



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, SEPTEMBER 13, 2023, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdIbmszNUhBWW9XRUVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Chris Wery, Melinda Eck, Steven Campbell, Mark Steuer

Excused:

C. APPROVAL OF THE AGENDA.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the agenda for the September 13, 2023 Improvement & Services Committee meeting.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the minutes of the August 22, 2023 Improvement & Services Committee meeting.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Village of Ashwaubenon to enter into an agreement for City of Green Bay to maintain their traffic signalized intersections.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by the Village of Ashwaubenon to enter into an agreement for City of Green Bay to maintain their traffic signalized intersections.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

2. Consideration with possible action on proposed 2024 Parking Division rate structure.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the proposed 2024 Parking Division rate structure.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

3. Consideration with possible action on report for the 2024 Department of Public Works equipment acquisition plan.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the report for the 2024 Department of Public Works equipment acquisition plan and forward it to the appropriate staff for implementation.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

4. Consideration with possible action on request by Department of Public Works to enter into an Intergovernmental Cooperative Agreement with Brown County for 2024.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to enter into an Intergovernmental Cooperative Agreement with Brown County for 2024.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

5. Consideration with possible action on request by Department of Public Works to enter into a three-way Professional Services Agreement with WisDOT and TBD Consultant for the design of the Manitowoc Road Sidewalk.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a three-way Professional Services Agreement with WisDOT and TBD Consultant for the design of the Manitowoc Road Sidewalk.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

6. Consideration with possible action on request by Department of Public Works seeking authorization to place an order for a 2024 1-ton chassis with flatbed body to replace a ¾-ton pickup truck, Unit #190.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works seeking authorization to place an order for a 2024 1-ton chassis with flatbed body to replace a 1-ton pickup truck, Unit #190.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

7. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

a. SDA Lawnservice LLC

2. Tree & Brush Trimmer

a. SDA Lawnservice LLC

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

a.SDA Lawnservice LLC

2.Tree & Brush Trimmer

a. SDA Lawnservice LLC

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to receive and place on file the Director's Report on recent activities of the Public Works Department.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.

2. The next Improvement & Services Committee meeting is scheduled for September 27, 2023.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to adjourn.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer, No- None, Abstain- None.