



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, NOVEMBER 29, 2023, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdIbmszNUhBWW9XRUVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Steven Campbell, Melinda Eck, Chris Wery, Mark Steuer

Excused:

Absent:

C. APPROVAL OF THE AGENDA.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to amend the agenda to discuss Item #7 first and address the remaining items in order.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the agenda as amended for the November 29, 2023 Improvement & Services Committee meeting.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the minutes of the October 25, 2023 Improvement & Services Committee meeting.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

E. PRESENTATION

1. Presentation of the Clean Energy Green Bay Plan by the City's consultant, Slipstream.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to open the floor for discussion.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to close floor.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

F. REGULAR BUSINESS.

1. Consideration with possible action on request by Department of Public Works to make changes to Chapter 32 (Solid Waste) ordinance.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to make changes to Chapter 32 (Solid Waste) ordinance.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

2. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with Robert E. Lee & Associates, Inc. in the amount of \$47,900 for landfill monitoring and consulting services.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into a Professional Services Agreement with Robert E. Lee & Associates, Inc. in the amount of \$47,900 for landfill monitoring and consulting services.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

3. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Agreement with NES Ecological Services in the amount of \$26,800 for native planting maintenance services.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works to enter into a Professional Services Agreement with NES Ecological Services in the amount of \$26,800 for native planting maintenance services.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

4. Consideration with possible action on request by Department of Public Works for exemption from City of Green Bay Ordinance for overnight street parking by YMCA employee Mark Geo.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works for exemption from the City of Green Bay Ordinance for overnight street parking by YMCA employee Mark Geo for the remainder of 2023 and for all of 2024.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

5. Consideration with possible action on request by Department of Public Works to enter into State/Municipal Financial Agreements (SMFA) with the Wisconsin Department of Transportation (WisDOT) for the following projects:

- a. Project 1450-23-00/70 – Ray Nitschke Memorial Bridge
- b. Project 9210-24-00/70 – STH 54 Intersections

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to enter into State/Municipal Financial Agreements (SMFA) with the Wisconsin Department of Transportation (WisDOT) for the following projects:

- 1. Project 1450-23-00/70 - Ray Nitschke Memorial Bridge
- 2. Project 9210-24-00/70 - STH 54 Intersections

and authorize the Director of Public Works to sign.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

6. Consideration with possible action on request by Department of Public Works for the 2024 proposed vegetation maintenance at the City's stormwater ponds and facilities.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works for the 2024 proposed vegetation maintenance at the City's stormwater ponds and facilities.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Melinda Eck, No- None, Abstain- None.

7. Consideration with possible action on request by Department of Public Works to adopt the Clean Energy Green Bay plan as recommended by the Sustainability Commission.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to open the floor for discussion.

Motion carried.

Moved by Ald. Chris Wery, seconded by Ald. Steven Campbell to close floor.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

Moved by Ald. Chris Wery, seconded by Ald. Mark Steuer to approve the request by Department of Public Works to adopt the Clean Energy Green Bay plan as recommended by the Sustainability Commission (motion to approve failed 2-2).

Yes- Mark Steuer, Chris Wery, No- Melinda Eck, Steven Campbell, Abstain-None.

8. Consideration with possible action on request by Department of Public Works to award contract to MJT Trucking for hauling stockpiled street sweepings to the landfill.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of

Public Works to award contract to MJT Trucking for hauling stockpiled street sweepings to the landfill in the amount of \$59,334.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

9. Consideration with possible action on request by Department of Public Works to award the professional engineering services contract for stormwater restoration projects at Baird Creek Burgundy Court and Twin Pines Court to Ruekert & Mielke, Inc. (R/M).

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award the professional engineering services contract for stormwater restoration projects at Baird Creek Burgundy Court and Twin Pines Court to Ruekert & Mielke, Inc. (R/M).

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

10. Consideration with possible action on request by Department of Public Works to adopt the Proposed 2024 Storm Water Utility Rates.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to adopt the Proposed 2024 Storm Water Utility Rates.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

11. Consideration with possible action on request by Department of Public Works to purchase yearly structure cast iron castings from Neenah Foundry in the amount of \$51,240 for the Sewer Section.

Moved by Ald. Chris Wery, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to purchase yearly structure cast iron castings from Neenah Foundry in the amount of \$51,240 for the Sewer Section.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

12. Consideration with possible action on request by Department of Public Works to authorize the purchase of equipment to complete upgrades to the stormwater lift station located at Main Street and N. Irwin Avenue.

Moved by Ald. Steven Campbell, seconded by Ald. Melinda Eck to approve the request by Department of Public Works to authorize the purchase of equipment to complete upgrades to the stormwater lift station located at Main Street and N. Irwin Avenue.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

13. Consideration with possible action on request by Department of Public Works for the extension of lease with Brown County for West Side Yard Waste Center property.

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve the request by Department of Public Works for the extension of lease with Brown County for West Side Yard Waste Center property.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

14. Consideration with possible action on request by Green Viper LLC to dedicate to the City the pavement and underground utilities for the Woods Subdivision once all required documents are received from the Developer.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Green Viper LLC to dedicate to the City the pavement and underground utilities for the Woods Subdivision once all required documents are received from the Developer.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

15. Consideration with possible action on request by Green Viper LLC to dedicate to the City the stormwater facility located in Outlot 1 of the Woods at Baird Creek Subdivision.

Moved by Ald. Steven Campbell, seconded by Ald. Chris Wery to approve the request by Green Viper LLC to dedicate to the City the stormwater facility located in Outlet 1 of the Woods at Baird Creek Subdivision once all required documents are received from the Developer.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

16. Consideration with possible action on transfer of retired Department of Public Works dump truck with plows to Chad Roffers Trucking, Inc. in exchange for five months of rental usage of a loader for the winter of 2023/24.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the transfer of retired Department of Public Works dump truck with plows to Chad Roffers Trucking, Inc. in exchange for five months of rental usage of a loader for the winter of 2023/24.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

17. Report the award of contract SEWERS 3-23 SANITARY SEWER – EAST RIVER CROSSING AT GROVE STREET to PTS Contractors, Inc. in the amount of \$1,186,000.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the award of contract SEWERS 3-23 SANITARY SEWER-EAST RIVER CROSSING AT GROVE STREET to PTS Contractors, Inc. in the amount of \$1,186,000.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

18. Consideration with possible action on request by Department of Public Works to award the PARKS 12-23 FINGER ROAD CONCESSION UTILITIES contract at a staff level and report the award at the next Improvement & Services Committee meeting.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve the request by Department of Public Works to award PARKS 12-23 FINGER ROAD CONCESSION UTILITIES contract at a staff level and report the award at the next Improvement & Services Committee meeting.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

19. Consideration with possible action to approve and accept staff recommendation of the quote for appraisal services for the acquisition of rights-of-way required for Country Club Road from West Mason Street Frontage Road to Indian Hill Drive.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to approve and accept staff recommendation of the quote for appraisal services for the acquisition of rights-of-way required for Country Club Road from West Mason Street Frontage Road to Indian Hill Drive.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

20. Consideration with possible action to approve and accept the additional rights-of-way required for Ricky Drive at Vine Street.

<u>Part of Tax Parcel #</u>	<u>Interest Required</u>	<u>Owner's Name</u>	<u>Amount</u>
21-1361-3	Fee	Rankin GB Holdings, LLC	\$10.00

Moved by Ald. Melinda Eck, seconded by Ald. Chris Wery to approve and accept the additional rights-of-way required for Ricky Drive at Vine Street.

<u>Part of Tax Parcel #</u>	<u>Interest Required</u>	<u>Owner's Name</u>	<u>Amount</u>
21-1361-3	Fee	Rankin GB Holdings, LLC	\$10.00

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

21. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

a. Absolute Concrete LLC

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the actions taken by the Department of Public Works.

A. Granting of Licenses

I. Sidewalk Builder

a. Absolute Concrete LLC

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

G. INFORMATIONAL.

I. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to receive and place on file the

Director's Report on recent activities of the Public Works Department.

Motion carried.

Yes- Mark Steuer, Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.

2. The next Improvement & Services Committee meeting is scheduled for December 13, 2023.

H. PUBLIC HEARINGS.

I. ADJOURNMENT.

Moved by Ald. Melinda Eck, seconded by Ald. Steven Campbell to adjourn.

Motion carried.

Yes- Steven Campbell, Chris Wery, Melinda Eck, No- None, Abstain- None.