Increase the parking meter rate** to \$1.00 per hour
3. **Maintain** the Adams Street Lot and River Ramp hourly parking rate at \$1.10 per hour
4. **Increase the parking ramp hourly parking rate** to \$1.00/hour
5. **Maintain** current parking citation rates as follows:
 - a. Overtime parking and expire meter – \$22
 - b. No parking and overnight on-street parking – \$32
 - c. No stopping/standing, hydrant, fire lane, and bus stop – \$42

- d. One-week late fee – \$12 added to citation face value (=\$12 plus citation face value)
- e. One-month late fee – \$22 added to citation face value and \$12 one-week late fee (\$22 + \$12 = \$34 plus citation face value)

It is *critical* to note that parking rates noted above were used to develop the 2024 Parking Division revenue and operating budgets. Again, due to the self-funded nature of Parking Division, changes to the revenue budget directly affect the operating budget. If parking rates or fees are modified from those proposed above, the 2024 Parking Division budget must similarly be modified to balance the change in projected revenues.

Table 1
Parking Rental Rate Increase History

<u>Year</u>	<u>Rental Rate Increase (over previous year)</u>
2002	4% rate increase
2003	4% rate increase
2004	4% rate increase
2005	4% rate increase
2006	No rate increase; AND volume discount rental rate structure introduced
2007	3% rate increase
2008	3% rate increase
2009	3% rate increase
2010	No rate increase
2011	No rate increase
2012	2% rate increase
2013	No rate increase
2014	No rate increase
2015	2% rate increase
2016	2% rate increase
2017	2% rate increase
2018	No rate increase
2019	2% rate increase
2020	2% rate increase
2021	2% rate increase
2022	3% rate increase
2023	5% rate increase
2024	3% rate increase

Table 2

Hourly Parking Rate History

<u>Year</u>	<u>Ramp Hourly rate</u>	<u>Adams Lot/River Ramp</u>	<u>Parking Meters</u>
1972 (January 1)	\$0.10 per hour	N/A	\$0.10 per hour
1977 (January 1)	\$0.25 per hour	N/A	No change
1982 (June 28)	No change	\$0.20 per hour	\$0.20 per hour
1986 (December 1)	No change	\$0.20/hour (1-4 hrs); \$0.40/hr beyond 4	No change
1987	No change	No change	No change
1988	No change	No change	No change
1989	No change	No change	No change
1990 (July 1)	\$0.30 per hour	No change	\$0.25 per hour
1991 (January 1)	No change	No change	\$0.30 per hour
1992	No change	No change	No change
1993	No change	No change	No change
1994 (July 1)	\$0.35 per hour	\$0.35/hour (1-4 hrs); \$0.55/hr beyond 4	\$0.35 per hour
1995	No change	No change	No change
1996 (July 1)	\$0.40 per hour	\$0.40/hour (1-4 hrs); \$0.60/hr beyond 4	\$0.40 per hour
1997	No change	No change	No change
1998	No change	No change	No change
1999	No change	No change	No change
2000	No change	No change	No change
2001 (November 19) Green Bay Gold Program begins	\$0.50 per hour (first hour free)	\$0.50/hour (1-4 hrs); \$0.70/hr beyond 4	\$0.50 per hour
2002	No change	No change	No change
2003	No change	No change	No change
2004 (January 1)	No change	No change	\$0.55 per hour
2005	No change	No change	No change
2006 (January 1)	No change	\$0.70 per hour	No change
2007	No change	No change	No change
2008 (January 1)	\$0.55 per hour (first hour free)	\$0.75 per hour	\$0.60 per hour
2009	No change	No change	No change
2010	No change	No change	No change
2011	No change	No change	No change
2012	No change	No change	No change
2013	No change	No change	No change
2014	No change	No change	No change
2015 (January 1)	\$0.75 per hour	\$1.00 per hour (Adams)	\$0.75 per hour
2016 (River Ramp)	No change	\$1.00 per hour (River)	No change
2017	No change	No change	No change
2018 (January 1)	No change	No change	\$0.85 per hour
2019 (January 1)	\$0.85 per hour & change first hour N/C to first 15- minutes N/C	No change	No change
2020 (January 1)	No change	No change	\$0.90 per hour
2021 (January 1)	No change	No change	No change
2022 (January 1)	No change	\$1.10 per hour (Adams)	\$0.95 per hour
2023 (January 1)	No change	No change	No change
2024 (January 1)	\$1.00 pr hour	No change	\$1.00 per hour

Table 3
Parking Citation Rate History

Citation Rate Change History							
Year	<u>Overtime</u> <u>Parking</u>	<u>No</u> <u>Parking</u>	<u>No Stopping</u> <u>/ Standing</u>	<u>Truck off</u> <u>Truck Route</u>	<u>Disabled</u>	<u>1 week</u> <u>late</u>	<u>1 month</u> <u>late</u>
2000	\$4	\$10	\$20	\$50	\$50	Add \$4	add \$7
2001	\$8	\$15	\$25	No change	\$75	No change	No change
2002	No change	No change	No change	No change	No change	No change	No change
2003	No change	No change	No change	No change	No change	No change	No change
2004	No change	\$20	\$30	\$60	\$100	Add \$5	add \$10
2005	No change	No change	No change	No change	No change	No change	No change
2006	No change	No change	No change	No change	No change	No change	No change
2007	No change	No change	No change	No change	No change	No change	No change
2008	No change	No change	No change	No change	No change	No change	No change
2009	\$10	No change	No change	No change	No change	No change	No change
2010	No change	No change	No change	No change	No change	No change	No change
2011	No change	No change	No change	No change	No change	No change	No change
2012	No change	No change	No change	No change	No change	No change	No change
2013	No change	No change	No change	No change	No change	No change	No change
2014	No change	No change	No change	No change	No change	No change	No change
2015	\$15	\$25	\$35	No change	No change	No change	No change
2016	No change	No change	No change	\$100	No change	No change	No change
2017	No change	No change	No change	No change	\$150	Add \$7	Add \$15
2018	No change	No change	No change	No change	No change	No change	No change
2019	No change	No change	No change	No change	No change	No change	No change
2020	\$22 **	\$32 **	\$42 **	\$102 **	\$302 **	Add \$12	Add \$22
2021	No change	No change	No change	No change	No change	No change	No change
2022	No change	No change	No change	No change	No change	No change	No change
2023	No change	No change	No change	No change	No change	No change	No change
2024	No change	No change	No change	No change	No change	No change	No change

**** NOTE** – Starting in 2020, parking citation rates include a \$2 processing fee (per citation) paid to the Parking Division citation management software provider. The system is internet/cloud-based, and operates in real-time.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 13, 2023

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on report for the 2024 Department of Public Works equipment acquisition plan.

BACKGROUND

RECOMMENDATION

To Approve Request

FISCAL IMPACT

ATTACHMENTS

- I. 2024 DPW Equipment Replacement Plan (8-11-23)

City of Green Bay - DPW
2024 CAPITAL BUDGET Equipment Expenditures (Items \$5,000 OR MORE value)
(Updated: August 11, 2023)

Operations Division - CAPITAL Equipment Account (BOND ISSUE) (427503E 55140)						
Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Sanitation	Refuse truck, automated	(114) Refuse truck, automated	19	\$335,000	\$335,000
2	Street	Dump truck, tandem axle, plow & wing	(41) Tandem axle dump truck/wing/plow	19	\$295,000	\$630,000
3	Street	Dump truck, tandem axle, plow & wing	(42) Tandem axle dump truck/wing/plow	19	\$295,000	\$925,000
4	Sanitation	Refuse truck, automated	(131) Refuse truck, automated	18	\$335,000	\$1,260,000
5	Street	Sidewalk tractor with attachments	(751) Sidewalk tractor with attachments	16	\$90,000	\$1,350,000
6	Street	Front end loader with wing/plow	(802) Front end loader with wing/plow	14	\$195,000	\$1,545,000
7	Sanitation	Sidewalk tractor with attachments	New to fleet	-	\$81,000	\$1,626,000
8	Sanitation	Enclosed trailer for tipper cart repair crew	New to fleet	-	\$7,500	\$1,633,500
9	Motor Equipment	Mobile column truck lift units (x6)	New to fleet	-	\$85,000	\$1,718,500
10	Buildings & Grounds	Water pipe press tool	New to fleet	-	\$8,500	\$1,727,000
11	Streets	Slope capable zero turn mower	New to fleet	-	\$30,000	\$1,757,000
12	Streets	1,800 gallon anti-icing units (x2)	New to fleet	-	\$90,000	\$1,847,000
13	Streets	Tractor mounted flail mower	(769) Tractor mounted flail mower	8	\$12,000	\$1,859,000
14	Streets	Tractor mounted flail mower	(773) Tractor mounted flail mower	8	\$12,000	\$1,871,000
15	Streets	Zero turn mower with bagger	New to fleet	-	\$18,500	\$1,889,500
Sanitary Sewage District - CAPITAL Equipment Account (replacement) (428520 55140)						
Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Sewer/Bridge	1-ton pickup chassis with flatbed body (install existing crane)	(190) 3/4 ton pickup	-	\$70,000	\$70,000
2	Sewer/Bridge	Sewer vacuum & jet cleaning truck	(98) Vactor truck	-	\$550,000	\$620,000
3	Sewer/Bridge	Sewer vacuum & jet cleaning truck	(99) Vactor truck	-	\$600,000	\$1,220,000
Sanitary Sewage District - CAPITAL Equipment Account (new) (428520 55150)						
Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Sewer/Bridge	Cab for existing UTV	New unit - accessory for existing unit #940	-	\$7,500	\$7,500
2	Sewer/Bridge	Sewer inspection CCTV camera	New unit	-	\$30,000	\$37,500
Storm Water Utility - CAPITAL Equipment Account (replacement) (429525 55140)						
Rank	Section	Replacement Unit	Retired Unit	Score	Cost	Running Total
-	-	-	-	-	-	-
Storm Water Utility - CAPITAL Equipment Account (new) (429525 55150)						
Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
-	-	-	-	-	-	-
Parking Division - CAPITAL Reserve Account (430505)						
Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Parking	Elevator doors (Pine Street Ramp, Elevator #2)	Old doors	-	\$18,000	\$18,000
Parking Division - CAPITAL Equipment/Vehicle Account (431505 55140)						
Rank	Section	Replacement Unit	Retired Unit	Score	Cost	Running Total
1	Parking	Ticket writer equipment	Old ticket writer equipment	-	\$56,000	\$56,000

2024 OPERATING BUDGET Equipment Expenditures (NOT bonded)

Operations Division - Equipment Replacement Account (101503 55140)

Rank	Section	Replacement Unit	Retired Unit	Score	Cost	Running Total
1	Motor Equipment	10-ton floor jacks (x2)	Old floor jacks	15	\$3,500	\$3,500
2	Motor Equipment	Vehicle starter/jump packs (x2)	Old jump packs	15	\$2,000	\$5,500
3	Motor Equipment	Rolling tool chests (x2)	Old tool chests	12	\$3,300	\$8,800

Operations Division - New Equipment Account (101503 55150)

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Street	8-foot box plow	New to fleet	-	\$4,600	\$4,600
2	Sanitation	8-foot box plow	New to fleet	-	\$4,600	\$9,200

Traffic Division - Equipment Replacement Account (101504 55140)

Rank	Section	Replacement Unit	Retired Unit	Score	Cost	Running Total
1	Electrical	Ruggedized laptop PC	Old ruggedized laptop PC	-	\$5,500	\$5,500

Traffic Division - New Equipment Account (101504 55150)

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
-	-	-	-	-	-	-

Sanitary Sewage District - Materials & Supplies Account (201520 54001)

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Sewer/Bridge	CCTV cable reel	Old CCTV cable reel	-	\$8,500	\$8,500
2	Sewer/Bridge	Sewer jetting/cleaning hose (x2)	Old jetting/cleaning hoses	-	\$7,000	\$15,500

Storm Water Utility - Materials & Supplies Account (205525 54001)

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Sewer/Bridge	CCTV cable reel	Old CCTV cable eel	-	\$8,500	\$8,500
2	Sewer/Bridge	Sewer jetting/cleaning hose	Old jetting/cleaning hose	-	\$3,500	\$12,000

Parking Division - New Equipment Account (202505 55140)

Rank	Section	New Unit	Retired Unit	Score	Cost	Running Total
1	Parking	8-foot box plow	New to fleet	-	\$4,600	\$4,600



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 13, 2023

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on request by Department of Public Works to enter into an Intergovernmental Cooperative Agreement with Brown County for 2024.

BACKGROUND

This is an annual recurring agreement for cooperation in tri-county recycling recovery activities.

RECOMMENDATION

Authorize Mayor to sign and execute the agreement.

FISCAL IMPACT

ATTACHMENTS

- I. Cooperative Agreement Recycling Consolidation Grant_2024

Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2024

This agreement is made by and between the Cities of De Pere and Green Bay, the Villages of Allouez, Ashwaubenon, Bellevue, Denmark, Hobart, Howard, Pulaski, Suamico, Wrightstown, and Towns of Eaton, Glenmore, Green Bay, Holland, Humboldt, Lawrence, Ledgeview, Morrison, New Denmark, Pittsfield, Rockland, Scott and Wrightstown, each of which is a municipal corporation, and the Oneida Nation, a federally recognized Indian tribe, all of which are a Responsible Units as defined in Section 287.01(9) of the Wisconsin Statutes (collectively referred to as the “Responsible Units” or “RUs”) for purposes of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code. This agreement is intended to qualify for the 2024 Wisconsin Recycling Consolidation Grant.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling education needs of their citizens; and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize the importance of educating residents about recycling and their RU responsibility to do so; and

WHEREAS Brown County partnered with Outagamie and Winnebago Counties, collectively known as Tri-County Recycling, to fund, host, and promote the *Tri-County Recycling Guide*; and

WHEREAS Tri-County Recycling will continue to fund, host, and promote the smartphone recycling app Betterbin; and

WHEREAS Tri-County Recycling will continue to fund, host, and promote the Waste Wizard Material Search Engine tool; and

WHEREAS the Tri-County Recycling Guide, the Betterbin smartphone app, and the Waste Wizard Material Search Engine provide comprehensive information on single-stream recycling guidelines, recycling plastic bags, proper medical sharps disposal, electronics recycling, universal waste recycling, household hazardous waste programs, pharmaceutical drop boxes and waste reduction tips; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and between municipalities and Indian tribes, and allows municipalities to contract with each other and with Indian tribes for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs' cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document;

NOW THEREFORE IT IS AGREED THAT the above listed RUs have and will continue to make available to its residents the *Tri-County Recycling Guide*, the Tri-County Recycling Betterbin smartphone app and Waste Wizard Material Search Engine (<https://recyclemoretricity.org/waste-wizard/>), recognizing additional and consistent education will reduce contamination and improve recycling, thereby enabling the processing and marketing of these recyclables in the most efficient and cost-effective manner possible.

SIGNATURE

TITLE

MUNICIPALITY

DATE



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 13, 2023

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on request by Department of Public Works to enter into a three-way Professional Services Agreement with WisDOT and TBD Consultant for the design of the Manitowoc Road Sidewalk.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Proposal Summary Manitowoc

Manitowoc Rd Sidewalk Proposal Summary

Reviewers were: James Brunette, Trista Hobbs, Ting Thompson-Eagan

Consultant	Score			
	JB	TH	TTE	Total
Coleman Engineering Company	72	66	54	192
Robert E Lee, Inc.	72	73	60	205
Collins Engineers, Inc.	63	78	85	226
ISG, Inc.	63	78	90	231
Graef	81	84	100	265

Based upon the summary of scores DPW recommends awarding the contract to Graef.



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

September 13, 2023

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on request by Department of Public Works seeking authorization to place an order for a 2024 1-ton chassis with flatbed body to replace a ¾-ton pickup truck, Unit #190.

BACKGROUND

This purchase is included in the proposed 2024 budget and funds are currently available through the Sanitary Sewer equipment replacement fund. Order banks for 2024 are currently open and expected to close soon. Authorizing placement of an order now would allow the City to purchase the equipment in 2024. Delivery and payment will not be made until some time after January 1, 2024.

RECOMMENDATION

To authorize placing an order for a 2024 Ford F350 Supercab truck off the State light duty vehicle contract.

FISCAL IMPACT

The total purchase price is \$50,842. The purchase would be funded by the Sanitary Sewer Equipment Replacement Fund.

ATTACHMENTS

- I. 2024 FORD F350 SUPERCAB 4WD SRW C&C



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

City of Green Bay

Prepared For: Nathan Wachtendonk

920.492.3751

Nathan.Wachtendonk@greenbaywi.gov

Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA





Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA ( Complete)

Quote Worksheet

	MSRP
Base Price	\$52,950.00
Dest Charge	\$1,995.00
Total Options	\$1,931.00
Subtotal	\$56,876.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$6,034.00)
Subtotal Discount	(\$6,034.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$50,842.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$50,842.00

Comments:

2024 Ford F350 SuperCab 4wd C&C SRW to your specs as detailed. Registration fees are not included. Delivery can not be anticipated due to current market conditions. Subject to allocation approval from Ford.

Dealer Signature / Date

Customer Signature / Date

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Data Version: 20261. Data Updated: Aug 22, 2023 6:51:00 PM PDT.



Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA (✔
Complete)

Standard Equipment

Mechanical

- Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)
- Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road (STD)
- Electronic-Locking w/4.30 Axle Ratio (STD)
- 50-State Emissions System
- Transmission w/Oil Cooler
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
- HD 250 Amp Alternator
- Towing Equipment -inc: Brake Controller and Trailer Sway Control
- Trailer Wiring Harness
- 4940# Maximum Payload
- GVWR: 11,300 lb Payload Package Complete restrictions/requirements not available.
- HD Shock Absorbers
- Front And Rear Anti-Roll Bars
- Firm Suspension
- Hydraulic Power-Assist Steering
- 40 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Front Suspension w/Coil Springs
- Solid Axle Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
- Upfitter Switches

Exterior

- Tires: LT275/65Rx18E BSW A/S -inc: Spare may not be the same as the road tire (STD)
- Wheels: 18" Argent Painted Steel -inc: painted hub covers/center ornaments
- Clearcoat Paint

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA (✔
Complete)

Exterior

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator

Manual Extendable Trailer Style Mirrors

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Reverse Opening Rear Doors

Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cab Clearance Lights

Perimeter/Approach Lights

Entertainment

Radio w/Seek-Scan, Clock and Speed Compensated Volume Control

Radio: AM/FM Stereo w/MP3 Player -inc: 6 speakers

Fixed Antenna

2 LCD Monitors In The Front

Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

Power Rear Windows

FordPass Connect 4G Mobile Hotspot Internet Access

Rear Cupholder

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA (✔
Complete)

Interior
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
Full Overhead Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Smart Device Remote Engine Start
SYNC 4 Communications & Entertainment System -inc: enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller
Instrument Panel Covered Bin and Dashboard Storage
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks
Driver Information Center
Trip Computer
Outside Temp Gauge
Digital/Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Securilock Anti-Theft Ignition (pats) Immobilizer

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA (✔
Complete)

Interior

2 12V DC Power Outlets

Air Filtration

Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Pre-Collision Assist with Automatic Emergency Braking (AEB)

Lane Departure Warning

Collision Mitigation-Front

Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters

Safety Canopy System Curtain 1st And 2nd Row Airbags

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA ( Complete)

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
X3F	2024 Ford Super Duty F-350 SRW XL 4WD SuperCab 168" WB 60" CA	\$52,950.00
COLORS		
CODE	DESCRIPTION	
JS	Iconic Silver Metallic	
ENGINE		
CODE	DESCRIPTION	MSRP
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)	\$0.00
TRANSMISSION		
CODE	DESCRIPTION	MSRP
44G	Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road (STD)	\$0.00
OPTION PACKAGE		
CODE	DESCRIPTION	MSRP
630A	Order Code 630A	\$0.00
AXLE RATIO		
CODE	DESCRIPTION	MSRP
X4M	Electronic-Locking w/4.30 Axle Ratio (STD)	\$0.00
TIRES		
CODE	DESCRIPTION	MSRP
TCH	Tires: LT275/65Rx18E BSW A/S -inc: Spare may not be the same as the road tire (STD)	\$0.00
PRIMARY PAINT		
CODE	DESCRIPTION	MSRP
JS	Iconic Silver Metallic	\$0.00

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA ( Complete)

SEAT TYPE

CODE	DESCRIPTION	MSRP
1S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$100.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
96V	XL Chrome Package -inc: Power Sliding Rear Glass, Bright Chrome Hub Covers & Center Ornaments, Halogen Fog Lamps, Bright Grille, Remote Start, Chrome Front Bumper, Rear Window Defroster	\$225.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations), Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: Also allows for the attachment of a winch, Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine, Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output	\$250.00
67B	410 Amp Dual Alternators -inc: 250 Amp + 160 Amp	\$115.00
86M	Dual 68 AH/65 AGM Battery	\$210.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
512	Spare Tire & Wheel -inc: Excludes carrier, 3-Ton Mechanical Jack	\$350.00
61J	3-Ton Mechanical Jack	Inc.

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
52S	Interior Work Surface	\$140.00
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$415.00

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA ( Complete)

CUSTOM EQUIPMENT		
CODE	DESCRIPTION	MSRP
DI-1	Delivery from Hartford Ford to Green Bay	\$126.00
Options Total		\$1,931.00



Vehicle: [Fleet] 2024 Ford Super Duty F-350 SRW (X3F) XL 4WD SuperCab 168" WB 60" CA (✔
Complete)

Price Summary

PRICE SUMMARY	
	MSRP
Base Price	\$52,950.00
Total Options	\$1,931.00
Vehicle Subtotal	\$54,881.00
Destination Charge	\$1,995.00
Grand Total	\$56,876.00

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Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 13, 2023

PREPARED BY

AGENDA ITEM # E.7

Report of actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

a. SDA Lawnservice LLC

2. Tree & Brush Trimmer

a. SDA Lawnservice LLC

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 13, 2023

PREPARED BY

AGENDA ITEM # F.I

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None