AGENDA OF THE TRANSIT COMMISSION

WEDNESDAY, DECEMBER 6, 2023, 8:15 AM
TRANSIT
901 University Ave

A. Roll Call.

1. Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

B. Approval of the Agenda.

1. Approval of December 6, 2023 Transit Commission Agenda

C. Approval of Minutes.

1. Approval of the November 15, 2023 Transit Commission Minutes

D. Regular Business.

1. Discussion/Action: Green Bay Metro's 2024 Budget
2. Discussion/Action: Request to Purchase 1 - Ton 4x4 Pickup Truck

E. Informational.

1. Operational Reports
2. Financial Reports
3. Director's Report
4. Next Transit Commission Meeting: Wednesday, January 17, 2024 at 8:15am

F. Adjournment.

1) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
2) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Transit Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.

3) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Report to the
Transit Commission
of the City of Green Bay

Green Bay METRO

MEETING DATE	PREPARED BY
December 6, 2023	

AGENDA ITEM # B.1

Approval of December 6, 2023 Transit Commission Agenda

BACKGROUND

Enclosed is the agenda for the Transit Commission meeting being held on December 6, 2023.

RECOMMENDATION

Staff recommends the approval of the agenda for December 6, 2023.

FISCAL IMPACT

ATTACHMENTS

None

Report to the
Transit Commission
of the City of Green Bay

Green Bay METRO

MEETING DATE	PREPARED BY
December 6, 2023	Patty Kiewiz, Transit Director

AGENDA ITEM # C.1

Approval of the November 15, 2023 Transit Commission Minutes

BACKGROUND

Enclosed are the proposed minutes from the Transit Commission meeting that was held on November 15, 2023.

RECOMMENDATION

Staff recommends the approval of the minutes from November 15, 2023.

FISCAL IMPACT

ATTACHMENTS

1. Transit Commission 11-15-23

901 University Avenue, Green Bay, Wisconsin 54302
greenbaymetro.org

MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, NOVEMBER 15, 2023, 8:15 AM
TRANSIT
901 University Ave

A. ROLL CALL.

1. Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Michael Conley-Kuhagen, Terri Refsguard and Hector Rodriguez.

Present: Roger Kolb, Emily Ysebaert, Kevin Kuehn, Michael Conley-Kuhagen, Hector Rodriguez, and Alderman Randy Scannell
Excused: Terri Refsguard

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

1. Approval of the November 15, 2023 Transit Commission Agenda

Moved by Alder Randy Scannell, seconded by Commissioner Emily Ysebaert to approve the agenda for November 15, 2023. Motion carried.
Yes - Roger Kolb, Kevin Kuehn, Michael Conley-Kuhagen and Hector Rodriguez
No - None, Abstain- None

C. APPROVAL OF MINUTES.

1. Approval of Transit Commission minutes from October 18, 2023.

Moved by Alder Randy Scannell, seconded by Commissioner Michael Conley-Kuhagen to approve the minutes from October 18, 2023. Motion carried.
Yes - Roger Kolb, Kevin Kuehn, Emily Ysebaert, and Hector Rodriguez
No - None, Abstain- None

D. REGULAR BUSINESS.

1. Discussion/Action: The 2024-2028 Transit Development Plan for the Green Bay Metro System, by Brown County Planning Commission/Metropolitan Planning Organization (MPO) for the Green Bay Urbanized Area.

L. Conard provided an overview of the TDP process via PowerPoint, noting that staff presented the full draft TDP to the Transit Commission on October 18.

L. Conard noted that the process began in early 2023 with an extensive public outreach effort with over 250 comments received. From there, staff began to prepare the draft document. Upon completion, a 30-day public review period was offered and a public meeting was held on October 18. At the meeting, staff provided an overview of the draft, offered an opportunity for questions and answers, and held a formal public hearing. Testimony received was documented and assembled in a staff report which was included in the meeting packet.

As a result of public testimony, the following was added to the document.

Chapter 2 - Fixed Route and Microtransit Service
Microtransit Capacity Issue/Recommendation:

It is recommended that Metro undertake an evaluation to determine if Microtransit capacity limits are reached routinely at certain times during the week. In the event this occurs, Green Bay Metro will need to either deploy another Microtransit vehicle(s) or in the case of Saturday afternoon, adjust the full-service fixed route bus service to serve beyond the 1:45 p.m. fixed route end time/microtransit all-zone start time.

Moved by Alder Randy Scannell, seconded by Commissioner Emily Ysebaert to approve the 2024-2028 Transit Development Plan as presented. Motion carried.
Yes - Roger Kolb, Kevin Kuehn, Michael Conley-Kuhagen and Hector Rodriguez
No - None, Abstain- None

E. INFORMATIONAL.

1. Operational Reports

Director Kiewiz provided a brief overview of the Fixed Route, Paratransit, and GBM On Demand services. P. Kiewiz stated GBM On Demand continues to see numbers rise, hitting new highs.

Alder Randy Scannell asked if additional micro vehicles could be added or if more hours can be provided. Director Kiewiz stated both are options if that is the wishes of the Transit Commission. She stated it would increase the cost, but she can work with Via if necessary to do so.

No further discussion was held.

2. Financial Reports

Director Kiewiz provided an overview of the financial statements. Metro is under budget at this time.

No further discussion was held.

3. Director's Report

Director Kiewiz shared information about the Mayor's press conference on clean energy.

She stated the city budget process has been completed. The final budget will be on the Commission agenda at the next meeting for action.

Commissioner Kuehn asked about the current reduced fares. P. Kiewiz stated they end 12/31/23.

4. Next Transit Commission Meeting: Wednesday, December 13, 2023 at 8:15am

F. ADJOURNMENT.

Report to the
Transit Commission
of the City of Green Bay

Green Bay METRO

MEETING DATE	PREPARED BY
December 6, 2023	Patty Kiewiz, Transit Director

AGENDA ITEM # D.1

Discussion/Action: Green Bay Metro's 2024 Budget

BACKGROUND

Director Kiewiz will present Green Bay Metro's 2024 budget.

RECOMMENDATION

Staff recommends the approval of Green Bay Metro's 2024 budget.

FISCAL IMPACT

ATTACHMENTS

1. 2024 Budget Projection
2. 2024 Budget Variance
3. 2024 Transit Org Chart
4. 2024 Municipality Projected

GREEN BAY METRO
2024 BUDGET

ACCOUNT DESCRIPTION	% 2024 Budget	2024 Budget	2023 Budget	Difference	% Change
FULL FARE (FIXED RT & MICRO)	7.0%	650,000	650,000	-	0%
VOUCHERS **(85.21) LIFT**	0.0%			-	0%
STUDENT FARES (FIXED RT & MICRO)	0.1%	10,000	10,000	-	0%
COLLEGE STUDENT PASS	0.0%			-	0%
DISABLED FARES (FIXED RT & MICRO)	1.2%	115,000	115,000	-	0%
SUBTOTAL: FAREBOX REVENUE	**8.4%**	**775,000**	**775,000**	**-**	**0.0%**
PARATRANSIT FARES	0.8%	**76,000**	**100,000**	**(24,000)**	**-24%**
AGENCY FEES	2.3%	**216,600**	**285,000**	**(68,400)**	**-24%**
TOTAL FAREBOX REVENUE	**11.6%**	**1,067,600**	**1,160,000**	**(92,400)**	**-8.0%**
PARATRANSIT/ID FEES	0.0%	**301**	**301**	**(1)**	**0%**
INVESTMENT INCOME	0.0%	4,000	4,000	-	0%
SALE OF EQUIPMENT	0.0%	-	-	-	0%
BUS ADVERTISING	1.1%	100,000	100,000	-	0%
INTERCITY BUS COMMISSION	0.1%	6,000	6,000	-	0%
NON-TRANS - VENDING MACHINES	0.0%	3,000	3,000	-	0%
NON-TRANS - SALE OF SCRAP	0.0%	1,800	1,800	-	0%
NON-TRANS - PAYPHONE	0.0%	-	100	(100)	-100%
STORAGE LOCKER TOKENS	0.0%	-	500	(500)	-100%
FEDERAL OPERATING ASSISTANCE	29.5%	2,726,479	2,449,982	276,497	11%
STATE OPERATING ASSISTANCE	29.5%	2,726,479	2,449,982	276,497	11%
RAZ PASS\UWGB\ST NORBERT	0.0%	-	-	-	0%
VILLAGE OF ALLOUEZ	1.5%	136,465	139,022	(2,557)	-2%
VILLAGE OF ASHWAUBENON	1.5%	135,574	133,873	1,701	1%
VILLAGE OF BELLEVUE	1.5%	137,355	133,059	4,296	3%
CITY OF DEPERE	1.5%	141,537	146,798	(5,261)	-4%
CITY OF GREEN BAY	18.5%	1,708,675	1,683,788	24,887	1%
SECTION 5310 PROGRAM ADMIN / **85.21 MM**	1.2%	**114,130**	**124,307**	**(10,177)**	**-8%**
CLOTHING-EMPL PORTION	0.0%	-	-	-	0%
PARTNERSHIP CONTRIBUTION	2.5%	232,908	213,424	19,484	9%

GREEN BAY METRO
2024 BUDGET

ACCOUNT DESCRIPTION	% 2024 Budget	2024 Budget	2023 Budget	Difference	% Change
MISC REVENUE	0.0%	-	-	-	0%
TOTAL REVENUE	**100.0%**	**9,242,302**	**8,749,935**	**492,367**	**5.6%**
Total Direct Operating Revenue		1,411,609	1,485,125		0.0%
TOTAL SALARIES	26.4%	2,438,222	2,607,203	(168,981)	-6.5%
TOTAL OVERTIME	2.2%	201,567	53,333	148,234	277.9%
TOTAL VACATION	1.8%	162,593	173,547	(10,954)	-6.3%
TOTAL HOLIDAY	1.0%	95,690	103,016	(7,326)	-7.1%
TOTAL PERSONAL	0.4%	33,018	35,311	(2,293)	-6.5%
TOTAL FUNERAL LEAVE	0.0%	-	-	-	0.0%
TOTAL SICK	1.6%	152,074	161,246	(9,172)	-5.7%
TOTAL UNEMPLOYMENT	0.1%	6,000	6,000	-	0.0%
TOTAL HEALTH INSURANCE	5.8%	534,492	575,327	(40,835)	-7.1%
TOTAL DENTAL INSURANCE	0.4%	39,265	44,554	(5,289)	-11.9%
TOTAL LIFE INSURANCE	0.0%	2,772	3,743	(971)	-25.9%
TOTAL LEVY SUPPORTED HEALTH	0.0%	-	-	-	0.0%
TOTAL SOCIAL SECURITY	2.0%	185,027	188,189	(3,162)	-1.7%
TOTAL MEDICARE	0.5%	43,292	44,035	(743)	-1.7%
TOTAL WORKER COMPENSATION	0.7%	60,618	77,369	(16,751)	-21.7%
TOTAL PENSIONS	2.3%	209,449	211,766	(2,317)	-1.1%
TOTAL CAR ALLOWANCE	0.0%	-	-	-	0.0%
TOTAL CLOTHING ALLOWANCE	0.2%	17,915	17,750	165	0.9%
TOTAL EMPLOYEE ALLOWANCES	0.0%	940	940	-	0.0%
TOTAL OTHER FRINGE BENEFITS	0.0%	3,488	3,488	-	0.0%
TOTAL TRAINING & TRAVEL	0.3%	26,000	21,000	5,000	23.8%
TOTAL DUES, LICENSES, SUBSCRIPTIONS	0.2%	18,720	17,720	1,000	5.6%
TOTAL EMPLOYMENT RELATED EXPENSES	0.4%	40,300	32,300	8,000	24.8%
TOTAL SERVICES	4.8%	447,426	376,050	71,376	19.0%
TOTAL PROMOTIONAL	0.3%	25,750	25,750	-	0.0%

GREEN BAY METRO
2024 BUDGET

ACCOUNT DESCRIPTION	% 2024 Budget	2024 Budget	2023 Budget	Difference	% Change
TOTAL MICROTRANSIT SERVICES	25.9%	2,393,732	1,590,000	803,732	50.5%
TOTAL PARATRANSIT SERVICES	7.0%	647,107	843,034	(195,927)	-23.2%
TOTAL FUEL	7.3%	678,859	907,766	(228,907)	-25.2%
TOTAL TIRES & TUBES	0.6%	55,000	55,000	-	0.0%
TOTAL MATERIALS & SUPPLIES	1.0%	90,125	78,625	11,500	14.6%
TOTAL BUILDING & EQUIPMENT	2.2%	200,000	175,000	25,000	14.3%
TOTAL BUILDING REPAIRS	0.4%	40,000	30,000	10,000	33.3%
TOTAL PAVE CONST (SHELTER PADS)	0.1%	6,000	6,000	-	0.0%
LANDSCAPING/SITE RESTORATION	0.0%	400	400	-	0.0%
TOTAL ELECTRIC	0.8%	78,097	59,661	18,436	30.9%
TOTAL GAS	1.2%	114,649	46,457	68,192	146.8%
TOTAL PHONE/CELLULAR SERVICE	0.2%	18,960	9,108	9,852	108.2%
TOTAL WATER	0.0%	2,706	3,239	(533)	-16.4%
TOTAL SEWER	0.1%	5,840	5,516	324	5.9%
TOTAL INSURANCE	1.8%	166,207	160,492	5,715	3.6%
CASH OVER/SHORT	0.0%	-		-	0.0%
TOTAL OPERATING EXPENSES	100.0%	9,242,302	8,749,935	492,367	5.6%

2024 GREEN BAY METRO BUDGET SUMMARY
Variance to 2023 Budget

Revenues		Change	% Chg
Farebox Revenue-Fixed Route	$	-	0.0%
Farebox Revenue-Paratransit	$	(92,400)	-24.0%
Federal Operating Assistance	$	276,497	11.3%
State Operating Assistance	$	276,497	11.3%
Green Bay	$	24,887	1.5%
Other local municipalities	$	(1,822)	-0.3%
Intercity Bus Commission	$	-	0.0%
Advertising	$	-	0.0%
Local Partnerships	$	19,484	9.1%
Non-transportation income	$	(601)	-6.2%
Section 5310 Program	$	(10,177)	-8.2%
Total Revenue	$	492,367	5.6%

Operating Expenses		Change	% Chg
Salaries & Leave time	$	(202,630)	-6.1%
Overtime	$	148,234	277.9%
Health / Dental	$	(46,124)	-7.4%
WRS	$	(2,317)	-1.1%
Other employment expenses	$	12,194	14.3%
Workers comp	$	(16,751)	-21.7%
Contract Services	$	71,376	19.0%
Paratransit services	$	(240,217)	-25.4%
Micro Transit sevices	$	829,435	50.5%
Fuel	$	(210,320)	-22.9%
Building & Equipment maint	$	46,500	13.7%
Marketing expense	$	-	0.0%
Insurance	$	5,715	3.6%
Utilities	$	96,271	77.7%
Shelter pads	$	-	0.0%
Misc	$	1,000	5.6%
Total Expenses	$	492,367	5.6%

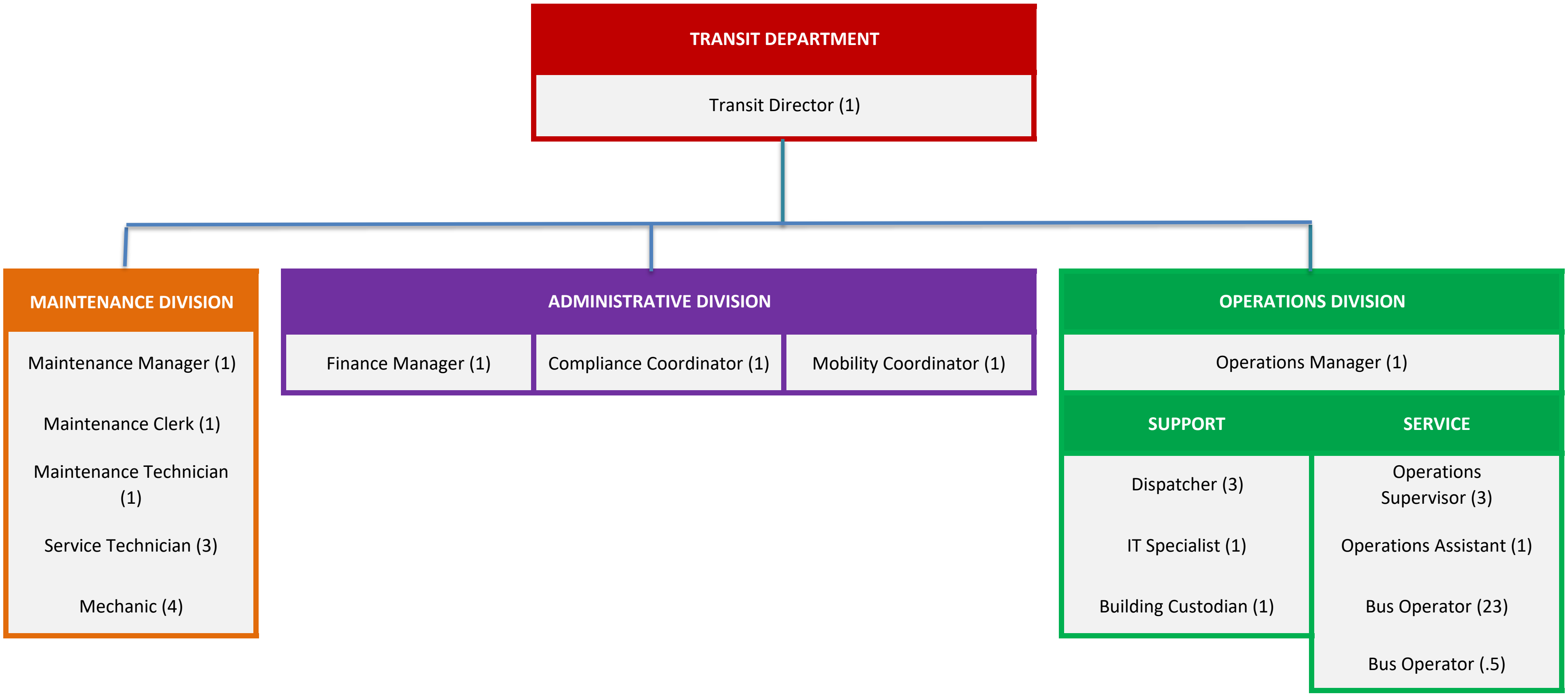
Revenues:

Expenses:

5% Wage Increase (Non-represented) - Apr 1st

3% Health Insurance Increase

TRANSIT DEPARTMENT



Fulltime Employees 47
Parttime Employees 1

GREEN BAY METRO
SHARING OF BUDGET OPERATING DEFICIT-2024

2024 FIXED ROUTE BUS & On Demand	2024 OPERATING EXPENSE	8,436,101
	REVENUE	1,122,708
	DEFICIT	7,313,393
Federal Assistance	29.500%	2,488,650
State Assistance	29.500%	2,488,650
Other revenues		114,130
Deficit to Local Municipality		2,221,964
PARTICIPATING MUNICIPALITY	PERCENT DEFICIT	LOCAL SHARE
ALLOUEZ	6.00%	133,318
ASHWAUBENON	6.00%	133,318
BELLEVUE	6.00%	133,318
DE PERE	6.00%	133,318
GREEN BAY	76.00%	1,688,692
TOTAL	100.00%	2,221,964

(1) PERCENT OF OPERATIONAL DEFICIT IS BASED ON SHARE OF BUS MILES OPERATED WITHIN EACH MUNICIPALITY.

2024 PARATRANSIT SERVICE	2024 TOTAL PROGRAM COST	806,200
	REVENUE:	292,901
	DEFICIT	513,300
Federal Assistance	29.500%	237,829
State Assistance	29.500%	237,829
Deficit to Local Municipality		37,642
PARTICIPATING MUNICIPALITY	PERCENT DEFICIT	LOCAL SHARE
ALLOUEZ	8.36%	3,147
ASHWAUBENON	5.99%	2,257
BELLEVUE	10.72%	4,037
DE PERE	21.83%	8,219
GREEN BAY	53.09%	19,982
TOTAL	100.00%	37,642

(2) PERCENT OF DEFICIT IS BASED ON CLIENTS' MUNICIPALITY OF RESIDENCE

Combined Fixed Route & Paratransit Service Using Above Spreadsheet

Based on 2023 City Budget

Municipality	2024 Paratransit	2024 Fixed Route Microtransit	**2024 Total**	2023 Local Share	% Change	% of Municipal Revenue
ALLOUEZ	3,147	133,318	**136,465**	139,022	-1.8%	6.0%
ASHWAUBENON	2,257	133,318	**135,574**	133,873	1.3%	6.0%
BELLEVUE	4,037	133,318	**137,355**	133,059	3.2%	6.1%
DE PERE	8,219	133,318	**141,537**	146,798	-3.6%	6.3%
GREEN BAY	19,982	1,688,692	**1,708,675**	1,686,788	1.3%	75.6%
TOTAL	37,642	2,221,964	**2,259,605**	2,239,540	0.9%	100.0%
TOTAL BUDGET			**9,242,302**	**8,749,935**	**5.63%**	
			9,242,302	492,367		

Report to the
Transit Commission of the City of Green Bay

Green Bay METRO

MEETING DATE	PREPARED BY
December 6, 2023	Patty Kiewiz, Transit Director

AGENDA ITEM # D.2

Discussion/Action: Request to Purchase 1 - Ton 4x4 Pickup Truck

BACKGROUND

The staff is requesting to purchase a new pickup for the maintenance division. The truck is used for various tasks around the facility, including hauling shelters and benches for placement. The main purpose of the pickup is for snow plowing. It will be replacing a 2002 pickup.

City of Green Bay Purchasing Department has issued RFQ #2023-63 for a one (1) - Ton 4x4 regular cab, 8' box gas pickup truck.

RECOMMENDATION

Staff recommends approving the purchase of a 1-ton pickup truck as presented, not to exceed $75,000.

FISCAL IMPACT

ATTACHMENTS

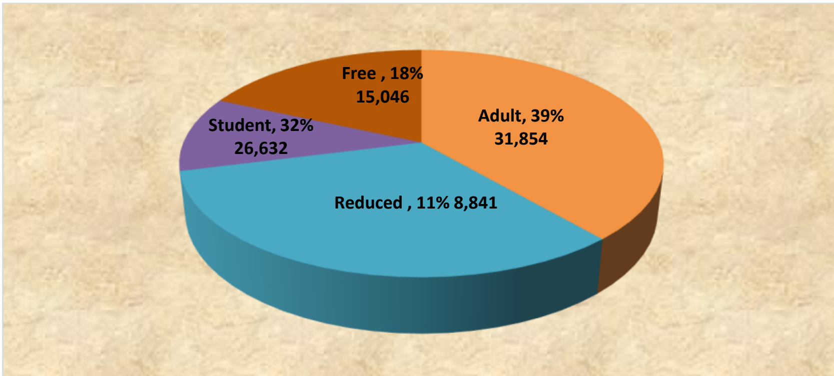
None

Fixed Route Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY FIXED ROUTE	YTD FIXED ROUTE
October 2022	24,681	22,562	8,861	16,468	72,572	549,373
October 2023	26,918	26,084	8,464	14,994	76,460	615,197
Difference	2,237	3,522	(397)	(1,474)	3,888	
	9%	16%	-4%	-9%	5%	

Microtransit On Demand Ridership

	ADULT	STUDENT	*REDUCED	*FREE	MONTHLY ON DEMAND	YTD ON DEMAND
October 2022	2,225	193	149	14	2,581	23,470
October 2023	4,936	548	377	52	5,913	49,134
	2,711	355	228	38	3,332	
	122%	184%	153%	271%	129%	



YTD PASSENGERS
664,331

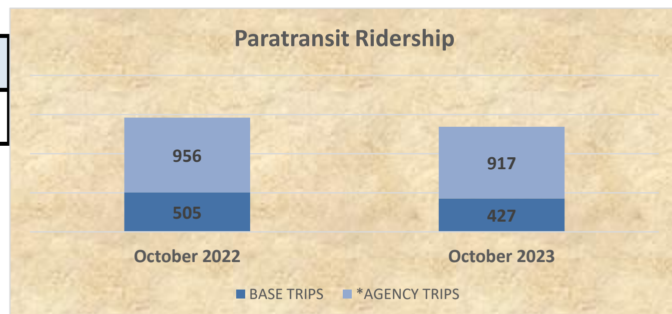
**Reduced fare program is for individuals who are age 65 and older, Medicare recipients, and individuals with qualifying disabilities.*

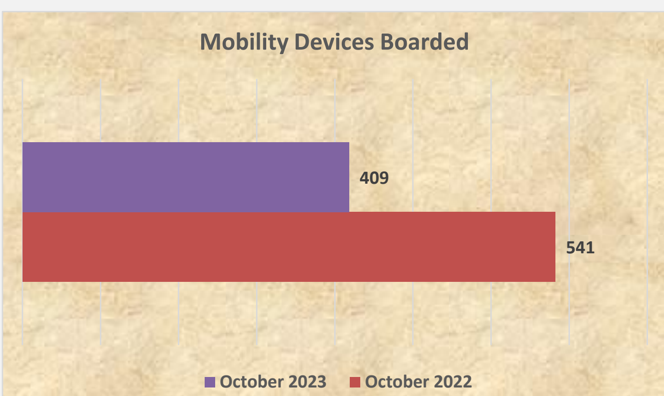
**Free is comprised of game day, children 4 & under, promos, etc.*

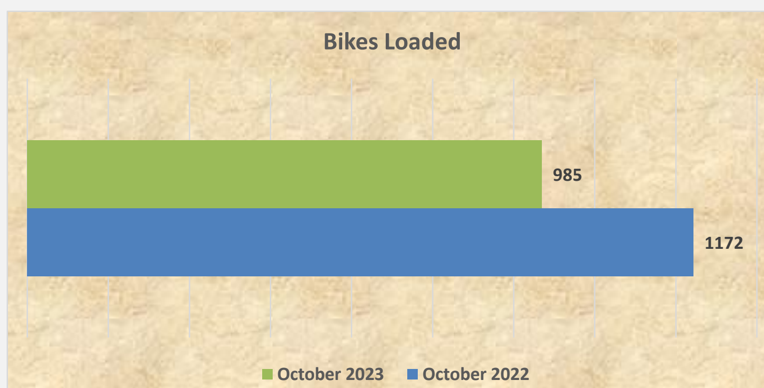
Paratransit Ridership

	BASE TRIPS	*AGENCY TRIPS	TOTAL TRIPS	YTD
October 2022	505	956	1,461	13,736
October 2023	427	917	1,344	12,806
Difference	(78)	(39)	(117)	
	-15.4%	-4.1%	-8.0%	

**Agency Fare includes base fare plus additional cost for expenses that is permitted by 49 CRF 37.131 to social service agencies and other organizations for agency trips (i.e., trips guaranteed to the organization).*



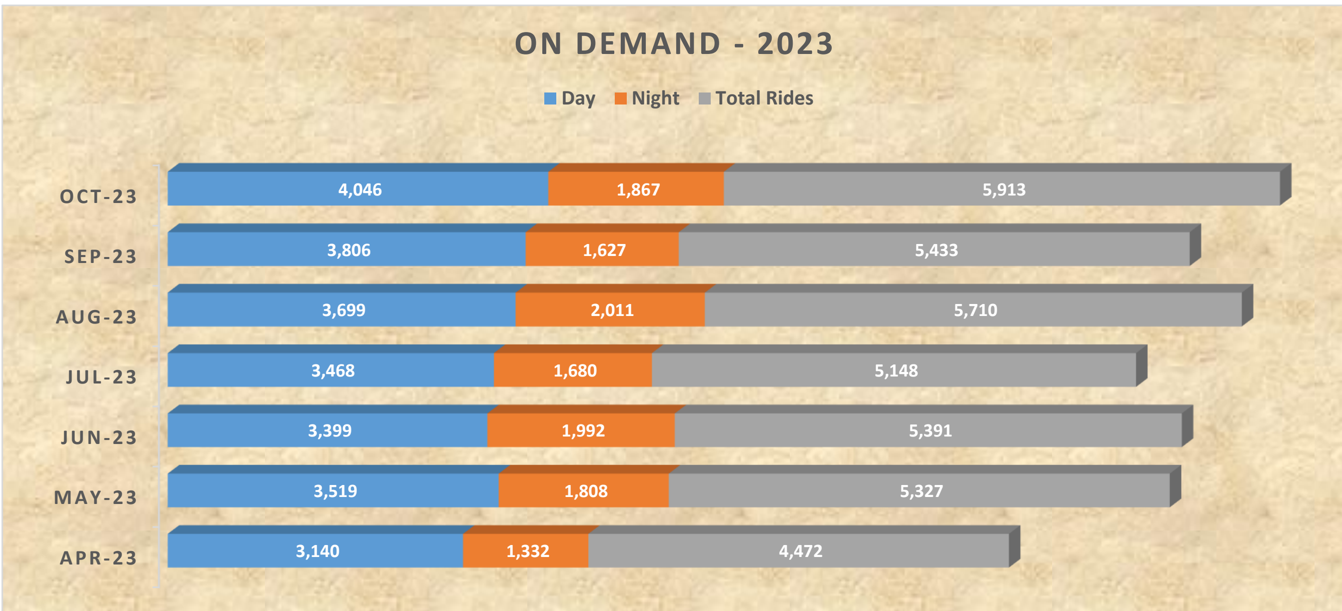


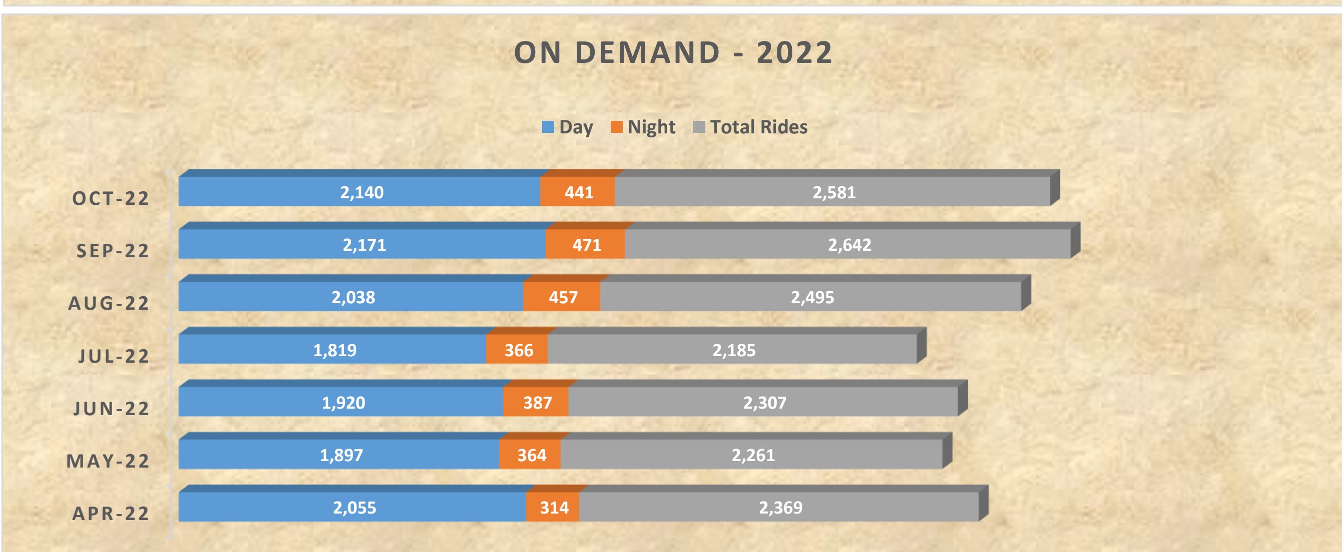


GBM ON DEMAND RIDERSHIP - KPIs

OCTOBER 2023

	Day Service	Night Service	Total	YTD	Target
Passengers	4,046	1,867	5,913	49,134	
Operating Hours	1,359.0	491.4	1,850.4	17,700	
Passengers per Operating Hour	2.98	3.80	3.20	2.78	3.0
Average Customer Wait Time (minutes)	23.73	28.00			<20.0
On-Time Pickups	74%	66%			95%





Day Service	Monday - Friday	5:15am - 6:45pm	Saturday	7:45am - 1:45pm
Night Service	Monday - Friday	6:45 pm - 11:30pm	Saturday	1:45pm - 7:45 pm

*Key Performance Indicators (KPI)

Green Bay Metro Transit Commission
Financial Report
OCT 2023

EXPENSES

ACCOUNT DESCRIPTION	2023 Jan-Oct	2022 Jan-Oct	+/-	%	2023 BUDGET	% OF BUDGET
Wages & Salaries	**1,906,583.00**	**2,064,478.79**	(157,896)	-7.6%	**2,660,944**	**71.7%**
Fringe Benefits	**843,197.33**	**1,105,928.55**	(262,731)	-23.8%	**1,645,874**	**51.2%**
Other Employment Expenses	**98,259.26**	**53,597.74**	44,662	83.3%	**67,600**	**145.4%**
Contract Services	**143,595.27**	**164,339.30**	(20,744)	-12.6%	**401,799**	**35.7%**
Materials & Supplies	**367,675.44**	**554,980.66**	(187,305)	-33.7%	**871,811**	**42.2%**
Building & Equip Maintenance	**227,854.87**	**211,290.04**	16,565	7.8%	**211,900**	**107.5%**
Utilities	**129,710.24**	**81,511.27**	48,199	59.1%	**123,731**	**104.8%**
Insurance	**154,483.34**	**170,891.62**	(16,408)	-9.6%	**160,492**	**96.3%**
Miscellaneous	**164.40**	**195.40**	(31)	-15.9%	**250**	**65.8%**
Paratransit Services	**389,240.26**	**470,064.16**	(80,824)	-17.2%	**946,034**	**41.1%**
Microtransit Services	**1,368,200.94**	**821,867.85**	546,333	66.5%	**1,659,500**	**82.4%**
Subrecipient Expenses	**-**	**-**	-	0.0%	**-**	**0.0%**
TOTAL	**5,628,964.35**	**5,699,145.38**	**(70,181)**	**-1.2%**	**8,749,935**	**64.3%**

REVENUES

ACCOUNT DESCRIPTION	2023 Jan-Oct	2022 Jan-Oct	+/-	%	ORIGINAL BUDGET 2023 BUDGET	% OF BUDGET
Federal Operating Asst	**146,740.00**	**1,255,614.00**	(1,108,874)	-88.3%	**2,574,289**	**5.7%**
State Operating Asst	**1,913,579.00**	**2,366,052.00**	(452,473)	-19.1%	**2,449,982**	**78.1%**
Other Local Municipalities	**485,093.00**	**562,259.60**	(77,167)	-13.7%	**552,752**	**87.8%**
Green Bay	**1,040,000.00**	**1,040,000.00**	-	0.0%	**1,683,788**	**61.8%**
Farebox Revenue-Fixed Route	**325,033.71**	**380,452.85**	(55,419)	-14.6%	**775,000**	**41.9%**
Farebox Revenue-Paratransit	**168,440.00**	**190,221.00**	(21,781)	-11.5%	**385,000**	**43.8%**
Farebox Revenue-Microtransit	**17,889.00**	**12,004.00**	5,885	49.0%	**-**	**0.0%**
College Program Fares	**5,205.00**	**5,627.00**	(422)	-7.5%	**-**	**0.0%**
TMI Refund	**24,485.00**	**50,038.00**	(25,553)	-51%	**-**	**0.0%**
Non-Transportation Revenue	**263,812.52**	**44,936.77**	218,876	487.1%	**9,699**	**2720.0%**
State Fuel Refund	**9,992.74**	**11,493.25**	(1,501)	-13.1%	**-**	**0.0%**
Advertising	**92,553.96**	**100,107.42**	(7,553)	-7.5%	**100,000**	**92.6%**
Intercity Bus Commissions	**5,431.84**	**5,045.61**	386	7.7%	**6,000**	**90.5%**
Partnership Contributions	**107,020.00**	**141,048.00**	(34,028)	-24.1%	**213,424**	**50.1%**
TOTAL	**4,605,275.77**	**6,164,899.50**	**(1,559,624)**	**-25.3%**	**8,749,935**	**52.6%**

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	257	256	1.0	0.4%	305
Revenue Miles	547,363	632,750	(85,387)	-13.5%	663,084
Revenue Hours	36,373	42,489	(6,116)	-14.4%	43,783
Unlinked Passenger Trips	615,197	549,373	65,824	12.0%	817,802
Revenue / Cost	**81.8%**	**108.2%**			100%
Farebox Revenue / Mile	0.59	0.60	(0.01)	-1.2%	1.17
Farebox Revenue / Pass Trip	0.53	0.69	(0.16)	-23.7%	0.95
Farebox Revenue / Hour	8.94	8.95	(0.02)	-0.2%	17.70
Passenger / Mile	1.12	0.87	0.26	29.5%	1.23
Cost / Mile	7.07	6.97	0.11	1.5%	9.27
Cost / Passenger Trip	6.29	8.02	(1.73)	-21.6%	7.51

*Insurance is [NET] TMI
**Diesel fuel is included in materials and supplies subtotal.