



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, SEPTEMBER 27, 2023, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdIbmszNUhBWV9XRUVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Mark Steuer, Melinda Eck, Steven Campbell

Excused: Chris Wery

C. APPROVAL OF THE AGENDA.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the agenda for the September 27, 2023 Improvement & Services Committee meeting.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the minutes of the September 13, 2023 Improvement & Services Committee meeting.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Carnivore Meats to install streetlights on Vital Place and Grandview Road.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Carnivore Meats to install streetlights on Vital Place and Grandview Road.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

2. Consideration with possible action on request by the Green Bay Parking Division to establish a citation payment agreement program for installment payments on outstanding parking citation fees.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the request by the Green Bay Parking Division to establish a citation payment agreement program for installment payments on outstanding parking citation fees.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

3. Consideration with possible action on request by Department of Public Works on the 2023-24 rates for winter contractor snowplowing.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works on the 2023-24 rates for winter contractor snowplowing.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

4. Consideration with possible action on request by Department of Public Works to award the SEWERS 3-23 SANITARY SEWER – EAST RIVER CROSSING AT GROVE STREET contract at staff level and report the award at the next Improvement and Services Committee Meeting following the contract award.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award the SEWERS 3-23 SANITARY SEWER - EAST RIVER CROSSING AT GROVE STREET contract at staff level and report the award at the next Improvement and Services Committee meeting following the contract award.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

5. Consideration with possible action on request by Department of Public Works to award the PARKS 9-23 BAY BEACH PAVILION REROOF project at staff level through cooperative purchasing methods and report the award at the next Improvement and Services Committee meeting following the contract award.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award the PARKS 9-23 BAY BEACH PAVILION REROOF project at staff level through cooperative purchasing methods and report the award at the next Improvement and Services Committee meeting following the contract award.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

6. Report the award of contract BRIDGE 4-23 (ATKINSON DRIVE OVER CN WC RAILROAD B-5-225 PAINTING) to Zenith Tech Inc. in the amount of \$96,500.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the award of contract BRIDGE 4-23 (ATKINSON DRIVE OVER CN WC RAILROAD B-5-225 PAINTING) to Zenith Tech Inc. in the amount of \$96,500.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

7. Report the non-award of contract PARKS 9-23 BAY BEACH PAVILION REROOF.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to receive and place on file the report of the non-award of contract PARKS 9-23 BAY BEACH PAVILION REROOF.

Motion carried.

Yes- Melinda Eck, Mark Steuer, No- None, Abstain- None.

8. Consideration with possible action on approval of the following plat of right-of way: Country Club Road – West Mason Street Frontage Road to Indian Hill Drive – Project I.D. 4987-02-75.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the following plat of right-of-way: Country Club Road-West Mason Street Frontage Road to Indian Hill Drive - Project I.D. 4987-02-75 and forward it to the Plan Commission to amend the official map.

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

9. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

a. Bayland Building Inc.

2. Underground Sprinkler System

a. Irrigation Doctors LLC

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to receive and place on file the actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builders

a. Bayland Building Inc.

2. Underground Sprinkler System

a. Irrigation Doctors LLC

Motion carried.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

A Director's Report was not shared.

2. The next Improvement & Services Committee meeting is scheduled for October 11, 2023.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to adjourn.

Motion Passed.

Yes- Steven Campbell, Melinda Eck, Mark Steuer, No- None, Abstain- None.