



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JANUARY 10, 2024, 5:00 PM
Immediately following Parks Committee.

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82206544400?pwd=NDdlbm5zNUhBWVU5ckIzMjZ2QT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 822 0654 4400

Passcode: 635662

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on request by Mohamed Farah, 802 Cora Street, to allow for year-round overnight on-street parking permission for three vehicles due to family having five vehicles and only two parking spaces with the exception of snow emergencies.
2. Consideration with possible action on request by James and Kim Reynebeau, 2641 Zak Lane, to allow for year-round overnight on-street parking permission for one vehicle due to their child's need for nursing care with the exception of snow emergencies.
3. Consideration with possible action on request by Richard Luxton, 2646 Sequoia Lane, to

allow for 30 overnight on-street parking permission requests between April 1 and November 1 to park his recreational vehicle on the street.

4. Consideration with possible action on request by Kelly and Tracey Giannunzio, 1245 7th Street, to allow for 8 overnight on-street parking permission requests between Memorial Day and October 31 to park their camper and truck on the street.
5. Consideration with possible action on request by Ald. Hutchison to have the Department of Public Works research programs to supplement the existing asphalt resurfacing and reconstruction programs, with a goal of improving ride quality and increasing the volume of streets in the Capital Improvement Program.
6. Consideration with possible action on request by Department of Public Works to approve a Professional Services Contract for a value of up to \$200,000 for Field Inspection Services on Public Construction Contracts for 2024. The consultant/s will be determined at a later date.
7. Consideration with possible action on request by Department of Public Works to award the PARKS 13-23 GIANT SLIDE STAIR REPAIR contract at a staff level and report the award at the next Improvement & Services Committee meeting.
8. Report the award of contract BAY BEACH PAVILION REROOF to Garland/DBS, Inc. in the amount of \$520,242.00.
9. Report the award of contract PARKS 12-23 FINGER ROAD BALLFIELD CONCESSION UTILITIES to Dorner Inc. in the amount of \$197,246.10.
10. Consideration with possible action on request by Speedy Clean, Inc. and Miller Pipeline to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.
11. Report of actions taken by the Department of Public Works.

A. Granting of Licenses

1. Sidewalk Builder

- a. Blaser Construction LLC
- b. IEI General Contractors, Inc.
- c. J&S Concrete Services LLC
- d. J&D Services LLC
- e. Patriot Concrete LLC
- f. Dorner Equipment Sales and Service, LLC
- g. Howard Immel, Inc.
- h. Naps Flatwork & Construction

2. Tree & Brush Trimmer

- a. Epic Innovations, LLC; Epic Tree Care
- b. SDA Lawnservice LLC
- c. Tree-B-Gone LLC
- d. J&D Services LLC

- e. Urban Tree Service
- f. Selner Tree & Shrub Care LLC

F. Informational.

- 1. Director's Report on recent activities of the Public Works Department.
- 2. The next Improvement & Services Committee meeting is scheduled for January 31, 2024.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on request by Mohamed Farah, 802 Cora Street, to allow for year-round overnight on-street parking permission for three vehicles due to family having five vehicles and only two parking spaces with the exception of snow emergencies.

BACKGROUND

Residents at 802 Cora Street have five vehicles, one for each of the parents and three adult children. The property has space for legally parking two vehicles only. Therefore, residents are requesting allowance for year-round overnight on-street parking permission for the three additional vehicles.

RECOMMENDATION

To approve the request by Mohamed Farah, 802 Cora Street, to allow for year-round overnight on-street parking permission for three vehicles due to family having five vehicles and only two parking spaces with the exception of snow emergencies.

FISCAL IMPACT

None.

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on request by James and Kim Reynebeau, 2641 Zak Lane, to allow for year-round overnight on-street parking permission for one vehicle due to their child's need for nursing care with the exception of snow emergencies.

BACKGROUND

Parents at 2641 Zak Lane have a child who requires, at times, specialized and emergency nursing care. There is no extra space in the residents' driveway for the nurse's vehicle when he/she visits the home, which can be at any hour of the day. Residents are requesting year-round overnight on-street parking permission for the nurse's vehicle only.

RECOMMENDATION

To approve the request by James and Kim Reynebeau, 2641 Zak Lane, to allow for year-round overnight on-street parking permission for one vehicle due to their child's need for nursing care.

FISCAL IMPACT

None.

ATTACHMENTS

None



Report to the
**Improvement and Service Committee
of the City of Green Bay**

MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request by Richard Luxton, 2646 Sequoia Lane, to allow for 30 overnight on-street parking permission requests between April 1 and November 1 to park his recreational vehicle on the street.

BACKGROUND

Residents at 2646 Sequoia Lane have a large recreational vehicle that does not fit in the driveway. They use the RV throughout the camping season and want to park it on the street in front of their residence when it is not in use. Residents are requesting 30 overnight on-street parking permission requests between April 1 and November 1 to park the recreational vehicle on the street. Residents will inform the Green Bay Parking Division each time the RV will be on the street.

RECOMMENDATION

To approve the request by Richard Luxton, 2646 Sequoia Lane, to allow for 30 overnight on-street parking permission requests between April 1 and November 1 to park his recreational vehicle on the street.

FISCAL IMPACT

None.

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on request by Kelly and Tracey Giannunzio, 1245 7th Street, to allow for 8 overnight on-street parking permission requests between Memorial Day and October 31 to park their camper and truck on the street.

BACKGROUND

Residents at 1245 7th Street have a camper and truck that do not fit in their driveway together. Although they store the camper off-site during the camping season, the evening before they leave for camping it is brought to the property to be loaded, etc. Residents are requesting 8 overnight on-street parking permission requests between Memorial Day and October 31 to park their camper and truck on the street in front of the home. Residents will inform Green Bay Parking Division when the camper and truck will be on the street.

RECOMMENDATION

To approve the request by Kelly and Tracey Giannunzio, 1245 7th Street, to allow for 8 overnight on-street parking permission requests between Memorial Day and October 31 to park their camper and truck on the street.

FISCAL IMPACT

None.

ATTACHMENTS

None



Report to the Improvement and Service Committee of the City of Green Bay

MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on request by Ald. Hutchison to have the Department of Public Works research programs to supplement the existing asphalt resurfacing and reconstruction programs, with a goal of improving ride quality and increasing the volume of streets in the Capital Improvement Program.

BACKGROUND

The City of Green Bay has historically administered an asphalt residential street resurfacing program and a street reconstruction program. Typically, roads with PASER ratings of 3, and sometimes 4, are eligible for resurfacing. Streets rated 2, with failing base, or paved into the gutter are typically candidates for reconstruction. More often than not, significant underground utility infrastructure upgrade is required with resurfacing and reconstructed streets.

In an effort to accomplish more street work, the Department of Public Works would like to evaluate programs which restore ride quality, extend existing pavement life, but don't necessarily have the underground utility impacts of our existing programs. Staff will communicate with other jurisdictions on their approach to pavement rehabilitation and prepare a report for Committee review on the findings. If found to be beneficial, staff may recommend adoption of a new pavement rehabilitation program.

RECOMMENDATION

Recommendation – Refer to staff for study.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 10, 2024

PREPARED BY**AGENDA ITEM # E.6**

Consideration with possible action on request by Department of Public Works to approve a Professional Services Contract for a value of up to \$200,000 for Field Inspection Services on Public Construction Contracts for 2024. The consultant/s will be determined at a later date.

BACKGROUND

Department of Public Works for the last couple of years has only had three Engineering Aides on staff. The Engineering Aides are responsible to inspect all construction. For the last couple of years DPW has hired an Consultant to provide inspectors during the summer construction season to supplement our own internal staff. Last year Department of Public Works put the RFP on the street in spring and found out that all consultants did not have staff available to supplement our staff. This year we put out the RFP in December and we received more interest. There is a timeliness aspect in that we need to reserve consultant staff prior to the consultant committing them elsewhere. At this time Department of Public Works does not know the specific construction schedules but based upon past years we can estimate the number of additional staff required.

RECOMMENDATION

Department of Public Works recommends that the Committee grant DPW authorization to hire the supplementary staff as required to complete the scheduled projects. At this time based upon last year the cost is estimated to be \$200,000.

FISCAL IMPACT

Up to \$200,000

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on request by Department of Public Works to award the PARKS 13-23 GIANT SLIDE STAIR REPAIR contract at a staff level and report the award at the next Improvement & Services Committee meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
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MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.8

Report the award of contract BAY BEACH PAVILION REROOF to Garland/DBS, Inc. in the amount of \$520,242.00.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

\$520,242.00

ATTACHMENTS

None



Report to the
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MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.9

Report the award of contract PARKS 12-23 FINGER ROAD BALLFIELD CONCESSION UTILITIES to Dorner Inc. in the amount of \$197,246.10.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

\$197,246.10

ATTACHMENTS

None



Report to the
Improvement and Service Committee
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MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.10

Consideration with possible action on request by Speedy Clean, Inc. and Miller Pipeline to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # E.11

Report of actions taken by the Department of Public Works.

A. Granting of Licenses

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- a. Blaser Construction LLC
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- d. J&D Services LLC
- e. Patriot Concrete LLC
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2. Tree & Brush Trimmer

- a. Epic Innovations, LLC; Epic Tree Care
- b. SDA Lawnservice LLC
- c. Tree-B-Gone LLC
- d. J&D Services LLC
- e. Urban Tree Service
- f. Selner Tree & Shrub Care LLC

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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MEETING DATE

January 10, 2024

PREPARED BY

AGENDA ITEM # F.I

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None