



AGENDA OF THE SUSTAINABILITY COMMISSION

WEDNESDAY, SEPTEMBER 20, 2023, 5:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

1. Join Zoom Meeting Online:
<https://us02web.zoom.us/j/82236285137?pwd=bzBScDVVRysrQlpSZEZpK2FMSnd4Zz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 3628 5137

Passcode: 769016

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

2. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. Roll Call.

1. Chair- Seth Hoffmeister; Vice Chair-Ned Dorff; Alder Mark Steuer; Amy Kox; Krista Kananen; Kaurie Mihm-PRF; Julia Noordyk; Mark Walter.

C. Approval of the Agenda.

1. Approval of the Sustainability Commission meeting agenda for September 20, 2023.

D. Approval of Minutes.

1. Approval of minutes from July 19, 2023.

E. Announcements

1. Pending Common Council approval, newly appointed Sustainability Commission member Jennifer Brinker will begin her three-year term this month. Vice-Chair, Ned Dorff, was reappointed to serve another 3-year term.

2. Announcements from Sustainability Commission members.

F. Regular Business.

1. To receive and place on file the logo of the Green Bay Sustainability Commission.

G. Informational.

1. Marketing & Communications work group update
2. Report of the Resiliency Coordinator

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Sustainability Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Sustainability Commission

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/82236285137?pwd=bzBScDVVRysrQlpSZEZpK2FMSnd4Zz09>

Meeting ID: 822 3628 5137

Passcode: 769016

One tap mobile

+13126266799,,82236285137#,,,,*769016# US (Chicago)

+19292056099,,82236285137#,,,,*769016# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 822 3628 5137

Passcode: 769016

Find your local number: <https://us02web.zoom.us/j/kxwwGfSBc>

Public Comments

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting.

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must state their name and address for the minutes.
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order Newly Revised 12th edition*.
2. Please log into the Zoom meeting at least 10 minutes before the meeting begins to ensure a proper connection and that your technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourself.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in or connect via web or Zoom app, you will be placed in a "waiting room."
 - b. The meeting host will then admit you to the meeting, and mute you upon entrance (you will still be able to hear and or otherwise observe the meeting).
5. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
 - b. If you're using a phone, your registration will be tied to an email.
6. Raising your hand
 - a. Committee/Commission/Board members—you can either use CivicClerk and request to speak or you can also utilize the "raise your hand" tool in the Zoom platform (you'd need to use a computer or tablet) to let the host know you would like to speak. You can also un-mute yourself and start speaking.
 - b. Persons with items on the agenda or other interested parties—you can also utilize the "raise your hand" tool on the Zoom platform via computer or mobile device. You will be allowed to speak once the committee, commission, or board has moved to "open the floor for interested parties to speak." Once discussion on your agenda item has concluded, the host will mute you, unless the committee opens the floor again.
7. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—in advance of the meeting, please download the Zoom Meeting app by using either the Apple Store or the Play Store. You will be asked to input your name, to identify you for the meeting.
 - d. Computer—you can access the meeting through a web browser by clicking on the meeting link, or through the Zoom Meeting app. If using the app, please download it in advance of the meeting. You will be asked to input your name, to identify yourself for the meeting.
 - e. For tablet and computer users—if you download the app you may be asked to verify your email.

8. Zoom etiquette
 - a. Muting yourself when you're not speaking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and state your name and address before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourself.
9. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee/commission/board meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching a Common Council meeting live on YouTube will see a gray screen with the City logo during closed session.
10. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number in the Zoom Meeting Information box.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not wish to speak, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button





Report to the
Sustainability Commission
of the City of Green Bay

MEETING DATE

September 20, 2023

AGENDA ITEM # F.I

To receive and place on file the logo of the Green Bay Sustainability Commission.

BACKGROUND

The logo was created to build community awareness of the Green Bay Sustainability Commission for use at outreach events and on certain marketing materials, but shall not be used for official City of Green Bay communications.

RECOMMENDATION

To receive and place on file.

FISCAL IMPACT

ATTACHMENTS

- I. Sustainability Commission logo

The logo features a large, thin, gold-colored circular border. Inside the circle, the text "GREEN BAY" is at the top, "SUSTAINABILITY COMMISSION" is in the center on a blue brushstroke, and "est. 2018" is at the bottom.

GREEN BAY

**SUSTAINABILITY
COMMISSION**

est. 2018



Report to the Sustainability Commission of the City of Green Bay

MEETING DATE

September 20, 2023

AGENDA ITEM # G.2

Report of the Resiliency Coordinator

BACKGROUND

The Citywide Green Stormwater Infrastructure Plan is 85% complete. Staff is reviewing potential public and private GSI locations; GSI Operations and Maintenance Guide, and several GIS mapping deliverables for the project. Tentatively, the draft plan will be presented at the Improvement & Services Committee either October 11 or October 25.

The Clean Energy Green Bay Plan, aka the comprehensive energy planning grant, is also nearing completion. The consultant is drafting the written report and will make presentations to the Sustainability Commission on November 15 at 5pm; and the Improvement & Services Committee on November 29 (immediately following the Parks Committee meeting).

East River Flood Mitigation Solutions Study: Staff is reviewing the proposals received through the RFP process.

RECOMMENDATION

To receive and place on file the report of the Resiliency Coordinator.

FISCAL IMPACT

ATTACHMENTS

None