



MINUTES OF THE JOINT FINANCE/PERSONNEL COMMITTEE

THURSDAY, NOVEMBER 2, 2023, 3:00 PM
In person at City Hall, Room 203 - Council Chambers.
Virtual attendance is also available via Zoom.

A. ZOOM MEETING INSTRUCTIONS.

I. This item contains Zoom information, instructions, and a link to the Virtual Comment Form.

B. ROLL CALL.

Present: Jim Hutchison, Jesse Brunette, Brian Johnson, Bill Galvin

Others Present: Mayor Eric Genrich, Ald. Mark Steuer, Ald. Jennifer Grant, Ald. Melinda Eck, Ald. Bill Morgan, Ald. Craig Stevens, Finance Director Diana Ellenbecker, Public Works Director Steven Grenier, Police Chief Chris Davis, Fire Chief Matthew Knott, Parks, Recreation and Forestry Director Dan Ditscheit, Community and Economic Development Director Cheryl Renier-Wigg, Green Bay Metro Transit Director Patricia Kiewiz, City Attorney Joanne Bungert, Chief of Operations Joseph Faulds, Assistant Finance Director Linda Chosa, Police Department Business Manager Rick Jurkanis, Assistant Fire Chief Robert Goplin, Deputy Parks, Recreation and Forestry Director James Anderson, City Clerk Celestine Jeffreys, Chief of Staff Amaad Rivera-Wagner, Human Resources Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

I. Approval of the Agenda for the November 2, 2023, meeting of the Joint Finance/Personnel Committee.

Moved by Ald. Bill Galvin, seconded by Ald. Jesse Brunette to approve the agenda.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

I. Approval of the Finance Committee minutes from the October 24, 2023 meeting.

Moved by Ald. Jim Hutchison, seconded by Ald. Bill Galvin to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

2. Approval of the Personnel Committee minutes from the October 24, 2023 meeting.

Moved by Ald. Jim Hutchison, seconded by Ald. Bill Galvin to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

E. REGULAR BUSINESS.

1. Consideration with possible action on the request for 2024 new positions and reclassifications. Recommendation to discuss during the individual departments 2024 budget approval.

Moved by Ald. Jim Hutchison, seconded by Ald. Bill Galvin to hold until the end of the agenda.

Motion passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

At the end of the meeting, motion was made by Ald. Bill Galvin, seconded by Ald. Jesse Brunette to receive and place on file as the new positions and reclassifications were considered with each department budget.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

2. Consideration with possible action to amend the compensation for the Common Council, Municipal Judge, and Mayor positions.

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve.

No vote.

Yes- None, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to amend the motion and hold on the Mayor's salary until after the budget is completed.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve, as amended, with action on the Common Council and Municipal Judge's salary.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

3. Consideration with possible action on the implementation of the updated City Pay Plan as recommended by Carlson Dettmann market analysis referred to staff from the October 24, 2023, Personnel Committee meeting.

Moved by Ald. Jesse Brunette, seconded by Ald. Bill Galvin to open the floor.

Motion Passed.

Yes- None, No- None, Abstain- None.

Moved by Ald. Jesse Brunette, seconded by Ald. Bill Galvin to close the floor.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Bill Galvin, seconded by Ald. Brian Johnson to open the floor.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Jim Hutchison, seconded by Ald. Jesse Brunette to close the floor.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Jim Hutchison, seconded by Ald. Brian Johnson to recommend to City Council acceptance of the plan with the following changes:

Add \$140,000 to the cost of the plan to avoid "leapfrogging"

1% COLA effective 1/1/2024

2% COLA in April as discussed

2% performance range increases

Budget impact of changes:

\$195,000 increase to the levy

\$250,000 - funded with ARPA interest

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

4. Consideration with possible action regarding the 2024 budget recommendations from Alderpersons.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to amend the budget and add Alder Grant's request for a recreational baseball field at Red Smith park with a cost of \$5,000, ARPA funded.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

F. REVIEW AND APPROVAL OF THE MAYOR'S RECOMMENDED 2024 BUDGET

1. Common Council (page 24).

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

2. Mayor's Office (page 28).

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

3. Administrative Services (pages 38-41).

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

4. Information Technology and Equipment Replacement (pages 49-50).

Moved by Ald. Jim Hutchison, seconded by Ald. Bill Galvin to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

5. Law (pages 57-58).

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to remove \$41,763.45 from line item #54004 Book, Maps and Subscriptions.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Jim Hutchison, seconded by Ald. Brian Johnson to approve the budget as amended.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

6. Municipal Court (pages 63-64).

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

7. Human Resources (pages 72-73).

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

8. Community & Economic Development (85-87).

Moved by Ald. Bill Galvin, seconded by Ald. Brian Johnson to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

9. Police Department (pages 96-99).

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

10. Fire Department.

General Fund (pages 108-111)

Allouez (pages 112-113)

Bellevue (pages 189-190)

Moved by Ald. Bill Galvin, seconded by Ald. Jesse Brunette to approve the General Fund budget.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Jim Hutchison, seconded by Ald. Bill Galvin to approve the Allouez budget.
Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Bill Galvin, seconded by Ald. Brian Johnson to approve the Bellevue budget.
Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

11. Department of Public Works includes Engineering, Operations, Traffic and Equipment Replacement (pages-120-124).

Moved by Ald. Bill Galvin, seconded by Ald. Jesse Brunette to approve.
Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

12. Parks, Recreation & Forestry and Equipment Replacement (pages 139-143).

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to amend the budget by providing a 2% COLA for seasonal park positions. Cost is \$31,508. Funding will be from the contingency fund and reduced by \$31,508

Motion Passed.

Yes- None, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to amend the previous motion by increasing the wage rate for all City seasonal salaries by 2% and using contingency funds as the funding source.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Jesse Brunette, seconded by Ald. Bill Galvin to approve the budget as amended.
Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

13. Miscellaneous (page 148).

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to reduce line item #59001 Contingency by \$32,508 to fund 2% COLA for all City seasonal positions.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

14. Special Revenue Funds (pages 164-191).

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to amend line item #50003 Seasonal Salaries to include 2% COLA for non-levy supported seasonal positions.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve the budget as amended.
Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

15. Debt Service Fund (pages 193-195).

Moved by Ald. Jim Hutchison, seconded by Ald. Jesse Brunette to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

16. Capital Projects Funds (pages 197-241).

Moved by Ald. Bill Galvin, seconded by Ald. Jesse Brunette to approve.

Motion Passed.

Yes- None, No- None, Abstain- None.

17. Internal Service Funds (pages 256-258).

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.

G. INFORMATIONAL.

I. Enterprise Transit (pages 247-252).

H. ADJOURNMENT.

Moved by Ald. Bill Galvin, seconded by Ald. Jim Hutchison to adjourn.

Motion Passed.

Yes- Jim Hutchison, Brian Johnson, Jesse Brunette, Bill Galvin, No- None, Abstain- None.