



MINUTES OF THE AD HOC FACILITIES COMMITTEE

FRIDAY, FEBRUARY 2, 2024, 11:00 AM
In person at City Hall, Room 207
Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/87100407121?pwd=bzJFdFFqYUtiRkphb0xUSXdVbG9OZz09>

Or call in by phone: +1 312 626 6799

Meeting ID: 871 0040 7121

Passcode: 466680

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

Present: Jesse Sharp, Eric Genrich, Ian Griffiths, Paul Martzke, Bill Galvin, Chet Lamers

Excused: Brian Johnson, Garritt Bader

Absent:

C. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the February 2, 2024, meeting of the Ad Hoc Facilities Committee.

Moved by Mayor Eric Genrich, seconded by Ald. Bill Galvin to approve the agenda. Motion Passed.
Yes- Eric Genrich, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

I. Approval of the Ad Hoc Facilities Committee minutes from the October 16, 2023, meeting.

Moved by Ald. Bill Galvin, seconded by Mayor Eric Genrich to approve minutes. Motion Passed.
Yes- Eric Genrich, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

E. REGULAR BUSINESS.

I. Discussion with possible action regarding an update on the Fire Station needs and location.

The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

Moved by Ald. Bill Galvin, seconded by Ian Griffiths to amend the agenda to move E2 before E1 because the speaker is not available. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

Moved by Ian Griffiths, seconded by Mayor Eric Genrich to go to closed session. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

Mayor Eric Genrich read the closed session language.

Moved by Ald. Bill Galvin, seconded by Mayor Eric Genrich to have staff proceed as directed from the closed session. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

2. Consideration with possible action on a request for a professional design service for city hall and police station for space needs analysis, feasibility study, and funding source.

Chet Lamers joined the meeting.

Moved by Mayor Eric Genrich, seconded by Ald. Bill Galvin to amend the RFP to include a third alternative to incorporate the Municipal Court into City Hall. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

Moved by Mayor Eric Genrich, seconded by Ald. Bill Galvin to approve the request for a professional design service for City Hall and Police Station with amendment previously approved. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

3. Consideration with possible action regarding an update on the electrical and mechanical replacement pricing for City Hall.

Moved by Chet Lamers, seconded by Mayor Eric Genrich for staff to move forward with the electrical replacement plan. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

Moved by Chet Lamers, seconded by Mayor Eric Genrich to amend the HVAC plan from four

phases to two phases and proceed with the amended plan. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

4. Consideration with possible action regarding the Report out on the 2024 borrowing requests for city buildings.

Moved by Ald. Bill Galvin, seconded by Mayor Eric Genrich to receive and place on file the report regarding the 2024 borrowing requests for city buildings. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.

F. INFORMATIONAL.

G. ADJOURNMENT.

Moved by Mayor Eric Genrich, seconded by Ald. Bill Galvin to adjourn. Motion Passed.

Yes- Eric Genrich, Jesse Sharp, Chet Lamers, Ian Griffiths, Paul Martzke, Bill Galvin, No- None, Abstain- None.