



MINUTES OF THE WATER COMMISSION

MONDAY, FEBRUARY 12, 2024, 8:30 AM

In person at the Green Bay Water Utility.

631 S Adams St

Virtual attendance is also available via Zoom.

A. ZOOM MEETING INFORMATION.

I. Join Zoom Meeting Online:

<https://zoom.us/j/98284055918?pwd=eHBxaWkvNlJ2a3N0RERUWkRsNjVkUT09>

Or call in by phone: +1 312 626 6799

Meeting ID: 982 8405 5918

Passcode: 385002

If you wish to speak at this public meeting or leave a comment, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. ROLL CALL.

I. Roll call for the Water Commission Meeting of February 12, 2024.

On Monday, February 12, 2024, the Water Commission met in person and virtually via Zoom.

President Heugel called the meeting to order at 8:30 a.m. Recording Secretary Beilke called the roll. Six voting commission members: President John Heugel (In Person), Vice President Jamie Wall (In Person), Secretary-Treasurer Tom Karman (In Person), Elizabeth Wheat (In Person), Al Farvour (Virtually via Zoom), and Lynn Gerlach (In Person).

Also present: Alder Craig Stevens (In Person, non-voting), Council Representative to the Water Commission and Attorney William Vande Castle (Virtually via Zoom).

Staff present: Brian Powell, Doug Martin, Stephanie Rogers, Andrea Hay (Virtually via Zoom), Sarah Fidler, Russ Hardwick, Jason Maes, Kristin Romanowicz, Jonathan Peters, Seng Yang, Colleen Callahan, and Jeff Kocourek.

C. APPROVAL OF THE AGENDA.

1. Approval of the Water Commission Meeting Agenda for February 12, 2024.

Moved by Jamie Wall, seconded by Lynn Gerlach to approve. Voice vote being had, the motion passed unanimously.

D. APPROVAL OF MINUTES.

1. Approval of the Water Commission Meeting Minutes for January 8, 2024.

Moved by Lynn Gerlach, seconded by Jamie Wall to approve. Voice vote being had, the motion passed unanimously.

E. REGULAR BUSINESS.

1. Introduction of New Employees Colleen Callahan, Accountant, and Jeffery Kocourek, Distribution Maintenance Person.

New employees Jeff Kocourek and Colleen Callahan were welcomed by President John Heugel and the Water Commission.

2. Approval of Final Payment in the amount of \$3,125.00 to General Construction Services, Inc for contract "Green Bay Water Utility Broadway Tank Demolition."

Moved by Jamie Wall, seconded by Thomas Karman to approve as presented. Voice vote being had, the motion passed unanimously.

3. December 2023 Financial Report

Moved by Thomas Karman, seconded by Allen Farvour to approve the preliminary December 2023 Financial Reports as presented. Voice vote being had, the motion passed unanimously.

F. INFORMATIONAL.

1. Safety Report

Safety Coordinator Seng Yang presented the Safety Report.

2. Backhoe Purchase through Government Pricing

Moved by Jamie Wall, seconded by Lynn Gerlach to approve as presented. Voice vote being had, the motion passed unanimously.

3. Strategic Communication Update

Communications Director Andrea Hay discussed the EPA banner mandate.

4. General Manager Update

General Manager Brian Powell provided the commission with updates on the following initiatives:

1. Master Plan Update

2. Raw Water Study/Surge Analysis Update

3. Additional Generation at the Lake Station Update
4. Renewable Energy Update
5. German delegation from Lake Constance Water Supply visiting us on February 13th.
6. Technical Committee Meeting with Wholesale Customers
7. Pete VanGompel won Meter Madness Competition at WIAWWA Expo.
8. City added Holidays: Martin Luther King Day and New Year's Eve from 1/2 day to full day.

G. ADJOURNMENT.

- I. Motion to adjourn the Water Commission meeting of February 12, 2024.

Moved by Jamie Wall, seconded by Thomas Karman to adjourn. Voice vote being had, the motion passed unanimously.