



AGENDA OF THE POLICE AND FIRE COMMISSION

THURSDAY, JANUARY 4, 2024, 3:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88991125727?pwd=cWEyNUd5dHZaNFhIWfVFMW9oWXRTQT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 889 9112 5727

Passcode: 109101

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

- I. Approval of the minutes from the regular meeting held December 7, 2023.

E. Informational.

- I. President's Report.
2. Report from the Chiefs.

F. Regular Business.

- I. Consideration with possible action on the following communications:

- a. Budget Status Report.
- b. Budget Spreadsheet.
2. Consideration with possible action on request to approve the monthly bills.
3. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
4. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Police and Fire Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE POLICE AND FIRE COMMISSION

THURSDAY, DECEMBER 7, 2023, 3:00 PM

In person at City Hall, Room 310.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/88991125727?pwd=cWEyNUd5dHZaNFhIWVFMW9oWXRTQT09>

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B. ROLL CALL.

Present: Marian Boyle-Rohloff, Rod Goldhahn, Ed Dorff, John Laux. Rashad Cobb arrived late.

Others Present: Fire Chief Matthew Knott, Police Chief Chris Davis, Police Captain Jeff Brester, Police Lieutenant Rick Belanger, Police Officers Chris Kuptz and Jacob Wallner, HR Generalists Emma Baierl and Jen Smits, and others.

C. APPROVAL OF THE AGENDA.

Moved by Commissioner Ed Dorff, seconded by Commission John Laux to approve.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the regular meeting held September 7, 2023.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to approve.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

E. INFORMATIONAL.

1. President's Report.

President Goldhahn had nothing to report.

2. Report from the Chiefs.

Fire Chief Matthew Knott and Police Chief Chris Davis reported on their respective department events and activities.

3. 2024 Chippewa Valley College Regional Fire Fighter hiring process.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Ed Dorff to receive and place on file.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

4. Police Department Lieutenant Promotional Process.

Moved by Commissioner John Laux, seconded by Commissioner Ed Dorff to receive and place on file.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

F. REGULAR BUSINESS.

1. Consideration with possible action on the following communications:

a. Budget Status Report.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner John Laux to approve the budget status report and the budget spreadsheet.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

b. Budget Spreadsheet.

2. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Ed Dorff, seconded by Commissioner John Laux to approve.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

3. Consideration with possible action on request for promotion(s) to the rank of Police Detective.

The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner John Laux, seconded by Commissioner Marian Boyle-Rohloff to go into closed session for items #3, #4 and #5.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

Moved by Commissioner John Laux, seconded by Commissioner Ed Dorff to approve the promotions of Officers Jessica Bahl and Jeff Brann to Detective.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, No- None, Abstain- None.

4. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Commissioner Cobb arrived during closed session.

Moved by Commissioner Ed Dorff, seconded by Commissioner Marian Boyle-Rohloff to return to open session.

Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, Rashad Cobb, No- None, Abstain- None.

Out of closed session, President Goldhahn reported that the Commission reviewed 12 Patrol Officer candidate backgrounds. Two candidates were approved to continue in the hiring process, 7 candidates were removed by the Commission, and the Commission approved the voluntary removal of 3 candidates.

Moved by Commissioner John Laux, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion .

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, Rashad Cobb, No- None, Abstain- None.

5. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

The Commission conducted interviews with 2 Patrol Officer candidates.

G. ADJOURNMENT.

Moved by Commissioner Ed Dorff, seconded by Commissioner Marian Boyle-Rohloff to adjourn. Motion carried.

Yes- Rod Goldhahn, Marian Boyle-Rohloff, John Laux, Ed Dorff, Rashad Cobb, No- None, Abstain- None.



Report to the
Police and Fire
Commission

MEETING DATE

January 4, 2024

PREPARED BY

AGENDA ITEM # F.I.a

Budget Status Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Budget Status Report 2023 - Fire
2. Budget Status Report 2023 - PD



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: 400	FIRE ADMINISTRATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007	RECRUITING	5,000	5,000	1,140.78	.00	.00	3,859.22	22.8%
	TOTAL FIRE ADMINISTRATION	5,000	5,000	1,140.78	.00	.00	3,859.22	22.8%



City of Green Bay

CITY OF GREEN BAY YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: 300	POLICE ADMINISTRATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007	RECRUITING	0	0	6,203.97	.00	.00	-6,203.97	100.0%
	TOTAL POLICE ADMINISTRATION	0	0	6,203.97	.00	.00	-6,203.97	100.0%



Report to the
Police and Fire
Commission

MEETING DATE

January 4, 2024

PREPARED BY

AGENDA ITEM # F.I.b

Budget Spreadsheet.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Account Balances 2023 - Fire
2. Account Balances 2023 - PD

2023 POLICE & FIRE COMMISSION BUDGET

Account: 101400-52007 (FIRE)

[illegible]

Account: 101300-52007 Recruiting (PD)

[illegible]



Report to the
Police and Fire
Commission

MEETING DATE

January 4, 2024

PREPARED BY

AGENDA ITEM # F.2

Consideration with possible action on request to approve the monthly bills.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the Police and Fire Commission

MEETING DATE

January 4, 2024

PREPARED BY

AGENDA ITEM # F.3

Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the Police and Fire Commission

MEETING DATE

January 4, 2024

PREPARED BY

AGENDA ITEM # F.4

Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None