



MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, NOVEMBER 15, 2023, 8:15 AM

TRANSIT

901 University Ave

A. ROLL CALL.

I. Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

Present: Roger Kolb, Emily Ysebaert, Kevin Kuehn, Michael Conley-Kuhagen, Hector Rodriguez, and Alderman Randy Scannell

Excused: Terri Refsguard

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

I. Approval of the November 15, 2023 Transit Commission Agenda

Moved by Alder Randy Scannell, seconded by Commissioner Emily Ysebaert to approve the agenda for November 15, 2023. Motion carried.

Yes - Roger Kolb, Kevin Kuehn, Michael Conley-Kuhagen and Hector Rodriguez

No - None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of Transit Commission minutes from October 18, 2023.

Moved by Alder Randy Scannell, seconded by Commissioner Michael Conley-Kuhagen to approve the minutes from October 18, 2023. Motion carried.

Yes - Roger Kolb, Kevin Kuehn, Emily Ysebaert, and Hector Rodriguez

No - None, Abstain- None

D. REGULAR BUSINESS.

I. Discussion/Action: The 2024-2028 Transit Development Plan for the Green Bay Metro System, by Brown County Planning Commission/Metropolitan Planning Organization (MPO) for the Green Bay Urbanized Area.

L. Conard provided an overview of the TDP process via PowerPoint, noting that staff presented the full draft TDP to the Transit Commission on October 18.

L. Conard noted that the process began in early 2023 with an extensive public outreach effort with over 250 comments received. From there, staff began to prepare the draft document. Upon completion, a 30-day public review period was offered and a public meeting was held on October 18. At the meeting, staff provided an overview of the draft, offered an opportunity for questions and answers, and held a formal public hearing. Testimony received was documented and assembled in a staff report which was included in the meeting packet.

As a result of public testimony, the following was added to the document.

Chapter 2 - Fixed Route and Microtransit Service Microtransit Capacity Issue/Recommendation:

It is recommended that Metro undertake an evaluation to determine if Microtransit capacity limits are reached routinely at certain times during the week. In the event this occurs, Green Bay Metro will need to either deploy another Microtransit vehicle(s) or in the case of Saturday afternoon, adjust the full-service fixed route bus service to serve beyond the 1:45 p.m. fixed route end time/microtransit all-zone start time.

Moved by Alder Randy Scannell, seconded by Commissioner Emily Ysebaert to approve the 2024-2028 Transit Development Plan as presented. Motion carried.

Yes - Roger Kolb, Kevin Kuehn, Michael Conley-Kuhagen and Hector Rodriguez

No - None, Abstain- None

E. INFORMATIONAL.

1. Operational Reports

Director Kiewiz provided a brief overview of the Fixed Route, Paratransit, and GBM On Demand services. P. Kiewiz stated GBM On Demand continues to see numbers rise, hitting new highs.

Alder Randy Scannell asked if additional micro vehicles could be added or if more hours can be provided. Director Kiewiz stated both are options if that is the wishes of the Transit Commission. She stated it would increase the cost, but she can work with Via if necessary to do so.

No further discussion was held.

2. Financial Reports

Director Kiewiz provided an overview of the financial statements. Metro is under budget at this time.

No further discussion was held.

3. Director's Report

Director Kiewiz shared information about the Mayor's press conference on clean energy.

She stated the city budget process has been completed. The final budget will be on the Commission agenda at the next meeting for action.

Commissioner Kuehn asked about the current reduced fares. P. Kiewiz stated they end 12/31/23.

4. Next Transit Commission Meeting: Wednesday, December 13, 2023 at 8:15am

F. ADJOURNMENT.