



MINUTES OF THE PERSONNEL COMMITTEE

TUESDAY, JANUARY 9, 2024, 4:30 PM

In person at City Hall, Room 207.

Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/86846491807?pwd=K3NJQlNxdXUlcjB2RlR0TWVTUkYdZ09>

Or call in by phone: +1 312 626 6799

Meeting ID: 868 4649 1807

Passcode: 298054

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Jesse Brunette, Brian Johnson, Bill Galvin, Jim Hutchison

Others Present: Alder William Morgan, Police Chief Chris Davis, Fire Chief Matthew Knott, Community and Economic Development Director Cheryl Renier-Wigg, Public Works Director Steve Grenier, Finance Director Diana Ellenbecker, Chief of Operations Joseph Faulds, Neighborhood Development Specialist Will Peters, Human Resources Manager Melanie Falk and others.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the agenda.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

I. Approval of the Minutes from the December 12, 2023 Personnel Committee meeting.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

E. REGULAR BUSINESS.

I. For consideration with possible action on the request to fill the following positions and all subsequent vacancies resulting from internal transfers.

- a. Truck Driver
- b. Administrative Clerk
- c. Recreation Supervisor
- d. Payroll Specialist

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to approve the request to fill the Public Works Truck Driver vacancy and all subsequent vacancies resulting from internal transfers.
Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Park, Recreation and Forestry Administrative Clerk position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the request to fill the Recreation Supervisor position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Hutchison, seconded by Ald. Jesse Brunette to approve the request to fill the Payroll Specialist position and all subsequent vacancies resulting from internal transfers.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No-None, Abstain- None.

2. For consideration with possible action on the request to create a full-time Limited Term Homeless Outreach Case Coordinator classification and approval to fill two positions.

Moved by Ald. Jesse Brunette, seconded by Ald. Brian Johnson to open the floor.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to close the floor.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve the positions with staff submitting quarterly reports to the Protection and Policy Committee on key performance indicators as established by staff. Copies of the reports will be provided to all City Council members.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jim Hutchison, No- None, Abstain- Jesse Brunette.

Comment form received from: Robin Kuklinski, 2359 Eastman Avenue, supports the positions.

3. For consideration with possible action on the request to increase the number of annual personal days for Police Department Commanders from 3 days to 4 days.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to approve.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.

F. INFORMATIONAL.

1. Report of Routine Personnel Actions

2. Next Meeting: January 23, 2024

G. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Jim Hutchison to adjourn.

Motion Passed.

Yes- Bill Galvin, Brian Johnson, Jesse Brunette, Jim Hutchison, No- None, Abstain- None.