



AGENDA OF THE WATER COMMISSION

MONDAY, FEBRUARY 12, 2024, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. Zoom Meeting Information.

I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNlJ2a3N0RERUWkRsNjVkUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

I. Roll call for the Water Commission Meeting of February 12, 2024.

C. Approval of the Agenda.

I. Approval of the Water Commission Meeting Agenda for February 12, 2024.

D. Approval of Minutes.

I. Approval of the Water Commission Meeting Minutes for January 8, 2024.

E. Regular Business.

- I. Introduction of New Employees Colleen Callahan, Accountant, and Jeffery Kocourek, Distribution Maintenance Person.**
- 2. Approval of Final Payment in the amount of \$3,125.00 to General Construction Services, Inc for contract "Green Bay Water Utility Broadway Tank Demolition."**

3. December 2023 Financial Report

F. Informational.

1. Safety Report
2. Backhoe Purchase through Government Pricing
3. Strategic Communication Update
4. General Manager Update

G. Adjournment.

1. Motion to adjourn the Water Commission meeting of February 12, 2024.

- 1) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) QUORUM: Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE WATER COMMISSION

MONDAY, JANUARY 8, 2024, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNIJ2a3N0RERUWkRsNjVkdUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

I. Roll call for the Water Commission Meeting of January 8, 2024.

On Monday, January 8, 2024, the Water Commission met in person and virtually via Zoom. President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Six voting commission members: President John Heugel (Virtually via Zoom), Vice President Jamie Wall (In Person), Elizabeth Wheat (Virtually via Zoom), Al Farvour (Virtually via Zoom), Jacque Boyle (Virtually via Zoom) and Lynn Gerlach (In Person).

Also present: Alder Craig Stevens (Virtually via Zoom, non-voting) joined at 8:38 a.m. during item E2, Council Representative to the Water Commission, Attorney William Vande Castle (Virtually via Zoom), and Melissa Elliot from Raftelis (Virtually via Zoom).

Staff present: Brian Powell, Andrea Hay, Stephanie Rogers, Sarah Fidler, Russ Hardwick, Jason Maes, Kristin Romanowicz, Jonathan Peters, Kim Couillard and Marc McGovern.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for January 8, 2024.

Moved by Jamie Wall, seconded by Allen Farvour to approve the agenda. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes for December 11, 2023.

Moved by Jamie Wall, seconded by Allen Farvour to approve the minutes. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Introduction of New Commissioner, Lynn Gerlach.

President Heugel and the Commission members welcomed Lynn Gerlach.

2. Introduction of new Operations Manager, Doug Martin.

The Water Commission members welcomed Doug Martin to the Green Bay Water Utility.

3. 2023 Customer Survey - Summary and Recommendations

Raftelis Executive Vice President Melissa Elliott presented data and recommendations to enhance customer understanding of drinking water complexities. President Heugel discussed media coverage's impact on public perceptions of water quality, particularly regarding PFAS. Front Office Supervisor Kim Couillard, responsible for billing, said plans are already in the works for this year to update the customer bill. Commissioner Boyle questioned whether response rates were tracked by community; Communications Director Hay clarified the survey was exclusive to City of Green Bay residents.

F. INFORMATIONAL.

1. Safety Report

The Safety Report will be deferred until the February 2024 meeting.

2. Certificate of Achievement Award for Excellence in Financial Reporting

Business Manager Stephanie Rogers reviewed the process of the audit. President Heugel and Vice President Wall congratulated Stephanie on the award.

3. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives within our organization:

1. Master Plan Update

2. Raw Water Study/Surge Analysis Update

3. Additional Generation at the Lake Station Update

4. PSC Rate Case Update

5. Traffic Utility Update

6. Workforce Report

a. Upcoming Changes

i. Distribution Maintenance Person (Full-Time)

ii. Accountant (Full-Time)

G. ADJOURNMENT.

I. Motion to adjourn the Water Commission meeting of January 8, 2024.

Moved by Jamie Wall, seconded by Allen Farvour to adjourn. Voice vote being had, the motion passed unanimously.



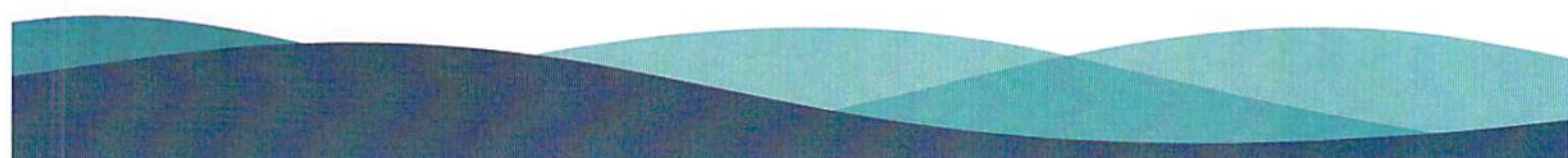
GREEN BAY WATER

631 South Adams Street
Green Bay, WI 54301
(920) 785-7903

DATE: February 12, 2024
TO: Water Commission
FROM: Kristin Romanowicz, P.E. *KAR 2-7-24*
RE: Project Acceptance and Final Payment
Green Bay Water Utility Broadway Tank Demolition

We request Green Bay Water Commission's acceptance of the work completed under the contract titled "Green Bay Water Utility Broadway Tank Demolition." The work under this contract consisted of removing the abandoned 500,000 gallon steel elevated water storage tank on North Broadway.

In accordance with the terms of the contract, we also request the Commission's approval of the associated final payment of \$3,125.00 to General Construction Services, Inc.





DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

APPLICATION FOR PAYMENT NO. 2-FINAL

Contractor: General Construction Services, Inc

Contract: Green Bay Water Utility Broadway Tank Demolition

Contract Part/Base Bid: \$125,000 Project No.: N/A

For Work completed through the date of October 18, 2023

Application is made for payment, as shown below, in connection with the Contract. Supporting documentation is attached.

1.	Original Contract Price	\$	125,000.00
2.	Net Change by Change Orders (+ or -)	\$	0.00
3.	Current Contract Price (Line 1 + or - Line 2)	\$	125,000.00
4.	Total Completed and Stored to Date	\$	125,000.00
5.	Retainage (5% of Line 4 not to exceed 2.5% of Line 3)	\$	0.00
6.	Total Earned Less Retainage (Line 4 - Line 5)	\$	125,000.00
7.	Less Previous Application for Payment	\$	121,875.00
8.	AMOUNT DUE THIS APPLICATION (Line 6 - Line 7)	\$	3,125.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Document, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR

By: 

Date: 11-29-2023

(Sign)

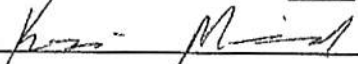
MICHAEL WEBB

(Print Name)

State of WI

County of ST CROIX

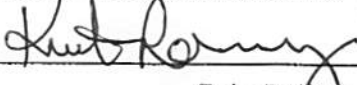
Subscribed and sworn to before me this 29 day of NOVEMBER 2023

Notary Public: 

My Commission expires: 10/3/2027



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

By: 

Date: 2-7-24

(Project Engineer)



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

WAIVER OF LIEN
BY CONTRACTOR

The undersigned Contractor, pursuant to §779.05(1), Wis. Stats., hereby waives the right to claim a lien for labor, services or materials furnished to the City of Green Bay on the following described project:

Green Bay Water Utility Broadway Tank Demolition.

This Waiver of Lien is unconditional. This waiver includes the waiver of lien rights for charges for labor, services, or materials furnished before and after the date specified below. The undersigned contractor agrees to indemnify and hold the City of Green Bay harmless from any and all liens on the project described above arising out of work by or for the undersigned.

Dated this 31 day of October, 2023.

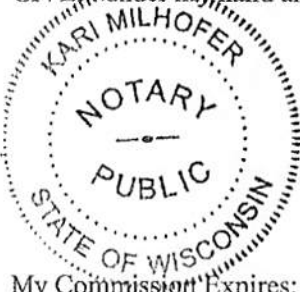
Company Name: GENERAL CONSTRUCTION SERVICES By: [Signature]

Address: 454 COUNTRY RD VV, SOMERSET, WI Printed Name: MICHAEL WEBB
54025

STATE OF WISCONSIN
~~BROWN COUNTY~~ ST CROIX COUNTY

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on this 31 day of OCTOBER, 2023, within my jurisdiction, the within named, who acknowledged that (he) (she) is MICHAEL WEBB of General Construction Services a corporation, and for and on behalf of the said corporation, and as its act and deed (he) (she) executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

GIVEN under my hand and official seal of office on this the 31 day of October, 2023.



[Signature]
NOTARY PUBLIC

My Commission Expires: 10/31/2027



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

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This Waiver of Lien is unconditional. This waiver includes the waiver of lien rights for charges for labor, services, or materials furnished before and after the date specified below. The undersigned contractor agrees to indemnify and hold the City of Green Bay harmless from any and all liens on the project described above arising out of work by or for the undersigned.

Dated this 31st day of January, 2024.

Company Name: Dawes Rigging & Crane Rental, Inc

By: Brandel Lor

Address: 805 S 72 St, Milwaukee, WI 53214

Printed Name: Brandel Lor

STATE OF WISCONSIN
~~BROWN~~ COUNTY

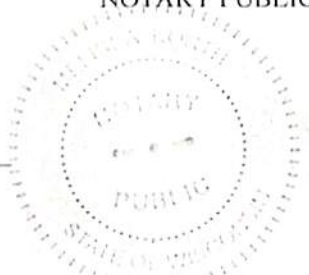
Milwaukee

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on this 31st day of January, 2024, within my jurisdiction, the within named, who acknowledged that (he)(she) is Brandel Lor of Dawes Rigging & Crane Rental a corporation, and for and on behalf of the said corporation, and as its act and deed (he)(she) executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

GIVEN under my hand and official seal of office on this the 31st day of January, 2024.

Melissa K. Kott
NOTARY PUBLIC

My Commission Expires: 10/25/2024



PRELIMINARY RESULTS

GREEN BAY WATER CASH POSITION December 31, 2022 & 2023

	12/31/2022	12/31/2023
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	\$ 105,565	\$ 110,993
Associated Bank Checking	9,917,673	11,603,843
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	10,024,938	11,716,536
RESTRICTED CURRENT ASSETS		
Cash & Investments - Restricted		
Certificates of Deposit - Bond Redemption	947,000	930,000
Associated Bank Money Market Account - Bond Redemption	21,273	22,580
Associated Bank Checking - Private Service Replacement	16,807	-
Local Govt. Investment Pool - Construction Fund	356	-
Total Cash & Investments - Restricted	985,436	952,580
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	448,876	310,601
Associated Trust Certificates of Deposit	472,000	476,507
Associated Trust Municipal Bonds	5,492,166	5,910,376
Total Cash & Investments - Debt Reserve	6,413,042	6,697,484
TOTAL CASH POSITION	\$ 17,423,416	\$ 19,366,600

PRELIMINARY RESULTS

GREEN BAY WATER BALANCE SHEET December 31, 2022 & 2023

	AS OF <u>12/31/2022</u>	AS OF <u>12/31/2023</u>
ASSETS		
Current Assets		
Unrestricted Current Assets		
Cash & Investments - Operating & Maintenance	\$ 10,024,938	\$ 11,716,536
Accounts Receivable - Customer Accounts	10,898,722	11,772,220
Inventories	801,502	750,291
Prepaid Items	45,294	31,356
Total Unrestricted Current Assets	<u>21,770,456</u>	<u>24,270,403</u>
Restricted Current Assets		
Cash & Investments - Bond Redemption Fund	968,273	952,580
Interest Receivable	2,325	3,090
Cash & Investments - Private Service Replacement Fund	16,807	-
Accounts Receivable - Grants	37,825	4,550
Total Restricted Current Assets	<u>1,025,230</u>	<u>960,220</u>
Total Current Assets	<u>22,795,686</u>	<u>25,230,623</u>
Noncurrent Assets		
Restricted Assets		
Cash & Investments - Debt Reserve Fund	6,413,042	6,697,484
Accrued Interest	38,218	48,725
Cash & Investments - Construction Fund	356	-
Net Pension Asset	2,127,002	2,127,002
Total Restricted Assets	<u>8,578,618</u>	<u>8,873,211</u>
Other Assets		
Unamortized Ashwaubenon Booster	1,117,353	985,900
Unamortized Wrightstown Grant	411,450	379,800
Total Other Assets	<u>1,528,803</u>	<u>1,365,700</u>
Capital Assets		
Property, Plant & Equipment	253,544,210	254,096,693
Less: Accumulated Depreciation	<u>(103,517,168)</u>	<u>(105,328,661)</u>
Net Property, Plant & Equipment	150,027,042	148,768,032
Construction in Progress	90,374	4,373,019
Total Capital Assets	<u>150,117,416</u>	<u>153,141,051</u>
Total Noncurrent Assets	<u>160,224,837</u>	<u>163,379,962</u>
TOTAL ASSETS	<u>183,020,523</u>	<u>188,610,585</u>
DEFERRED OUTFLOWS OF RESOURCES		
Unamortized Loss on Advanced Refunding	338,859	219,603
Deferred Outflows - Pension	4,173,543	4,737,486
Total Deferred Outflows of Resources	<u>4,512,402</u>	<u>4,957,089</u>

PRELIMINARY RESULTS

GREEN BAY WATER

BALANCE SHEET

December 31, 2022 & 2023

	AS OF 12/31/2022	AS OF 12/31/2023
LIABILITIES		
Current Liabilities		
Accounts Payable	\$ 765,640	\$ 1,075,199
Sewer Collections Payable	5,649,408	6,702,015
Storm Water Collections Payable	2,799,844	3,264,819
Accrued Payroll Taxes	38,019	52,003
Accrued Payroll, Vacation & Sick Leave Pay	504,180	495,636
Accrued Taxes	2,367,148	2,385,127
Payable from Restricted Assets		
Current Portion of Long - Term Debt	4,305,000	4,415,000
Accrued Interest	233,348	215,021
Total Current Liabilities	16,662,587	18,604,820
Long - term Obligations, Less Current Portion		
Revenue Bonds - Net of Premiums & Discounts	38,173,516	33,319,960
Accrued Vacation & Sick Leave Pay	230,459	201,769
Total Current Liabilities	38,403,975	33,521,729
TOTAL LIABILITIES	55,066,562	52,126,549
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pension	5,063,622	5,627,565
NET POSITION		
Contributed Capital - City of Green Bay	736,907	744,232
Net Investment in Capital Assets	107,241,208	115,625,693
Restricted	9,370,144	9,618,410
Unrestricted	10,054,482	9,825,225
TOTAL NET POSITION	\$ 127,402,741	\$ 135,813,560

PRELIMINARY RESULTS

GREEN BAY WATER

Statement of Revenues, Expenses and Changes in Net Position
Month Ended December 31, 2022 and 2023

	12/31/22	12/31/23
OPERATING REVENUES		
Charges for services	\$ 23,626,925	\$ 23,636,210
Other	1,823,911	1,845,127
Total operating revenues	25,450,836	25,481,337
OPERATING EXPENSES		
Operation and maintenance	12,811,387	12,833,809
Depreciation	5,481,708	2,562,114
Total operating expenses	18,293,095	15,395,923
Operating income	7,157,741	10,085,414
NONOPERATING REVENUES (EXPENSES)		
Interest income	27,875	1,011,782
Grant revenue	791,891	716,692
Miscellaneous income	315,806	334,362
Interest and fiscal charges	(1,484,542)	(1,381,761)
Amortization of debt premium net of discounts	438,556	452,760
Amortization of loss on advance refundings	(157,452)	(133,460)
Total nonoperating revenues (expenses)	(67,866)	1,000,375
Income before contributions and transfers	7,089,875	11,085,789
Capital contributions	279,528	72,247
Transfers out - tax equivalent	(2,367,148)	(2,747,217)
Change in net position	5,002,255	8,410,819
Net position - January 1	122,400,486	127,402,741
Net position -December 31	\$ 127,402,741	\$ 135,813,560

PRELIMINARY RESULTS

GREEN BAY WATER DECEMBER 2023 PRELIMINARY REVENUE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: 610 WATER UTILITY	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD REVENUE		AVAILABLE BUDGET	PCT USED
415000 MERCH & JOBBING REV	293,500	0	293,500	292,037.09	.00	1,462.91	99.5%
419900 INT INCOME-OPER FUND	40,000	0	40,000	609,214.67	.00	-569,214.67	1523.0%
419904 INT INC-CONST FUND	0	0	0	8.93	.00	-8.93	100.0%
419911 INT INC-BOND REDEMPTION	5,000	0	5,000	88,159.88	.00	-83,159.88	1763.2%
419920 INT INC-DEBT RESERVE	145,000	0	145,000	184,013.49	.00	-39,013.49	126.9%
419925 UNREALIZED GAIN/LOSS DEBT RE	-150,000	0	-150,000	130,376.18	.00	-280,376.18	-86.9%
420000 GRANT REVENUE	0	0	0	716,691.93	.00	-716,691.93	100.0%
421000 MISC NON-OPERATING INC	300,000	0	300,000	64,921.96	.00	235,078.04	21.6%
429440 AMORT PREM-GB-2004	124,305	0	124,305	124,305.36	.00	-.36	100.0%
429443 AMORT PREM ASH-2004	12,625	0	12,625	12,624.96	.00	.04	100.0%
429460 AMORT PREM-GB-2014	82,167	0	82,167	82,166.88	.00	.12	100.0%
429463 AMORT PREM-ASH-2014	8,345	0	8,345	8,345.16	.00	-.16	100.0%
429470 AMORT PREM-GB-2019	313,470	0	313,470	313,470.36	.00	-.36	100.0%
429473 AMORT PREM-ASH-2019	31,837	0	31,837	31,837.44	.00	-.44	100.0%
429480 AMORT PREM-GB-2021	16,940	0	16,940	16,940.04	.00	-.04	100.0%
461508 METERED RESIDENTIAL	5,175,000	0	5,175,000	5,289,397.76	.00	-114,397.76	102.2%
461558 METERED COMMERCIAL	2,100,000	0	2,100,000	2,064,456.41	.00	35,543.59	98.3%
461608 METERED INDUSTRIAL	6,850,000	0	6,850,000	6,520,237.01	.00	329,762.99	95.2%
461658 METERED APARTMENT < 3 UNITS	2,320,000	0	2,320,000	2,267,742.91	.00	52,257.09	97.7%
461708 METERED MULTI FAMILY	1,550,000	0	1,550,000	1,483,023.59	.00	66,976.41	95.7%
461758 METERED RESTAURANT	160,000	0	160,000	167,211.28	.00	-7,211.28	104.5%
461808 METERED MUNICIPAL	405,000	0	405,000	474,000.91	.00	-69,000.91	117.0%
462000 PRIVATE FIRELINES	160,000	0	160,000	162,874.33	.00	-2,874.33	101.8%
463000 PUBLIC FIRE PROTECTION	1,380,000	0	1,380,000	1,385,819.46	.00	-5,819.46	100.4%
466003 SALES FOR RESALE-ASH	3,325,000	0	3,325,000	3,118,787.43	.00	206,212.57	93.8%
466004 SALES FOR RESALE-SCOTT	102,000	0	102,000	81,089.50	.00	20,910.50	79.5%
466005 SALES FOR RESALE-HOBART	380,000	0	380,000	415,598.81	.00	-35,598.81	109.4%
466006 SALES FOR RESALE-WRIGHTSTOWN	175,000	0	175,000	205,970.58	.00	-30,970.58	117.7%
470000 LATE PAYMENT PENALTIES	120,000	0	120,000	126,282.70	.00	-6,282.70	105.2%
471000 TURN ON & SET REVENUE	42,000	0	42,000	42,325.00	.00	-325.00	100.8%
472000 RENT-CELL TOWERS	141,523	0	141,523	142,284.52	.00	-761.52	100.5%
472010 RENT-ADDITIONAL METERS	22,000	0	22,000	24,766.27	.00	-2,766.27	112.6%
472020 RENT - LAND	1,000	0	1,000	1,000.00	.00	.00	100.0%
474000 OTHER WATER REVENUE-MISC	1,500	0	1,500	40,249.33	.00	-38,749.33	2683.3%
474010 RETURN ON METER INVEST	110,000	0	110,000	.00	.00	110,000.00	.0%
474020 REBATES	30,000	0	30,000	31,638.52	.00	-1,638.52	105.5%
474030 PRIVATE WELL PERMITS	500	0	500	900.00	.00	-400.00	180.0%
474040 SALE OF SCRAP	10,000	0	10,000	14,460.65	.00	-4,460.65	144.6%
474050 TITLE COMPANY LETTERS	2,000	0	2,000	2,320.00	.00	-320.00	116.0%
474070 MISSED APPOINTMENT CHARGE	0	0	0	225.00	.00	-225.00	100.0%
476000 SEWER REIMB FROM CITY	1,055,000	0	1,055,000	1,056,000.00	.00	-1,000.00	100.1%
476100 STORM REIMB FROM CITY	405,000	0	405,000	405,000.00	.00	.00	100.0%
TOTAL WATER UTILITY	27,245,712	0	27,245,712	28,198,776.30	.00	-953,064.30	103.5%

(1) DNR galvanized service replacement program - not budgeted for.

(2) Reimbursement from insurance for 2022 Filter Plant electrical fire.

(3) Entry made at year end.

PRELIMINARY RESULTS

GREEN BAY WATER DECEMBER 2023 PRELIMINARY EXPENSE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
610 WATER UTILITY	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED	
1630 STORES EXPENSE	80,443	0	80,443	88,865.71	.00	-8,422.71	110.5%	(1)
1840 CLEARING ACCOUNTS	535,143	5,000	540,143	-381,400.35	.00	921,543.35	-70.6%	(1)
4030 DEPRECIATION EXPENSE	5,112,113	0	5,112,113	2,561,373.44	.00	2,550,739.56	50.1%	
4050 AMORTIZATION OF OTHER PLANT	131,453	0	131,453	131,453.28	.00	-.28	100.0%	
4080 TAXES	2,978,324	0	2,978,324	2,747,216.81	.00	231,107.19	92.2%	
4160 MERCHANDISING & JOBBING EXP	250,093	0	250,093	224,671.19	.00	25,421.81	89.8%	
4260 OTHER INCOME DEDUCTIONS	456,321	0	456,321	740.21	.00	455,580.79	.2%	(1)
4270 INTEREST ON LONG-TERM DEBT	1,400,088	0	1,400,088	1,381,761.06	.00	18,326.94	98.7%	
4280 AMORTIZATION OF DEBT DISCOUNT	270,391	0	270,391	270,390.65	.00	.35	100.0%	
6020 PURCHASED WATER	8,000	0	8,000	8,965.36	.00	-965.36	112.1%	
6160 MAINTENANCE OF SUPPLY MAINS	135,894	0	135,894	43,300.39	.00	92,593.61	31.9%	
6200 PUMP OPS SUPERVISION & ENG	93,512	0	93,512	87,969.15	.00	5,542.85	94.1%	
6230 FUEL OR POWER FOR PUMPING	980,000	0	980,000	1,004,861.22	.00	-24,861.22	102.5%	
6240 PUMP LABOR & EXPENSES	71,628	0	71,628	74,472.74	.00	-2,844.74	104.0%	
6260 MISC PUMPING EXPENSE	84,994	0	84,994	69,093.19	.00	15,900.81	81.3%	
6300 PUMP MAINT SUPERVISION & ENG	26,991	0	26,991	36,884.95	.00	-9,893.95	136.7%	(2)
6310 PUMP MAINT OF STRUCTURES	237,328	0	237,328	189,252.76	.00	48,075.24	79.7%	
6320 PUMP MAINT OF POWER PROD EQUIP	29,500	0	29,500	12,146.10	2,405.94	14,947.96	49.3%	(3)
6330 MAINT OF PUMPING EQUIP	221,507	0	221,507	271,594.00	89,901.00	-139,988.00	163.2%	(2)
6400 TREATMENT OPS SUPERVIS & ENG	82,147	0	82,147	121,094.56	.00	-38,947.56	147.4%	
6410 CHEMICALS	582,875	0	582,875	554,879.84	.00	27,995.16	95.2%	
6420 WATER TREATMENT OPERATIONS EXP	1,359,712	-5,024	1,354,688	1,022,544.43	.00	332,143.57	75.5%	
6430 MISC WATER TREATMENT EXP	157,675	5,024	162,699	168,299.28	.00	-5,600.28	103.4%	
6500 TREATMENT MAINT SUPERVIS & ENG	31,686	0	31,686	33,133.77	.00	-1,447.77	104.6%	
6510 TREATMENT MAINT OF STRUCTURES	127,066	0	127,066	43,560.16	.00	83,505.84	34.3%	
6520 MAINT OF TREATMENT EQUIP	383,220	0	383,220	340,131.07	.00	43,088.93	88.8%	
6600 TRANS & DIST OPS SUP & ENG	262,501	0	262,501	223,469.76	.00	39,031.24	85.1%	
6620 TRANS & DIST LINES EXPENSE	351,915	0	351,915	250,022.78	.00	101,892.22	71.0%	
6630 METER EXPENSE	340,887	0	340,887	200,146.05	.00	140,740.95	58.7%	
6640 CUSTOMER INSTALLATION EXP	136,068	0	136,068	986,145.07	.00	-850,077.07	724.7%	(4)
6650 MISC TRANS & DIST EXPENSES	453,327	0	453,327	431,088.80	.00	22,238.20	95.1%	
6720 MAINT OF DIST RES & STANDPIPES	33,898	0	33,898	81,264.06	.00	-47,366.06	239.7%	(5)
6730 MAINT OF TRANS & DIST MAINS	1,657,735	-5,000	1,652,735	1,285,634.97	.00	367,100.03	77.8%	
6750 MAINT OF SERVICES	435,542	0	435,542	780,944.28	.00	-345,402.28	179.3%	(6)
6760 MAINT OF METERS	95,269	0	95,269	66,821.73	.00	28,447.27	70.1%	
6770 MAINT OF HYDRANTS	174,989	0	174,989	189,276.50	.00	-14,287.50	108.2%	
9020 METER READING EXPENSE	56,659	0	56,659	55,804.12	.00	854.88	98.5%	
9030 CUSTOMER RECORDS & COLLECTION	1,096,367	-134,077	962,290	1,015,784.26	.00	-53,494.26	105.6%	
9040 UNCOLLECTIBLE ACCOUNTS	1,000	0	1,000	10,093.86	.00	-9,093.86	1009.4%	(7)
9060 CUSTOMER SERVICE & INFORMATION	78,456	0	78,456	70,497.86	.00	7,958.14	89.9%	
9200 ADMIN & GENERAL SALARIES	768,844	0	768,844	846,371.42	.00	-77,527.42	110.1%	
9210 OFFICE SUPPLIES & EXPENSES	119,134	0	119,134	98,491.04	.00	20,642.96	82.7%	
9230 OUTSIDE SERVICES EMPLOYED	554,550	134,077	688,627	390,619.71	.00	298,007.29	56.7%	
9240 PROPERTY INSURANCE	97,884	0	97,884	109,627.77	.00	-11,743.77	112.0%	

PRELIMINARY RESULTS

GREEN BAY WATER DECEMBER 2023 EXPENSE BUDGET REPORT

FOR 2023 12								
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
610 WATER UTILITY	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED	
9250 INJURIES & DAMAGES	64,500	0	64,500	17,833.21	.00	46,666.79	27.6%	
9260 EMPLOYEE PENSIONS & BENEFITS	1,392,631	0	1,392,631	1,267,100.95	.00	125,530.05	91.0%	
9280 REGULATORY COMMISSION EXP	10,000	0	10,000	.00	.00	10,000.00	.0%	
9300 MISC GENERAL EXPENSES	60,589	0	60,589	47,703.51	.00	12,885.49	78.7%	
9320 MAINT OF GENERAL PLANT	292,917	0	292,917	263,294.67	.00	29,622.33	89.9%	
TOTAL WATER UTILITY	24,363,766	0	24,363,766	19,795,291.35	92,306.94	4,476,167.71	81.6%	

- (1) entry made during year end close out.
- (2) labor & equipment allocation - more time spent on these tasks.
- (3) pump 5 & 6 repairs.
- (4) Private side galvanized replacement program - not budgeted for due to direct reimbursement from DNR.
- (5) Huron Tank valve repair and Hobart Tank cleaning.
- (6) increase cost in pavement repairs.
- (7) write off of misc. bills for hydrant repairs - sent to collection agency.



Green Bay Water Commission

MEMORANDUM

DATE: February 12, 2024
TO: Green Bay Water Commission
FROM: General Manager Brian Powell and Distribution Manager Jason Maes
RE: Backhoe Purchase through Government Pricing for Green Bay Water

In line with the Water Commission's recent approval to leverage state contracting for purchases, Green Bay Water is moving forward with the purchase of a new Backhoe Loader. The selected Caterpillar 430-07HT Backhoe Loader is \$118,514.25 through Government Local HC (205A), a better value than the alternative offer from Sourcewell at \$127,082.10 and well within our budgeted amount of \$165,000 for this equipment. We expect to receive the backhoe sometime in the coming month.



Green Bay Water Commission **GENERAL MANAGER UPDATE**

DATE: February 12, 2024
TO: Green Bay Water Commission
FROM: Brian Powell, P.E., General Manager, Green Bay Water
RE: General Manager Update

General Manager Brian Powell will provide the commission with updates on the following initiatives within our organization:

1. Master Plan Update
2. Raw Water Study/Surge Analysis Update
3. Additional Generation @ Lake Station Update
4. Renewable Energy Update
5. German delegation from Lake Constance Water Supply visiting us Feb. 13th.
6. Technical Committee Meeting w/Wholesale Customers
7. Pete VanGompel won Meter Madness Competition @ WIAWWA Expo
8. City added Holidays: Martin Luther King Day & New Year's Eve from ½ day to full day